



Meeting Agenda of the Hudson Area Joint Library Board of Trustees
October 18, 2016, 6:30 PM
Hudson Area Public Library
700 First Street, Hudson WI 54016

1. Call to Order
2. Roll call, certification of quorum, certification of compliance with WI open meeting laws and public records laws, introduction of visitors and guests
3. **ACTION ITEM:** Approval of Consent Agenda Items
 - a. *Approve meeting Agenda*
 - b. *Disposition of Minutes from September 20, 2016 Board meeting and of any intervening special meetings*
 - c. *Discussion and possible action on invoices that are not regularly recurring or are not within the 2016 Budget vs. Actual to Date*
 - d. *Discussion and possible action on regularly recurring expenditures that are within the Board approved 2016 budget*
 - e. *Discussion and possible action on 2015 and 2016 budget comparison*
4. Citizen Comments
5. Presentations by supporting organizations
 - a. Friends of the Library
 - b. Library Foundation
6. **ACTION ITEM:** President's comments, reports, and requests for action
 - a. Municipalities presentations update, discussion, and possible action.
 - b. County Board update, discussion and possible action.
7. **ACTION ITEM:** Director's Report, Statistics, and requests for action
 - a. Presentation of report
 - b. Presentation of monthly statistics
8. **ACTION ITEM:** Personnel & Policy Committee Update and requests for action.
 - a. Recommendation to update common name of library in bylaws.
9. **ACTION ITEM:** Finance Committee report
 - a. Report on fund balance
10. **CLOSED SESSION: Under Wisconsin Statute 19.85 (1)(B) to consider Library Director Evaluation**
11. **RECONVENE INTO OPEN SESSION for possible action on Library Director Evaluation**
12. Other business
13. Board comments and items for future agendas
14. **ACTION ITEM:** Adjournment

Board of Trustees Members: Rich O'Connor (Pres.), Curt Weese, Jill Burchill, Katie Coppenbarger, Dave Ostby, Marion Shaw, (V. Pres.) Jim Schrock, and Barbara Peterson.

Emailed to Joint Municipalities and Board Members: Emailed to Media:

NOTE: Some Agenda items may be taken up earlier in the meeting, or in a different order than listed.

Upon reasonable notice, an interpreter or other auxiliary aids will be provided at the meeting to accommodate the needs of the public. Please contact the Library Director at 715-386-3101 ext. 105

***The Hudson Area Public Library is a center for lifelong learning,
 where the community gathers and knowledge flows freely.***

**Hudson Area Joint Library Board of Trustees
UNAPPROVED Meeting Minutes
September 20, 2016, 6:30 PM
Hudson Area Public Library
700 First Street, Hudson WI**

1. Meeting called to order at 6:38 by Curt Weese
2. Roll call, certification of quorum, certification of compliance with WI open meeting laws and public records laws, introduction of visitors and guests

Library board present: Barb Peterson, Curt Weese, Jim Schrock, Jill Burchill, Katie Coppenbarger Absent: Rich O'Connor, Marion Shaw, Dave Ostby

Library Staff present: Tina Norris, Director

Others present: None

3. **ACTION ITEM:** Approval of Consent Agenda Items
 - a. *Approve meeting Agenda*
 - b. *Disposition of Minutes from August 16, 2016 Board meeting and of any intervening special meetings*
 - c. *Discussion and possible action on invoices that are not regularly recurring or are not within the 2016 Budget vs. Actual to Date*
 - d. *Discussion and possible action on regularly recurring expenditures that are within the Board approved 2016 budget*
 - e. *Discussion and possible action on 2015 and 2016 budget comparison*

ACTION TAKEN:

Motion by: Peterson
Second by: Coppenbarger
Vote Taken: Unanimous Approval

4. **ACTION ITEM:** Consideration to approve action taken during closed session held on August 16, 2016, pursuant to Wis. Stat. § 19.85(1)(c) regarding market rate adjustment for salary of Library Director.

ACTION TAKEN:

Motion by: Peterson moves to approve closed session decision
Second by: Schrock second
Vote Taken: Unanimous approval

5. Citizen comments: None
6. Presentations by supporting organizations
 - a. Friends of the Library: No report
 - b. Library Foundation: Barb Peterson updated on Foundation actions including annual appeal progress and upcoming funding of library projects.

7. **ACTION ITEM:** President's comments, reports, and requests for action:
- a. Municipalities presentations update, discussion, and possible action.
Peterson updated on St. Joseph budget workshop and library funding discussions. Weese stated his opposition to Peterson's statements.
 - b. County Board update, discussion and possible action. No update.
- ACTION TAKEN: No action required.**
8. **ACTION ITEM:** Director's Report, Statistics, and requests for action
- a. Presentation of report
 - b. Presentation of monthly statistics
- ACTION TAKEN: No action required**
9. **ACTION ITEM:** Personnel and Policy Committee Update & requests for action.
- a. Overview and information regarding Library Director review process.
Peterson gave report on process for Director's review.
 - b. Recommendation to update common name of library in bylaws.
- ACTION TAKEN: Item has been table until a future meeting.**
Motion to table by: Weese
Second by:
10. Finance committee report: Burchill reported expenditures were reviewed: No issues or concerns.
11. Board comments and items for future agendas:
- a. Bring information on funding from municipalities for discussion on budget.
 - b. Additional budget discussion and options to address deficit budget.
 - c. Discussion of fund balance (cash balance)
12. **ACTION ITEM:** Adjourn
ACTION TAKEN:
Motion by: Burchill
Second by:
Vote Taken

Respectfully Submitted,

Tina L. Norris

Tina L. Norris
Director

Hudson Library Revenue and Expenditure Report

January - December 2016

Actual vs. Budget	Code	Budget	January	February	March	April	May	June	July	August	September	October	November	December	Actual to Date	Amount Remaining	Percent Remaining
Revenue																	
City of Hudson	49210	356,031	356,031												356,031	0	0%
Village of N. Hudson	47302	84,475			42,238										42,238	-42,238	-50%
Town of Hudson	47303	203,201			101,650					101,551					203,201	0	0%
Town of St. Joseph	47304	85,546		42,773											42,773	-42,773	-50%
St. Croix County	47311	77,352			77,352										77,352	0	0%
Other Counties	47311	5,169	2,133		2,285										4,418	-751	-15%
Copies, Fines, Misc.	46111	35,000	1,749	1,548	2,325	2,985	5,039	3,984	3,492	3,447	3,812				28,381	-6,619	-19%
Interest	48100	0				1,245			815						2,060	2,060	
Gain/Loss on marketable investments	48200	0	1,306												1,306	1,306	
Donations - Other	48500	0				61					40				101	101	
SRP Grant	48560	0						2,300							2,300	2,300	
Donation -Bridge the Gap	48564	0													-	0	
Donations - History Collection	48562	0													-	0	
Miscellaneous Revenues	48600	0							347						347	347	
General Govt. Revenue	47310	0							854						854	854	
Total Revenue		846,774	361,219	44,321	225,850	4,291	5,039	6,284	4,307	104,998	3,852	0	0	0	761,361	-86,614	-10%
Staff Compensation																	
Full Time Salaries	121	165,100	9,426	11,684	11,849	13,655	11,646	12,343	15,593	11,754	11,655				\$ 109,604	55,496	34%
Overtime Salaries	122	200	0	0	0	0	0			0					\$ -	200	100%
Part Time Salaries	125	212,765	12,248	15,787	15,780	14,888	14,873	14,672	24,695	15,044	15,052				\$ 143,039	69,726	33%
FICA	151	28,978	1,964	1,995	2,007	2,077	1,922	1,960	2,976	1,944	1,937				\$ 18,782	10,196	35%
Pension	152	20,853	1,415	1,440	1,440	1,564	1,443	1,486	2,208	1,472	1,485				\$ 13,953	6,900	33%
Health Insurance	154	76,600	11,447	5,929	5,778	5,976	5,776	5,811	6,776	6,034	5,810				\$ 59,337	17,263	23%
Life Insurance	155	250	0	0	0					0					\$ -	250	100%
															\$ -	0	
Staff Compensation Subtotal		504,746	36,500	36,836	36,854	38,160	35,660	36,272	52,248	36,246	35,939	0	0	0	\$ 344,715	160,031	32%

Hudson Library Revenue and Expenditure Report

January - December 2016

2012 Actual vs. Budget	Code	Budget	January	February	March	April	May	June	July	August	September	October	November	December	Actual to Date	Amount Remaining	Percent Remaining
General Operating Expenses																	
Hudson Finance/Personnel Fee	213	14,027	1,146	1,146	1,146	1,146	1,146	1,146	1,146	1,146	1,146				10,314	3,713	26%
IFLS-operating/maintenance	216	33,764		32,825	0	0	0	0	0						32,825	939	3%
IFLS-addl courier/self check	217	2,500		2,512		0	0	0	0						2,512	-12	0%
IFLS-catalogging	218	24,726					0	0	0	12,775					12,775	11,951	48%
Telephone	225	3,600		83	63	67	47	123	45	83	51				563	3,037	84%
Contracted Maint. & Repair	249	600		0		0	0	0	0	0					-	600	100%
Programming - Adult	294	2,750		155	120	25	17	262		761	778				2,118	632	23%
Programming - Children	295	4,050		405	0	0	24	464	285	187	368				1,732	2,318	57%
Maintenance Agmt/Leases	298	5,500	124	491	207	0	615	367		680	2,885				5,369	131	2%
Contract Services	299	5,000		0	0	0	0	0	0	2,305	124				2,429	2,571	51%
Postage	311	5,000	237	189	7	13	217	0	144	193	36				1,036	3,964	79%
Office Supplies	312	13,000	10	533	333	386	420	634	0	519	167				3,002	9,998	77%
Memberships	324	500	0		0	0	65	0	0	0	130				195	305	61%
Advertising	326	1,000	0	0	0	0	0	0	0	0	0				-	1,000	100%
Staff Development	338	1,600		190	200	0	0	0	0	0	561				951	649	41%
Maint & Repair Supplies	357	1,000	0	0	54	0	0	25	0	1,265	140				1,484	-484	-48%
Books	395	65,000	314	5,622	2,240	4,025	8,307	4,730	832	9,992	3,068				39,129	25,871	40%
Technology	396	10,000		899	4	1,388	0	626	0	0	0				2,917	7,083	71%
Periodicals	397	7,000	0	0	0	300	0	0	0	0	3,947				4,247	2,753	39%
Audio-Visual	398	16,000	68	795	760	943	606	665	201	3,268	2,919				10,225	5,775	36%
Activity Supplies	399	1,500	0	37		88	0	138	10	6	13				292	1,208	81%
Ins. Workers Comp	510	1,100	900	0		-50				0					850	250	
Ins. Public Liab.	511	1,700	250	0		0				0					250	1,450	85%
Ins. Public Officials	513	2,100	2,052	0		0				0					2,052	48	2%
Ins. Property Ins.	517	1,700	1,520			0				0					1,520	180	11%
Bld. Occupancy Exp.	532	137,700	11,475	11,475	11,475	11,475	11,475	11,475	11,475	11,475	11,475				103,275	34,425	25%
General Operating Subtotal		362,417	18,096	57,358	16,609	19,806	22,939	20,655	14,138	44,654	27,807	0	0	0	242,062	120,355	33%
Total Expenses		867,163	54,596	94,194	53,463	57,966	58,599	56,927	66,386	80,900	63,747	0	0	0	586,778	280,385	32%
NET REVENUE (EXPENSE)		-20,389	306,623	-49,873	172,386	-53,675	-53,560	-50,643	-62,079	24,098	-59,895	0	0	0	174,583	(194,972)	
Less Donation Revenues			0	0	0	0									-	-	
Add Donation Expenditures			0	0	0	0									-	-	
OPERATING REV. (EXP)		-20,389	306,623	-49,873	172,386	-53,675	-53,560	-50,643	-62,079	24,098	-59,895	0	0	0	174,583	-194,972	

