



Meeting Agenda of the Hudson Area Joint Library Board of Trustees
January 17, 2017, 6:30 PM
Hudson Area Public Library
700 First Street, Hudson WI 54016

1. Call to Order
2. Roll call, certification of quorum, certification of compliance with WI open meeting laws and public records laws, introduction of visitors and guests.
3. **ACTION ITEM:** Approval of Consent Agenda Items
 - a. *Approve meeting Agenda*
 - b. *Disposition of Minutes from December 20, 2016 Board meeting and of any intervening special meetings*
 - c. *Discussion and possible action on invoices that are not regularly recurring or are not within the 2016 Budget vs. Actual to Date*
 - d. *Discussion and possible action on regularly recurring expenditures that are within the Board approved 2016 budget*
 - e. *Discussion and possible action on 2015 and 2016 budget comparison*
4. Citizen Comments
5. Presentations by supporting organizations
 - a. Friends of the Library
 - b. Library Foundation
6. **ACTION ITEM:** President's comments, reports, and requests for action
 - a. Municipalities presentations update, discussion, and possible action.
 - b. County Board update, discussion and possible action.
7. **ACTION ITEM:** Director's Report, Statistics, and requests for action
 - a. Presentation of monthly report (Action requested)
 - b. Presentation of monthly statistics
 - c. Overview of 2016 Annual Report to Municipalities
8. **ACTION ITEM:** Finance Committee report: Revised 2017 Budget
9. **ACTION ITEM:** Request by Ostby to correct minutes of the September 20, 2016 meeting minutes to reflect the following:
 - a.) Item 4 should read as follows: Consideration to approve a market rate adjustment for to salary of the Library Director. The current salary is \$56,097 the adjusted rate will be \$62,829.
10. Other business
11. Board comments and items for future agendas
12. **ACTION ITEM:** Adjournment

Board of Trustees Members: Rich O'Connor (Pres.), Curt Weese, Paul Berning, Katie Coppenbarger, Dave Ostby, Marion Shaw, (V. Pres.) Jim Schrock, and Barbara Peterson.

Emailed to Joint Municipalities and Board Members: January 10, 2017 and Emailed to Media: January 10, 2017

NOTE: Some Agenda items may be taken up earlier in the meeting, or in a different order than listed. Upon reasonable notice, an interpreter or other auxiliary aids will be provided at the meeting to accommodate the needs of the public. Please contact the Library Director at 715-386-3101 ext. 105



Hudson Area Joint Library Board of Trustees
UNAPPROVED Meeting Minutes
December 20, 2016, 6:30 PM
Hudson Area Public Library
700 First Street, Hudson, WI 54016

1. Call to Order at 6:30 p.m. by O'Connor
2. Roll call, certification of quorum, certification of compliance with WI open meeting laws and public records laws, introduction of visitors and guests

Library board present: Rich O'Connor, Barb Peterson, Dave Ostby, Katie Copenbarger, Paul Berning
Absent: Jim Schrock, Marion Shaw, Curt Weese

Library Staff present: Tina Norris, Director

Friends Rep: Chris

3. Introduction of and welcome to new board member, Paul Berning.
4. **ACTION ITEM:** Approval of Consent Agenda Items
 - a. Approve meeting Agenda
 - b. Disposition of Minutes from November 15, 2016 Board meeting and of any intervening special meetings
 - c. Discussion and possible action on invoices that are not regularly recurring or are not within the 2016 Budget vs. Actual to Date
 - d. Discussion and possible action on regularly recurring expenditures that are within the Board approved 2016 budget
 - e. Discussion and possible action on 2015 and 2016 budget comparison

ACTION TAKEN:

Motion by: Peterson

Second by: Ostby

No Discussion

Vote taken: Unanimous Approval

5. Citizen Comments: None
6. Presentations by supporting organizations
 - a. Friends of the Library: Update by Chris; Received \$1,000 from Family Fresh for turning \$150,000 in receipts. Currently \$29,550 in receipts.
 - b. Library Foundation: Peterson noted the Foundation has not met in December.
7. **ACTION ITEM:** President's comments, reports, and requests for action
 - a. Municipalities presentations update, discussion, and possible action: Nothing
 - b. County Board update, discussion and possible action. No updates on the County St. Joseph meeting update. Tina Norris will be attending the next meeting.

ACTION TAKEN: NO ACTION REQUIRED

Motion by:

Second by:

Vote Taken:

8. **ACTION ITEM:** Director's Report, Statistics, and requests for action
- a. **Presentation of report:** Director noted that library cards will be purged, so there will be a drop in cardholders in January. Update on Health Literacy Grant from the Hudson Hospital, and provided the board with a list of potential funding opportunities that will be presented to the Hudson Area Library Foundation.
 - b. **Presentation of monthly statistics:** Peterson commented on the increase in circulation being a positive for the library.
 - c. **Overview of Collection Development Plan for 2017**
 - d. **Overview of Programming Plan for 2017-2019**
9. **ACTION ITEM:** Discuss and approve 2017 goals for Library Director, as presented at November board meeting.
Peterson reviewed goals presented at November 2016 meeting, noting that these will serve as basis of Director's 2017 goals.

ACTION TAKEN:

Motion by: Peterson
 Second by: Coppenbarger
 Vote Taken: Unanimously Approved

10. Finance Committee Report:

11. **ACTION ITEM:** Corrections to minutes of the August 16, 2016 meeting minutes to reflect the following changes:
- a.) **Item 3: Action taken should read, "Ostby moved the approval of the consent agenda; Peterson second; Vote taken: UNANIMOUSLY APPROVED"**

Motion by: Coppenbarger
Second by: Ostby
Vote Taken: Unanimous Approval

- b.) **Item 9c: Should read: "By consensus of the Finance Committee (Ayes: Burchill and Schrock; Nay: Ostby) the 2017 Budget Option 1 was recommended for approval, on behalf of the Finance Committee, by Ostby"**

Motion by to approve the restatement of item 9c: Peterson
Second by: Coppenbarger
Vote Taken: Unanimous Approval

- c.) **Item 9b: Discussion on 2017 budget should reflect the following discussion:**
"There was discussion noting the negative implications of the County Board's decision to reduce the Hudson Area Joint Library's funding by 30%. Peterson noted the budget includes significant cuts to resources; Weese objected to keeping the Library open on Mondays; and, Burchill commented that in light of the County's funding cuts, 'we need the Foundation's support-ongoing support' due to the cuts in resources and finances."

Motion by Ostby to add discussion notes to Item 9b;
Second by Peterson
Vote taken: Unanimous Approval

12. **(Tabled until January) ACTION ITEM:** Request by Ostby to correct minutes of the September 20, 2016 meeting minutes to reflect the following:

- a.) **Item 4 should read as follows: Consideration to approve taken during closed session held on August 16, 2016, pursuant to Wis. Stat. § 19.85(1)(c) regarding a market rate**

adjustment of 12%, from \$ to the salary of Library Director.

Discussion: Ostby requested that an actual dollar amount be included rather than a percentage.

ACTION TAKEN: No Action taken

Motion by:
Second by:
Vote Taken:

13. Other business: None
14. Board comments and items for future agendas: Peterson noted that the Policy & Personnel Committee will be getting back to work; O'Connor wished all a "Merry Christmas". Ostby asked about Director's Goals; board went back to take action on Item 9.
15. **ACTION ITEM:** Adjournment

ACTION TAKEN:

Motion by: Ostby
Second by: Berning
Vote Taken: Unanimously Approved

Respectfully Submitted,

Tina L. Norris

Tina L. Norris
Director

FINANCIAL REPORT

December 20, 2016

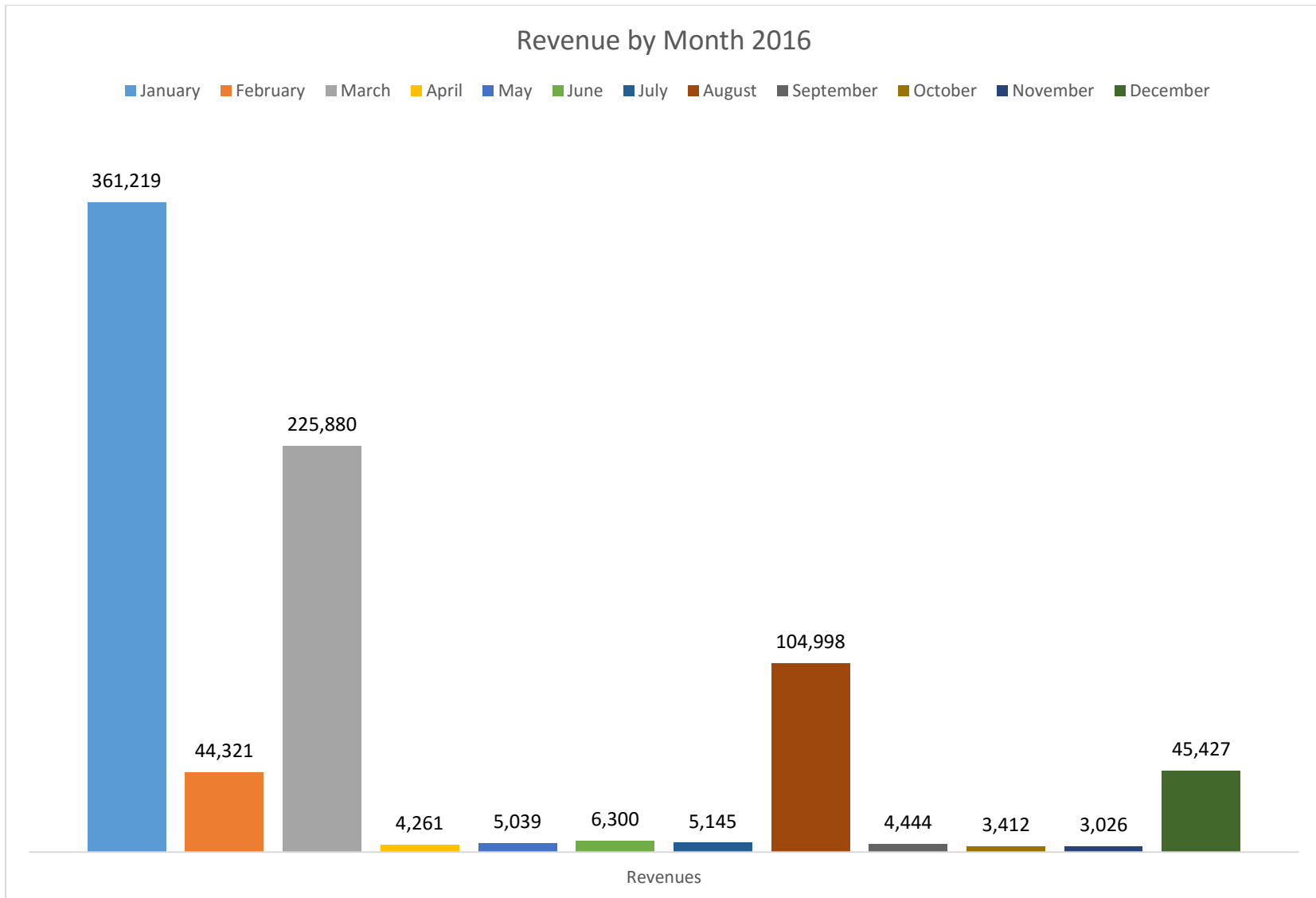
Financial Report for November 1-30, 2016

Tina Norris, Director

2016 Budget Overview Year-

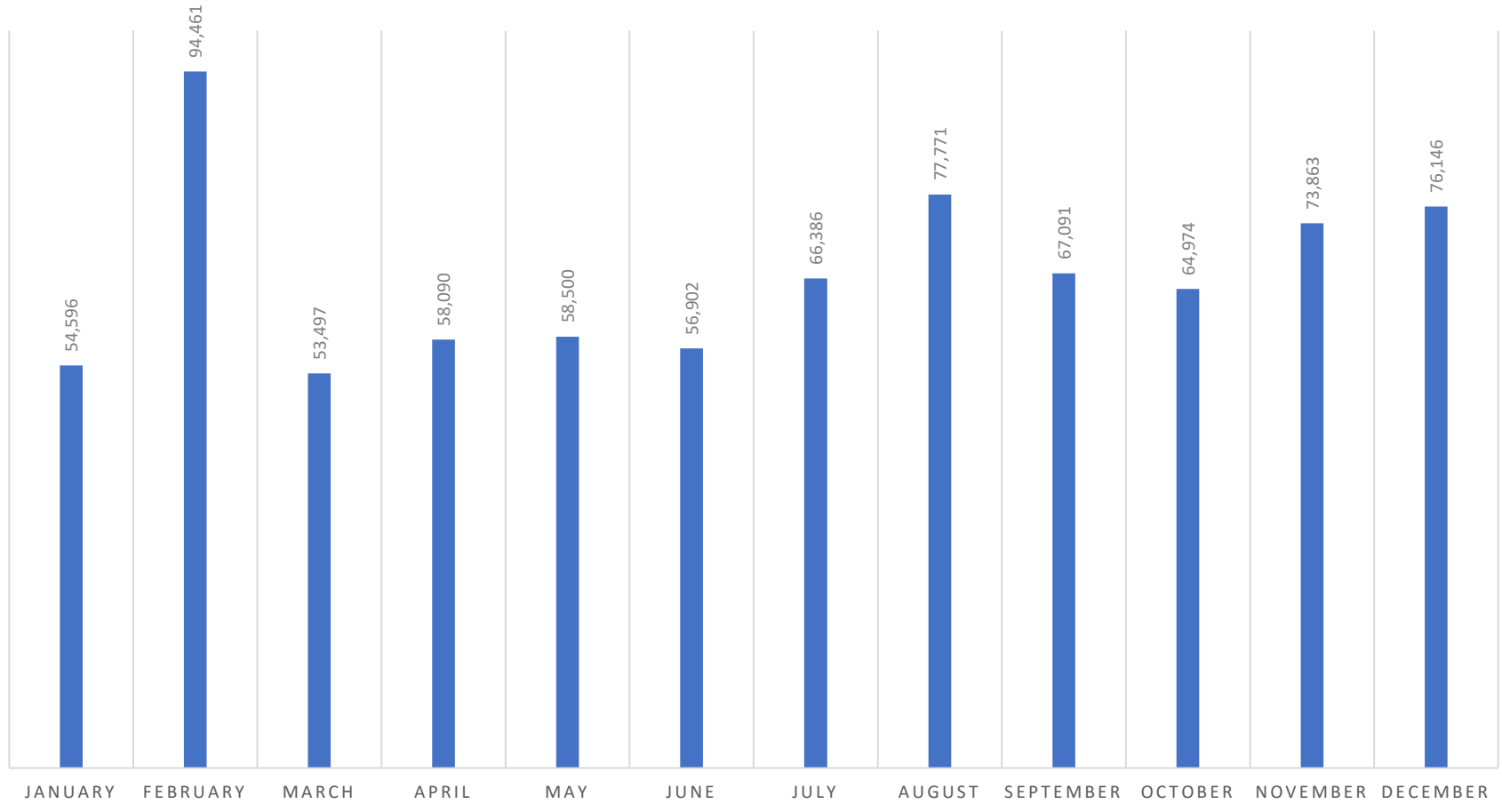
	to-Date	Budget, Revised	December-16	Year-to-date	Amount Remaining	% Remaining
REVENUES						
City of Hudson	\$	356,031	\$ -	\$ 356,031	\$ -	0%
Village of North Hudson	\$	84,475	\$ -	\$ 84,475	\$ -	0%
Town of Hudson	\$	203,201	\$ -	\$ 203,201	\$ -	0%
Town of St. Joseph	\$	85,546	\$ 42,773	\$ 85,546	\$ -	0%
St. Croix County	\$	77,352	\$ -	\$ 77,352	\$ -	0%
Other Counties	\$	5,169	\$ -	\$ 5,272	\$ (103)	-2%
Library Revenue	\$	35,000	\$ 2,598	\$ 37,418	\$ (2,418)	-7%
Other Revenue	\$	2,300	\$ 56	\$ 6,762	\$ (4,462)	-194%
Total Revenues	\$	849,074	\$ 45,427	\$ 856,057	\$ (6,983)	-1%
EXPENDITURES						
Personnel	\$	504,746	\$ 51,016	\$ 468,794	\$ 35,952	7%
Library Materials	\$	88,000	\$ 8,245	\$ 84,633	\$ 3,367	4%
Contractual Services	\$	96,517	\$ 1,443	\$ 90,938	\$ 5,579	6%
Supplies & Expenses	\$	33,600	\$ 4,206	\$ 15,492	\$ 18,108	54%
Fixed Charges	\$	144,300	\$ 11,475	\$ 142,372	\$ 1,928	1%
General Operating Expense						
Total	\$	867,163	\$ 76,384	\$ 802,228	\$ 64,935	7%
Ending Balance	\$	(18,089)		\$ 53,828	\$ 53,829	

