



***AMENDED* Meeting Agenda of the Hudson Area Joint Library Board of Trustees**
November 15, 2016, 6:30 PM
Hudson Area Public Library
700 First Street, Hudson WI 54016

1. Call to Order
2. Roll call, certification of quorum, certification of compliance with WI open meeting laws and public records laws, introduction of visitors and guests.
3. **ACTION ITEM:** Approval of Consent Agenda Items
 - a. *Approve meeting Agenda*
 - b. *Disposition of Minutes from September 20, 2016 Board meeting and of any intervening special meetings*
 - c. *Discussion and possible action on invoices that are not regularly recurring or are not within the 2016 Budget vs. Actual to Date*
 - d. *Discussion and possible action on regularly recurring expenditures that are within the Board approved 2016 budget*
 - e. *Discussion and possible action on 2015 and 2016 budget comparison*
4. Citizen Comments
5. Presentations by supporting organizations
 - a. Friends of the Library
 - b. Library Foundation
6. **ACTION ITEM:** President's comments, reports, and requests for action
 - a. Municipalities presentations update, discussion, and possible action.
 - b. County Board update, discussion and possible action.
7. **ACTION ITEM:** Director's Report, Statistics, and requests for action
 - a. Presentation of report
 - b. Presentation of monthly statistics
 - c. Presentation of Strategic Plan Update
 - d. Library Director 2017 Goals Recommendations
 - e. Recommendation for Cataloging Services
8. **ACTION ITEM:** Discuss and approve 2017 goals for Library Director.
9. **ACTION ITEM:** Review process of reviewing and approving minutes. Request for action to correct the minutes of a prior board meeting.
10. **ACTION ITEM:** Finance Committee report
11. **CLOSED SESSION: Under Wisconsin Statute 19.85(C)** to consider employee compensation and benefits, and Director review.
12. **RECONVENE INTO OPEN SESSION for possible action on employee compensation and Director review.**
13. Other business
14. Board comments and items for future agendas
15. **ACTION ITEM:** Adjournment

Board of Trustees Members: Rich O'Connor (Pres.), Curt Weese, Jill Burchill, Katie Coppenbarger, Dave Ostby, Marion Shaw, (V. Pres.) Jim Schrock, and Barbara Peterson.

Emailed to Joint Municipalities and Board Members: Emailed to Media:

NOTE: Some Agenda items may be taken up earlier in the meeting, or in a different order than listed.

Upon reasonable notice, an interpreter or other auxiliary aids will be provided at the meeting to accommodate the needs of the public. Please contact the Library Director at 715-386-3101 ext. 105

***The Hudson Area Public Library is a center for lifelong learning,
where the community gathers and knowledge flows freely.***



**Hudson Area Joint Library Board of Trustees
UNAPPROVED Meeting Minutes
October 18, 2016, 6:30 PM
Hudson Area Public Library
700 First Street, Hudson, WI 54016**

1. Call to Order at 6:35 by Rich O'Connor
2. Roll call, certification of quorum, certification of compliance with WI open meeting laws and public records laws, introduction of visitors and guests

Library board present: Rich O'Connor, Barb Peterson, Marion Shaw, Jim Schrock, Jill Burchill, Katie Coppenbarger Absent: Curt Weese, Dave Ostby

Library Staff present: Tina Norris, Director

Others present: Joyce Law, President—Friends of the Library, Gloria Kramer

3. **ACTION ITEM:** Approval of Consent Agenda Items
 - a. *Approve meeting Agenda*
 - b. *Disposition of Minutes from September 20, 2016 Board meeting and of any intervening special meetings*
 - c. *Discussion and possible action on invoices that are not regularly recurring or are not within the 2016 Budget vs. Actual to Date*
 - d. *Discussion and possible action on regularly recurring expenditures that are within the Board approved 2016 budget*
 - e. *Discussion and possible action on 2015 and 2016 budget comparison*

ACTION TAKEN:

Motion by: Shaw

Second by: Shrock

Vote Taken: **MOTION CARRIED**

4. Citizen Comments: Gloria Kramer updated the Board on her long absence; gave the library great compliments about all of the programs and events, as well as the direction she sees the library going.
5. Presentations by supporting organizations
 - a. Friends of the Library: Joyce Law updated the Board on the Family Fresh receipt status noting that another \$150,000 in receipts have been collected and the FOL received a \$1,000 donation from Family Fresh. Law, also, gave an update on the FOL Book Sale, which will begin on October 24.
 - b. Library Foundation: Peterson gave a brief update on the Annual Report & Annual Appeal Letter. Both have been finalized and will be mailed out. Additionally, the Library Strategies has completed a photo library for the Hudson Area Public Library, which can be used for publicity and marketing. Peterson noted the appeal letter will be mailed to about 14,000 residents.
6. **ACTION ITEM:** President's comments, reports, and requests for action

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- a. Municipalities presentations update, discussion, and possible action: O'Connor advised the Board that the City's Finance Committee has approved an additional \$30,000 above the 3-year average of \$317,000 for the Library's 2017 budget. He believes the Town of Hudson will be providing an increase as well.
- b. County Board update, discussion and possible action. No updates.

ACTION TAKEN: NO ACTION REQUIRED

Motion by:
 Second by:
 Vote Taken:

- 7. **ACTION ITEM:** Director's Report, Statistics, and requests for action **NO ACTION REQUIRED**
 - a. Presentation of report
 - b. Presentation of monthly statistics
 Norris reviewed the monthly statistics that were provided in the Board packet.

- 8. **ACTION ITEM:** Personnel & Policy Committee Update and requests for action.
 - a. Recommendation to update common name of library in bylaws.