Hudson Library Revenue and Expenditure Report

January - December 2016

Capital Expenditures	Budget	January	February	March	April									Actual to Date	Amount Remaining	Percent Remaining
Donations Cash Accounts	11381															
Cash Balance - beginnning														-		
Donation - Private Org/Ind	48500	13,566												13,566		
Interest earnings														-		
Less transfer to Library operating														-		
Less expenditures from donations														-		
Cash Balance - end		13,566	0	0	0	0								13,566		

History Collection Account	Budget	January	February	March	April									Actual to Date	Amount Remaining	Percent Remaining
History Collection Account	11385															
Cash Balance - beginnning														-		
Donations - History Collection	48562	164												164	164	
Interest Earned														-		
Less expenditures from donations														-		
Cash Balance - end		164	0	0	0	0								164		

**HUDSON AREA LIBRARY
REVENUE EXPENDITURE COMPARISON**

	Code	Budget	Year to Date		Variance from Prior		% of 2016 Budget
			September		Yr.		
			2016	2015	\$	%	
Revenue							
City of Hudson	49210	356,031	\$ 356,031	\$ 300,900	\$ 55,131	18%	100%
Village of N. Hudson	47310	84,475	\$ 42,238	\$ 41,408	\$ 830		50%
Town of Hudson	47310	203,201	\$ 203,201	\$ 197,283	\$ 5,918	3%	100%
Town of St. Joseph	47310	85,546	\$ 42,773	\$ 43,394	\$ (621)		50%
St. Croix County	47310	77,352	\$ 77,352	\$ 81,690	\$ (4,338)	-5%	100%
Other Counties	47310	5,129	\$ 4,418	\$ 5,169	\$ (751)	-15%	86%
Copies, Fines, Misc.	46710	35,000	\$ 28,381	\$ 25,556	\$ 2,825	11%	81%
Donations - Other	48561	0	\$ 101	\$ 2,836	\$ (2,735)	-96%	
SRP Grant	48560	0	\$ 2,300	\$ -	\$ 2,300	#DIV/0!	
Donation - Literacy Program	48562		\$ -	\$ 1,185			
Donation -Bridge the Gap	48101	0	\$ -	\$ 3,640	\$ (3,640)	-100%	
Donations - History Collection	48500	0	\$ -	\$ -	\$ -		
Gain/Loss on marketable investments	48564		\$ 347	\$ 644	\$ (297)	-46%	
Miscellaneous Revenue	48600	0	\$ 854		\$ 854		
General Govt. Revenue	47310		\$ 761,361				
Total Revenue		\$ 846,774	\$ 761,361	\$ 703,705	\$ 55,475	8%	90%
Staff Compensation							
Full Time Salaries	121	165,100	\$ 109,604	\$ 105,760	\$ 3,844	4%	66%
Overtime Salaries	122	200	\$ -	\$ 1,296	\$ (1,296)	-100%	0%
Part Time Salaries	125	212,765	\$ 143,039	\$ 124,873	\$ 18,166	15%	67%
FICA	151	28,978	\$ 18,782	\$ 18,460	\$ 322	2%	65%
Pension	152	20,853	\$ 13,953	\$ 13,749	\$ 204	1%	67%
Health Insurance	154	76,600	\$ 59,337	\$ 46,876	\$ 12,461	27%	77%
Life Insurance	155	250	\$ -	\$ -	\$ -		
Staff Compensation Subtotal		504,746	\$ 344,715	\$ 311,014	\$ 33,701	11%	68%
General Operating Expenses							
Legal Fees	212	0	\$ -	\$ -	\$ -		
Hudson Finance/Personnel Fee	213	14,027	\$ 10,314	\$ 10,314	\$ -	0%	74%
IFLS-operating/maintenance	216	33,764	\$ 32,825	\$ 36,159	\$ (3,334)	-9%	97%
IFLS-addl courier/self check	217	2,500	\$ 2,512	\$ 480	\$ 2,032	423%	100%
IFLS-catalogging	218	24,726	\$ 12,775	\$ 13,172	\$ (397)		52%
Telephone	225	3,600	\$ 563	\$ 485	\$ 78	16%	16%
Contracted Maint. & Repair	249	600	\$ -	\$ 50	\$ (50)		0%
Programming - Adult	294	2,750	\$ 2,118	\$ 690	\$ 1,428	207%	77%
Programming - Children	295	4,050	\$ 1,732	\$ 1,565	\$ 167	11%	43%
Maintenance Agmt/Leases	298	5,500	\$ 5,369	\$ 2,249	\$ 3,120	139%	98%
Contract Services	299	5,000	\$ 2,429	\$ 2,743	\$ (314)	-11%	49%
Postage	311	5,000	\$ 1,036	\$ 1,450	\$ (414)	-29%	21%
Office Supplies	312	13,000	\$ 3,002	\$ 5,352	\$ (2,350)	-44%	23%
Memberships	324	500	\$ 195	\$ 205	\$ (10)		39%
Advertising	326	1,000	\$ -	\$ -	\$ -		0%
Staff Development	338	1,600	\$ 951	\$ 202	\$ 749		59%
Maint & Repair Supplies	357	1,000	\$ 1,484	\$ 180	\$ 1,304	724%	148%
Books	395	65,000	\$ 39,129	\$ 37,912	\$ 1,217	3%	60%
Technology	396	10,000	\$ 2,917	\$ 16,173	\$ (13,256)	-82%	29%
Periodicals	397	7,000	\$ 4,247	\$ 300	\$ 3,947		61%
Audio-Visual	398	16,000	\$ 10,225	\$ 11,524	\$ (1,299)	-11%	64%
Activity Fund	399	1,500	\$ 292	\$ 875	\$ (583)		19%
Ins. Workers Comp.	510	1,100	\$ 850	\$ 1,222	\$ (372)	-30%	77%
Ins. Public Liab.	511	1,700	\$ 250	\$ 1,491	\$ (1,241)	-83%	15%
Ins. Public Officials	513	2,100	\$ 2,052	\$ 2,253	\$ (201)	-9%	98%
Ins. Property Ins.	517	1,700	\$ 1,520	\$ 1,632	\$ (112)	-7%	89%
Bld. Occupancy Exp.	532	137,700	\$ 103,275	\$ 99,315	\$ 3,960	4%	75%

**HUDSON AREA LIBRARY
REVENUE EXPENDITURE COMPARISON**

	Code	Budget	Year to Date		Variance from Prior		% of 2016 Budget
			September		Yr.		
			2016	2015	\$	%	
General Operating Subtotal		362,417	\$ 242,062	\$ 247,993	\$ (5,931)	-2%	67%
Total Operating Expenses		867,163	\$ 586,778	\$ 559,007	\$ 27,771	5%	68%
NET OPERATING REVENUE (EXPENSE)		-20,389	\$ 174,583	\$ 144,698	\$ 27,704	19%	
Insurance Reimbursement	46711	0	\$ -	\$ -	\$ -		
Interest	48562	0	\$ 2,060	\$ 633	\$ 1,427		
Gain/Loss on marketable investments	48564	0					
NET REVENUE (EXPENSE)			\$ 176,643	\$ 145,331	\$ 29,131	20%	

GFS
09/30/2016 11:05:18

Revenue Guideline

CITY OF HUDSON
GL050S-V08.03 COVERPAGE
GL520R2

Report Selection:

Inclusions Ranges: Begin (thru) End
Fund & Account... 240_____ 240_____

Approval Plan..... thru _____

Calendar Start Date..... 01 01 2016

Calendar End (As Of) Date..... 09 30 2016

Lowest Level to Print..... 4 . 0 (1.0 to 5.0)

Level to Page Break..... 1 . 0 (1.0 to 5.0)

MTD or QTD (M/Q)..... M

Print Inactive Accounts Too?..... N (Y/N)

Exclude Accounts with Zero Dollars. N (Y/N)

(A)nnual Budget or (Y)ear-to-Date.. A (A/Y)

Open Download File in Excel..... N (Y/N)

Run Instructions:

Jobq Banner Copies Form Printer Hold Space LPI Lines CPI CP SP RT
L 01 1 Y S 8 068 10