100% of year complete



EXPENDITURES BY MONTH

■ Expenditures



January - December 2016

Actual vs. Budget	Code	Budget	January	February	March	April	May	June	July	August	September	October	November	December	Actual to Date	Amount Remaining	Percent Remaining
Revenue																	
Library Revenues: Fees & Fines	46111	35,000	1,749	1,548	2,325	2,985	5,039	3,984	3,492	3,447	3,813	3,412	3,026	2,598	37,418	2,418	7%
City of Hudson	47301	356,031	356,031									0		0	356,031	0	0%
Village of N. Hudson	47302	84,475			42,238						42,238	0		0	84,475	0	0%
Town of Hudson	47303	203,201			101,650					101,551		0		0	203,201	0	0%
Town of St. Joseph	47304	85,546		42,773								0		42,773	85,546	0	0%
General Govt. Revenue	47310	0													-	0	
St. Croix County	47311	77,352			77,352							0			77,352	0	0%
Other Counties	47311	5,169	2,133		2,285				854			0			5,272	103	2%
Interest	48100	0			30	1,215		16	799		592			0	2,652	2,652	
Gain/Loss on marketable investments	48200	0	1,306												1,306	1,306	
Donations - Other	48500	0				61					40			56	157	157	
SRP Grant	48560	2,300						2,300							2,300	0	
Donation-Literacy Program	48561																
Donations - History Collection	48562	0													-	0	
Donation -Bridge the Gap	48564	0													-	0	
Miscellaneous Revenues	48600	0							347						347	347	
Total Revenue		849,074	361,219	44,321	225,880	4,261	5,039	6,300	5,145	104,998	46,683	3,412	3,026	45,427	856,057	6,983	1%
Staff Compensation																	
Full Time Salaries	121	165,100	9,426	11,684	11,849	13,655	11,646	12,343	15,593	11,754	11,655	10,245	11,700	18,511	\$ 150,060	15,040	9%
Overtime Salaries	122	200	0	0	0	0	0	0	0	0	0	0	0	0	\$ -	200	100%
Part Time Salaries	125	212,765	12,248	15,787	15,780	14,888	14,873	14,672	24,695	15,044	15,052	17,036	15,382	21,545	\$ 197,002	15,763	7%
FICA	151	28,978	1,964	1,995	2,007	2,077	1,922	1,960	2,976	1,944	1,937	1,981	1,965	2,958	\$ 25,686	3,292	11%
Pension	152	20,853	1,415	1,440	1,440	1,564	1,443	1,486	2,208	1,472	1,485	1,495	1,498	2,222	\$ 19,168	1,685	8%
Health Insurance	154	76,600	11,447	5,929	5,778	5,976	5,776	5,811	6,776	6,034	5,810	5,980	5,780	5,780	\$ 76,877	-277	0%
Life Insurance	155	250	0	0	0					0			0	0	\$ -	250	100%
															\$ -	0	
Staff Compensation Subtotal		504,746	36,500	36,836	36,854	38,160	35,660	36,272	52,248	36,246	35,939	36,736	36,326	51,016	\$ 468,794	35,952	7%

January - December 2016

2016 Actual vs. Budget	Code	Budget	January	February	March	April	May	June	July	August	September	October	November	December	Actual to Date	Amount Remaining	Percent Remaining
General Operating Expenses																	
Hudson Finance/Personnel Fee	213	14,027	1,146	1,146	1,146	1,146	1,146	1,146	1,146	1,146	1,146	1,146	1,146	1,146	13,752	275	2%
IFLS-operating/maintenance	216	33,764		32,825	0	0	0	0	0						32,825	939	3%
IFLS-addl courier/self check	217	2,500		2,512		0	0	0	0						2,512	-12	0%
IFLS-catalogging	218	24,726					0	0	0	12,775			12,931		25,706	-980	-4%
Telephone	225	3,600		83	63	67	47	123	45	83	51		77	103	743	2,857	79%
Contracted Maint. & Repair	249	600		0		0	0	0	0			0	0	0	-	600	100%
Programming - Adult	294	2,750		155	120	25	16	262		761	395	294	631	0	2,660	90	3%
Programming - Children	295	4,050		405	0	10	5	473	285	187	328	200	900	0	2,792	1,258	31%
Maintenance Agmt/Leases	298	9,000	124	457	241	124	491	367	0	636	3,327	2,659	124	194	8,744	256	3%
Contract Services	299	1,500										1,204			1,204	296	20%
Postage	311	5,000	237	197	6	6	217	145	7	238	36	8	103	210	1,410	3,590	72%
Office Supplies	312	13,000	10	533	80	387	420	887	10	519	470	35	302	2,144	5,796	7,204	55%
Memberships	324	500	0		0	0	65	0	0	0	130	224	104		523	-23	-5%
Advertising	326	1,000	0	0	0	0	0	0	0	0	0	0		0	-	1,000	100%
Staff Development	338	1,600		190	200	0	0	0	0	0	436	200	80		1,106	494	31%
Maint & Repair Supplies	357	1,000	0	0	54	0	25	0	0	1,265	104	-1,168	137	20	437	563	56%
Books	395	65,000	314	5,622	2,240	4,025	8,299	5,356	0	10,309	5,545	9,414	6,506	6,243	63,873	1,127	2%
Technology	396	10,000		899	4	1,388	0	600	0	0	78	692		1,719	5,379	4,621	46%
Periodicals	397	7,000	0	0	0	300	0	0	0	327	3,668	511	12	250	5,068	1,932	28%
Audio-Visual	398	16,000	69	795	760	943	605	865	0	4,210	2,427	434	2,833	1,513	15,454	546	3%
Activity Supplies	399	1,500	0	37		87	0	149	0	6	62	213	174	113	842	658	44%
Ins. Workers Comp	510	1,100	900	0		-50				0					850	250	
Ins. Public Liab.	511	1,700	250	0		0				0					250	1,450	85%
Ins. Public Officials	513	2,100	2,052	0		0				0					2,052	48	2%
Ins. Property Ins.	517	1,700	1,520			0				0					1,520	180	11%
Bld. Occupancy Exp.	532	137,700	11,475	11,475	11,475	11,475	11,475	11,475	11,475	11,475	11,475	11,475	11,475	11,475	137,700	0	0%
General Operating Subtotal		362,417	18,096	57,331	16,389	19,932	22,812	21,848	12,967	43,936	29,678	27,540	37,537	25,130	333,196	29,221	8%
Total Expenses		867,163	54,596	94,167	53,243	58,092	58,473	58,120	65,216	80,182	65,617	64,276	73,863	76,146	801,990	65,173	8%
NET REVENUE (EXPENSE)		-18,089	306,623	-49,847	172,637	-53,831	-53,434	-51,819	-60,071	24,816	-18,934	-60,864	-70,836	-30,719	54,066	(72,155)	
Less Donation Revenues			0	0	0	0									-	-	
Add Donation Expenditures			0	0	0	0									-	-	
OPERATING REV. (EXP)		-18,089	306,623	-49,847	172,637	-53,831	-53,434	-51,819	-60,071	24,816	-18,934	-60,864	-70,836	-30,719	54,066	-72,155	

January - December 2016

Capital Expenditures		Budget	January	February	March	April									Actual to Date	Amount Remaining	Percent Remaining
Donations Cash Accounts	11381																
Cash Balance - beginnning															-		
Donation - Private Org/Ind	48500	13,566													13,566		
Interest earnings															-		
Less transfer to Library operating															-		
Less expenditures from donations															-		
Cash Balance - end		13,566	0	0	0	0									13,566		

History Collection Account	11385																
Cash Balance - beginnning															-		
Donations - History Collection	48562	164													164	164	
Interest Earned															-		
Less expenditures from donations															-		
Cash Balance - end		164	0	0	0	0									164		

Literary Account	11386																
Cash Balance - beginnning			0														
Donation-Literacy Program	48561	0	0	0	0	0									-		
Interest Earned																	
Less expenditures from donations																	
Cash Balance - end			0	0	0	0									-		

HUDSON AREA LIBRARY
REVENUE EXPENDITURE COMPARISON

	Code	Budget	Year to Date		Variance from Prior		% of 2016 Budget
			December		Yr.		
			2016	2015	\$	%	
Revenue							
Library Revenues: Fees & Fines	49210	35,000	\$ 37,418	\$ 35,554	\$ 1,864	5%	107%
City of Hudson	47310	356,031	\$ 356,031	\$ 300,900	\$ 55,131		100%
Village of N. Hudson	47310	84,475	\$ 84,475	\$ 82,815	\$ 1,660	2%	100%
Town of Hudson	47310	203,201	\$ 203,201	\$ 197,283	\$ 5,918		100%
Town of St. Joseph	47310	85,546	\$ 85,546	\$ 86,788	\$ (1,242)	-1%	100%
Other Counties	47310	5,129	\$ 5,272	\$ 5,169	\$ 103	2%	103%
St. Croix County	46710	77,352	\$ 77,352	\$ 82,125	\$ (4,773)	-6%	100%
Interest	48100		\$ 2,652				
Gain/Loss on marketable investments	48200	0	\$ 1,306	\$ 2,898	\$ (1,592)	-55%	
SRP Grant	48560	0	\$ 2,300	\$ -	\$ 2,300		
Donation - Literacy Program	48563		\$ -	\$ 1,185			
Donation - Bridge the Gap	48562	0	\$ -	\$ 3,640	\$ (3,640)	-100%	
Donations - History Collection	48562	0	\$ -	\$ -	\$ -		
Donations-Friends of the Library	48562	0		\$ 500	\$ (500)		
Miscellaneous Revenue	48600		\$ 347				
Total Revenue		\$ 849,074	\$ 856,057	\$ 798,857	\$ 55,229	7%	101%
Staff Compensation							
Full Time Salaries	121	165,100	\$ 150,060	\$ 144,597	\$ 5,463	4%	91%
Overtime Salaries	122	200	\$ -	\$ 1,464	\$ (1,464)	-100%	0%
Part Time Salaries	125	212,765	\$ 197,002	\$ 168,411	\$ 28,591	17%	93%
FICA	151	28,978	\$ 25,686	\$ 24,673	\$ 1,013	4%	89%
Pension	152	20,853	\$ 19,168	\$ 18,234	\$ 934	5%	92%
Health Insurance	154	76,600	\$ 76,877	\$ 56,040	\$ 20,837	37%	100%
Life Insurance	155	250	\$ -	\$ -	\$ -		
Staff Compensation Subtotal		504,746	\$ 468,794	\$ 413,419	\$ 55,375	13%	93%
General Operating Expenses							
Legal Fees	212	0	\$ -	\$ -	\$ -		
Hudson Finance/Personnel Fee	213	14,027	\$ 13,752	\$ 13,752	\$ -	0%	98%
IFLS-operating/maintenance	216	33,764	\$ 32,825	\$ 49,285	\$ (16,460)	-33%	97%
IFLS-addl courier/self check	217	2,500	\$ 2,512	\$ 4,607	\$ (2,095)	-45%	100%
IFLS-catalogging	218	24,726	\$ 25,706	\$ 13,172	\$ 12,534		104%
Telephone	225	3,600	\$ 743	\$ 732	\$ 11	2%	21%
Contracted Maint. & Repair	249	600	\$ -	\$ 50	\$ (50)		0%
Programming - Adult	294	2,750	\$ 2,660	\$ 1,530	\$ 1,130	74%	97%
Programming - Children	295	4,050	\$ 2,792	\$ 1,565	\$ 1,227	78%	69%
Maintenance Agmt/Leases	298	9,000	\$ 8,744	\$ 3,067	\$ 5,677	185%	97%
Contract Services	299	1,500	\$ 1,204	\$ 5,741	\$ (4,537)	-79%	80%
Postage	311	5,000	\$ 1,410	\$ 1,939	\$ (529)	-27%	28%
Office Supplies	312	13,000	\$ 5,796	\$ 7,601	\$ (1,805)	-24%	45%
Memberships	324	500	\$ 523	\$ 205	\$ 318		105%
Advertising	326	1,000	\$ -	\$ -	\$ -		0%
Staff Development	338	1,600	\$ 1,106	\$ 338	\$ 768		69%
Maint & Repair Supplies	357	1,000	\$ 437	\$ 1,017	\$ (580)	-57%	44%
Books	395	65,000	\$ 63,873	\$ 60,171	\$ 3,702	6%	98%
Technology	396	10,000	\$ 5,379	\$ 17,413	\$ (12,034)	-69%	54%
Periodicals	397	7,000	\$ 5,068	\$ 6,091	\$ (1,023)		72%
Audio-Visual	398	16,000	\$ 15,454	\$ 16,923	\$ (1,469)	-9%	97%
Activity Fund	399	1,500	\$ 842	\$ 1,134	\$ (292)		56%
Ins. Workers Comp.	510	1,100	\$ 850	\$ 1,222	\$ (372)	-30%	77%
Ins. Public Liab.	511	1,700	\$ 250	\$ 1,491	\$ (1,241)	-83%	15%
Ins. Public Officials	513	2,100	\$ 2,052	\$ 2,253	\$ (201)	-9%	98%
Ins. Property Ins.	517	1,700	\$ 1,520	\$ 1,632	\$ (112)	-7%	89%
Bld. Occupancy Exp.	532	137,700	\$ 137,700	\$ 132,420	\$ 5,280	4%	100%
General Operating Subtotal		362,417	\$ 333,196	\$ 345,351	\$ (12,155)	-4%	92%