Motion by: **NO ACTION AT THIS TIME**
 Second by:
 Vote Taken:

- 9. **ACTION ITEM:** Finance Committee report
 - a. Report on fund balance: Burchill provided a historical background on the Library's fund balance. A discussion of how the fund balance came to be, yearly trends, and general information was discussed. Shaw and Peterson provided historical backgrounds and perspectives.

ACTION TAKEN: NO ACTION AT THIS TIME

Motion by:
 Second by:
 Vote Taken:

- 10. **CLOSED SESSION: Under Wisconsin Statute 19.85 (1)(B) to consider Library Director Evaluation**

Motion by: Burchill
Second by: Peterson
Roll Call Vote taken:

Burchill: Aye	Peterson: Aye
Coppenbarger: Aye	Shaw: Aye
O'Connor: Aye	Schrock: Aye

Convened into Closed Session at 7:45 p.m.

- 11. **RECONVENE INTO OPEN SESSION for possible action on Library Director Evaluation**

ACTION TAKEN:

Motion to reconvene at 8:05 p.m. by Schrock
 Second by: Peterson
 Vote Taken: **MOTION CARRIED**

ACTION TAKEN:

Motion to approve Library Director's review: Peterson
 Second by: Burchill
 Vote Taken: **MOTION CARRIED (Shaw-opposed)**

- 12. Other business: None

- 13. Board comments and items for future agendas: Burchill announced that she is moving to Troy;

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therefore, she will be submitting her resignation. She noted that she has enjoyed her short time on the Library Board.

14. **ACTION ITEM:** Adjournment

ACTION TAKEN:

Motion by: Burchill

Second by: Peterson

Vote Taken: **MOTION CARRIED**

Respectfully Submitted,

Tina L. Norris

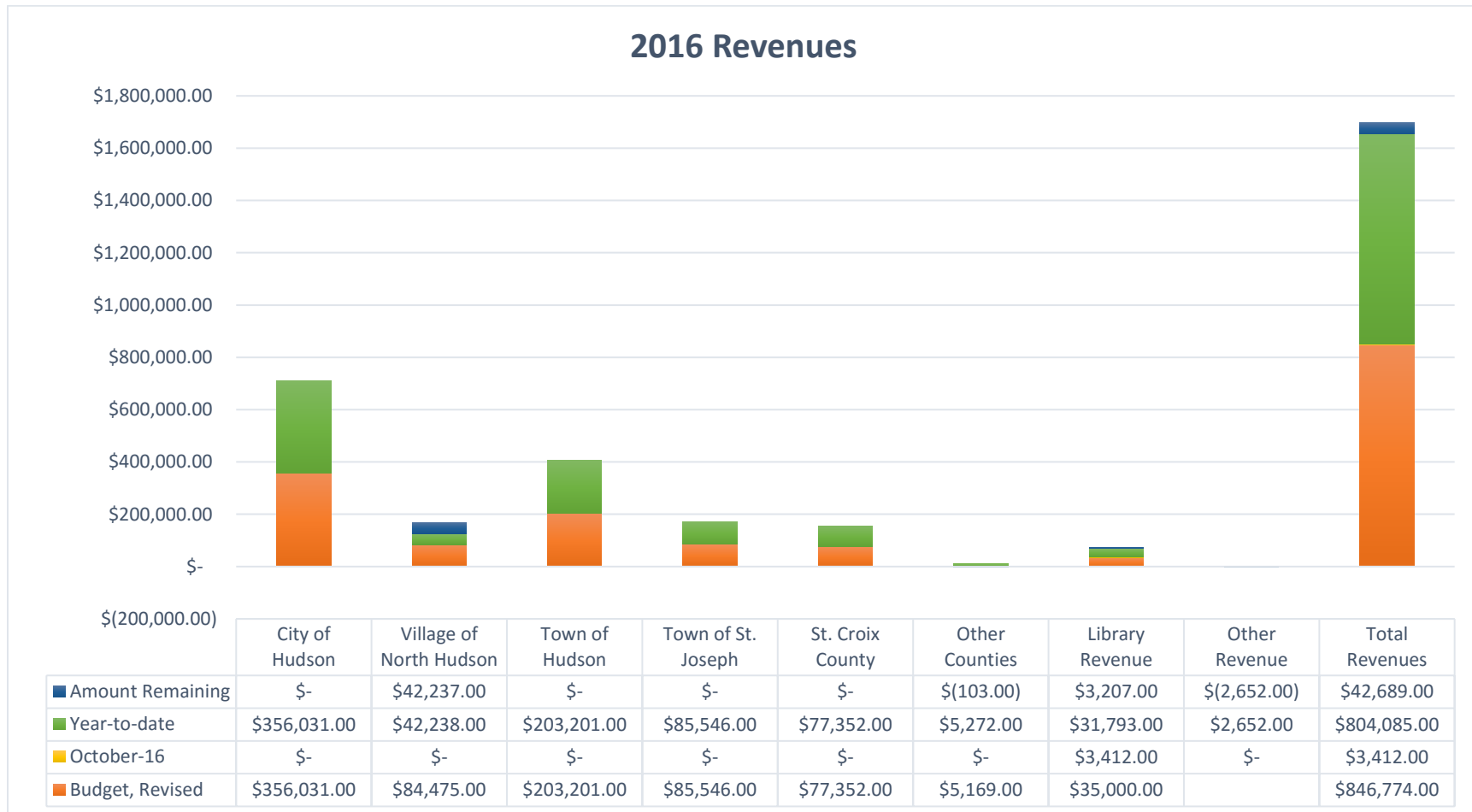
Tina L. Norris
Director

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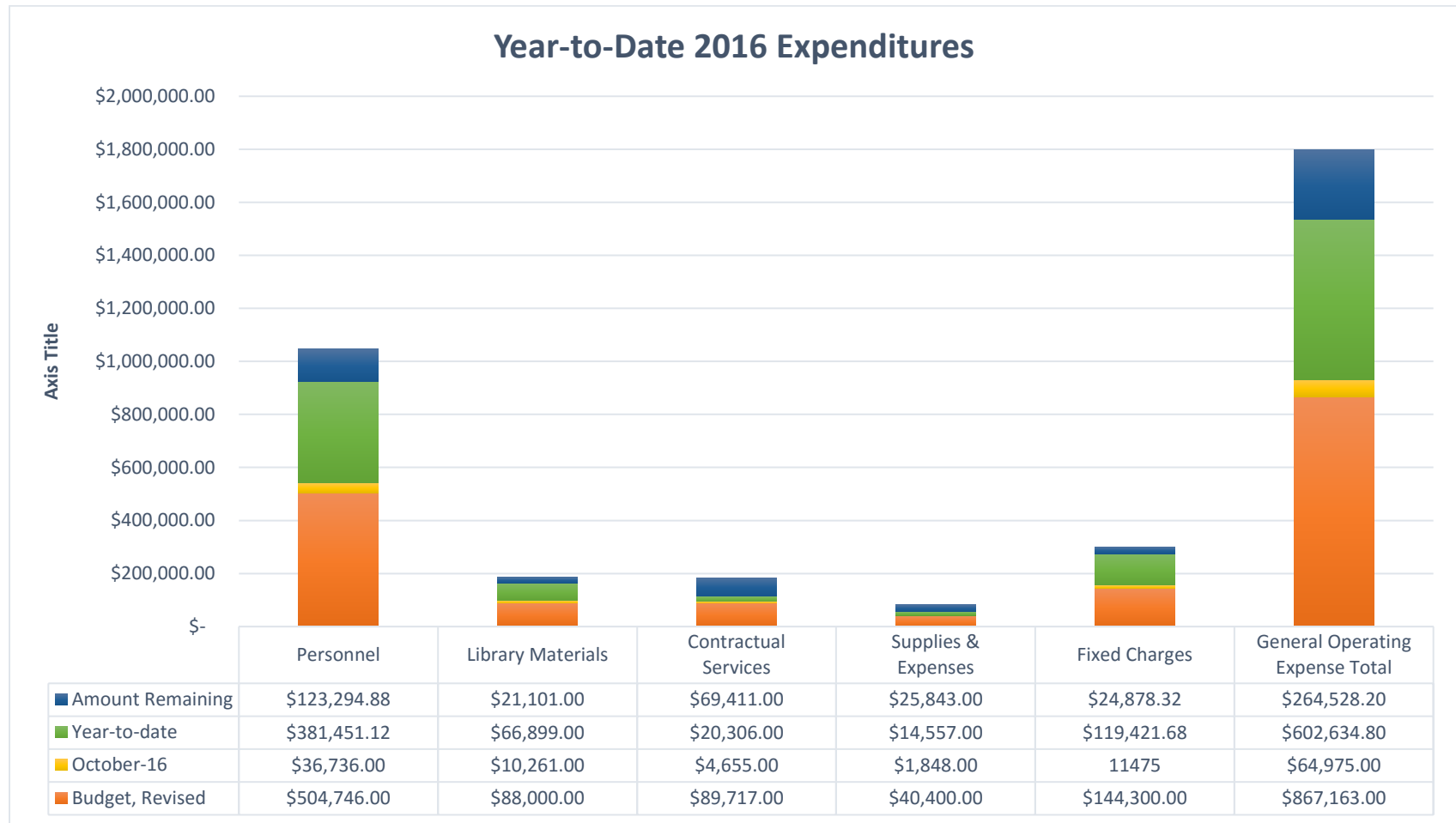
Hudson Area Joint Library Financial Report