GFS
 9/30/2016 11:05:18
 LEVEL OF DETAIL 1.0 THRU 4.0

Revenue Guideline
 FOR THE PERIOD(S) JAN 01, 2016 THROUGH SEP 30, 2016

		Adopted Budget	ANNUAL Revised Bdgt	ACT MTD POSTED AND IN PROCESS	ACT YTD POSTED AND IN PROCESS	REMAINING BALANCE	PCT		
240	LIBRARY								
70	LIBRARY								
43261	FED GRANT-LIBRARY								
000	GENERAL DESCRIPTION	0.00	0.00	0.00	0.00	0.00	0		
TOTAL:	FED GRANT-LIBRARY	0.00	0.00	0.00	0.00	0.00	0		
	PUBLIC CHARGES FOR SERVICES								
46111	COPIES - TAXABLE								
000	COPIES - TAXABLE	0.00	35,000.00	305.95	3,102.09	31,897.91	8		
TOTAL:	COPIES - TAXABLE	0.00	35,000.00	305.95	3,102.09	31,897.91	8		
46119	MISC TAXABLE CHARGES								
000	MISC. TAXABLE CHARGES	0.00	0.00	0.00	0.00	0.00	0		
TOTAL:	MISC TAXABLE CHARGES	0.00	0.00	0.00	0.00	0.00	0		
46710	LIBRARY FINES								
000	LIBRARY FINES	0.00	0.00	1,522.67	21,970.14	21,970.14-	9999	-----!!!!	
TOTAL:	LIBRARY FINES	0.00	0.00	1,522.67	21,970.14	21,970.14-	9999	-----!!!!	
46713	LIBRARY RENTALS								
000	LIBRARY RENTALS	0.00	0.00	159.00	1,485.20	1,485.20-	9999	-----!!!!	
TOTAL:	LIBRARY RENTALS	0.00	0.00	159.00	1,485.20	1,485.20-	9999	-----!!!!	
TOTAL:	PUBLIC CHARGES FOR SERVICES	0.00	35,000.00	1,987.62	26,557.43	8,442.57	75	-----	
	INTERGOVERNMENTAL CHARGES								
47105	FEDERAL GRANT-HUD								
000	FEDERAL GRANT-HUD	0.00	0.00	0.00	0.00	0.00	0		
TOTAL:	FEDERAL GRANT-HUD	0.00	0.00	0.00	0.00	0.00	0		
47301	CITY OF HUDSON								
000	CITY OF HUDSON	0.00	0.00	0.00	0.00	0.00	0		
TOTAL:	CITY OF HUDSON	0.00	0.00	0.00	0.00	0.00	0		
47302	VILLAGE OF NORTH HUDSON								
000	VILLAGE OF NORTH HUDSON	84,962.00	84,475.00	0.00	42,237.50	42,237.50	50	-----	
TOTAL:	VILLAGE OF NORTH HUDSON	84,962.00	84,475.00	0.00	42,237.50	42,237.50	50	-----	
47303	TOWN OF HUDSON								
000	TOWN OF HUDSON	191,538.00	203,201.00	0.00	203,201.00	0.00	100	-----	
TOTAL:	TOWN OF HUDSON	191,538.00	203,201.00	0.00	203,201.00	0.00	100	-----	
47304	TOWN OF ST JOSEPH								
000	TOWN OF ST. JOSEPH	86,788.00	85,546.00	0.00	42,773.00	42,773.00	50	-----	
TOTAL:	TOWN OF ST JOSEPH	86,788.00	85,546.00	0.00	42,773.00	42,773.00	50	-----	
47310	GENERAL GOVERNMENT REVENUE								
000	LOCAL GOVERNMENT-GENERAL	35,000.00	0.00	0.00	854.40	854.40-	9999	-----!!!!	
TOTAL:	GENERAL GOVERNMENT REVENUE	35,000.00	0.00	0.00	854.40	854.40-	9999	-----!!!!	
47311	COUNTY LIBRARY LEVY								

GFS
 9/30/2016 11:05:18
 LEVEL OF DETAIL 1.0 THRU 4.0

Revenue Guideline
 FOR THE PERIOD(S) JAN 01, 2016 THROUGH SEP 30, 2016

		Adopted Budget	ANNUAL Revisd Bdgt	ACT MTD POSTED AND IN PROCESS	ACT YTD POSTED AND IN PROCESS	REMAINING BALANCE	PCT		
240	LIBRARY								
70	LIBRARY								
	INTERGOVERNMENTAL CHARGES								
47311	COUNTY LIBRARY LEVY								
000	COUNTY LIBRARY LEVY	86,859.00	82,521.00	0.00	81,769.60	751.40	99	-----	
TOTAL:	COUNTY LIBRARY LEVY	86,859.00	82,521.00	0.00	81,769.60	751.40	99	-----	
TOTAL:	INTERGOVERNMENTAL CHARGES	485,147.00	455,743.00	0.00	370,835.50	84,907.50	81	-----	
	MISCELLANEOUS REVENUES								
48100	INTEREST								
000	INTEREST	0.00	0.00	0.00	2,059.84	2,059.84-	9999	-----!!!!	
TOTAL:	INTEREST	0.00	0.00	0.00	2,059.84	2,059.84-	9999	-----!!!!	
48120	NET CHANGE IN MARKET VALUE								
000	NET CHANGE IN MARKET VALUE	0.00	0.00	0.00	1,306.25	1,306.25-	9999	-----!!!!	
TOTAL:	NET CHANGE IN MARKET VALUE	0.00	0.00	0.00	1,306.25	1,306.25-	9999	-----!!!!	
48400	INSURANCE REFUND								
000	INSURANCE REFUND	0.00	0.00	0.00	0.00	0.00	0		
TOTAL:	INSURANCE REFUND	0.00	0.00	0.00	0.00	0.00	0		
48500	DONATIONS- PRIVATE ORG/IND								
000	DONATIONS-PRIVATE ORG/IND	0.00	0.00	0.00	100.79	100.79-	9999	-----!!!!	
TOTAL:	DONATIONS- PRIVATE ORG/IND	0.00	0.00	0.00	100.79	100.79-	9999	-----!!!!	
48560	DONATION-SUMMER READ PROGRAM								
000	DONATION-SUMMER READ PROGRAM	0.00	2,300.00	0.00	2,300.00	0.00	100	-----	
TOTAL:	DONATION-SUMMER READ PROGRAM	0.00	2,300.00	0.00	2,300.00	0.00	100	-----	
48561	DONATION-LITERACY PROGRAM								
000	DONATION-LITERACY PROGRAM	0.00	0.00	0.00	0.00	0.00	0		
TOTAL:	DONATION-LITERACY PROGRAM	0.00	0.00	0.00	0.00	0.00	0		
48562	DONATIONS-HISTORY ROOM								
000	DONATION-HISTORY COLLECTION	0.00	0.00	0.00	0.00	0.00	0		
TOTAL:	DONATIONS-HISTORY ROOM	0.00	0.00	0.00	0.00	0.00	0		
48563	FRIENDS OF LIBRARY PLEDGE								
000	FRIENDS OF LIBRARY PLEDGE	0.00	0.00	0.00	0.00	0.00	0		
TOTAL:	FRIENDS OF LIBRARY PLEDGE	0.00	0.00	0.00	0.00	0.00	0		
48564	DONATIONS-BRIDGE THE GAP								
000	DONATION-BRIDGE THE GAP	0.00	0.00	0.00	0.00	0.00	0		
TOTAL:	DONATIONS-BRIDGE THE GAP	0.00	0.00	0.00	0.00	0.00	0		
48600	MISCELLANEOUS REVENUES								
000	MISCELLANEOUS REVENUES	0.00	0.00	0.00	347.00	347.00-	9999	-----!!!!	
TOTAL:	MISCELLANEOUS REVENUES	0.00	0.00	0.00	347.00	347.00-	9999	-----!!!!	
TOTAL:	MISCELLANEOUS REVENUES	0.00	2,300.00	0.00	6,113.88	3,813.88-	265	-----!!!!	

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Revenue Guideline
FOR THE PERIOD(S) JAN 01, 2016 THROUGH SEP 30, 2016

		Adopted Budget	ANNUAL Revisd Bdgt	ACT MTD POSTED AND IN PROCESS	ACT YTD POSTED AND IN PROCESS	REMAINING BALANCE	PCT	
240	LIBRARY							
70	LIBRARY							
	OTHER FINANCING SOURCES							
49210	TRANSFER FROM GENERAL FUND							
000	TRANSFER FROM GENERAL FUND	295,000.00	356,031.00	0.00	356,031.00	0.00	100	-----
TOTAL:	TRANSFER FROM GENERAL FUND	295,000.00	356,031.00	0.00	356,031.00	0.00	100	-----
49220	TRANSFER FROM SPEC REV FD							
000	TRANSFER FROM SPEC REV FD	0.00	0.00	0.00	0.00	0.00	0	
TOTAL:	TRANSFER FROM SPEC REV FD	0.00	0.00	0.00	0.00	0.00	0	
TOTAL:	OTHER FINANCING SOURCES	295,000.00	356,031.00	0.00	356,031.00	0.00	100	-----
TOTAL:	LIBRARY	780,147.00	849,074.00	1,987.62	759,537.81	89,536.19	89	-----
TOTAL:	LIBRARY	780,147.00	849,074.00	1,987.62	759,537.81	89,536.19	89	-----

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Revenue Guideline
FOR THE PERIOD(S) JAN 01, 2016 THROUGH SEP 30, 2016

	Adopted Budget	Revisd Bdgt	ANNUAL AND IN PROCESS	ACT MTD POSTED AND IN PROCESS	ACT YTD POSTED AND IN PROCESS	REMAINING BALANCE	PCT
GRAND TOTAL	780,147.00	849,074.00		1,987.62	759,537.81	89,536.19	89 -----

TOTAL NUMBER OF RECORDS PRINTED 24

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Expenditure Guideline
 FOR THE PERIOD(S) JAN 01, 2016 THROUGH SEP 30, 2016