**HUDSON AREA LIBRARY
REVENUE EXPENDITURE COMPARISON**

	Code	Budget	Year to Date		Variance from Prior Yr.		% of 2016 Budget
			December		\$	%	
			2016	2015			
Total Operating Expenses		867,163	\$ 801,990	\$ 758,770	\$ 43,220	6%	92%
NET OPERATING REVENUE (EXPENSE)		-18,089	\$ 54,066	\$ 40,087	\$ 12,008	30%	

GFS
1/11/2017 9:54:52

Balance Sheet
DEC 31, 2016

-----FUND----- 240 HUDSON AREA JOINT LIBRARY

ACCOUNT	BEGINNING BALANCE	ACTUAL-THIS MONTH	ACTUAL-THIS YEAR	ENDING BALANCE	
<u>ASSETS</u>					
CURRENT ASSETS:					
240.11100	TREASURER'S CASH	331,185.42	43,150.67CR	33,373.56	364,558.98
240.11200	CASH - UNDEPOSITED	0.00	0.00	0.00	0.00
240.11381	INVESTMENT-LIBRARY DONATIONS	13,566.48	0.00	121.30	13,687.78
240.11382	INVESTMENT-BUILDING FUNDS	0.00	0.00	0.00	0.00
240.11383	INVESTMENT-JACOBS TRUST	0.00	0.00	0.00	0.00
240.11384	INVESTMENT-BRIDGE THE GAP	0.00	0.00	0.00	0.00
240.11385	INVESTMENT-HISTORY ROOM	164.22	0.00	0.72	164.94
240.11386	INVESTMENT-LITERACY	0.04	0.00	0.00	0.04
240.11800	PETTY CASH	0.00	0.00	0.00	0.00
240.11801	CASH - PAYPAL	0.00	0.00	0.00	0.00
240.13100	ACCOUNTS RECEIVABLE - OTHER	0.00	0.00	0.00	0.00
240.14700	DUE FRO OTHER GOVERNMENTS	0.00	0.00	0.00	0.00
240.16220	PREPAID EXPENSES	275.00	0.00	275.00	550.00
240.16300	PENSION ASSET	38,136.00	0.00	0.00	38,136.00
240.16301	DEFFERRED OUTFLOW/PENSION	39,892.00	0.00	0.00	39,892.00
	TOTAL CURRENT ASSETS:	423,219.16	43,150.67CR	33,770.58	456,989.74
FIXED ASSETS:					
240.18300	LEASEHOLD IMPROVEMENTS	523,386.30	0.00	0.00	523,386.30
240.18390	ACCUM DEPR-LEASEHOLD IMP	111,616.56CR	0.00	0.00	111,616.56CR
240.18500	MACHINERY AND EQUIPMENT	179,401.59	0.00	0.00	179,401.59
240.18590	ACCUM DEPR-MACH AND EQUIP	96,655.82CR	0.00	0.00	96,655.82CR
240.18810	COLLECTION - BOOKS	364,897.40	0.00	0.00	364,897.40
240.18820	COLLECTION - AUDIO / VIDEO	47,041.32	0.00	0.00	47,041.32
	TOTAL FIXED ASSETS:	906,454.23	0.00	0.00	906,454.23
	TOTAL ASSETS:	1,329,673.39	43,150.67CR	33,770.58	1,363,443.97
<u>LIABILITIES AND FUND BALANCE</u>					
CURRENT LIABILITIES:					
240.21200	VOUCHERS PAYABLE	26,523.27CR	1,116.39	18,268.87	8,254.40CR
240.21210	ACCOUNTS PAYABLE - OTHER	0.00	0.00	0.00	0.00
240.21300	UNCLAIMED FUNDS	0.00	0.00	0.00	0.00
240.21511	FICA PAYABLE	0.00	0.00	0.00	0.00
240.21512	WH TAXES-FEDERAL	0.00	0.00	0.00	0.00
240.21513	WH TAXES-STATE	0.00	0.00	0.00	0.00
240.21520	PENSION PAYABLE	0.00	0.00	0.00	0.00
240.21530	INSURANCE PAYBALE	0.00	0.00	0.00	0.00
240.21531	HEALTH INSURANCE PAYABLE	0.00	0.00	0.00	0.00
240.21532	HEALTH INS-RETIRED COBRA	0.00	0.00	0.00	0.00
240.21540	PAYROLL DEDUCTION-UNITEDWAY	0.00	0.00	0.00	0.00
240.21541	DEDUCTION-CHILD SUPPORT	0.00	0.00	0.00	0.00

GFS
1/11/2017 9:54:52

Balance Sheet
DEC 31, 2016

CITY OF HUDSON
GL570R-V08.04 PAGE 2

-----FUND-----		240 HUDSON AREA JOINT LIBRARY	BEGINNING BALANCE	ACTUAL-THIS MONTH	ACTUAL-THIS YEAR	ENDING BALANCE
ACCOUNT						
240.21550		UNION DUES PAYABLE	0.00	0.00	0.00	0.00
240.21560		DEFERRED LONGEVITY PAYABLE	0.00	0.00	0.00	0.00
240.21570		TAX SHELTER ANNUITY DEDUCT	0.00	0.00	0.00	0.00
240.21571		PEBSO DEFERRED COMP	0.00	0.00	0.00	0.00
240.21572		PRUDENTIAL DEFERRED COMP	0.00	0.00	0.00	0.00
240.21573		ICMA	0.00	0.00	0.00	0.00
240.21574		AFLAC-PRETAX	0.00	0.00	0.00	0.00
240.21575		AFLAC-AFTERTAX	0.00	0.00	0.00	0.00
240.21700		ACCRUED WAGES PAYABLE	5,169.93CR	0.00	5,169.93	0.00
240.21810		UNUSED VACATION TIME	19,970.91CR	0.00	0.00	19,970.91CR
240.21811		UNUSED COMP TIME	907.22CR	0.00	0.00	907.22CR
240.21900		OTHER BENEFIT LIABILITY	29,701.85CR	0.00	0.00	29,701.85CR
240.24210		SALES TAX PAYABLE	0.00	0.12CR	19.35CR	19.35CR
240.24420		DUE CITY OF HUDSON	0.00	0.00	0.00	0.00
		TOTAL CURRENT LIABILITIES:	82,273.18CR	1,116.27	23,419.45	58,853.73CR
LONG TERM LIABILITIES:						
240.28999		CLEARING - LIBRARY RECPT	0.00	0.00	0.00	0.00
		TOTAL LONG TERM LIABILITIES:	0.00	0.00	0.00	0.00
		TOTAL LIABILITIES:	82,273.18CR	1,116.27	23,419.45	58,853.73CR
FUND BALANCE:						
240.34110		ENCUMBRANCES RESERVE	713.51CR	4,083.12	6,695.05CR	7,408.56CR
240.34115		ENCUMBRANCES DEBIT	713.51	4,083.12CR	6,695.05	7,408.56
240.34175		DESIGNATED/DONATIONS	13,730.70CR	0.00	60.92CR	13,791.62CR
240.34176		DESIGNATED/BUILDING FUNDS	0.00	0.00	0.00	0.00
240.34177		DESIGNATED/UNEXPENDED TRUST	0.00	0.00	0.00	0.00
240.34300		FUND BALANCE	1,233,669.51CR	0.00	60.92	1,233,608.59CR
240.34350		ESTIMATED REVENUES	0.00	0.00	0.00	0.00
240.34400		REVENUE CONTROL	0.00	45,778.91CR	856,408.58CR	856,408.58CR
240.34450		APPROPRIATIONS	0.00	0.00	0.00	0.00
240.34500		EXPENDITURE CONTROL	0.00	87,813.31	799,218.55	799,218.55
		TOTAL FUND BALANCE:	1,247,400.21CR	42,034.40	57,190.03CR	1,304,590.24CR
		TOTAL LIABILITIES AND FUND BALANCE:	1,329,673.39CR	43,150.67	33,770.58CR	1,363,443.97CR
		TOTAL FUND:	0.00	0.00	0.00	0.00

GFS
 1/03/2017 11:36:05
 LEVEL OF DETAIL 1.0 THRU 4.0

Revenue Guideline
 FOR THE PERIOD(S) JAN 01, 2016 THROUGH DEC 31, 2016

	Adopted Budget	ANNUAL Revised Bdgt	ACT MTD AND IN PROCESS	POSTED AND IN PROCESS	ACT YTD AND IN PROCESS	REMAINING BALANCE	PCT	
240 LIBRARY								
70 LIBRARY								
43261 FED GRANT-LIBRARY								
000 GENERAL DESCRIPTION	0.00	0.00	0.00	0.00	0.00	0.00	0	
TOTAL: FED GRANT-LIBRARY	0.00	0.00	0.00	0.00	0.00	0.00	0	
PUBLIC CHARGES FOR SERVICES								
46111 COPIES - TAXABLE								
000 COPIES - TAXABLE	0.00	35,000.00	0.00	0.00	3,866.03	31,133.97	11	-
TOTAL: COPIES - TAXABLE	0.00	35,000.00	0.00	0.00	3,866.03	31,133.97	11	-
46119 MISC TAXABLE CHARGES								
000 MISC. TAXABLE CHARGES	0.00	0.00	0.00	0.00	0.00	0.00	0	
TOTAL: MISC TAXABLE CHARGES	0.00	0.00	0.00	0.00	0.00	0.00	0	
46710 LIBRARY FINES								
000 LIBRARY FINES	0.00	0.00	2,431.08	2,431.08	31,630.87	31,630.87-	9999	-----!!!!
TOTAL: LIBRARY FINES	0.00	0.00	2,431.08	2,431.08	31,630.87	31,630.87-	9999	-----!!!!
46713 LIBRARY RENTALS								
000 LIBRARY RENTALS	0.00	0.00	167.00	167.00	1,921.20	1,921.20-	9999	-----!!!!
TOTAL: LIBRARY RENTALS	0.00	0.00	167.00	167.00	1,921.20	1,921.20-	9999	-----!!!!
TOTAL: PUBLIC CHARGES FOR SERVICES	0.00	35,000.00	2,598.08	2,598.08	37,418.10	2,418.10-	106	-----
INTERGOVERNMENTAL CHARGES								
47105 FEDERAL GRANT-HUD								
000 FEDERAL GRANT-HUD	0.00	0.00	0.00	0.00	0.00	0.00	0	
TOTAL: FEDERAL GRANT-HUD	0.00	0.00	0.00	0.00	0.00	0.00	0	
47301 CITY OF HUDSON								
000 CITY OF HUDSON	0.00	0.00	0.00	0.00	42,237.50	42,237.50-	9999	-----!!!!
TOTAL: CITY OF HUDSON	0.00	0.00	0.00	0.00	42,237.50	42,237.50-	9999	-----!!!!
47302 VILLAGE OF NORTH HUDSON								
000 VILLAGE OF NORTH HUDSON	84,962.00	84,475.00	0.00	0.00	42,237.50	42,237.50	50	-----
TOTAL: VILLAGE OF NORTH HUDSON	84,962.00	84,475.00	0.00	0.00	42,237.50	42,237.50	50	-----
47303 TOWN OF HUDSON								
000 TOWN OF HUDSON	191,538.00	203,201.00	0.00	0.00	203,201.00	0.00	100	-----
TOTAL: TOWN OF HUDSON	191,538.00	203,201.00	0.00	0.00	203,201.00	0.00	100	-----
47304 TOWN OF ST JOSEPH								
000 TOWN OF ST. JOSEPH	86,788.00	85,546.00	42,773.00	42,773.00	85,546.00	0.00	100	-----
TOTAL: TOWN OF ST JOSEPH	86,788.00	85,546.00	42,773.00	42,773.00	85,546.00	0.00	100	-----
47310 GENERAL GOVERNMENT REVENUE								
000 LOCAL GOVERNMENT-GENERAL	35,000.00	0.00	0.00	0.00	854.40	854.40-	9999	-----!!!!
TOTAL: GENERAL GOVERNMENT REVENUE	35,000.00	0.00	0.00	0.00	854.40	854.40-	9999	-----!!!!
47311 COUNTY LIBRARY LEVY								

GFS
1/03/2017 11:36:05
LEVEL OF DETAIL 1.0 THRU 4.0

Revenue Guideline
FOR THE PERIOD(S) JAN 01, 2016 THROUGH DEC 31, 2016

	Adopted Budget	ANNUAL Revised Bdgt	ACT MTD AND IN PROCESS	POSTED AND IN PROCESS	ACT YTD AND IN PROCESS	REMAINING BALANCE	PCT	
240 LIBRARY								
70 LIBRARY								
INTERGOVERNMENTAL CHARGES								
47311 COUNTY LIBRARY LEVY								
000 COUNTY LIBRARY LEVY	86,859.00	82,521.00	0.00		81,769.60	751.40	99	-----
TOTAL: COUNTY LIBRARY LEVY	86,859.00	82,521.00	0.00		81,769.60	751.40	99	-----
TOTAL: INTERGOVERNMENTAL CHARGES	485,147.00	455,743.00	42,773.00		455,846.00	103.00-	100	-----
MISCELLANEOUS REVENUES								
48100 INTEREST								
000 INTEREST	0.00	0.00	0.00		2,651.61	2,651.61-	9999	-----!!!!
TOTAL: INTEREST	0.00	0.00	0.00		2,651.61	2,651.61-	9999	-----!!!!
48120 NET CHANGE IN MARKET VALUE								
000 NET CHANGE IN MARKET VALUE	0.00	0.00	0.00		1,306.25	1,306.25-	9999	-----!!!!
TOTAL: NET CHANGE IN MARKET VALUE	0.00	0.00	0.00		1,306.25	1,306.25-	9999	-----!!!!
48400 INSURANCE REFUND								
000 INSURANCE REFUND	0.00	0.00	0.00		0.00	0.00	0	
TOTAL: INSURANCE REFUND	0.00	0.00	0.00		0.00	0.00	0	
48500 DONATIONS- PRIVATE ORG/IND								
000 DONATIONS-PRIVATE ORG/IND	0.00	0.00	55.88		156.67	156.67-	9999	-----!!!!
TOTAL: DONATIONS- PRIVATE ORG/IND	0.00	0.00	55.88		156.67	156.67-	9999	-----!!!!
48560 DONATION-SUMMER READ PROGRAM								
000 DONATION-SUMMER READ PROGRAM	0.00	2,300.00	0.00		2,300.00	0.00	100	-----
TOTAL: DONATION-SUMMER READ PROGRAM	0.00	2,300.00	0.00		2,300.00	0.00	100	-----
48561 DONATION-LITERACY PROGRAM								
000 DONATION-LITERACY PROGRAM	0.00	0.00	0.00		0.00	0.00	0	
TOTAL: DONATION-LITERACY PROGRAM	0.00	0.00	0.00		0.00	0.00	0	
48562 DONATIONS-HISTORY ROOM								
000 DONATION-HISTORY COLLECTION	0.00	0.00	0.00		0.00	0.00	0	
TOTAL: DONATIONS-HISTORY ROOM	0.00	0.00	0.00		0.00	0.00	0	
48563 FRIENDS OF LIBRARY PLEDGE								
000 FRIENDS OF LIBRARY PLEDGE	0.00	0.00	0.00		0.00	0.00	0	
TOTAL: FRIENDS OF LIBRARY PLEDGE	0.00	0.00	0.00		0.00	0.00	0	
48564 DONATIONS-BRIDGE THE GAP								
000 DONATION-BRIDGE THE GAP	0.00	0.00	0.00		0.00	0.00	0	
TOTAL: DONATIONS-BRIDGE THE GAP	0.00	0.00	0.00		0.00	0.00	0	
48600 MISCELLANEOUS REVENUES								
000 MISCELLANEOUS REVENUES	0.00	0.00	0.00		347.00	347.00-	9999	-----!!!!
TOTAL: MISCELLANEOUS REVENUES	0.00	0.00	0.00		347.00	347.00-	9999	-----!!!!
TOTAL: MISCELLANEOUS REVENUES	0.00	2,300.00	55.88		6,761.53	4,461.53-	293	-----!!!!