November 2016

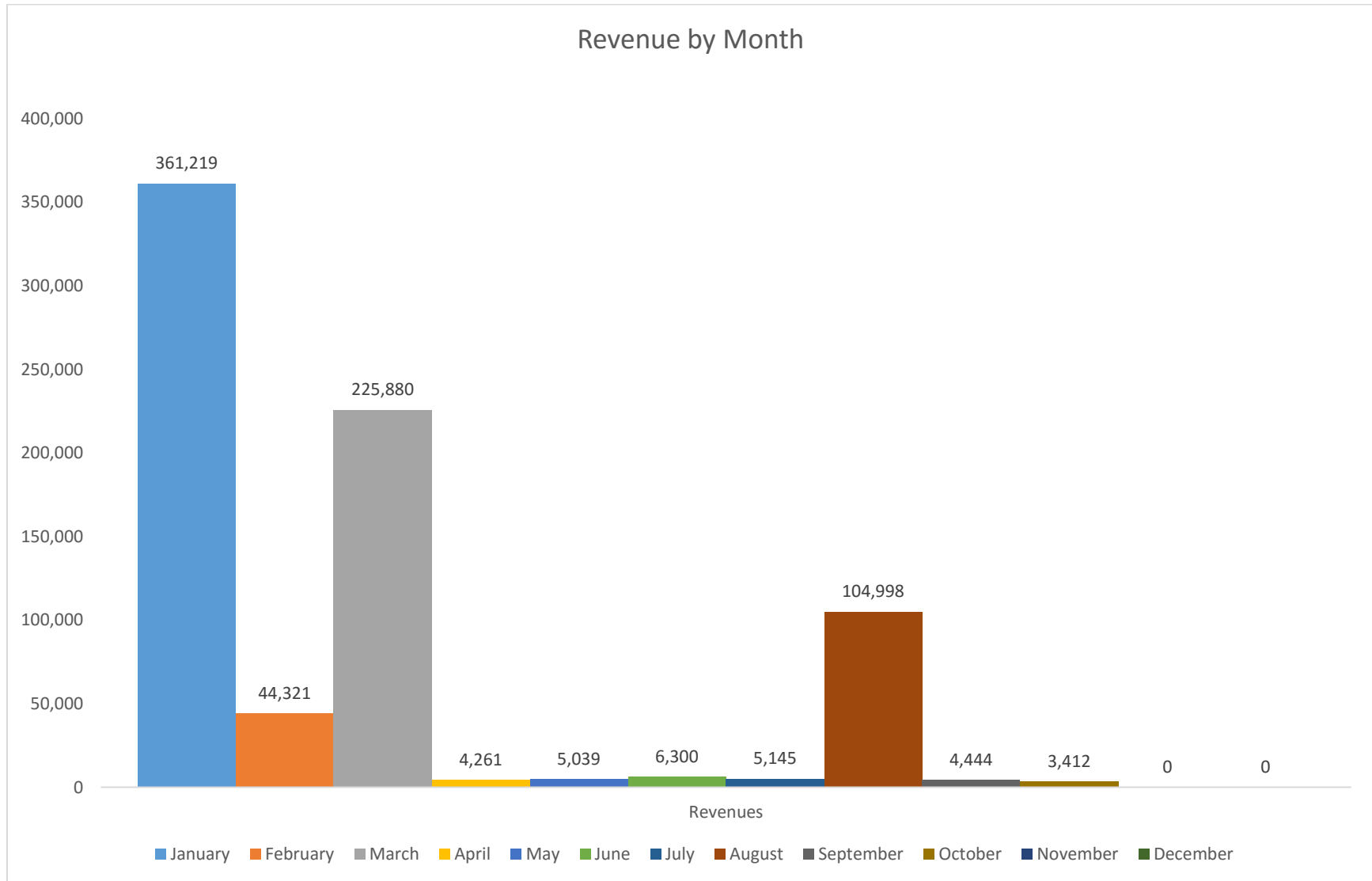
Revenues



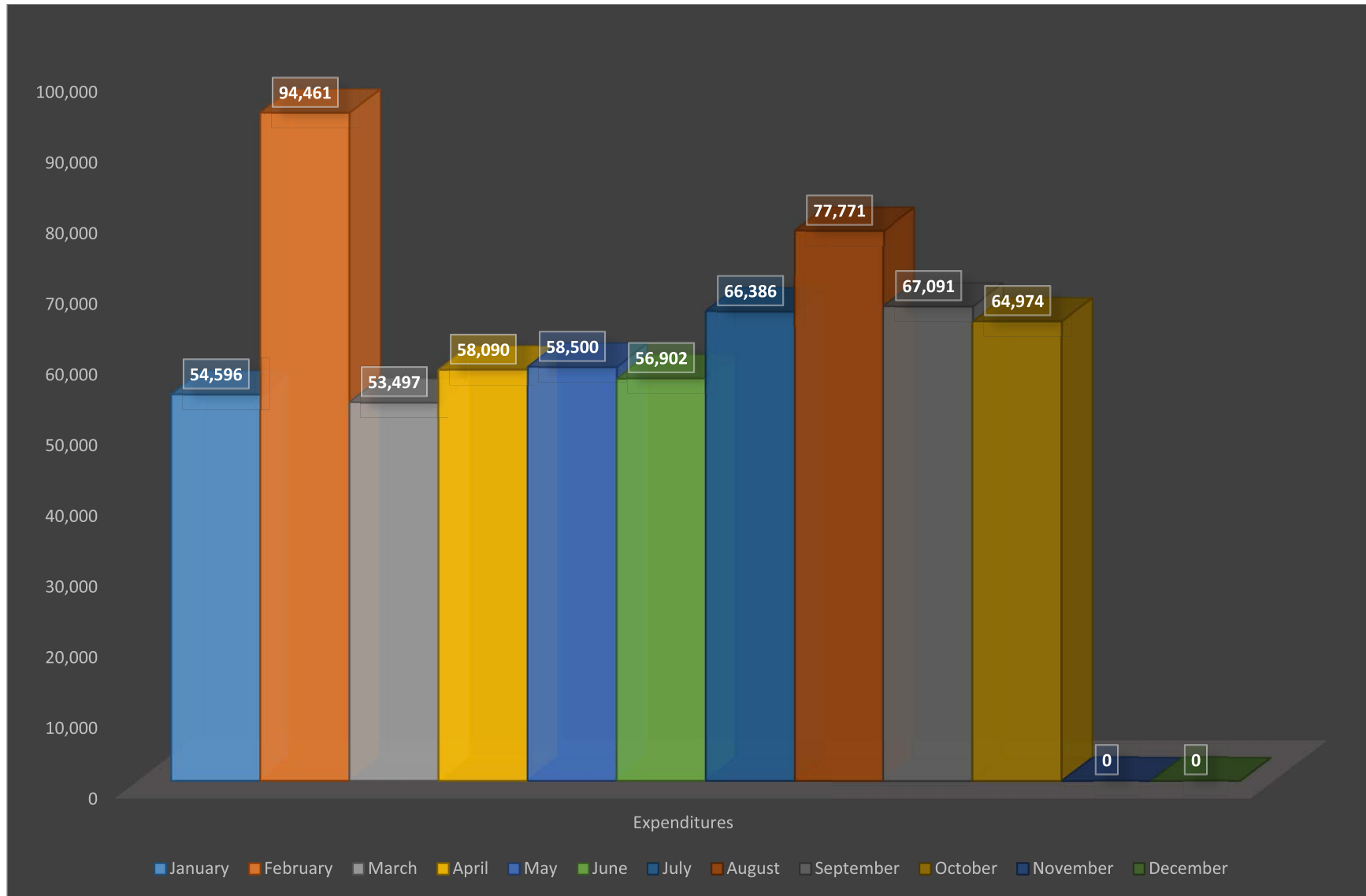
Expenditures



Revenue by Month



Expenditures by Month



2016 Budget Overview Year-to-Date	Budget, Revised	October-16	Year-to-date	Amount Remaining	% Remaining
REVENUES					
City of Hudson	\$ 356,031.00	\$ -	\$ 356,031.00	\$ -	0%
Village of North Hudson	\$ 84,475.00	\$ -	\$ 42,238.00	\$ 42,237.00	50%
Town of Hudson	\$ 203,201.00	\$ -	\$ 203,201.00	\$ -	0%
Town of St. Joseph	\$ 85,546.00	\$ -	\$ 85,546.00	\$ -	0%
St. Croix County	\$ 77,352.00	\$ -	\$ 77,352.00	\$ -	0%
Other Counties	\$ 5,169.00	\$ -	\$ 5,272.00	\$ (103.00)	-2%
Library Revenue	\$ 35,000.00	\$ 3,412.00	\$ 31,793.00	\$ 3,207.00	9%
Other Revenue		\$ -	\$ 2,652.00	\$ (2,652.00)	
Total Revenues	\$ 846,774.00	\$ 3,412.00	\$ 804,085.00	\$ 42,689.00	5%
EXPENDITURES					
Personnel	\$ 504,746.00	\$ 36,736.00	\$ 381,451.12	\$ 123,294.88	24%
Library Materials	\$ 88,000.00	\$ 10,261.00	\$ 66,899.00	\$ 21,101.00	24%
Contractual Services	\$ 89,717.00	\$ 4,655.00	\$ 20,306.00	\$ 69,411.00	77%
Supplies & Expenses	\$ 40,400.00	\$ 1,848.00	\$ 14,557.00	\$ 25,843.00	64%
Fixed Charges	\$ 144,300.00	11475	\$ 119,421.68	\$ 24,878.32	17%
General Operating Expense Total	\$ 867,163.00	\$ 64,975.00	\$ 602,634.80	\$ 264,528.20	31%
Ending Balance	\$ (20,389.00)		\$ 201,450.20	\$ 307,217.20	

83.33% of year complete

Hudson Library Revenue and Expenditure Report

11/8/2016

January - December 2016

Actual vs. Budget	Code	Budget	January	February	March	April	May	June	July	August	September	October	November	December	Actual to Date	Amount Remaining	Percent Remaining
Revenue																	
City of Hudson	49210	356,031	356,031												356,031	0	0%
Village of N. Hudson	47302	84,475			42,238						42,238	0			84,475	0	0%
