



**Hudson Area Joint Library Board of Trustees**  
**APPROVED Meeting Minutes \*Corrected\***  
**July 18, 2017, 6:30 PM**  
**Hudson Area Public Library**  
**700 First Street, Hudson WI 54016**

1. Call to Order at 6:38 p.m. by O'Connor
2. Roll call, certification of quorum, certification of compliance with WI open meeting laws and public records laws, introduction of visitors and guests.  
Present: O'Connor, Peterson, Ostby, Schrock, and Weese  
Absent: Berning, Coppenbarger, Shaw  
Staff: Tina Norris, Director  
Others: Joyce Law, FOL President

3. **ACTION ITEM:** Approval of Consent Agenda Items
  - a. *Approve meeting Agenda*
  - b. *Disposition of Minutes from June 20, 2017 Board meeting and of any intervening special meetings*
  - c. *Discussion and possible action on invoices that are not regularly recurring or are not within the 2017 Budget vs. Actual to Date*
  - d. *Discussion and possible action on regularly recurring expenditures that are within the Board approved 2017 budget*
  - e. *Discussion and possible action on 2016 and 2017 budget comparison*

**ACTION TAKEN:**

**Motion to APPROVE the consent agenda by Ostby**

**Second by: Schrock**

**Discussion: None**

**Vote Taken: 5 Ayes 0 Nays MOTION APPROVED**

4. Citizen Comments— None
5. Presentations by supporting organizations
  - a. Friends of the Library— Joyce Law provided an update on the Friends of the Library, noting the current Family Fresh total receipts collected to date is \$113,751. Law gave a brief report on the annual Ice Cream Social noting that more than 200 people attended and an equal number of root beer floats were served. This is a larger turnout than 2016. Finally, the 2017 Friends of the Library membership drive is underway
  - b. Library Foundation— Law and Peterson gave an update on the Library Foundation, including the Ice Cream Social planning and the 4<sup>th</sup> of July event, which was attended by 20 donors and Foundation members. The event was a great success.
6. President's comments, reports, and requests for action
  - a. Municipalities presentations update, discussion, and possible action.  
O'Connor provided an update on the City of Hudson and mentioned that budget season is upon us. Budgets are tight and no increase expected for 2018. Ostby also noted that funds are tight for the Town of Hudson. Peterson stated that she would be advocated for the Library at the St. Joseph budget meetings.

*The Hudson Area Public Library is a center for lifelong learning,  
where the community gathers and knowledge flows freely.*

7. **ACTION ITEM:** *Director's Report, Statistics, and requests for action: Norris provided an overview of the monthly report, monthly statistics, grants reports, and Hudson Hospital Foundation Grant Request.*

- a. Presentation of monthly report
- b. Presentation of monthly statistics

Norris presented the monthly reports and statistics.

8. **ACTION ITEM: Election of Officers**

**Motion by Weese to re-elect Rich O'Connor as President and Marion Shaw as Vice-President. Second by Ostby  
UNANIMOUS APPROVAL**

9. **ACTION ITEM: Committee Appointments**

**Motion by Peterson to reappoint Coppenger, Peterson, Shaw, and Weese to Personnel and Policy Committee AND Ostby, Berning, and Schrock to Finance Committee. Second by Ostby.**

**APPROVED by UNANIMOUS CONSENT**

10. **ACTION ITEM: 2018 Shared Services Option**

**Motion by Peterson to bring cataloging services back to Hudson and ensure the hiring of staff to meet the expanded staffing needs effective January 1, 2018.**

**Second by Schrock**

**Discussion: Short discussion regarding pros and cons of onsite cataloging and a historical review was provided.**

**Vote Taken: 5 Ayes 0 Nays**

**MOTION CARRIED**

11. **ACTION ITEM:** Finance Committee report—

**Motion by Peterson to approve the expenditure of the Children's and Teen Programming grants provided by the Hudson Area Library Foundation and to pay the June bills. Second by: Ostby**

**Discussion: None**

**Vote Taken: 5 Ayes 0 Nays MOTION CARRIED**

12. Other business: Ostby noted that the 2018 budget proposal was presented at the Finance Committee meeting and would be referred to the full board at the next Finance Committee meeting and Board meeting.

13. Board comments and items for future agendas: None

14. **ACTION ITEM:** Adjournment:

**Motion to adjourn by: Ostby**

**Second by: Weese**

**Discussion: None**

**Vote Taken: 5 Ayes 0 Nays MOTION CARRIED**

*Respectfully Submitted,*

*Tina L. Norris*

Tina L. Norris  
Director

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