GFS
 1/03/2017 11:36:05
 LEVEL OF DETAIL 1.0 THRU 4.0

Revenue Guideline
 FOR THE PERIOD(S) JAN 01, 2016 THROUGH DEC 31, 2016

	Adopted Budget	ANNUAL Revisd Bdgt	ACT MTD POSTED AND IN PROCESS	ACT YTD POSTED AND IN PROCESS	REMAINING BALANCE	PCT	
240 LIBRARY							
70 LIBRARY							
OTHER FINANCING SOURCES							
49210 TRANSFER FROM GENERAL FUND							
000 TRANSFER FROM GENERAL FUND	295,000.00	356,031.00	0.00	356,031.00	0.00	100	-----
TOTAL: TRANSFER FROM GENERAL FUND	295,000.00	356,031.00	0.00	356,031.00	0.00	100	-----
49220 TRANSFER FROM SPEC REV FD							
000 TRANSFER FROM SPEC REV FD	0.00	0.00	0.00	0.00	0.00	0	
TOTAL: TRANSFER FROM SPEC REV FD	0.00	0.00	0.00	0.00	0.00	0	
TOTAL: OTHER FINANCING SOURCES	295,000.00	356,031.00	0.00	356,031.00	0.00	100	-----
TOTAL: LIBRARY	780,147.00	849,074.00	45,426.96	856,056.63	6,982.63-	100	-----
TOTAL: LIBRARY	780,147.00	849,074.00	45,426.96	856,056.63	6,982.63-	100	-----

GFS
1/03/2017 11:27:14
LEVEL OF DETAIL 1.0 THRU 4.0

Expenditure Guideline
FOR THE PERIOD(S) JAN 01, 2016 THROUGH DEC 31, 2016

	ANNUAL Revisd Bdgt	ENCUMBERED	ACT MTD POSTED AND IN PROCESS	ACT YTD POSTED AND IN PROCESS	REMAINING BALANCE	PCT	
240	LIBRARY						
70	LIBRARY						
55111	LIBRARY						
	PERSONAL SERVICES						
121	SALARY-WAGES FULL-TIME	165,100.00	0.00	18,510.63	150,059.91	15,040.09	90 -----
122	SALARY-WAGES OVERTIME	200.00	0.00	0.00	0.00	200.00	0
125	SALARY-WAGES PART TIME	212,765.00	0.00	21,545.42	197,001.56	15,763.44	92 -----
133	LONGEVITY	0.00	0.00	0.00	0.00	0.00	0
151	FICA	28,978.00	0.00	2,957.98	25,686.65	3,291.35	88 -----
152	RETIREMENT	20,853.00	0.00	2,222.10	19,168.93	1,684.07	91 -----
153	PENSION GASB 68	0.00	0.00	0.00	0.00	0.00	0
154	HEALTH INSURANCE	76,600.00	0.00	5,779.95	76,877.67	277.67-	100 -----
155	LIFE INSURANCE	250.00	0.00	0.00	0.00	250.00	0
TOTAL:	PERSONAL SERVICES	504,746.00	0.00	51,016.08	468,794.72	35,951.28	92 -----
	CONTRACTUAL SERVICES						
212	LEGAL SERVICES	0.00	0.00	0.00	0.00	0.00	0
213	PROFESSIONAL SERV-AUDIT/ACCT	14,027.00	0.00	1,146.00	13,752.00	275.00	98 -----
216	IFLS - OPERATING/MAINT	33,764.00	0.00	0.00	32,825.00	939.00	97 -----
217	IFLS - COURIER/SELF CHECK	2,500.00	0.00	0.00	2,512.00	12.00-	100 -----
218	IFLS - CATALOGING	24,726.00	0.00	12,931.48	25,706.12	980.12-	103 -----
225	TELEPHONE	3,600.00	0.00	96.14	736.48	2,863.52	20 --
249	CONTRACTED MAINT & REPAIR	600.00	0.00	0.00	0.00	600.00	0
294	PROGRAMMING - ADULT	2,750.00	0.00	132.83	2,659.99	90.01	96 -----
295	PROGRAMMING - CHILDREN	4,050.00	0.00	0.00	2,791.34	1,258.66	68 -----
298	MAINTENANCE AGMT & LEASES	9,000.00	296.00	194.15	8,915.55	211.55-	102 -----
299	OTHER CONTRACTUAL SERVICES	1,500.00	0.00	0.00	1,203.82	296.18	80 -----
TOTAL:	CONTRACTUAL SERVICES	96,517.00	296.00	14,500.60	91,102.30	5,118.70	94 -----
	SUPPLIES & EXPENSES						
311	POSTAGE	5,000.00	0.00	209.63	1,392.10	3,607.90	27 --
312	OFFICE SUPPLIES	13,000.00	0.00	0.00	4,572.29	8,427.71	35 ---
324	MEMBERSHIPS & SUBSCRIPTIONS	500.00	0.00	104.00	523.00	23.00-	104 -----
326	ADVERTISING	1,000.00	0.00	0.00	0.00	1,000.00	0
338	TRAINING-STAFF DEVELOPMENT	0.00	0.00	0.00	200.00	200.00-	9999 -----!!!!
339	TRAVEL & CONFERENCES	1,600.00	0.00	29.42	855.34	744.66	53 -----
357	MAINT & REPAIR SUPPLIES	1,000.00	0.00	156.80	436.61	563.39	43 ----
392	BOOK PROCESSING	0.00	0.00	0.00	0.00	0.00	0
393	GRANTS-FOC ON ENGY/ANN MARIE	0.00	0.00	0.00	0.00	0.00	0
394	PROGRAMMING SUPPLIES	0.00	0.00	0.00	0.00	0.00	0
395	BOOKS	65,000.00	0.00	5,323.97	60,842.46	4,157.54	93 -----
396	TECHNOLOGY	10,000.00	0.00	1,718.74	5,378.94	4,621.06	53 -----
397	PERIODICALS	7,000.00	0.00	23.96	4,829.32	2,170.68	68 -----
398	AUDIO-VISUALS	16,000.00	0.00	1,252.33	15,193.13	806.87	94 -----
399	ACTIVITY SUPPLIES	1,500.00	0.00	113.38	837.26	662.74	55 -----
TOTAL:	SUPPLIES & EXPENSES	121,600.00	0.00	8,932.23	95,060.45	26,539.55	78 -----
	FIXED CHARGES						
510	WORKERS COMPENSATION INS.	1,100.00	0.00	0.00	849.68	250.32	77 -----

GFS
1/03/2017 11:27:14
LEVEL OF DETAIL 1.0 THRU 4.0

Expenditure Guideline
FOR THE PERIOD(S) JAN 01, 2016 THROUGH DEC 31, 2016

	ANNUAL Revisd Bdgt	ENCUMBERED	ACT MTD POSTED AND IN PROCESS	ACT YTD POSTED AND IN PROCESS	REMAINING BALANCE	PCT
240 LIBRARY						
70 LIBRARY						
55111 LIBRARY						
FIXED CHARGES						
511 PUBLIC LIABILITY	1,700.00	0.00	0.00	250.00	1,450.00	14 -
513 PUBLIC OFFICIALS	2,100.00	0.00	0.00	2,052.00	48.00	97 -----
517 PROPERTY INS	1,700.00	0.00	0.00	1,520.00	180.00	89 -----
519 UNEMPLOYMENT COMP	0.00	0.00	0.00	0.00	0.00	0
532 RENT	137,700.00	0.00	11,475.00	137,700.00	0.00	100 -----
541 DEPRECIATION	0.00	0.00	0.00	0.00	0.00	0
543 AMORTIZATION - COLLECTIONS	0.00	0.00	0.00	0.00	0.00	0
TOTAL: FIXED CHARGES	144,300.00	0.00	11,475.00	142,371.68	1,928.32	98 -----
CAPITAL OUTLAY						
812 FURNITURE & FURNISHINGS	0.00	0.00	0.00	0.00	0.00	0
819 OTHER CAPITAL EXPENSE/SERVIC	0.00	0.00	0.00	0.00	0.00	0
822 BUILDINGS	0.00	0.00	0.00	0.00	0.00	0
829 REPAIR & IMPROVEMENT	0.00	0.00	0.00	0.00	0.00	0
TOTAL: CAPITAL OUTLAY	0.00	0.00	0.00	0.00	0.00	0
COST REALLOCATIONS						
902 UNFUNDED PENSION LIABILITY	0.00	0.00	0.00	0.00	0.00	0
TOTAL: COST REALLOCATIONS	0.00	0.00	0.00	0.00	0.00	0
TOTAL: LIBRARY	867,163.00	296.00	85,923.91	797,329.15	69,537.85	91 -----
TOTAL: LIBRARY	867,163.00	296.00	85,923.91	797,329.15	69,537.85	91 -----
TOTAL: LIBRARY	867,163.00	296.00	85,923.91	797,329.15	69,537.85	91 -----

January 17, 2017

Batch	Purpose	Amount	Subtotal
1/1/2017	City of Hudson Admin charge	\$ 1,170.00	
1/1/2017	City of Hudson Occupancy costs	\$ 11,648.17	
12/19/2016	Linda Donaldson annuitant health ins	\$ 253.93	
12/19/2016	WI Sales Tax see details	\$ 19.23	
12/27/2016	Cardmember Services see details	\$ 84.78	
12/29/2016	ATT see details	\$ 46.76	
1/11/2017	Leader Telegram Renewal see details	\$ 238.36	
Claims paid since previous approval			\$ 13,461.23
1/17/2016	Payments see details	\$ 8,223.09	
Invoice #2032544089	Baker & Taylor see details	\$ 20.06	
Invoice #2032543770	Baker & Taylor see details	\$ 77.05	
Invoice #94622252	Midwest Tapes see details	\$ 68.97	
Invoice #94643073	Midwest Tapes see details	\$ 31.99	
Invoice #94636894	Midwest Tapes see details	\$ 45.98	
Invoice #94622253	Midwest Tapes see details	\$ 181.95	
Invoice # 217008	IFLS see details	\$ 35,412.00	
Invoice # 217059	IFLS see details	\$ 1,950.00	
Receipts	Nicole Pivec see details	\$ 25.63	
Receipts	Nicole Pivec see details	\$ 6.43	
Invoice #1397554608	CenturyLink see details	\$ 2.49	
NON-PAYROLL TOTALS			Claims to be paid \$ 46,045.64
	Biweekly payroll 12/02/2016	\$ 14,801.18	
	Biweekly payroll 12/30/2016	\$ 15,265.73	
	Biweekly payroll 12/16/2017	\$ 15,169.22	
PAYROLL TOTALS			\$ 45,236.13
TOTAL FOR APPROVAL			<u>\$ 104,743.00</u>

The preceding bills payable and recurring disbursements were reviewed and approved for payment by the Hudson Area Joint Library.

Date _____

Approved by _____



DIRECTOR'S REPORT & MONTHLY STATISTICS

December 1-31, 2016

Respectfully Submitted by:
Tina Norris, Director
January 17, 2017

Director's Report January 17, 2016

News & Updates:

- Annual reports for municipalities have been prepared and will be mailed to all members of the City Council, as well as the Towns of Hudson and St. Joseph and Village of North Hudson Board members.
- We have a request from the Saint Croix County Historical Society (SCCHS) to display the stained glass “Bank of Hudson” window, which was recently discovered in storage. The sign is 3’ x 10’ and in need of restoration. The Phipps Foundation is willing to provide a grant for a portion of the \$5,000 restoration project, if the SCCHS can find a public place to display the stained glass during the fundraising period. The potential display space would be in Room 219 (the board room) above the counter.
- Library cards have been purged and the most accurate number is now reflected in the statistics.
- I have met with library staff and implementation of the 2017 collection development plan has begun. This includes a weeding plan for all collection areas. The initial weeding is being done using a low circulation report, as well as a supply and demand report. Staff will weed strategically with a focus of A-B authors, and non-fiction 0.00-99.99 for the Adult Collection; the Children’s collection will be weeded in the same manner; and, the YA collection, which is much smaller, will be completely weeded with a focus on low circulating items and using the supply and demand reports. In February, “High Demand” lists will be generated for A-B authors, in order to evaluate the condition of items that have circulated more than 70 times for books and remain popular. This will enable us to determine what materials need to be replaced versus withdrawn.
- A programming plan for 2017-2019 has been reviewed with library staff and planning for Summer Reading Program is underway. One interesting note: We received a letter from the Hudson Public Library in Hudson, MA regarding their Teen SRP. Their teen program is a virtual game board and teens have to travel around the U. S. visiting as many Hudson Libraries as possible. We were invited to participate and have sent a postcard and a few other “Hudson, WI” pieces of memorabilia for their game.
- The Winter Reading Program, which is being sponsored by the Hudson Area Library Foundation, began January 2, and is going well.
- We have been receiving some great feedback regarding programs, as well as, the library in general.

One gentleman let us know that he used the library’s meeting room to, “start his small business”. He needed a quiet place to get his work done, and we fit the bill.

On the Robotics Program: “Wonderful & engaging program for my 5 and 6-year old boys!”

Legos in the Library Program: “They really liked this one—do again!”

