



**Finance Committee Meeting Notice and
Agenda May 16, 2017 — 6:15 p.m.
Hudson Area Joint Library
700First Street, Hudson, WI 54016**

1. Call to Order, Roll Call, Certification of Quorum, Certification of Compliance with Open Meeting Laws and Public Records Laws, Introduction of Visitors and Staff
2. **ACTION ITEM:** Approve Agenda
3. **ACTION ITEM:** Disposition of the prior committee meeting Minutes (March 21, 2016)
4. **ACTION ITEM:** Set date for next meeting to occur 15 minutes prior to next Library Board meeting, as approved by the Library Board.
5. **ACTION ITEM:** Discussion and possible recommendation financial reports:
 - a. Discussion and possible action on invoices that are not recurring or are not within the 2017 Budget vs. Actual to Date
 - b. Discussion and possible action on regularly recurring expenditures that are within the Board approved 2017 Budget vs. Actual to Date
 - c. Discussion and possible action 2017 year-to-date revenue and expenditure report
 - d. Discussion and possible action on 2016 and 2017 budget comparison
 - e. Discussion and possible action on 2017 budget:
 - 1.) Request to expend \$5,000 Health Literacy Grant from the Hudson Hospital Foundation
6. **ACTION ITEM:** New business
7. **ACTION ITEM:** Adjournment

Finance Committee Members: Dave Ostby (LT), Paul Berning, and Jim Schrock. Emailed Agenda to Committee Members, Joint Municipalities and Board Members on May 8, 2017 Emailed to media: May 8, 2017

NOTES:

Some Agenda items may be taken up earlier in the meeting, or in a different order than listed. Notice is hereby given that a majority of the members of the Hudson Area Joint Library Board of Trustees may be present at the foregoing meeting. This may constitute a meeting of the Library Board of Trustees pursuant to State ex. Rel. Badke v. Greendale Village Board, 174 Wis.2d 553, 494 N.W.2d 408 (1993), although the Board of Trustees will not take any formal action at ~~this~~ meeting. Upon reasonable notice, an interpreter or other auxiliary aids will be provided at the meeting to accommodate the needs of the public. Please contact the Library Director at 715-386-3101



Finance Committee Minutes UNAPPROVED

April 18, 2017 — 6:15 p.m.

Hudson Area Joint Library

700First Street, Hudson, WI 54016

1. **Meeting called to order by Berning at 6:15 pm**
2. Roll Call—*Board members present: Paul Berning,*
Absent: Dave Ostby, Jim Schrock
Library Staff: Tina Norris
3. **ACTION ITEM:** Approve Agenda—
Motion by: Berning
Second by: Berning
Vote taken: MOTION CARRIED
4. **ACTION ITEM:** Disposition of the prior committee meeting Minutes (March 21, 2017)—;
Motion by: Berning
Second by: Berning
Vote taken: MOTION CARRIED
5. Set date for next meeting to occur 15 minutes prior to next Library Board meeting, as approved by the Library Board.
6. **ACTION ITEM:** Discussion and possible recommendation financial reports
 - a. Discussion and possible action on invoices that are not recurring or are not within the 2016 Budget vs. Actual to Date **NO ACTION REQUIRED**
 - b. Discussion and possible action on regularly recurring expenditures that are within the Board approved 2016 Budget vs. Actual to Date. **Motion by that regularly occurring bills be recommended for payment; Berning; Second by: Berning; Vote taken: MOTION CARRIED**
 - c. Discussion and possible action 2016 year-to-date revenue and expenditure report **NO ACTION REQUIRED**
 - d. Discussion and possible action on 2016 and 2017 budget comparison **NO ACTION REQUIRED**
Discussion and possible action on 2017 Budget
 - 1.) Request to expend \$2,000 Adult Programming Grant from Hudson Area Library Foundation;
 - 2.) Request to expend \$5,000 Summer Reading Program Grant from Hudson Area Library Foundation;
 - 3.) Request to expend \$700 *1,000 Books before Kindergarten* Grant from Hudson Area Library Foundation. **ACTION TAKEN:** Motion to recommend: Berning; Second: Berning; Vote: Approved
7. **ACTION ITEM:** New business: NONE
8. Committee comments and items for future agendas
9. **ACTION ITEM:** Adjournment—
Motion by: Berning
Second by: Berning
Vote Taken. **MOTION CARRIED.**

Respectfully Submitted,

Tina L. Norris

Tina L. Norris
Director