CITY OF HUDSON
 GL520R-V08.03 PAGE 1

	ANNUAL Revisd Bdgt	ENCUMBERED	ACT MTD POSTED AND IN PROCESS	ACT YTD POSTED AND IN PROCESS	REMAINING BALANCE	PCT	
240	LIBRARY						
70	LIBRARY						
55111	LIBRARY						
	PERSONAL SERVICES						
121	SALARY-WAGES FULL-TIME	165,100.00	0.00	11,655.39	109,604.74	55,495.26	66 -----
122	SALARY-WAGES OVERTIME	200.00	0.00	0.00	0.00	200.00	0
125	SALARY-WAGES PART TIME	212,765.00	0.00	15,052.07	143,038.00	69,727.00	67 -----
133	LONGEVITY	0.00	0.00	0.00	0.00	0.00	0
151	FICA	28,978.00	0.00	1,936.83	18,782.57	10,195.43	64 -----
152	RETIREMENT	20,853.00	0.00	1,485.25	13,953.89	6,899.11	66 -----
153	PENSION GASB 68	0.00	0.00	0.00	0.00	0.00	0
154	HEALTH INSURANCE	76,600.00	0.00	5,809.95	59,337.82	17,262.18	77 -----
155	LIFE INSURANCE	250.00	0.00	0.00	0.00	250.00	0
TOTAL:	PERSONAL SERVICES	504,746.00	0.00	35,939.49	344,717.02	160,028.98	68 -----
	CONTRACTUAL SERVICES						
212	LEGAL SERVICES	0.00	0.00	0.00	0.00	0.00	0
213	PROFESSIONAL SERV-AUDIT/ACCT	14,027.00	0.00	1,146.00	10,314.00	3,713.00	73 -----
216	IFLS - OPERATING/MAINT	33,764.00	0.00	0.00	32,825.00	939.00	97 -----
217	IFLS - COURIER/SELF CHECK	2,500.00	0.00	0.00	2,512.00	12.00-	100 -----
218	IFLS - CATALOGING	24,726.00	0.00	0.00	12,774.64	11,951.36	51 -----
225	TELEPHONE	3,600.00	0.00	51.30	563.58	3,036.42	15 -
249	CONTRACTED MAINT & REPAIR	600.00	0.00	0.00	2,304.96	1,704.96-	384 -----!!!!
294	PROGRAMMING - ADULT	2,750.00	436.45	341.62	1,681.03	632.52	76 -----
295	PROGRAMMING - CHILDREN	4,050.00	135.84	231.86	1,596.34	2,317.82	42 ----
298	MAINTENANCE AGMT & LEASES	5,500.00	0.00	124.00	2,607.78	2,892.22	47 ----
299	OTHER CONTRACTUAL SERVICES	5,000.00	0.00	0.00	0.00	5,000.00	0
TOTAL:	CONTRACTUAL SERVICES	96,517.00	572.29	1,894.78	67,179.33	28,765.38	70 -----
	SUPPLIES & EXPENSES						
311	POSTAGE	5,000.00	36.04	0.00	1,019.65	3,944.31	21 --
312	OFFICE SUPPLIES	13,000.00	0.00	166.90	3,001.22	9,998.78	23 --
324	MEMBERSHIPS & SUBSCRIPTIONS	500.00	0.00	130.00	195.00	305.00	39 ---
326	ADVERTISING	1,000.00	0.00	0.00	0.00	1,000.00	0
338	TRAINING-STAFF DEVELOPMENT	0.00	200.00	0.00	0.00	200.00-	9999 -----!!!!
339	TRAVEL & CONFERENCES	1,600.00	0.00	0.00	390.00	1,210.00	24 --
357	MAINT & REPAIR SUPPLIES	1,000.00	139.69	0.00	1,343.94	483.63-	148 -----!!!!
392	BOOK PROCESSING	0.00	0.00	0.00	0.00	0.00	0
393	GRANTS-FOC ON ENGY/ANN MARIE	0.00	0.00	0.00	0.00	0.00	0
394	PROGRAMMING SUPPLIES	0.00	0.00	3,637.76	3,637.76	3,637.76-	9999 -----!!!!
395	BOOKS	65,000.00	1,442.12	1,410.88	37,687.01	25,870.87	60 -----
396	TECHNOLOGY	10,000.00	0.00	0.00	2,917.23	7,082.77	29 --
397	PERIODICALS	7,000.00	279.74	29.99	656.51	6,063.75	13 -
398	AUDIO-VISUALS	16,000.00	1,497.97	480.64	8,727.35	5,774.68	63 -----
399	ACTIVITY SUPPLIES	1,500.00	12.60	0.00	279.02	1,208.38	19 -
TOTAL:	SUPPLIES & EXPENSES	121,600.00	3,608.16	5,856.17	59,854.69	58,137.15	52 -----
510	FIXED CHARGES						
	WORKERS COMPENSATION INS.	1,100.00	0.00	0.00	849.68	250.32	77 -----

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Expenditure Guideline
 FOR THE PERIOD(S) JAN 01, 2016 THROUGH SEP 30, 2016

CITY OF HUDSON
 GL520R-V08.03 PAGE 2

	ANNUAL Revised Bdgt	ENCUMBERED	ACT MTD POSTED AND IN PROCESS	ACT YTD POSTED AND IN PROCESS	REMAINING BALANCE	PCT
240 LIBRARY						
70 LIBRARY						
55111 LIBRARY						
FIXED CHARGES						
511 PUBLIC LIABILITY	1,700.00	0.00	0.00	250.00	1,450.00	14 -
513 PUBLIC OFFICIALS	2,100.00	0.00	0.00	2,052.00	48.00	97 -----
517 PROPERTY INS	1,700.00	0.00	0.00	1,520.00	180.00	89 -----
519 UNEMPLOYMENT COMP	0.00	0.00	0.00	0.00	0.00	0
532 RENT	137,700.00	0.00	11,475.00	103,275.00	34,425.00	75 -----
541 DEPRECIATION	0.00	0.00	0.00	0.00	0.00	0
543 AMORTIZATION - COLLECTIONS	0.00	0.00	0.00	0.00	0.00	0
TOTAL: FIXED CHARGES	144,300.00	0.00	11,475.00	107,946.68	36,353.32	74 -----
CAPITAL OUTLAY						
812 FURNITURE & FURNISHINGS	0.00	0.00	0.00	0.00	0.00	0
819 OTHER CAPITAL EXPENSE/SERVIC	0.00	0.00	0.00	0.00	0.00	0
822 BUILDINGS	0.00	0.00	0.00	0.00	0.00	0
829 REPAIR & IMPROVEMENT	0.00	0.00	0.00	0.00	0.00	0
TOTAL: CAPITAL OUTLAY	0.00	0.00	0.00	0.00	0.00	0
COST REALLOCATIONS						
902 UNFUNDED PENSION LIABILITY	0.00	0.00	0.00	0.00	0.00	0
TOTAL: COST REALLOCATIONS	0.00	0.00	0.00	0.00	0.00	0
TOTAL: LIBRARY	867,163.00	4,180.45	55,165.44	579,697.72	283,284.83	67 -----
TOTAL: LIBRARY	867,163.00	4,180.45	55,165.44	579,697.72	283,284.83	67 -----
TOTAL: LIBRARY	867,163.00	4,180.45	55,165.44	579,697.72	283,284.83	67 -----

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LEVEL OF DETAIL 1.0 THRU 4.0

Expenditure Guideline
FOR THE PERIOD(S) JAN 01, 2016 THROUGH SEP 30, 2016

	ANNUAL Revisd Bdgt	ENCUMBERED	ACT MTD POSTED AND IN PROCESS	ACT YTD POSTED AND IN PROCESS	REMAINING BALANCE	PCT
GRAND TOTAL	867,163.00	4,180.45	55,165.44	579,697.72	283,284.83	67 -----
TOTAL NUMBER OF RECORDS PRINTED	48					

Schedule of Bills by Fund
BY FUND FOR (A/P)

VENDOR NAME DESCRIPTION	AMOUNT	ACCOUNT NAME	FUND & ACCOUNT	CLAIM	INVOICE	PO#	F/P ID LINE
HUDSON AREA JOINT LIBRARY *****							
WI DEPT OF REVENUE AUGUST SALES TAX	22.77	SALES TAX PAYABLE	240.24210	212753	8/2016		P 628 00001
HUDSON AREA JOINT LIBRARY	22.77	*****					

Schedule of Bills by Fund
BY FUND FOR (A/P)

VENDOR NAME DESCRIPTION	AMOUNT	ACCOUNT NAME	FUND & ACCOUNT	CLAIM	INVOICE	PO#	F/P	ID	LINE
HUDSON AREA JOINT LIBRARY *****									
CARDMEMBER SERVICES									
AMAZON	48.88	PROGRAMMING - ADULT	240.70.55111.294	212749	95000121059598	035385	F	609	00001
COUNTY MARKET	88.52	PROGRAMMING - CHILDREN	240.70.55111.295	212749	95000121059598	035385	F	609	00002
TARGET	9.59	PROGRAMMING - CHILDREN	240.70.55111.295	212749	95000121059598	035385	F	609	00003
TARGET	37.73	PROGRAMMING - CHILDREN	240.70.55111.295	212749	95000121059598	035579	F	609	00004
AMAZON MAGAZINES	29.99	PERIODICALS	240.70.55111.397	212749	95000121059598	035529	P	609	00005
AMAZON GAMES	45.95	PROGRAMMING - ADULT	240.70.55111.294	212749	95000121059598	035529	P	609	00006
AMAZON GAMES	99.95	PROGRAMMING - ADULT	240.70.55111.294	212749	95000121059598	035529	P	609	00007
AMAZON GAMES	146.84	PROGRAMMING - ADULT	240.70.55111.294	212749	95000121059598	035529	P	609	00008
	507.45	*VENDOR TOTAL							
HUDSON AREA JOINT LIBRARY	507.45	*****							

APS ACCOUNTS PAYABLE
10/10/2016 10:27:50

Schedule of Bills by Fund
BY FUND FOR (A/P)

VENDOR NAME DESCRIPTION	AMOUNT	ACCOUNT NAME	FUND & ACCOUNT	CLAIM	INVOICE	PO#	F/P ID LINE
HUDSON AREA JOINT LIBRARY *****							
AUL							
10.5 HRA CONTRIB	200.00	HEALTH INSURANCE	240.70.55111.154	213137	1052016		P 712 00001
HUDSON AREA JOINT LIBRARY	200.00	*****					

Schedule of Bills by Fund
BY FUND FOR (A/P)