Matthew’s *Learn @ the Library: Overdrive* program received high ratings from participants

December 2016 Statistics

Statistical Summary for December

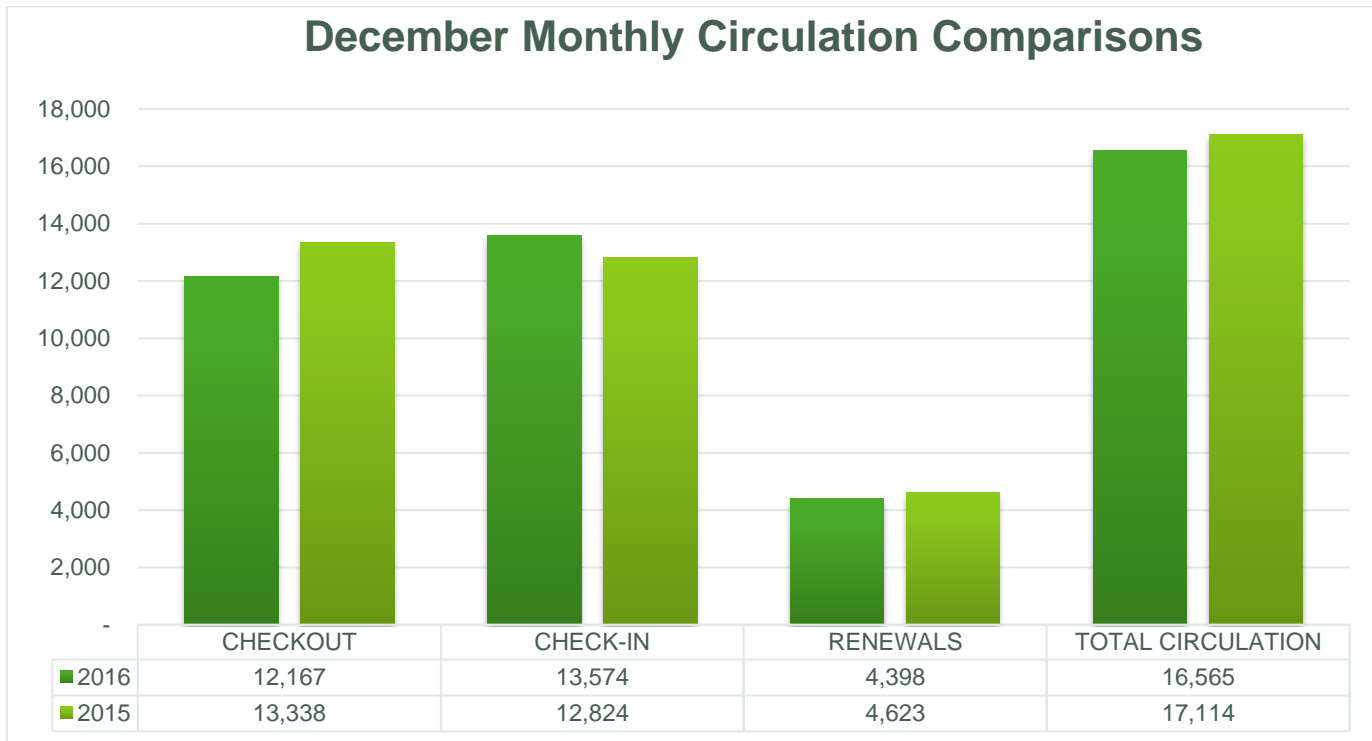
December	2016	2015	Year-to-date 2016
Checkouts	12,167	13,338	190,002
Check-ins	13,574	14,571	176,409
Renewals	4,398	4,789	60,904
Total Circulation	16,565	18,127	234,341
Items Borrowed	3,356	3,747	47,971
Items Loaned	4,177	2,300	34,162
New Patrons	42	50	1,098
Items Added	722	611	6,628
Pharos	764	844	12,121
Wireless	4,434	2,782	55,786
Digital Circulation	2,704	2,439	33,346
Website Visits	5,440	5,020	77,394
Facebook Posts	30	20	447
Facebook Likes	1,074	848	11,866
Children's Programs	22	28	317
Children's Program Attendance	604	761	10,719
Teen Programs	7	n/a	114
Teen Program Attendance	46	n/a	684
Adult Programs	4	n/ a	93
Adult Program Attendance	17	n/a	1,320
Meeting Room Usage	227	Not tracked	3,819
Visitors	7,513	6,908	117,196
Cardholders	15,814	15,790	16,722

Circulation Summary YTD 2016

Yearly Circulation Activity

Hudson Area Public Library					
YEAR TO DATE CIRCULATION ACTIVITY	Checkouts 2016	Checkouts 2015	Check-ins	Renewals	Items Circulated
Jan	14,951	16,551	13,511	4,420	19,371
Feb	14,639	15,493	13,993	5,120	19,759
Mar	16,785	16,408	17,121	5,397	22,182
Apr	14,821	15,734	14,960	4,963	19,784
May	12,388	15,198	12,414	4,587	16,975
Jun	20,820	20,104	17,785	5,424	26,244
Jul	20,120	21,163	9,400	6,065	26,185
Aug	19,699	17,667	21,263	6,108	25,807
Sep	15,121	14,982	16,272	4,793	19,914
Oct	14,359	15,696	14,994	5,134	19,493
Nov	14,132	12,491	14,658	4,495	18,627
Dec	12,167	13,338	13,574	4,398	16,565
Totals	190,002	194,825	179,945	60,904	250,906

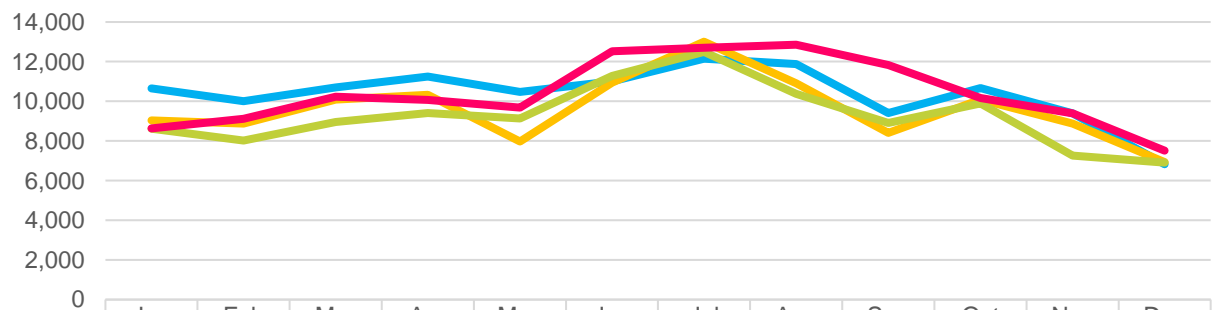
*Road construction during partial month of April, entire month of May + 1 closure due to construction in May, and 5 days of construction in June.



Library Visitors

	MONTHLY VISITOR COUNT	AVERAGE PER DAY	NUMBER OF DAYS OPEN
January	8,627	345	25
February	9,125	365	25
March	10,228	393	26
April	10,064	387	26 (11 DAYS W/ CONSTRUCTION)
May	9,678	403	24 (closed 1 day due to construction; road construction during entire month)
June	12,519	481	26 (5 days w/ road construction)
July	12,702	489	26
August	12,856	477	27
September	11,823	455	26
October	10,173	407	25
November	9,401	409	23
December	7,513	358	21

Comparison of Visitors 2013-2016



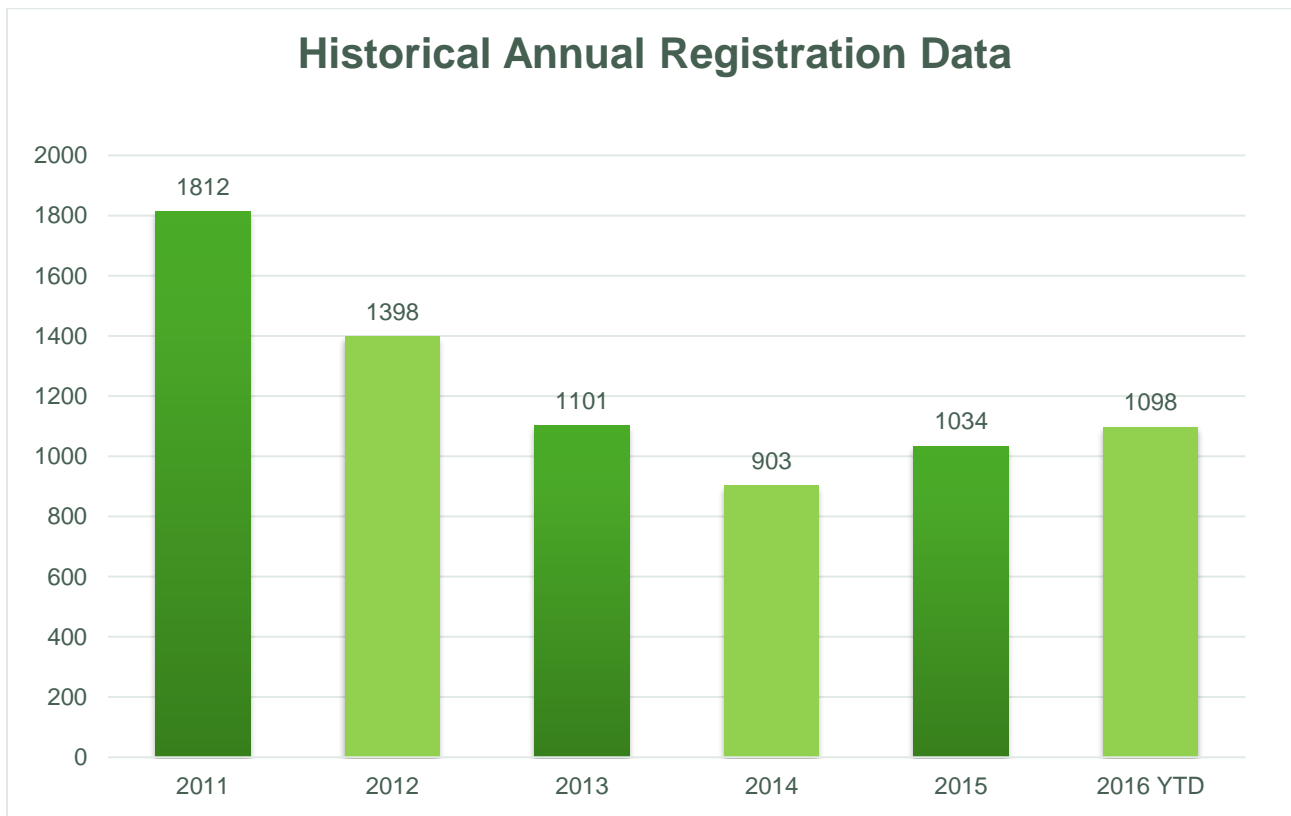
	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
Visitor Counts 2013	10,658	9,999	10,693	11,251	10,477	11,014	12,150	11,871	9,415	10,671	9,399	6,826
Visitor Counts 2014	9,032	8,879	10,088	10,331	7,970	10,947	13,007	10,916	8,407	10,081	8,883	6,935
Visitor Counts 2015	8,621	8,016	8,955	9,404	9,135	11,276	12,494	10,371	8,906	9,898	7,266	6,908
Visitor Counts 2016	8,627	9,125	10,228	10,064	9,678	12,519	12,702	12,856	11,823	10,173	9,401	7,513

VISITORS	Monthly Average	Daily Average
2011 (April-December)	13,374	533
2012	11,902	502
2013	10,369	493
2014	10,206	493
2015	9,483	438
2016	10,392	415

Cardholders by Municipality

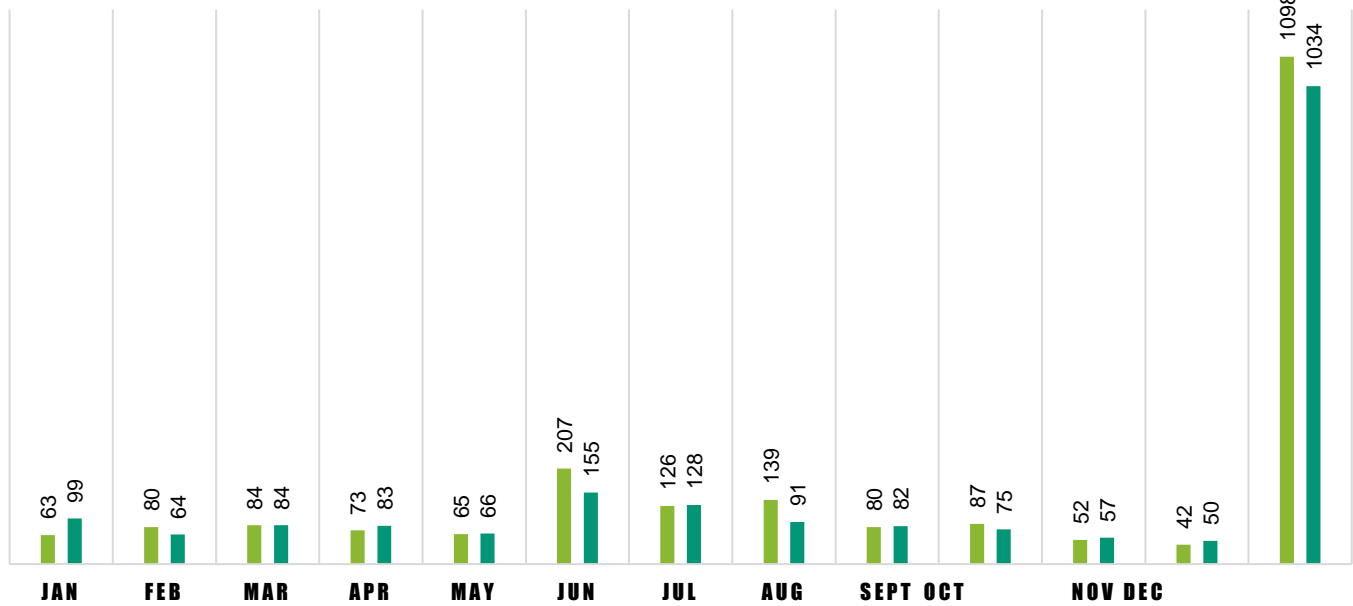
	City of Hudson		Village of North Hudson	Town of Hudson	Town of St. Joseph	Total
2011	7,750		1,998	4,091	1,545	15,384
2012	7,818		1,940	3,997	1,543	15,298
2013	8,228		1,940	4,239	1,633	16,165
2014	7,740		1,881	3,789	1,495	14,905
2015	8239		1,991	4,023	1,593	15,846
2016	January	8273	1995	4030	1597	15,912
	February	8306	1996	4046	1598	15,946
	March	8,350	2,001	4,065	1,611	16,027*
	April	8374	2012	4080	1620	16,086*
	May	8419	2018	4092	1624	16,153
	June	8510	2036	4132	1636	16,314
	July	8,580	2,053	4,152	1,641	16,426
	August	8,678	2,060	4,178	1,647	16,563
	September	8,715	2,068	4,182	1,656	16,621
	October	8,755	2,072	4,200	1,659	16,686
	November					0
	December	8,350	1,966	3,932	1,566	15,814

*Please note expired patron records have not been purged. We are in the process of determining parameters for purging.