Town of Hudson	47303	203,201			101,650					101,551		0			203,201	0	0%
Town of St. Joseph	47304	85,546		42,773								0			42,773	-42,773	-50%
St. Croix County	47311	77,352			77,352							0			77,352	0	0%
Other Counties	47311	5,169	2,133		2,285				854			0			5,272	103	2%
Copies, Fines, Misc.	46111	35,000	1,749	1,548	2,325	2,985	5,039	3,984	3,492	3,447	3,812	3,412			31,793	-3,207	-9%
Interest	48100	0			30	1,215		16	799		592				2,652	2,652	
Gain/Loss on marketable investments	48200	0	1,306												1,306	1,306	
Donations - Other	48500	0				61					40				101	101	
SRP Grant	48560	0						2,300							2,300	2,300	
Donation -Bridge the Gap	48564	0													-	0	
Donations - History Collection	48562	0													-	0	
Miscellaneous Revenues	48600	0							347						347	347	
General Govt. Revenue	47310	0													-	0	
Total Revenue		846,774	361,219	44,321	225,880	4,261	5,039	6,300	5,145	104,998	46,682	3,412	0	0	807,602	-39,519	-5%
Staff Compensation																	
Full Time Salaries	121	165,100	9,426	11,684	11,849	13,655	11,646	12,343	15,593	11,754	11,655	11,852			\$ 121,456	43,644	26%
Overtime Salaries	122	200	0	0	0	0	0			0		0			\$ -	200	100%
Part Time Salaries	125	212,765	12,248	15,787	15,780	14,888	14,873	14,672	24,695	15,044	15,052	15,428			\$ 158,467	54,298	26%
FICA	151	28,978	1,964	1,995	2,007	2,077	1,922	1,960	2,976	1,944	1,937	1,981			\$ 20,763	8,215	28%
Pension	152	20,853	1,415	1,440	1,440	1,564	1,443	1,486	2,208	1,472	1,485	1,495			\$ 15,448	5,405	26%
Health Insurance	154	76,600	11,447	5,929	5,778	5,976	5,776	5,811	6,776	6,034	5,810	5,980			\$ 65,317	11,283	15%
Life Insurance	155	250	0	0	0					0					\$ -	250	100%
															\$ -	0	
Staff Compensation Subtotal		504,746	36,500	36,836	36,854	38,160	35,660	36,272	52,248	36,246	35,939	36,736	0	0	\$ 381,451	123,295	24%