VENDOR NAME DESCRIPTION	AMOUNT	ACCOUNT NAME	FUND & ACCOUNT	CLAIM	INVOICE	PO#	F/P ID LINE
HUDSON AREA JOINT LIBRARY *****							
MIDAMERICA ADMINISTRATIV 2ND QTR HRA FEES	30.00	HEALTH INSURANCE	240.70.55111.154	212938	6626		P 650 00001
HUDSON AREA JOINT LIBRARY	30.00	*****					

APS ACCOUNTS PAYABLE
09/28/2016 14:08:40

Schedule of Bills by Fund
BY FUND FOR (A/P)

CITY OF HUDSON
GL540R-V08.03 PAGE 1

VENDOR NAME DESCRIPTION	AMOUNT	ACCOUNT NAME	FUND & ACCOUNT	CLAIM	INVOICE	PO#	F/P ID LINE
HUDSON AREA JOINT LIBRARY *****							
AT&T							
SVC 9-16/10-15	23.01	TELEPHONE	240.70.55111.225	212866	715Z0800430916		P 638 00001
SVC 9-16/10-15	23.01	TELEPHONE	240.70.55111.225	212866	715Z0800430916		P 638 00002
	46.02	*VENDOR TOTAL					
HUDSON AREA JOINT LIBRARY	46.02	*****					

APS ACCOUNTS PAYABLE
09/15/2016 16:03:06

Schedule of Bills by Fund
BY FUND FOR (A/P)

VENDOR NAME DESCRIPTION	AMOUNT	ACCOUNT NAME	FUND & ACCOUNT	CLAIM	INVOICE	PO#	F/P ID LINE
HUDSON AREA JOINT LIBRARY *****							
DONALDSON/LINDA							
ANNUITANT HLT-OCT	116.87	HEALTH INSURANCE	240.70.55111.154	212650	10/2016		P 565 00001
ANNUITANT HLT-OCT	137.06	HEALTH INSURANCE	240.70.55111.154	212650	10/2016		P 565 00002
	253.93	*VENDOR TOTAL					
HUDSON AREA JOINT LIBRARY	253.93	*****					



DIRECTOR'S REPORT & MONTHLY STATISTICS

September 1 - 30, 2016

Respectfully Submitted by:
Tina Norris, Director
October 18, 2016

Director's Report October 18, 2016

News, Updates, & Meetings

- Library Photo Shoot with Library Strategies on October 5, 2016
- Employee staff development day went well. Staff worked on Customer Service Training, reviewed policies that have been passed by the board, as well as procedures (and changes in procedures), received an update on the Strategic Plan, and were informed of the upcoming annual campaign. Additionally, time was spent discussing goals and objectives for accomplishing the strategic plan, my expectations, reviewing job descriptions, responsibilities, and duties, and plans for improving efficiencies throughout the library.
- John Muir Exhibit arrived on September 27, 2016 and was on its way to the next library on Tuesday, October 11.
- Zebra printers (for barcodes, etc.) were replaced (both had significant issues and one completely quit working). After researching the ongoing issues, Matthew and I discussed our options and for efficiency and cost effectiveness it was decided to replace them.
- Phase 1 of the DVD reorganization (by genre) project has been completed
- Employee resignation: Julie Schuknect has resigned her position as a Library Aide.
- In the middle of September one of our self-check machines crashed causing a loss of circulation data; the machine has been replaced, but the data loss is reflected in our circulation numbers.
- Slade Kemmet, from Library Strategies, had a photo shoot at the library on Wednesday, October 5. The purpose of the shoot is to create a photo library that can be used for various publicity items. All participants signed photo release waivers, which are on file in my office.

Summer Reading Program

This year's summer reading program was very successful. The summer reading program saw increases in the Adult program and the young adult programs; however, the children's program numbers dropped a small bit due to a change in the ages of participants. In prior years the children's program included ages 0 – 12; however, this year 10 – 12 year olds had the option to participate in the "Teens & Tweens" program, if they chose to.

SRP by the Numbers:

Adults: 162 registered participants (# in 2015) / 348 Completed Bingo entries

Teens & 'Tweens: 207 total participants: 131 'tweens (ages 10 – 12 years) & 76 Teens (496 reading entries = 4,960 hours read).

Children's: 580 Children 0-10 years.

Program attendance: 3,634

The Summer Reading Program was a huge success thanks to the hard work of the Hudson Area Public Library Staff and the support of the Hudson Area Library Foundations, as well as the Friends of the Hudson Area Library. Financial support from the Hudson Area Library Foundation and the St. Croix Valley Foundation's Health and Wellness Grant enabled us to provide the community with amazing programming, reading incentives, and lifelong learning opportunities for all ages!

September 2016 Statistics

Statistical Summary for September

September	2016	2015	Year-to-date 2016
Checkouts	15,121	14,982	149,344
Check-ins	16,272	16,460	146,739
Renewals	4,793	5,101	46,877
Total Circulation	19,914	20,083	196,221
Items Borrowed	3,979	4,249	37,333
Items Loaned	2,739	5,337	23,315
New Patrons	80	82	917
Items Added	489	486	4,493
Pharos	1,105	931	9,307
Wireless	4,860	3,414	40,715
Digital Circulation	2,732	2,458	25,246
Website Visits	6,568	5,667	59,849
Facebook Posts	38	22	357
Facebook Likes	1,038	794	8,665
Children's Programs	2	0	220
Children's Program Attendance	47	0	7,968
Teen Programs	12	4	62
Teen Program Attendance	49	47	522
Adult Programs	8	0	69
Adult Program Attendance	34	0	1,196
Meeting Room Usage	352	Not tracked	2,892
Visitors	11,823	8,906	97,622
Cardholders	16,621	15,846	16,621

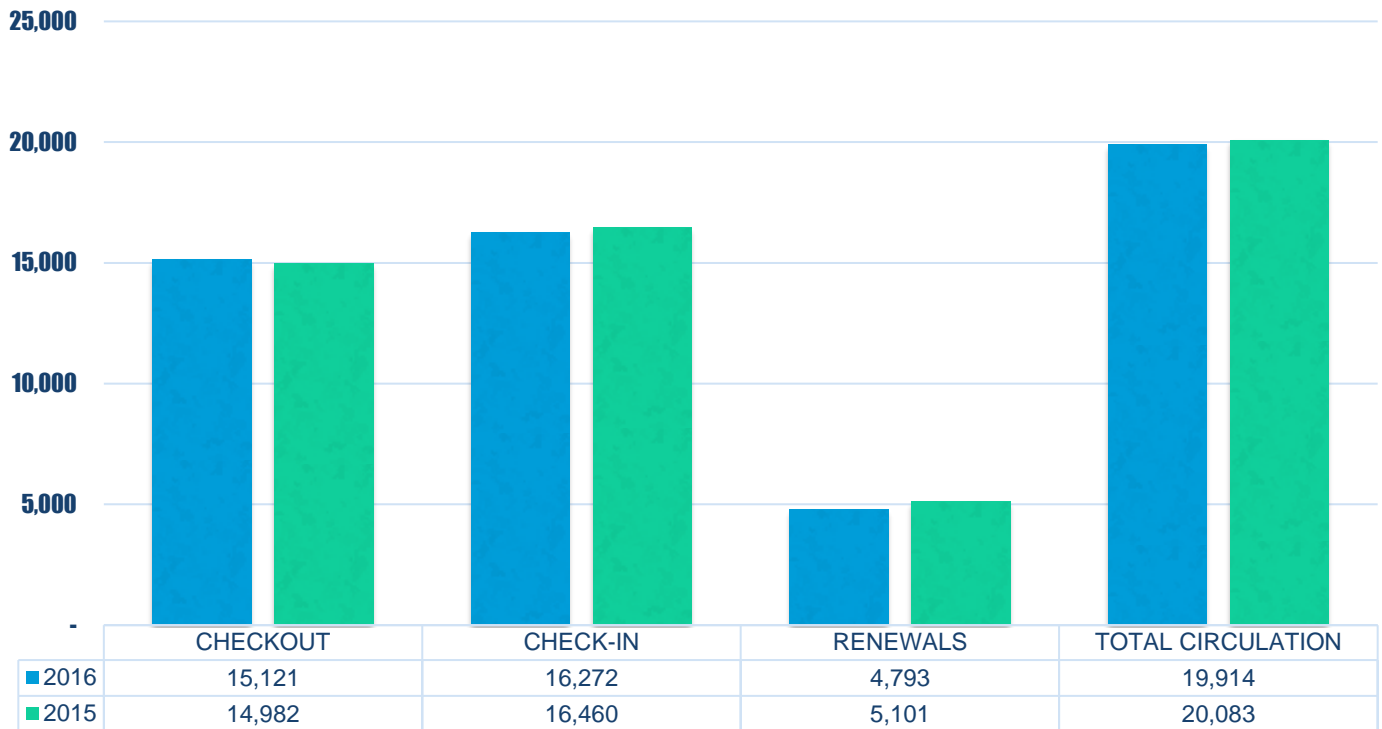
Circulation Summary YTD 2016

Yearly Circulation Activity

Hudson Area Public Library					
YEAR TO DATE CIRCULATION ACTIVITY					
	Checkouts 2016	Checkouts 2015	Check-ins	Renewals	Items Circulated
Jan	14,951	16,551	13,502	4,402	21,075
Feb	14,639	15,493	13,930	5,120	19,759
Mar	16,785	16,408	17,081	5,397	22,182
Apr	14,821	15,734	14,746	4,987	19,784
May	12,388	15,198	12,399	4,587	19,975
Jun	20,820	20,104	17,785	5,424	26,244
Jul	20,120	21,163	9,400	6,065	26,185
Aug	19,699	17,667	21,263	6,108	25,807
Sep	15,121	14,982	16,272	4,793	19,914
Oct		15,696			
Nov		12,491			
Dec		13,338			
Totals	149,344	194,825	136,378	46,883	200,925

*Road construction during partial month of April, entire month of May + 1 closure due to construction in May, and 5 days construction in June.

