



## Finance Committee Minutes

### UNAPPROVED

March 20, 2018 — 6:00 p.m.

Hudson Area Joint Library

700 First Street, Hudson, WI 54016

1. **Meeting called to order by Berning at 6:15 pm**  
Roll Call—*Board members present: Berning, and Schrock*  
*Absent: Ostby*  
*Library Staff: Tina Norris*
2. **ACTION ITEM:** Approve Agenda—  
**Motion to approve agenda:** Schrock  
**Second by:** Berning  
**Vote taken: MOTION CARRIED ( 2 Ayes - 0 Nays)**
3. **ACTION ITEM:** Disposition of the prior committee meeting Minutes (February 20, 2018)—;  
Motion to approve minutes: Berning  
Second by: Schrock  
Vote taken: **MOTION CARRIED (2 Ayes - 0 Nays)**
4. Set date for next meeting to occur 15 minutes prior to next Library Board meeting, as approved by the Library Board.
6. 5. **ACTION ITEM:** Discussion and possible recommendation to approve financial reports and bill payment
  - a. Discussion and possible action on invoices that are not recurring or are not within the 2018 Budget vs. Actual to Date **NO ACTION REQUIRED**
  - b. Discussion and possible action on regularly recurring expenditures that are within the Board approved 2018 Budget
  - c. Discussion and possible action 2018 year-to-date revenue and expenditure report **NO ACTION REQUIRED**
  - d. Discussion and possible action on 2017 and 2018 budget comparison **NO ACTION REQUIRED**
  - e. Discussion and possible action on 2018 budget: **Norris provided committee with financial information related to restructuring staffing hours and adding new position. The change will result in full-time dollars being reallocated to the part-time line item; this will not increase, nor will it decrease the 2018 budget.**  
Motion to approve item 5 A - E including the recommendation to pay the monthly bills by Schrock.  
Second by: Berning Discussion: None  
Vote taken: **MOTION CARRIED (2 Ayes - 0 Nays)**
7. **ACTION ITEM:** Adjournment—  
Motion to adjourn by: Berning Second by: Schrock Discussion: NONE  
Vote Taken: **MOTION CARRIED 3Ayes 0 Nays**

Respectfully Submitted,  
Tina Norris