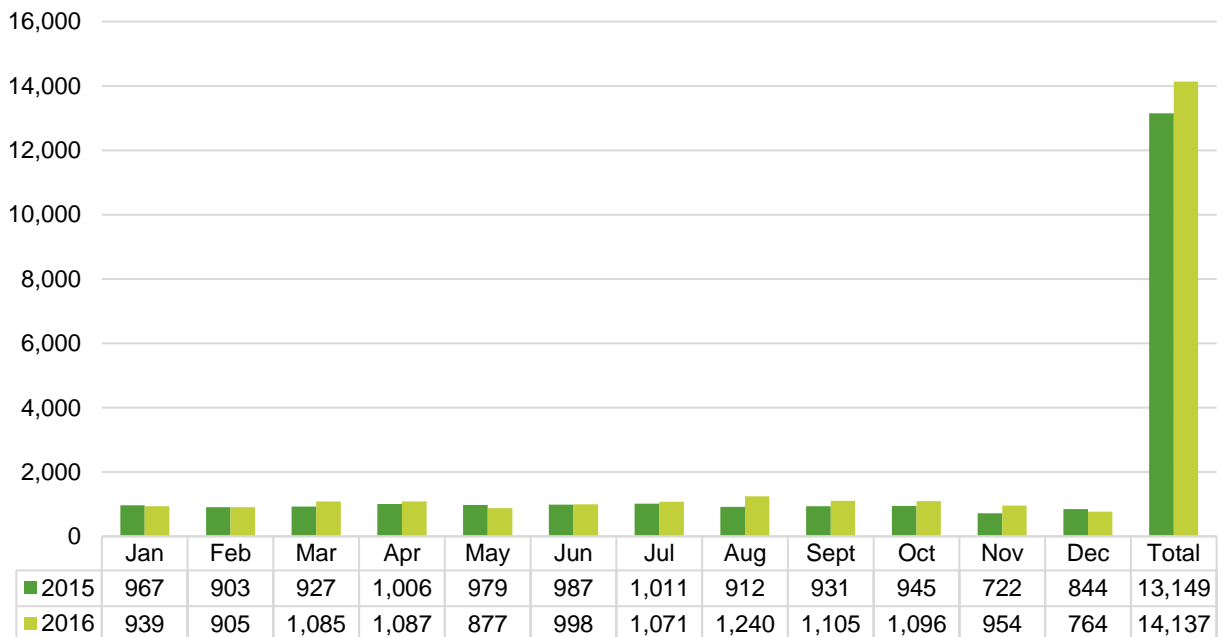
NEW REGISTRATIONS

■ New Registrations 2016 ■ New Registrations 2015

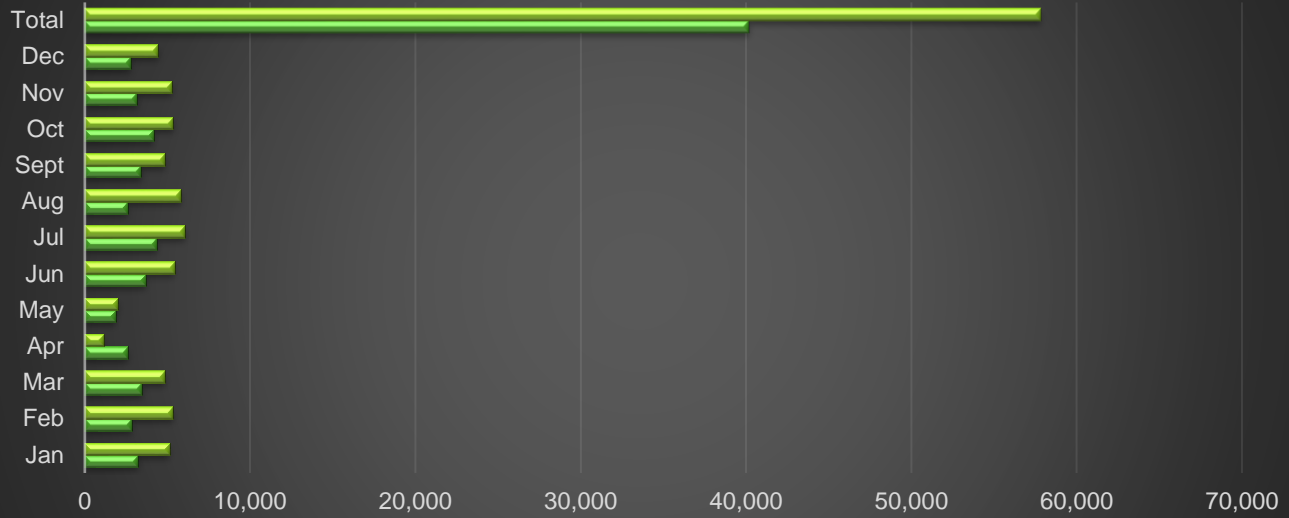


Technology Usage

Computer Usage Year-to-Date



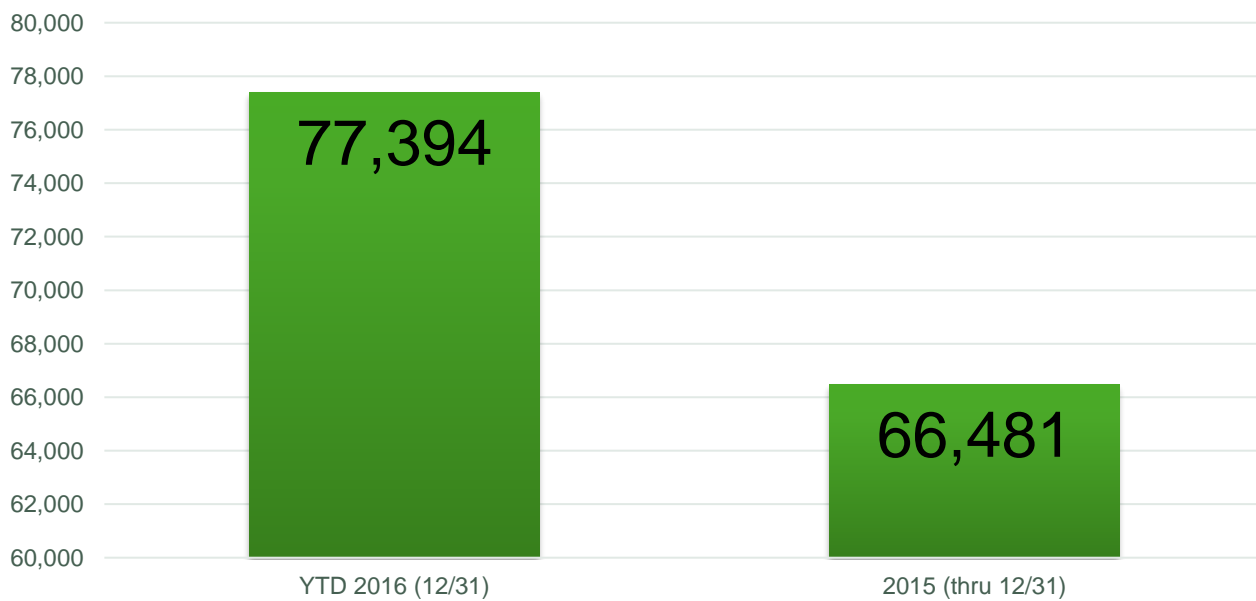
YTD Wireless Usage Comparisons



	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sept	Oct	Nov	Dec	Total
2016	5,138	5,340	4,859	1,150	2,016	5,437	6,074	5,841	4,860	5,363	5,284	4,434	57,812
2015	3,233	2,812	3,459	2,613	1,866	3,689	4,377	2,586	3,414	4,182	3,160	2,782	40,188

Website & Facebook Statistics

Number of page views for website



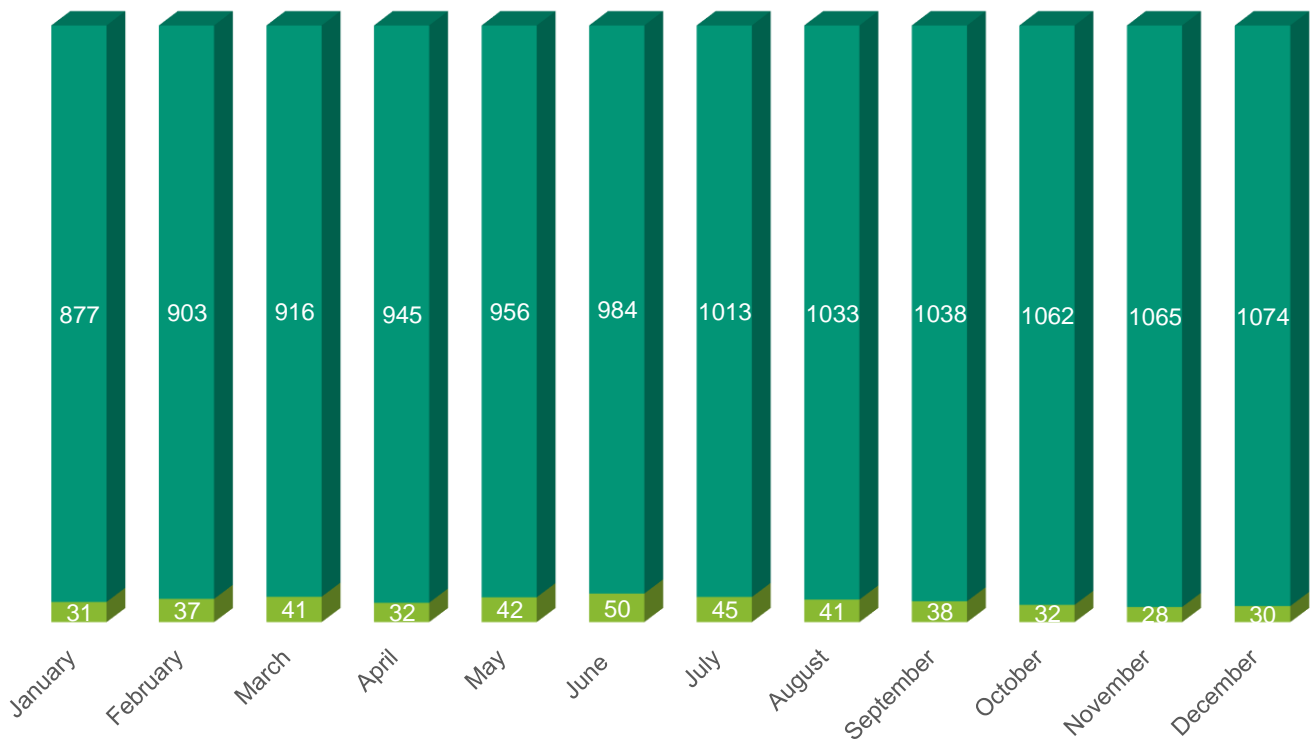
Facebook Comparison for December

■ 12/31/2015 ■ 12/31/2016

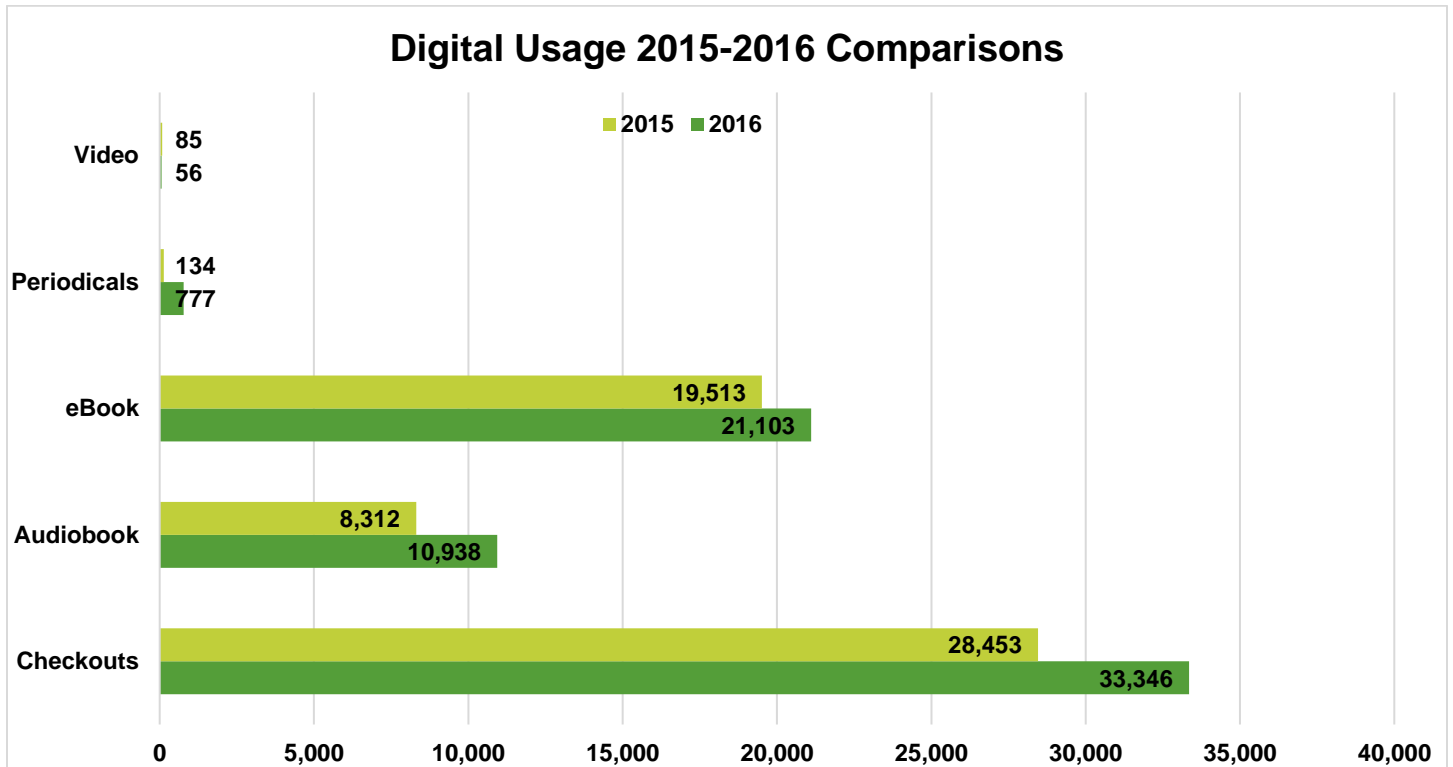


2016 Facebook Activity

■ Series1 ■ Series2



OverDrive Checkouts by Technology & Format



Proctoring Services

	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	YTD TOTALS
2016	0	14	12	13	9	8	6	2	6	8	6	6	90

2016 Meeting Room Use	Avg. Uses / Day	# of Users
January		
February	22	556
March	10	243
April	11	283
May	12	305
June	14	356
July	15	395
August	15	402
September	14	352
October	15	375
November	14	325
December	11	227
Total Year-to-Date		3,819