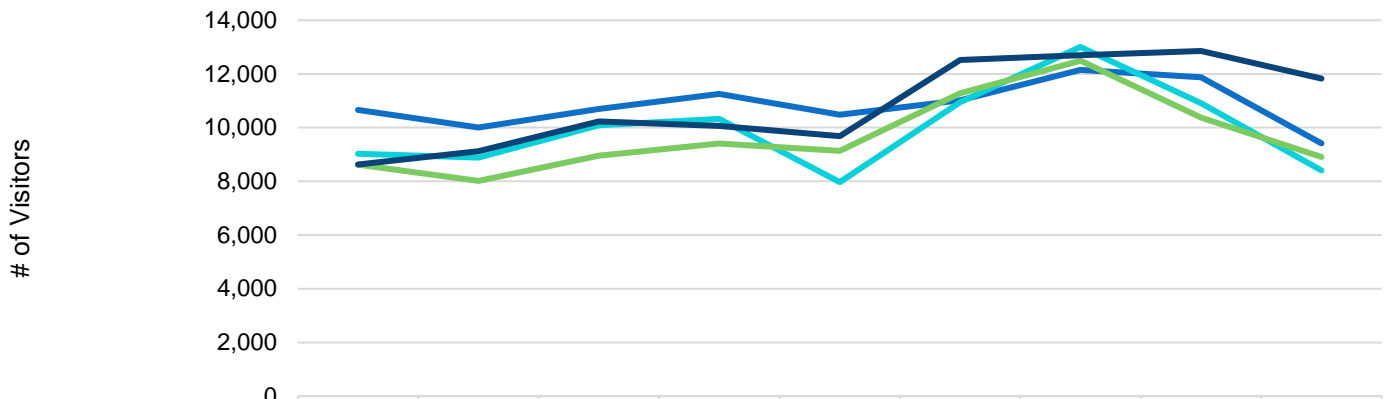
SEPTEMBER MONTHLY CIRCULATION



Library Visitors

	MONTHLY VISITOR COUNT	AVERAGE PER DAY	NUMBER OF DAYS OPEN
January	8,627	345	25
February	9,125	365	25
March	10,228	393	26
April	10,064	387	26 (11 DAYS W/ CONSTRUCTION)
May	9,678	403	24 (closed 1 day due to construction; road construction during entire month)
June	12,519	481	26 (5 days w/ road construction)
July	12,702	489	26
August	12,856	477	27
September	11,823	455	26
October			
November			
December			

Visitor Counts Comparison



	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep
Visitor Counts 2013	10,658	9,999	10,693	11,251	10,477	11,014	12,150	11,871	9,415
Visitor Counts 2014	9,032	8,879	10,088	10,331	7,970	10,947	13,007	10,916	8,407
Visitor Counts 2015	8,621	8,016	8,955	9,404	9,135	11,276	12,494	10,371	8,906
Visitor Counts 2016	8,627	9,125	10,228	10,064	9,678	12,519	12,702	12,856	11,823

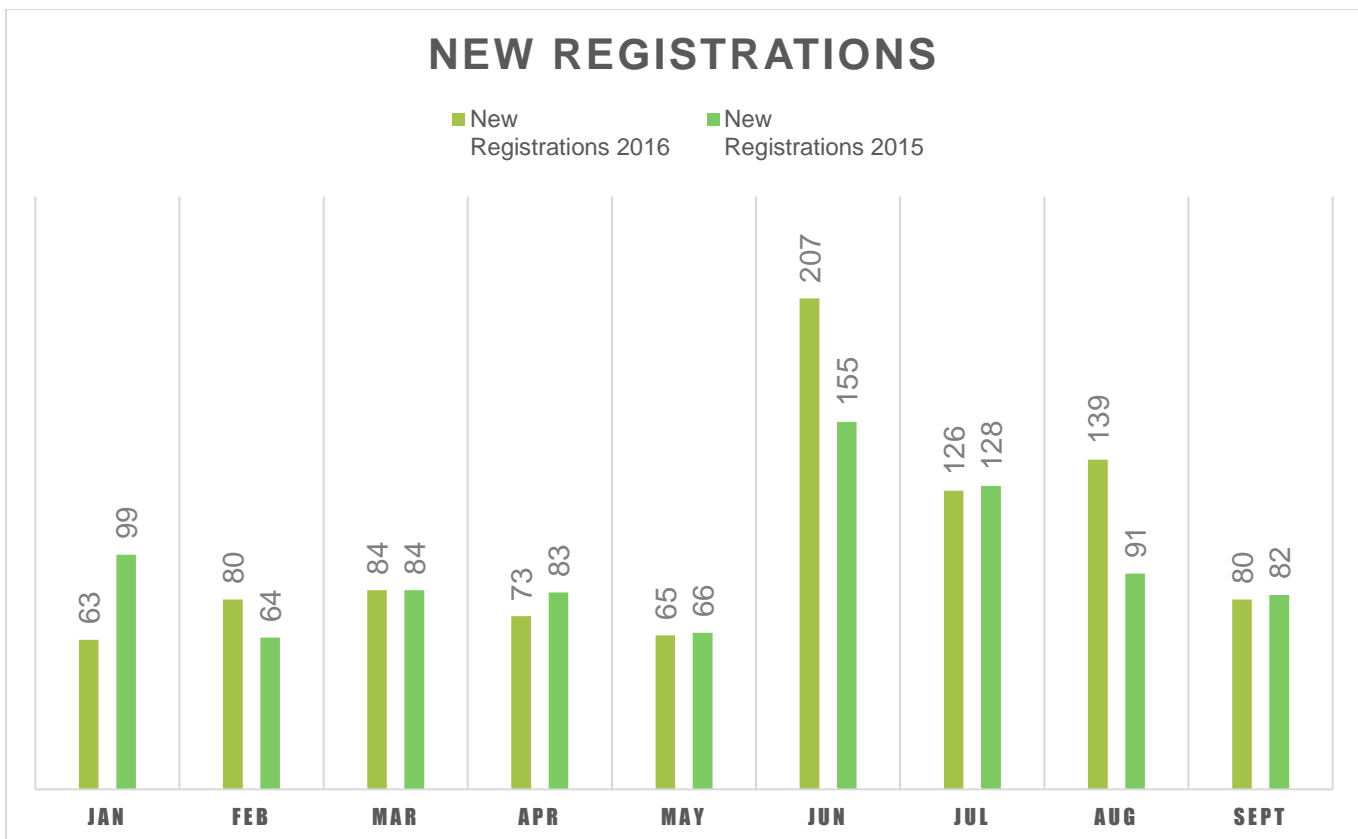
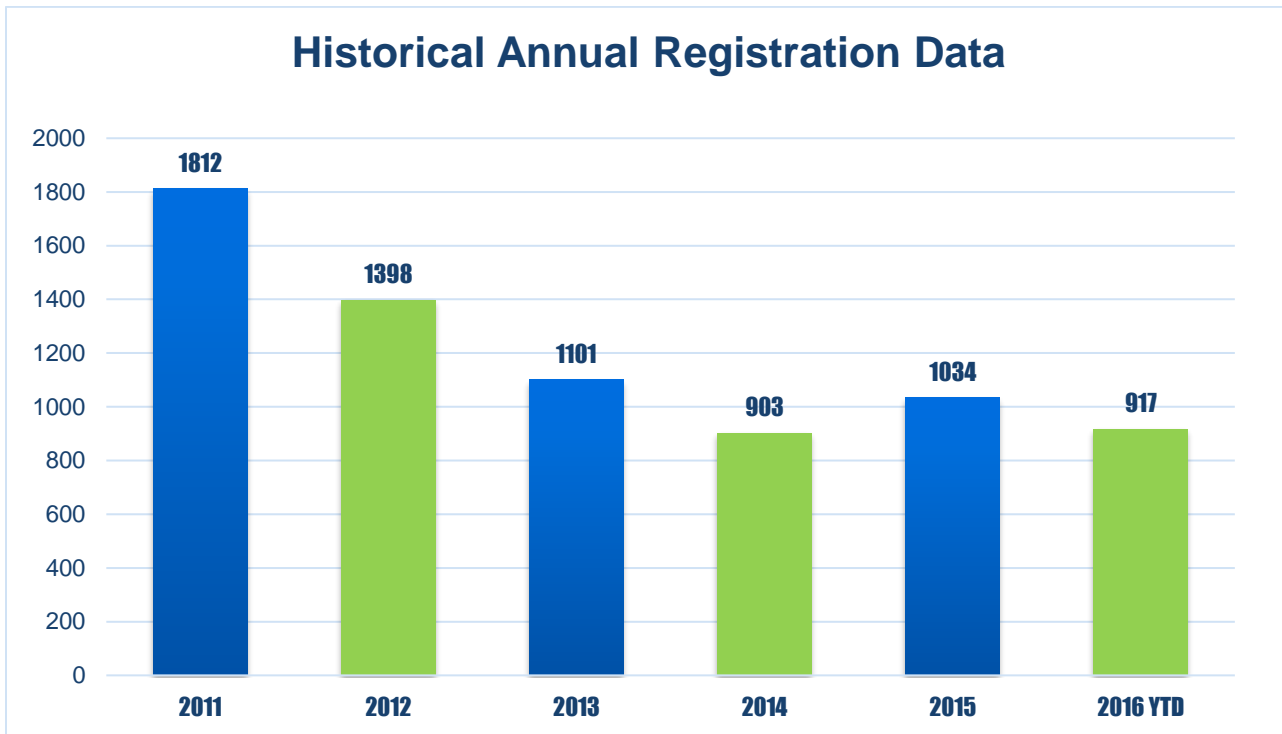
VISITORS	Monthly Average	Daily Average
2011 (April-December)	13,374	533
2012	11,902	502
2013	10,369	493
2014	10,206	493
2015	9,483	438
2016	10,847	434

Cardholders by Municipality

	City of Hudson		Village of North Hudson	Town of Hudson	Town of St. Joseph	Total
2011	7,750		1,998	4,091	1,545	15,384
2012	7,818		1,940	3,997	1,543	15,298
2013	8,228		1,940	4,239	1,633	16,165
2014	7,740		1,881	3,789	1,495	14,905
2015	8,239		1,991	4,023	1,593	15,846
2016	January	8,273	1,995	4,030	1,597	15,912
	February	8,306	1,996	4,046	1,598	15,946
	March	8,350	2,001	4,065	1,611	16,027*
	April	8,374	2,012	4,080	1,620	16,086*
	May	8,419	2,018	4,092	1,624	16,153
	June	8,510	2,036	4,132	1,636	16,314
	July	8,580	2,053	4,152	1,641	16,426
	August	8,678	2,060	4,178	1,647	16,563
	September	8,715	2,068	4,182	1,656	16,621
	October					0