Hudson Library Revenue and Expenditure Report

11/8/2016

January - December 2016

2012 Actual vs. Budget	Code	Budget	January	February	March	April	May	June	July	August	September	October	November	December	Actual to Date	Amount Remaining	Percent Remaining
General Operating Expenses																	
Hudson Finance/Personnel Fee	213	14,027	1,146	1,146	1,146	1,146	1,146	1,146	1,146	1,146	1,146	1,146			11,460	2,567	18%
IFLS-operating/maintenance	216	33,764		32,825	0	0	0	0	0						32,825	939	3%
IFLS-addl courier/self check	217	2,500		2,512		0	0	0	0						2,512	-12	0%
IFLS-catalogging	218	24,726					0	0	0	12,775					12,775	11,951	48%
Telephone	225	3,600		83	63	67	47	123	45	83	51				563	3,037	84%
Contracted Maint. & Repair	249	600		0		0	0	0	0	0		0			-	600	100%
Programming - Adult	294	2,750		155	120	25	17	262		761	778	144			2,263	487	18%
Programming - Children	295	4,050		405	0	0	24	464	285	187	368	0			1,732	2,318	57%
Maintenance Agmt/Leases	298	9,000	124	457	241	124	491	367	0	636	3,327	2,305			8,072	928	10%
Contract Services	299	1,500										1,204			1,204	296	20%
Postage	311	5,000	237	491	7	13	217	0	144	193	36	36			1,374	3,626	73%
Office Supplies	312	13,000	10	533	333	386	420	634	0	519	470	117			3,422	9,578	74%
Memberships	324	500	0		0	0	65	0	0	0	130	224			419	81	16%
Advertising	326	1,000	0	0	0	0	0	0	0	0	0	0			-	1,000	100%
Staff Development	338	1,600		190	200	0	0	0	0	0	561	200			1,151	449	28%
Maint & Repair Supplies	357	1,000	0	0	54	0	25	0	0	112	104	36			332	668	67%
Books	395	65,000	314	5,622	2,240	4,025	8,307	4,730	832	9,992	5,607	7,788			49,457	15,543	24%
Technology	396	10,000		899	4	1,388	0	626	0	0	51	692			3,660	6,340	63%
Periodicals	397	7,000	0	0	0	300	0	0	0	329	3,668	373			4,669	2,331	33%
Audio-Visual	398	16,000	68	795	760	943	606	665	201	3,268	3,367	2,100			12,773	3,227	20%
Activity Supplies	399	1,500	0	37		88	0	138	10	50	13	399			735	765	51%
Ins. Workers Comp	510	1,100	900	0		-50				0					850	250	
Ins. Public Liab.	511	1,700	250	0		0				0					250	1,450	85%
Ins. Public Officials	513	2,100	2,052	0		0				0					2,052	48	2%
Ins. Property Ins.	517	1,700	1,520			0				0					1,520	180	11%
Bld. Occupancy Exp.	532	137,700	11,475	11,475	11,475	11,475	11,475	11,475	11,475	11,475	11,475	11,475			114,750	22,950	17%
General Operating Subtotal		362,417	18,096	57,625	16,643	19,930	22,840	20,630	14,138	41,525	31,152	28,238	0	0	270,818	91,599	25%
Total Expenses		867,163	54,596	94,461	53,497	58,090	58,500	56,902	66,386	77,771	67,091	64,974	0	0	652,269	214,894	25%
NET REVENUE (EXPENSE)		-20,389	306,623	-50,140	172,382	-53,829	-53,461	-50,602	-61,241	27,227	-20,409	-61,562	0	0	155,334	(175,723)	
Less Donation Revenues			0	0	0	0									-	-	
Add Donation Expenditures			0	0	0	0									-	-	
OPERATING REV. (EXP)		-20,389	306,623	-50,140	172,382	-53,829	-53,461	-50,602	-61,241	27,227	-20,409	-61,562	0	0	155,334	-175,723	

Hudson Library Revenue and Expenditure Report

11/8/2016

January - December 2016

Capital Expenditures		Budget	January	February	March	April								Actual to Date	Amount Remaining	Percent Remaining
Donations Cash Accounts	11381															
Cash Balance - beginning														-		
Donation - Private Org/Ind	48500	13,566												13,566		
Interest earnings														-		
Less transfer to Library operating														-		
Less expenditures from donations														-		
Cash Balance - end		13,566	0	0	0	0	0							13,566		

History Collection Account	11385															
Cash Balance - beginning														-		
Donations - History Collection	48562	164												164	164	
Interest Earned														-		
Less expenditures from donations														-		
Cash Balance - end		164	0	0	0	0	0							164		

Literary Account	11386															
Cash Balance - beginning			0													
Donation -Bridge the Gap	48564	0	0	0	0	0	0							-		
Interest Earned																
Less expenditures from donations																
Cash Balance - end			0	0	0	0	0							-		

**HUDSON AREA LIBRARY
REVENUE EXPENDITURE COMPARISON**

	Code	Budget	Year to Date		Variance from Prior Yr.		% of 2016 Budget
			October		\$	%	
			2016	2015			
General Operating Subtotal		362,417	\$ 270,818	\$ 267,000	\$ 3,818	1%	75%
Total Operating Expenses		867,163	\$ 652,269	\$ 605,952	\$ 46,317	8%	75%
NET OPERATING REVENUE (EXPENSE)		-20,389	\$ 155,334	\$ 144,204	\$ 8,009	6%	
Insurance Reimbursement	46711	0	\$ -	\$ -	\$ -		
Interest	48562	0	\$ 2,652	\$ 2,659	\$ (7)		
Gain/Loss on marketable investments	48564	0	\$ 347	\$ 644			
NET REVENUE (EXPENSE)			\$ 158,333	\$ 147,507	\$ 8,003	5%	