Programming Statistics

YA Programming Statistics													
	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	YTD
# of Programs	6	8	4	12	8	18	18	13	6	7	7	7	114
YA Programming Attendance													
	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	YTD
2016	33	122	86	43	43	37	58	51	49	54	62	46	684
YA Volunteers & Hours													
	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	YTD
2016	12	12	12	13	13	13	12	16	12	17	13		145
# of hrs	59	61	65	66.25	76	68.5	61.25	69.5	43.25	86.75	70		726.5
YA TAB Meetings & Attendance													
	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	YTD
2016	1	1	1	1	1	1	1	0	0		1	1	9
Meetings	7	7	7	8	9	5	2	0	0		5	11	61
Attendance													
YA Book Clubs													
	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	YTD
2016	1	1	1	1	2	3	3	3	1		0	0	16

Teen	Programs	
January	Magic Makers (14); Mustache Instagram Program (9); Movie (Bowie) (3)	Harry Potter (11)
February	Magic Makers (9); HP World Book Night (5 teens; 29 Tweens; 11 adults); Hot Air Affair Smoosh Boarding (6 teens / 5 Adults); Blind Date w/ a book (37 ckos); SRP Video (3) Candy Heart Bingo (Harry Potter (7)
March	Magic Makers (6); St Patty Scavenger Hunt (44); Minute to Win It (14); Passive (19)	Harry Potter (7)
April	Shakespeare (6) Passive (15);	Harry Potter (7)
May	Marvel Trivia (7); Rick Riordan Release (14) Lawn Games (22)	Harry Potter (7)
June	Maker Magic (8); Teen Chef Challenge (15); Lawn Games (3);	Roller Girl Walk & Talk Book Club (7); Teen Book Club (2); AP Lit Book Club (2)
July	Maker Magic (28); Teen Chef (15); Trivia (4); Lemoncello (8); Bubbles (0); Lawn Games (rained out)	Walk & Talk (4); AP Lit (2)
August	Maker Magic; Teen Chef; PokeWalk; Book Speed Dating; Hour of Code; Trivia Night; Lawn Games; Lemoncello Library Olympics, Regression Session	Walk & Talk; Teen Book Club; Tweens Book Club
September	Squishy Circuits; Hour of Code; Writing Workshop; Hack-a-Banana; Maker Magic; PokeWalk	
October	Maker Magic	
November	Maker Magic, Harry Potter Game Night, Build Night, Pokémon Day, NaNoWriMo Teen Author Event, Arduino Coding, Connecting to the Cloud, TAB	
December	Simple Robotics I (2 sessions) & II (2 sessions); Candyland; Maker Magic; Regression Session	

Children's Programs	12/31/2016	12/31/2015
<i>Story time: 3-5 year olds</i>	76	95
<i>Story time: adult</i>	47	47
<i>Walkie Talkie: talking to age 3</i>	109	109
<i>Walkie Talkie: adults</i>	80	80
<i>Rhyme Time: babies</i>	45	45
<i>Rhyme Time: adults</i>	46	46
<i>Class visits in library: children</i>	0	95
<i>Class visits in library: adults</i>	0	13
<i>Class visits out of library: children</i>	177	164
<i>Class visits out of library: adults</i>	24	93
<i>Special programs: children</i>	104	164
<i>Special programs: adults</i>	46	93
Total Children	429	508
Total adults	175	292
Grand total for the month	604	800
Programs for month	22	24

Children's Programming													
	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	YTD
# of Programs		26	35	29	27	41	39	21	2	38	37	22	317
Children Attending	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	YTD
2016	0	532	591	482	1790	1232	806	696	29	813	607	429	8007
2015	0	554	665	391	121	610	645	291	0	730	516	508	5031
Adults Attending	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	YTD
2016	0	278	317	232	112	370	372	185	18	381	299	175	2739
2015	0	312	319	217	40	261	300	150	0	225	245	292	2361
Total Attendance	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	YTD
2016	0	810	908	714	1902	1602	1178	854	47	1194	906	604	10719
2015	0	866	984	608	161	871	945	441	0	1043	761	800	6680

*Adult count is for adults attending story times with children.

Passive Programming for families: July 2 & 23: 17 participants

August 13, 20, & 27: 30 participants

2016 Adult Programs	# of Programs
January	Adult Card making Program
February	Chocolate Festival (16); Book Clubs (7) WI History Tour Programs (356)
March	Career Services (2); Tech Help (2); Artist Talk (4); Winter Reading Program (25); Coloring (4); Craft Night (9) Book Club (3)
April	Career Services (1); 1-on-1 Tech Help (2); Tech Tuesdays (10); Genealogy (8); Craft (4); Coloring (9); Shakespeare (2); Author Visit (8)
May	Career Services (1); Tech Tuesdays (2); 1-on-1 Help (3); Genealogy (11); Coloring (9); Crafts (9); Author (141);
June	1-on-1 Tech Help; Career Services; Genealogy; Trivia Night; Adult Craft; Lawn Games; Sketch crawl; Tech Tuesdays; Planner Play; Yoga; Coloring
July	Career Services; 1-on-1 Tech Help; Tech Tuesdays; Seed Art; Yoga; Genealogy; Summer Card making; Adult Movie event; Planner Play; Health Fair; Ice Cream Social
August	Tech Tuesdays (4); Career Services; A Barrage of Collage; 1-on-1 Tech Help; D.I.Y. Beauty; Genealogy; Paula Stuart Warren; Movie Event; Planner Play
September	1-on-1 Tech Help; Writing Workshop; Protect Yourself from ID Theft; John Muir Presentation; Knitted Cowl Class; Stitch Night; Writer's Workshop; Tech Tuesday: Adobe Photoshop
October	Card making Class; Halloween Movie Night; Stitch Night; John Muir Book Club; How to Write a Business Plan; One-on-One Tech Help; Halloween Wreath Craft; Planner Play
November	Career Services, NaNoWriMo, Author Events, Card Making, Stitch Night, Planner
December	Career Services, Learn @ the Library; Stitch Night; Planner Play; Bead Happy Necklace Craft;

Adult Programming

Attendance	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	YTD
2016	7	379	49	44	176	46	256	205	34	40	67	17	1320
# of programs	1	4	9	8	7	11	11	10	8	8	12	4	93
Book Clubs	2	2	2	4	2	2	2	2	3	1	0	0	22

Summer Reading Program	2016	2015	% Change
Audience			
Children (0-10 years)	580	522	11%
Tees & 'Tweens (11-18)	207	156	33%
Adults (18 years & up)	162	50	224%
Total Participants	944	728	30%
Program Attendance	3,634	2,352	55%



*2016 Annual Report & Strategic Plan Update
to Hudson Area Joint Library Stakeholders*

:
Tina Norris, Director
January 2017

January 2017

Dear Library Stakeholders:

Thank you for your continued support of the Hudson Area Joint Library. As the Library Director, I am proud of the Library's accomplishments over the past year, and I look forward to the future. The Hudson Area Joint Library is poised to do great things, and I am inspired by the support of the Hudson Area Joint Municipalities, the Library Board, the Hudson Area Library Foundation, the Friends of the Hudson Area Library, the communities served, and the amazing staff of the Hudson Area Joint Library. The accomplishments of 2016 would not have been possible without the support provided by all of the stakeholders, so please accept my sincerest appreciation and deepest gratitude.

In January 2016, the Hudson Area Joint Library re-opened on Mondays. This has been an overwhelmingly positive move for the community. The Library is a unique institution within the Hudson Area community and serves as a vital resource for access to information tools and resources. The Library provides access to emerging technology, a dynamic collection for knowledge building or recreational reading, opportunities for personal and professional improvement, and it is a community gathering place.

In 2016, the Hudson Area Joint Library had over 117,000 visitors, hosted two exhibits, and offered 525 programs, workshops, and story-times with 12,723 people attending. The Library provided meeting or study space to 3,819 individuals, library staff proctored 90 tests for local students and issued nearly 1,100 new library cards. Over 250,906 physical items were circulated in 2016, and digital circulation increased to 33,346 which is in a 17% annual increase. The redesigned Hudson Area Public Library website, www.hudsonareapubliclibrary.org, had 77,394 page views, a 16% increase over 2015.

The 2016 Summer Reading Program was a huge success thanks to the generous grants from the Hudson Area Library Foundation, Friends of the Hudson Area Library, as well as the St. Croix Foundation's *Health & Wellness* grant. The Friends of the Library provided funding for 2 new DVD cases for the media area, funding for the new lawn games collection, and funding for STEAM programming equipment (Makey-Makey kits, Legos, Squishy Circuits, etc.). The Hudson Area Library Foundation has provided funding for Phase 1 of *iLabs @ Hudson Area Public Library* (to include a 3-D printer, a variety of computer software including Adobe Creative Suite), for Small Business and Entrepreneur workshops by SCORE, enhancements to the Library's Business collection, and Morningstar online database and *TumbleBooks* (a virtual library for children). These databases will be available soon and only for use by Hudson Area Public Library patrons.

Once again, thank you for your support of the Hudson Area Joint Library.

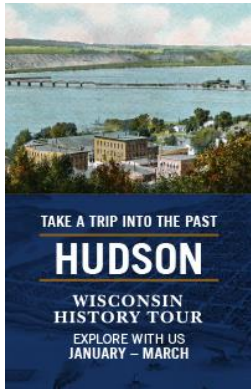
With gratitude,

Tina L. Norris

Tina L. Norris, Director
Hudson Area Joint Library

Looking Back: 2016 Highlights at the Hudson Area Public Library

January:



The Hudson Area Public Library kicked-off 2016 with the *Wisconsin History Tour* exhibit. The exhibit highlighted local and state-wide history and included a wealth of information, interactive displays, and a remarkable collection of local fire maps. Additionally, the Hudson Area Public Library began its first annual Winter Reading Program which ran from the beginning of January through the end of February.



February

The *Wisconsin History Tour* continued in February, and the Library hosted a week-long celebration of Wisconsin History. The events were planned and sponsored by the Wisconsin Historical Society and included a week of great programming related to the history of Wisconsin, and culminating in a well-attended reception in which Wisconsin author Jerry Apps entertained the audience with a few fun and interesting tales before heading across the street to the Phipps Performing Arts Center for a lengthier presentation.



March

In March, the Library hosted a St. Patty's Day Scavenger Hunt for families, introduced Career Services (a time to get for patrons to get help with resumes, job applications, cover letters), and Tech Help.



April



In April, road construction arrived for 2+ month visit.

But the road construction didn't stop the library lovers, and despite a little road construction, the Library hosted an *Introduction to Genealogy* workshop, Story-times, and a week-long celebration of Shakespeare's 400th birthday that included events for all ages and concluded with a visit from Mary Sharratt, author of *The Dark Lady's Mask*, a fictional novel about Shakespeare's missing years.



May

Swedish author, Frederik Backman dropped in for a much-anticipated visited in May. Backman, the author of *A Man Called Ove*, *Britt-Marie Was Here*, and *My Grandmother Asked Me to Tell You She's Sorry*, entertained a standing room only crowd of over 140 people. Thanks go out to our community partners at Chapter 2 Books who arranged this event.



June

In June, the road construction began to wind down, just in time for the annual Summer Reading Program (SRP). The 2016 SRP kicked-off with our first-ever, *Children's Lit Day* held on June 4. The 2016 SRP theme was "Health & Wellness". The 2016 summer reading program was sponsored by the Hudson Area Library



Foundation through a \$4,000 grant. This grant allowed the Library to provide participants with a book bag when they signed up for the program, as well as weekly prizes for Teen program participants, and a wide variety of weekly family-oriented programming. In addition to the grant from the Library Foundation, staff was successful in attaining a *Health and Wellness* grant from the Saint Croix Foundation. This grant provided funding for a variety of health and wellness related library materials, prizes for the adult and children's programs, as well as additional games

for the newly created "lawn games collection". The Lawn Games Collection was created with a grant from the Friends of the Hudson Area Library. The summer programs included: John Dugelby, aka, the Singing Chicken; a visit by the Carpenter Nature Center; and, Dazzling Dave, Yo-Yo Master.



July

The warm temps of July were perfect for the Library's 2nd Annual Ice Cream Social, a collaborative event sponsored by the Hudson Area Public Library, the Hudson Area Library Foundation, and the Friends of the Hudson Area Library. Entertainment for the event was provided by Yo-Yo Master, Dazzling Dave.



The conclusion of the Summer Reading Program was a Hudson Community Health Fair here at the Library.

August

In August, Genealogist Paul Stuart-Warren presented a wonderful genealogy workshop, volunteers taught a card-making class (this has been a monthly event), 1-on-1 tech help sessions continued, and teen programming continued.

September



As the seasons changed, the Library continued to offer programs for the community. For teens and ‘tweens, we offered STEAM programming that included: Hour of Code sessions, Squishy Circuits, Hack-a-Banana, and a writing workshop. For adults, we offered a Knitted Cowl workshop, Stitch Night (a community night in which crafters can come together at the Library for crafting and conversation), and a ID Theft Protection workshop in collaboration with Associated Bank. Finally, the John Muir Exhibit arrived for a two-week stay. The John Muir Exhibit was a free exhibit created by the Wisconsin Historical Society.

October

In October, the Library offered a variety of programming including a SCORE workshop called *How to Write a Business Plan*, an Adobe Photoshop class, a Halloween Wreath Craft for adults, and the once a month *Stitch Night*. Library staff attended the first annual Staff Development Day, which focused on customer service training, library policies and procedures, communicating expectations, and the strategic plan. The Friends of the Library kindly provide staff with lunch, and it was greatly appreciated.

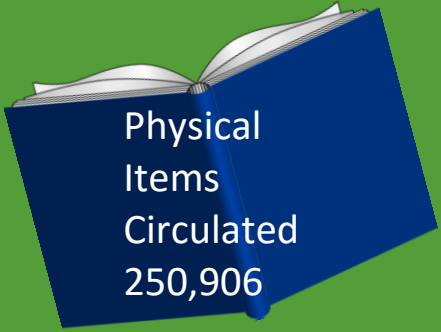
November

November is National Novel Writing Month, and the library provided aspiring writers a place to meet, and offered weekly author talks. The author events brought in local authors who shared their experiences, tips, and knowledge about writing and getting published. The Library hosted another card making event, *Stitch Night*, and a Thanksgiving Centerpiece workshop. Story-times continued for our youngest library users and families. Teens and ‘tweens had the opportunity to explore Arduino coding, participate in a “build night”, learn about “connecting to the Cloud”, and celebrate Pokémon Day.


December

As the days grew shorter and the temperatures colder, the Library provided users with a place to meet, utilize computers, connect to the Internet, and pick up some great books to read on those cold nights. We kicked-off a new once-a-month series called, *Learn @ the Library*, which focuses on a variety of Library resources and tools. Teens, ‘tweens, and school-age children, as well as families, participated in the annual life-size Candyland game. The Library offered drop-in opportunities for exploring robotics with Lego Mindstorms, as well as, regular Lego challenges for younger library users. Story-times wrapped up with a visit from jolly, old Saint Nick. And, as 2016 came to a close, the I and my staff, began looking forward toward a bright, new year.