November					0
December					0

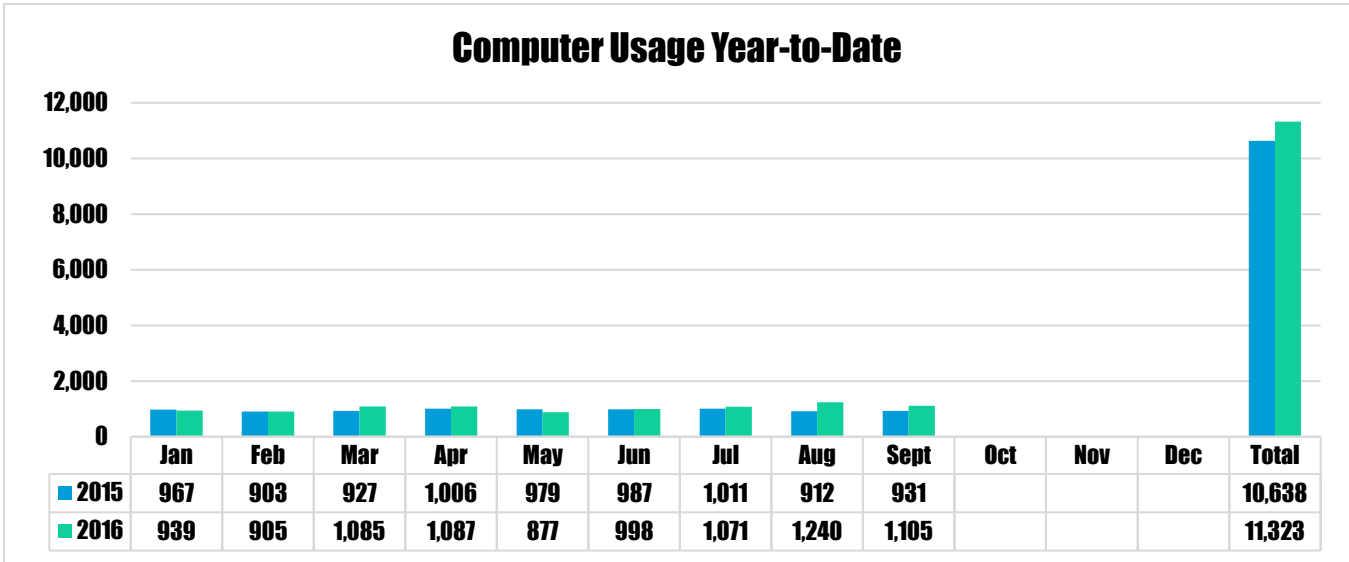
*Please note expired patron records have not been purged. We are in the process of determining parameters for purging.



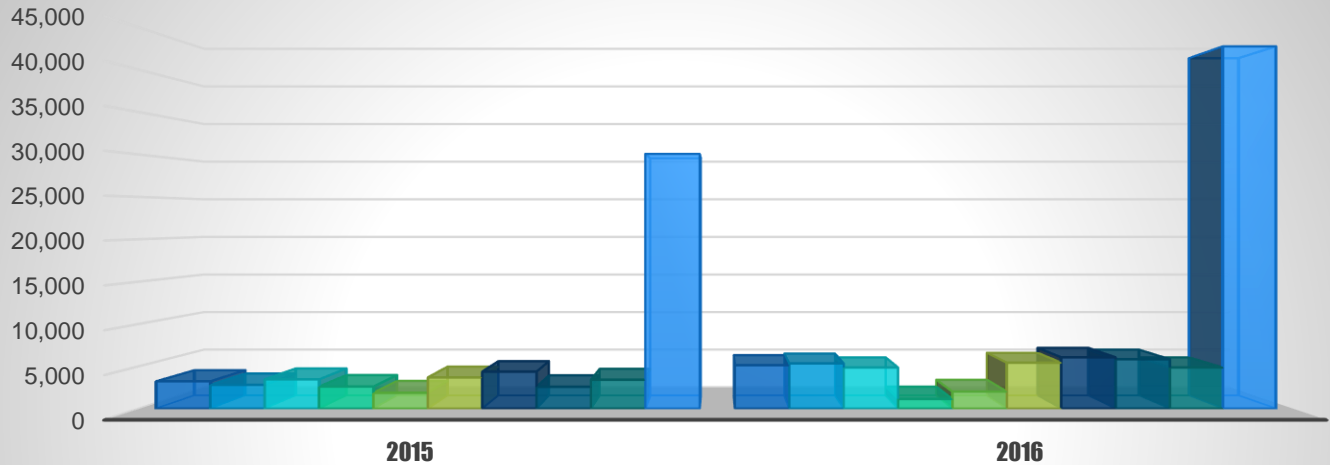
Technology Usage

YTD Computer Usage

	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sept	Oct	Nov	Dec	Total
2015	967	903	927	1,006	979	987	1,011	912					9,707
2016	939	905	1,085	1,087	877	998	1,071	1,240	1,105				11,323



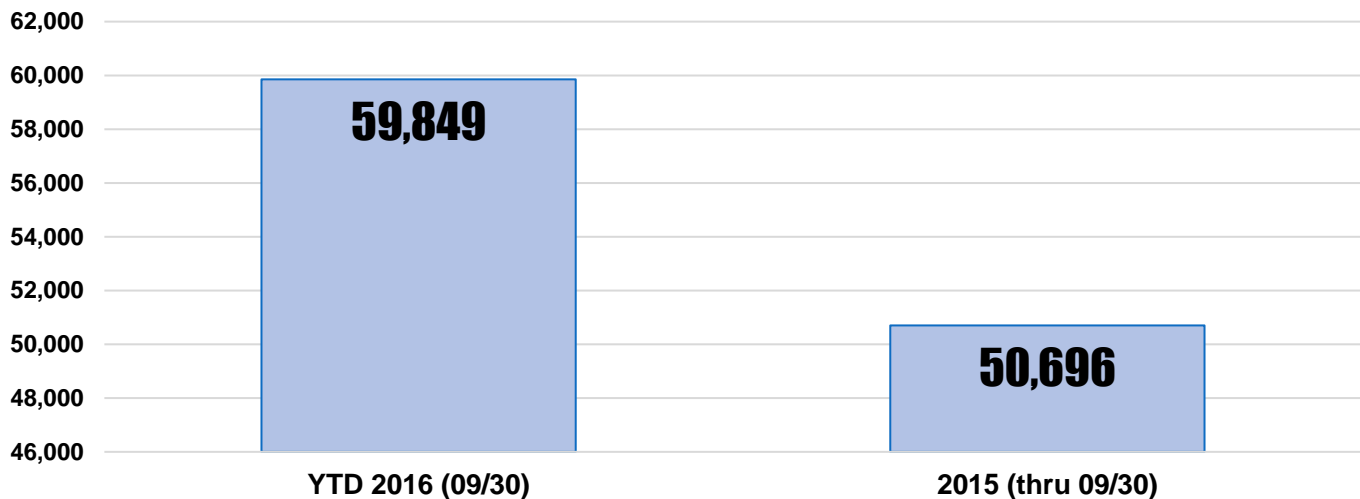
YTD Wireless Usage Comparisons



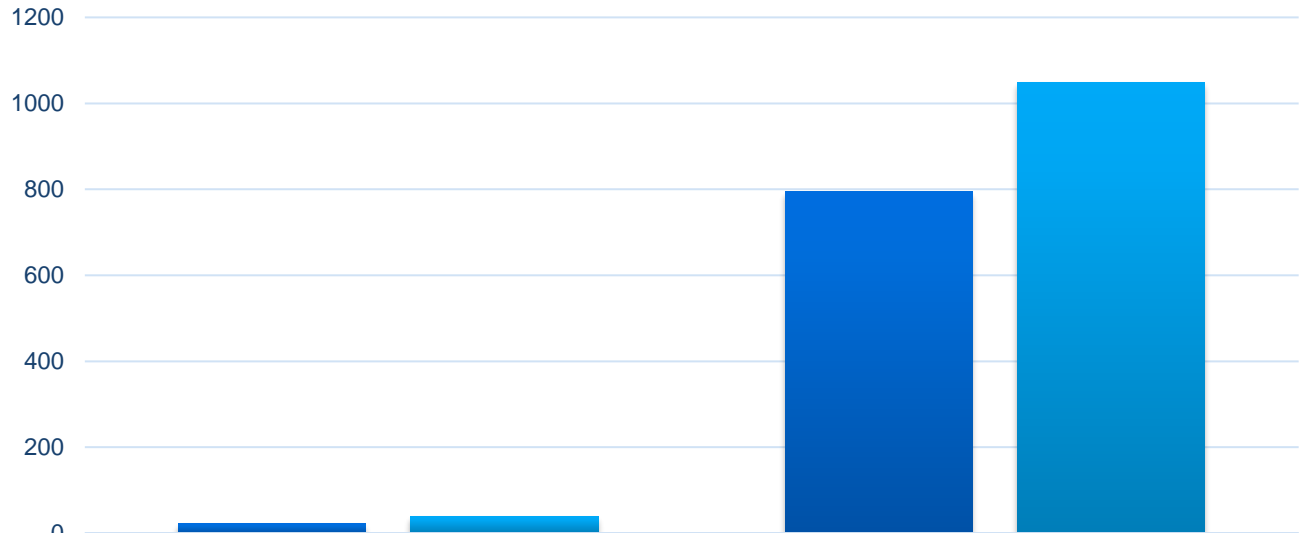
	2015	2016
Jan	3,233	5,138
Feb	2,812	5,340
Mar	3,459	4,859
Apr	2,613	1,150
May	1,866	2,016
Jun	3,689	5,437
Jul	4,377	6,074
Aug	2,586	5,841
Sept	3,414	4,860
Total	30,064	42,731

