



Hudson Area Joint Library Board of Trustees
Approved Meeting Minutes
Tuesday, August 18, 2015, 6:30 PM
700 First Street, Hudson WI

1. MEETING CALL TO ORDER BY O'CONNOR AT 6:33 PM
2. ROLL CALL

Board Members present: Katie Coppenger, Joyce Hall, Karen Homeier Barbara Peterson, Rich O'Connor, Dave Ostby, Marion Shaw, Curt Wiese

Staff present: Matthew Winkler

Visitors: Gloria Kramer, Joyce Law, Richard Thompson

River Channel: Elliot Dawson, Shane O'Connell

3. APPROVAL OF CONSENT AGENDA ITEMS

Motion by Shaw, second by Ostby, to approve the consent agenda except for Discussion and Action on Interim Library Director's Report. Vote taken. All ayes. MOTION CARRIED

- a. Approve meeting Agenda
- b. Date for next regular meeting (September 15, 2015 6:30 pm – the 3rd Tuesday of each month)
- c. Disposition of Minutes from July 21, 2015 Board meeting and of any intervening special meetings
- d. Finance Committee Report
 1. Discussion and possible action on invoices that are not regularly recurring or are not within the 2015 Budget vs. Actual to Date
 2. Discussion and possible action on regularly recurring expenditures that are within the Board approved 2015 budget
 3. Discussion and possible action on 2014 and 2015 budget comparison
 4. Creation of a petty cash fund

4. INTERIM DIRECTOR'S REPORT

- a. Discussion and action on Interim Library Director's monthly report.

Winkler explained the Tests Proctored statistics and the possible reasons the Visitor Count for July is up including the 5 Year Celebration. O'Connor requested that year-over-year statistics for Visitor Count be provided to the Board.

5. CITIZEN COMMENTS

Kramer noted that the Friends have reached their goal of \$150,000 in Family Fresh receipts and that a check for \$1,000 is forthcoming.

6. PRESENTATIONS BY SUPPORTING ORGANIZATIONS

- a. Friends of the Library

Law reported that the Friends' have been working with Meg Heaton of the Hudson Star Observer on positive news about the Library including donation of the digital scanner for the History Room. She also noted that the Friends Fall Book Sale is scheduled for October 20-24.

7. PRESIDENT'S COMMENTS, REPORT, AND REQUESTS FOR ACTION

- a. Discussion and possible action on Library Leadership Communication Forum

O'Connor reported that there is nothing new to report but that there will be a meeting soon to begin work on an annual fundraising effort.

- b. County Board Update

O'Connor reported that the county Board is considering reducing its rural circulation reimbursement to the Hudson Area Joint Library, but the meeting to move the proposal forward has been postponed. The origins of the Joint Agreement were discussed and O'Connor noted that legal questions about it are being reviewed by several entities. He highly recommended that Library Board members view the video of the

August 17 meeting of the City of Hudson Common Council meeting in which City Attorney, Catherine Munkittrick gave her opinion.

8. PERSONNEL COMMITTEE REPORT AND REQUESTS FOR ACTION

a. Discussion and possible action on Library Director recruitment

Peterson reported that the Search Committee has a recommendation for the appointment of a Library Director ready for the Board to consider in closed session.

9. CLOSED SESSION UNDER WI STATUTE 19.85(1)(c) TO CONSIDER RECOMMENDED LIST OF CANDIDATES FOR LIBRARY DIRECTOR

MOTION by Ostby, second by Shaw, to go into closed session under WI statute 19.85(1)(c) to consider the recommended list of candidates for Library Director.. Roll call vote. All ayes. MOTION CARRIED

10. RECONVENE INTO OPEN SESSION UNDER WI STATUTE 19.85(1)(c) FOR POSSIBLE ACTION ON CONSIDER RECOMMENDED LIST OF CANDIDATES FOR LIBRARY DIRECTOR

MOTION by Ostby, second by Hall, to reconvene into open session under WI statute 19.85(1)(c) for action on recommendation from the closed session. Roll call vote. MOTION CARRIED.

MOTION by Weese, seconded by Shaw to authorize the Library Board President to offer the position of Library Director to the individual recommended in closed session. Vote taken. All ayes. MOTION CARRIED

11. OTHER BUSINESS

a. Discussion and possible action on property insurance coverage

Winkler reviewed the information he had gathered and noted that the insurance will need to be renewed by February 1, 2016.

b. Discussion and possible action on 2016 operational budget

Homeier review the proposed 2016 operational budget recommended by the Finance Committee. Motion by Peterson, second by Ostby to approve the 2016 operational budget recommended by the Finance Committee . After discussion vote taken. . All ayes. MOTION CARRIED

12. BOARD COMMENTS AND ITEMS FOR FUTURE AGENDAS

Agenda for September will include plans for the welcome, orientation and introduction of the new Library Director.

13. ADJOURN

MOTION by Ostby, second by Weese, to adjourned. Vote taken. All ayes. MOTION CARRIED. Meeting adjourned at 9:00 PM.

Minutes prepared by Barbara Peterson.