2016: By the Numbers

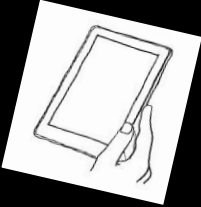


Physical Items Circulated
250,906

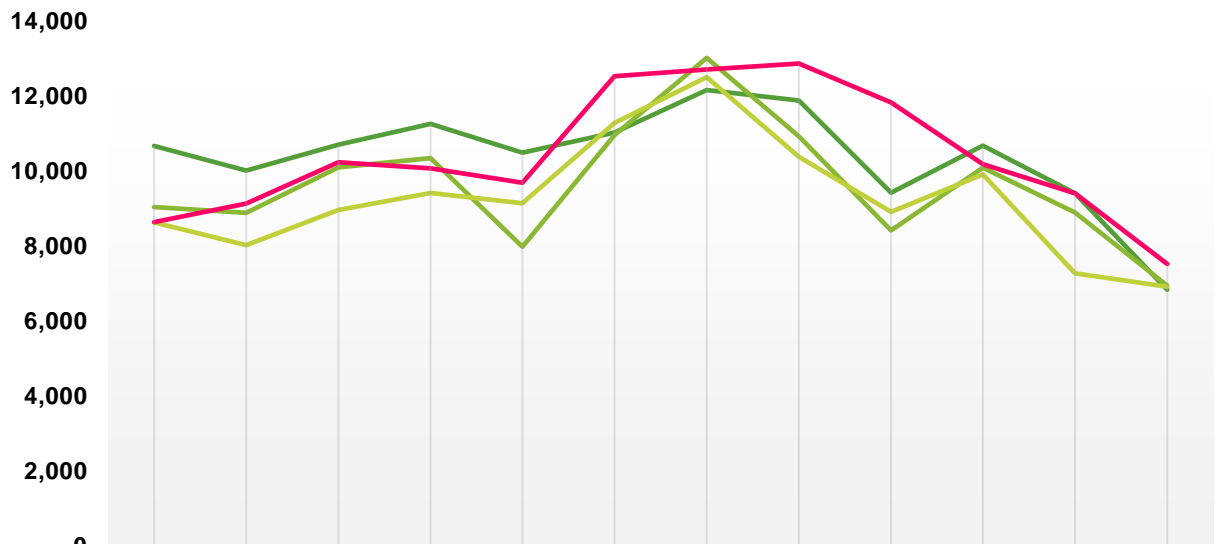


Computers Used: 14, 137
Wireless Connections: 57,812

Digital Circulation
Total Checkouts: 33,346



Comparison of Visitors 2013-2016

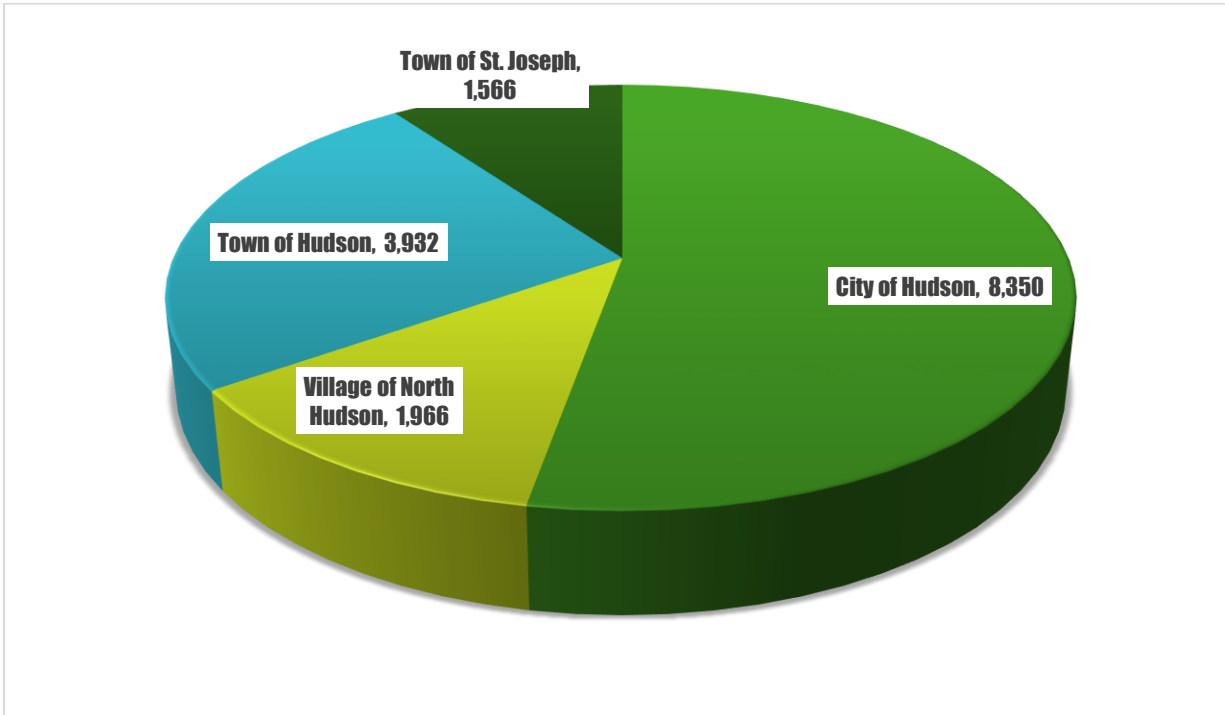


	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
Visitor Counts 2013	10,658	9,999	10,693	11,251	10,477	11,014	12,150	11,871	9,415	10,671	9,399	6,826
Visitor Counts 2014	9,032	8,879	10,088	10,331	7,970	10,947	13,007	10,916	8,407	10,081	8,883	6,935
Visitor Counts 2015	8,621	8,016	8,955	9,404	9,135	11,276	12,494	10,371	8,906	9,898	7,266	6,908
Visitor Counts 2016	8,627	9,125	10,228	10,064	9,678	12,519	12,702	12,856	11,823	10,173	9,401	7,513

Cardholders by Municipality 2016



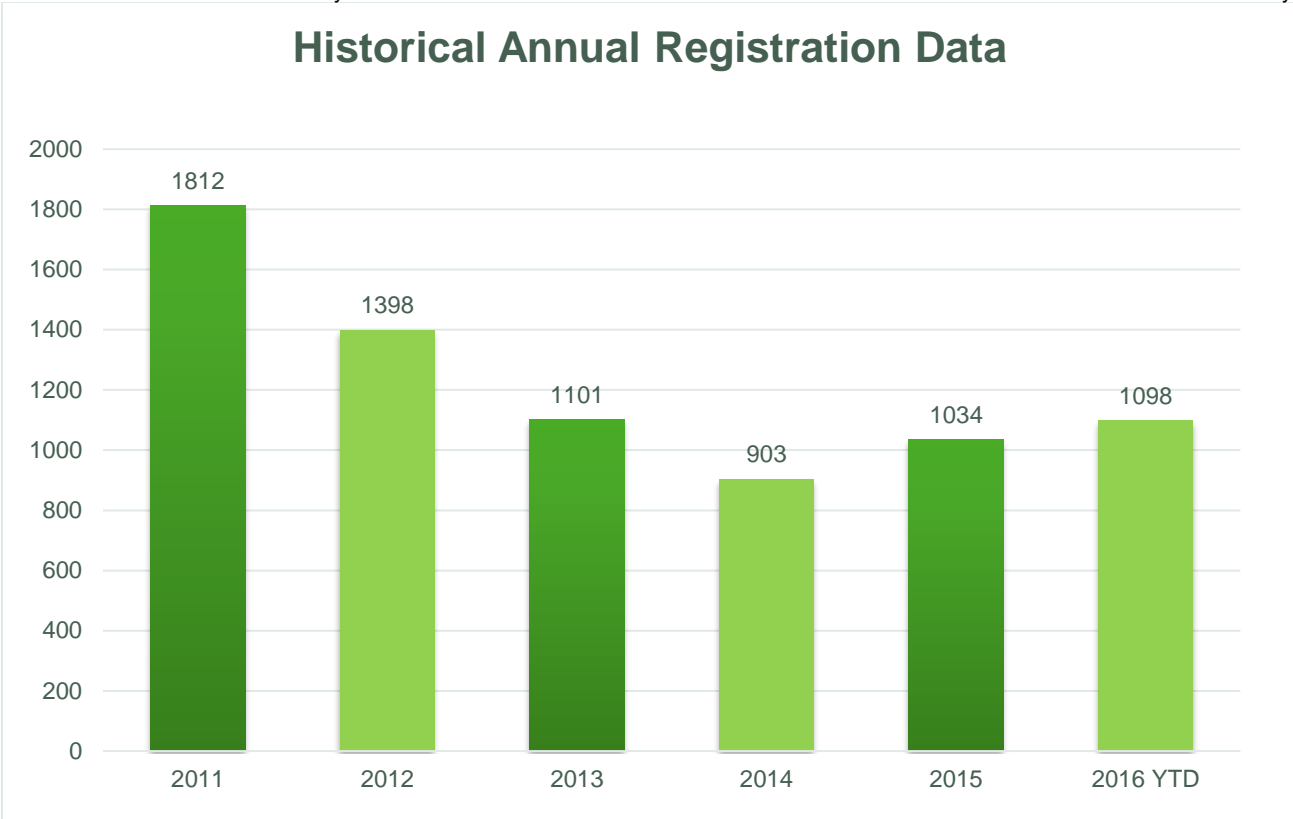
= 15,814 Active Card Holders in 2016



Please note expired patron records were not purged in 2015; however, expired cards were purged on December 15, 2016.

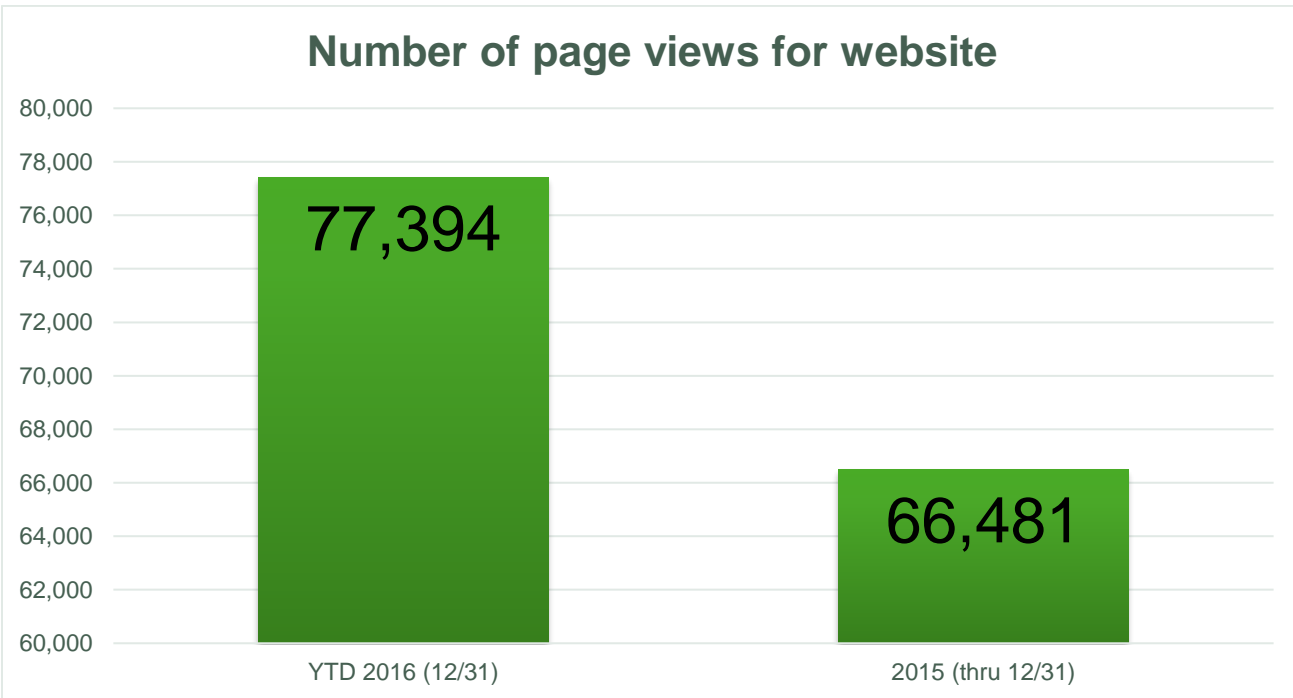
	City of Hudson	Village of North Hudson	Town of Hudson	Town of St. Joseph	Total
2011	7,750	1,998	4,091	1,545	15,384
2012	7,818	1,940	3,997	1,543	15,298
2013	8,228	1,940	4,239	1,633	16,165
2014	7,740	1,881	3,789	1,495	14,905
2015	8,239	1,991	4,023	1,593	15,846
2016	8,350	1,966	3,932	1,566	15,814*

Historical Annual Registration Data



Website & Facebook Statistics

Number of page views for website



Programming Statistics

Annual Program Statistics	2016	20162
Audience	# of Programs	Attendance
Children's Programs	317	10,719
Tees & 'Tweens (11-18)	114	684
Adults (18 years & up)	93	1,320
Total Participants	524	12,723

Summer Reading Program	2016	2015	% Change
Audience			
Children (0-10 years)	580	522	11%
Tees & 'Tweens (11-18)	207	156	33%
Adults (18 years & up)	162	50	224%
Total Participants	944	728	30%
Program Attendance	3,634	2,352	55%

Proctoring Services

	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	YTD TOTALS
2016	0	14	12	13	9	8	6	2	6	8	6	6	90

2016 Meeting Room Use	Avg. Uses / Day	# of Users
January		
February	22	556
March	10	243
April	11	283
May	12	305
June	14	356
July	15	395
August	15	402
September	14	352
October	15	375
November	14	325
December	11	227
Total Year-to-Date		3,819

Mr. Rich O'Connor, President
Hudson Area Library Board
700 First Street
Hudson WI 54016

Jan 10, 2107

Subject: Stained glass window

Dear Mr. President and Board members,

Last spring when Eckberg & Lammers were doing some remodeling, they uncovered the original stained glass window that once graced the building at the southeast corner of 2nd and Walnut, known as the Goss-Boyden building. Realizing the historic value of the window, it was offered the St. Croix County Historical Society and is now in our possession.

Unfortunately the window is badly in need of repair, repairs which have been estimated to cost about \$5000. Thus, the Historical Society is presently looking for funding for the project. In reaching out to the Phipps Foundation for support in funding the window restoration, we have been told they would happily help with the funding, if a more public place, than the garden house at the museum, could be found to display the window.

With that offer in mind, I have contacted the Library director, who has offered to put the item on your Library Board's agenda for your consideration. While the window is large (approx. 10' x 3') we believe there are a couple locations in the Library, i.e. either the conference room or the wall by the back door that would accommodate it.

There would be no cost to the Library (St Croix County Historical Society would retain ownership) just an agreement to display the window where it could be enjoyed by the public.

Thank you for your consideration of this project.

LaVonne McCombie, Co-President
SCCHS