**HUDSON AREA LIBRARY
REVENUE EXPENDITURE COMPARISON**

	Code	Budget	Year to Date		Variance from Prior Yr.		% of 2016 Budget
			October		\$	%	
			2016	2015			
Revenue							
City of Hudson	49210	356,031	\$ 356,031	\$ 300,900	\$ 55,131	18%	100%
Village of N. Hudson	47310	84,475	\$ 84,475	\$ 82,815	\$ 1,660		100%
Town of Hudson	47310	203,201	\$ 203,201	\$ 197,283	\$ 5,918	3%	100%
Town of St. Joseph	47310	85,546	\$ 42,773	\$ 43,394	\$ (621)		50%
St. Croix County	47310	77,352	\$ 77,352	\$ 81,690	\$ (4,338)	-5%	100%
Other Counties	47310	5,129	\$ 5,272	\$ 5,169	\$ 103	2%	103%
Copies, Fines, Misc.	46710	35,000	\$ 31,793	\$ 31,182	\$ 611	2%	91%
Donations - Other	48561	0	\$ 101	\$ 2,898	\$ (2,797)	-97%	
SRP Grant	48560	0	\$ 2,300	\$ -	\$ 2,300	#DIV/0!	
Donation - Literacy Program	48562		\$ -	\$ 1,185			
Donation -Bridge the Gap	48101	0	\$ -	\$ 3,640	\$ (3,640)	-100%	
Donations - History Collection	48500	0	\$ -	\$ -	\$ -		
Gain/Loss on marketable investments	48564				\$ -	#DIV/0!	
Miscellaneous Revenue	48600	0	\$ -		\$ -		
General Govt. Revenue	47310						
Total Revenue		\$ 846,774	\$ 807,602	\$ 750,156	\$ 54,326	7%	95%
Staff Compensation							
Full Time Salaries	121	165,100	\$ 121,456	\$ 115,940	\$ 5,516	5%	74%
Overtime Salaries	122	200	\$ -	\$ 1,315	\$ (1,315)	-100%	0%
Part Time Salaries	125	212,765	\$ 158,467	\$ 136,593	\$ 21,874	16%	74%
FICA	151	28,978	\$ 20,763	\$ 20,103	\$ 660	3%	72%
Pension	152	20,853	\$ 15,448	\$ 14,906	\$ 542	4%	74%
Health Insurance	154	76,600	\$ 65,317	\$ 50,095	\$ 15,222	30%	85%
Life Insurance	155	250	\$ -	\$ -	\$ -		
Staff Compensation Subtotal		504,746	\$ 381,451	\$ 338,952	\$ 42,499	13%	76%
General Operating Expenses							
Legal Fees	212	0	\$ -	\$ -	\$ -		
Hudson Finance/Personnel Fee	213	14,027	\$ 11,460	\$ 11,460	\$ -	0%	82%
IFLS-operating/maintenance	216	33,764	\$ 32,825	\$ 36,159	\$ (3,334)	-9%	97%
IFLS-addl courier/self check	217	2,500	\$ 2,512	\$ 480	\$ 2,032	423%	100%
IFLS-catalogging	218	24,726	\$ 12,775	\$ 13,172	\$ (397)		52%
Telephone	225	3,600	\$ 563	\$ 589	\$ (26)	-4%	16%
Contracted Maint. & Repair	249	600	\$ -	\$ 50	\$ (50)		0%
Programming - Adult	294	2,750	\$ 2,263	\$ 690	\$ 1,573	228%	82%
Programming - Children	295	4,050	\$ 1,732	\$ 1,565	\$ 167	11%	43%
Maintenance Agmt/Leases	298	9,000	\$ 8,072	\$ 2,395	\$ 5,677	237%	90%
Contract Services	299	1,500	\$ 1,204	\$ 2,743	\$ (1,539)	-56%	80%
Postage	311	5,000	\$ 1,374	\$ 1,459	\$ (85)	-6%	27%
Office Supplies	312	13,000	\$ 3,422	\$ 5,738	\$ (2,316)	-40%	26%
Memberships	324	500	\$ 419	\$ 205	\$ 214		84%
Advertising	326	1,000	\$ -	\$ -	\$ -		0%
Staff Development	338	1,600	\$ 1,151	\$ 202	\$ 949		72%
Maint & Repair Supplies	357	1,000	\$ 332	\$ 957	\$ (625)	-65%	33%
Books	395	65,000	\$ 49,457	\$ 41,732	\$ 7,725	19%	76%
Technology	396	10,000	\$ 3,660	\$ 16,553	\$ (12,893)	-78%	37%
Periodicals	397	7,000	\$ 4,669	\$ 300	\$ 4,369		67%
Audio-Visual	398	16,000	\$ 12,773	\$ 12,622	\$ 151	1%	80%
Activity Fund	399	1,500	\$ 735	\$ 981	\$ (246)		49%
Ins. Workers Comp.	510	1,100	\$ 850	\$ 1,222	\$ (372)	-30%	77%
Ins. Public Liab.	511	1,700	\$ 250	\$ 1,491	\$ (1,241)	-83%	15%
Ins. Public Officials	513	2,100	\$ 2,052	\$ 2,253	\$ (201)	-9%	98%
Ins. Property Ins.	517	1,700	\$ 1,520	\$ 1,632	\$ (112)	-7%	89%
Bld. Occupancy Exp.	532	137,700	\$ 114,750	\$ 110,350	\$ 4,400	4%	83%