Website & Facebook Statistics

Number of page views for website

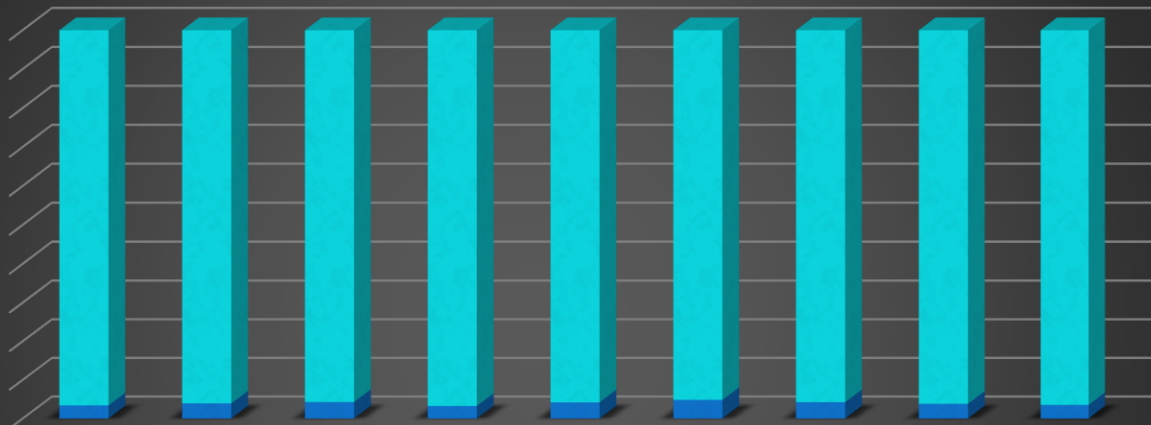


September Facebook Comparisons



	# of Posts	# of Likes
2015	22	794
2016	38	1,048

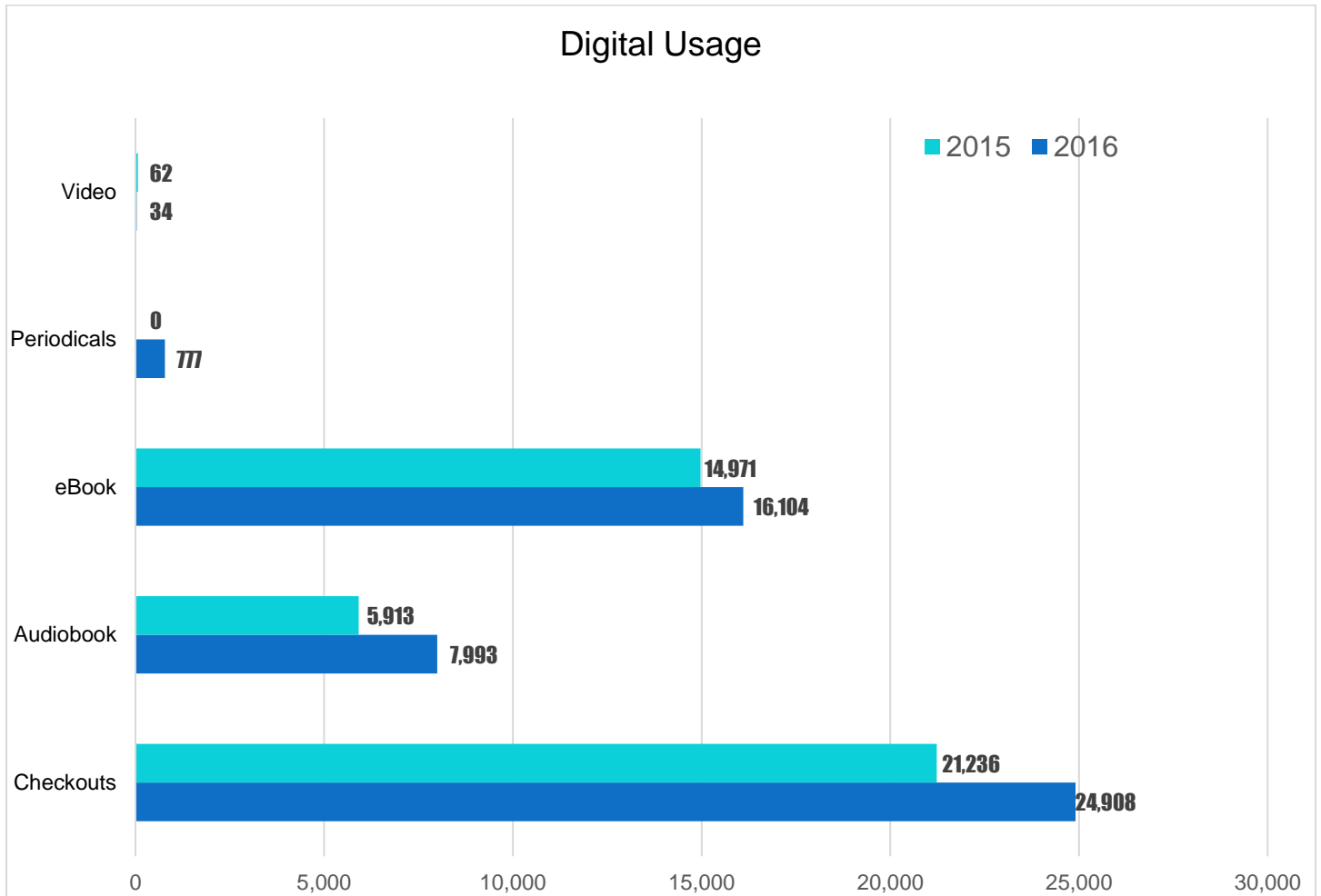
2016 Facebook Activity



	January	February	March	April	May	June	July	August	September
Likes	877	903	916	945	956	984	1013	1033	1038
Posts	31	37	41	32	42	50	45	41	38

OverDrive Checkouts by Technology & Format

Digital Circulation Statistics	2016	2015	% Change
Checkouts	24,908	21,236	17%
Audiobook	7,993	5,913	35%
eBook	16,104	14,971	8%
Periodicals	777	0	
Video	34	62	



Children's Programming													
	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	YTD
# of Programs		26	35	29	27	41	39	21	2				220
Children Attending													
2016	0	532	591	482	1790	1232	806	696	29				6158
2015	0	554	665	391	121	610	645	291	0	730	517	485	3277
Adults Attending													
2016	0	278	317	232	112	370	372	185	18				1884
2016	0	312	319	217	40	261	300	150	0	313	245	289	1599
Total Attendance													
2016	0	810	908	714	1902	1602	1178	854	47				8015
2015	0	866	984	608	161	871	945	441	0	1043	762	774	4876

YA Programming Statistics													
	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	YTD
# of Programs	6	8	4	12	8	18	18	13	6				93

YA Programming Attendance													
	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	YTD
2016	33	122	86	43	43	37	58	51	49				522

YA Volunteers & Hours													
	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	YTD
# Vols.	12	12	12	13	13	13	12	16	12				115
# of hrs	59	61	65	66.25	76	68.5	61.25	69.5	43.25				569.8

YA TAB Meetings & Attendance													
	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	YTD
2016 Meetings	1	1	1	1	1	1	1	0	0				7
Attendance	7	7	7	8	9	5	2	0	0				45

YA Book Clubs													
	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	YTD
2016	1	1	1	1	2	3	3	3	1				16

Adult Programming

Attendance	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	YTD
2016	7	379	49	44	176	46	256	205	34				1196
# of programs	1	4	9	8	7	11	11	10	8				69
Book Clubs	2	2	2	4	2	2	2	2	3				21

Outreach Programming													
2016	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	YTD
Outreach & Community Events	2	10	14	13	20	10	12	9	2				92

Total programs: 518 (includes outreach & community programs such as Hot Air Affair, Ice Cream Social, RiverFest, National Night Out, visits to schools to promote SRP, etc.)

Total attendance: 9760

2016 Adult Programs	# of Programs
<i>January</i>	Adult Cardmaking Program
<i>February</i>	Chocolate Festival (16); Book Clubs (7) WI History Tour Programs (356)
<i>March</i>	Career Services (2); Tech Help (2); Artist Talk (4); Winter Reading Program (25); Coloring (4); Craft Night (9) Book Club (3)
<i>April</i>	Career Services (1); 1-on-1 Tech Help (2); Tech Tuesdays (10); Genealogy (8); Craft (4); Coloring (9); Shakespeare (2); Author Visit (8)
<i>May</i>	Career Services (1); Tech Tuesdays (2); 1-on-1 Help (3); Genealogy (11); Coloring (9); Crafts (9); Author (141);
<i>June</i>	1-on-1 Tech Help; Career Services; Genealogy; Trivia Night; Adult Craft; Lawn Games; Sketchcrawl; Tech Tuesdays; Planner Play; Yoga; Coloring
<i>July</i>	Career Services; 1-on-1 Tech Help; Tech Tuesdays; Seed Art; Yoga; Genealogy; Summer Cardmaking; Adult Movie event; Planner Play; Health Fair; Ice Cream Social
<i>August</i>	Tech Tuesdays (4); Career Services; A Barrage of Collage; 1-on-1 Tech Help; D.I.Y. Beauty; Genealogy: Paula Stuart Warren; Movie Event; Planner Play
<i>September</i>	1-on-1 Tech Help; Writing Workshop; Protect Yourself from ID Theft; John Muir Presentation; Knitted Cowl Class; Stitch Night; Writer's Workshop; Tech Tuesday: Adobe Photoshop
<i>October</i>	
<i>November</i>	
<i>December</i>	

2016 Meeting Room Use	Avg. Uses / day	# of Users
<i>January</i>		
<i>February</i>	22	556
<i>March</i>	10	243
<i>April</i>	11	283
<i>May</i>	12	305
<i>June</i>	14	356
<i>July</i>	15	395
<i>August</i>	15	402
<i>September</i>	14	352
<i>October</i>		
<i>November</i>		
<i>December</i>		
Year-to-date totals:		2,892

Summer Reading Program	2016	2015	% Change
Audience			
Children (0-10 years)	580	522	11%
Tees & 'Tweens (11-18)	207	156	33%
Adults (18 years & up)	162	50	224%
Total Participants	944	728	30%
Program Attendance	3,634	2,352	55%