-----FUND----- 240 HUDSON AREA JOINT LIBRARY

ACCOUNT	BEGINNING BALANCE	ACTUAL-THIS MONTH	ACTUAL-THIS YEAR	ENDING BALANCE	
ASSETS					
CURRENT ASSETS:					
240.11100	TREASURER'S CASH	331,185.42	57,068.41CR	135,624.46	466,809.88
240.11200	CASH - UNDEPOSITED	0.00	0.00	0.00	0.00
240.11381	INVESTMENT-LIBRARY DONATIONS	13,566.48	0.00	121.30	13,687.78
240.11382	INVESTMENT-BUILDING FUNDS	0.00	0.00	0.00	0.00
240.11383	INVESTMENT-JACOBS TRUST	0.00	0.00	0.00	0.00
240.11384	INVESTMENT-BRIDGE THE GAP	0.00	0.00	0.00	0.00
240.11385	INVESTMENT-HISTORY ROOM	164.22	0.00	0.72	164.94
240.11386	INVESTMENT-LITERACY	0.04	0.00	0.00	0.04
240.11800	PETTY CASH	0.00	0.00	0.00	0.00
240.11801	CASH - PAYPAL	0.00	0.00	0.00	0.00
240.13100	ACCOUNTS RECEIVABLE - OTHER	0.00	0.00	0.00	0.00
240.14700	DUE FRO OTHER GOVERNMENTS	0.00	0.00	0.00	0.00
240.16220	PREPAID EXPENSES	275.00	0.00	275.00	550.00
240.16300	PENSION ASSET	38,136.00	0.00	0.00	38,136.00
240.16301	DEFFERRED OUTFLOW/PENSION	39,892.00	0.00	0.00	39,892.00
	TOTAL CURRENT ASSETS:	423,219.16	57,068.41CR	136,021.48	559,240.64
FIXED ASSETS:					
240.18300	LEASEHOLD IMPROVEMENTS	523,386.30	0.00	0.00	523,386.30
240.18390	ACCUM DEPR-LEASEHOLD IMP	111,616.56CR	0.00	0.00	111,616.56CR
240.18500	MACHINERY AND EQUIPMENT	179,401.59	0.00	0.00	179,401.59
240.18590	ACCUM DEPR-MACH AND EQUIP	96,655.82CR	0.00	0.00	96,655.82CR
240.18810	COLLECTION - BOOKS	364,897.40	0.00	0.00	364,897.40
240.18820	COLLECTION - AUDIO / VIDEO	47,041.32	0.00	0.00	47,041.32
	TOTAL FIXED ASSETS:	906,454.23	0.00	0.00	906,454.23
	TOTAL ASSETS:	1,329,673.39	57,068.41CR	136,021.48	1,465,694.87
LIABILITIES AND FUND BALANCE					
CURRENT LIABILITIES:					
240.21200	VOUCHERS PAYABLE	26,523.27CR	1,991.01CR	14,522.82	12,000.45CR
240.21210	ACCOUNTS PAYABLE - OTHER	0.00	0.00	0.00	0.00
240.21300	UNCLAIMED FUNDS	0.00	0.00	0.00	0.00
240.21511	FICA PAYABLE	0.00	0.00	0.00	0.00
240.21512	WH TAXES-FEDERAL	0.00	0.00	0.00	0.00
240.21513	WH TAXES-STATE	0.00	0.00	0.00	0.00
240.21520	PENSION PAYABLE	0.00	0.00	0.00	0.00
240.21530	INSURANCE PAYBALE	0.00	0.00	0.00	0.00
240.21531	HEALTH INSURANCE PAYABLE	0.00	0.00	0.00	0.00
240.21532	HEALTH INS-RETIRED COBRA	0.00	0.00	0.00	0.00
240.21540	PAYROLL DEDUCTION-UNITEDWAY	0.00	0.00	0.00	0.00
240.21541	DEDUCTION-CHILD SUPPORT	0.00	0.00	0.00	0.00

-----FUND-----		240 HUDSON AREA JOINT LIBRARY	BEGINNING BALANCE	ACTUAL-THIS MONTH	ACTUAL-THIS YEAR	ENDING BALANCE
ACCOUNT						
240.21550	UNION DUES PAYABLE		0.00	0.00	0.00	0.00
240.21560	DEFERRED LONGEVITY PAYABLE		0.00	0.00	0.00	0.00
240.21570	TAX SHELTER ANNUITY DEDUCT		0.00	0.00	0.00	0.00
240.21571	PEBSCO DEFERRED COMP		0.00	0.00	0.00	0.00
240.21572	PRUDENTIAL DEFERRED COMP		0.00	0.00	0.00	0.00
240.21573	ICMA		0.00	0.00	0.00	0.00
240.21574	AFLAC-PRETAX		0.00	0.00	0.00	0.00
240.21575	AFLAC-AFTERTAX		0.00	0.00	0.00	0.00
240.21700	ACCRUED WAGES PAYABLE		5,169.93CR	0.00	5,169.93	0.00
240.21810	UNUSED VACATION TIME		19,970.91CR	0.00	0.00	19,970.91CR
240.21811	UNUSED COMP TIME		907.22CR	0.00	0.00	907.22CR
240.21900	OTHER BENEFIT LIABILITY		29,701.85CR	0.00	0.00	29,701.85CR
240.24210	SALES TAX PAYABLE		0.00	22.78CR	22.78CR	22.78CR
240.24420	DUE CITY OF HUDSON		0.00	0.00	0.00	0.00
	TOTAL CURRENT LIABILITIES:		82,273.18CR	2,013.79CR	19,669.97	62,603.21CR
	LONG TERM LIABILITIES:					
240.28999	CLEARING - LIBRARY RECPT		0.00	0.00	0.00	0.00
	TOTAL LONG TERM LIABILITIES:		0.00	0.00	0.00	0.00
	TOTAL LIABILITIES:		82,273.18CR	2,013.79CR	19,669.97	62,603.21CR
	FUND BALANCE:					
240.34110	ENCUMBRANCES RESERVE		462.59CR	734.72CR	9,691.21CR	10,153.80CR
240.34115	ENCUMBRANCES DEBIT		462.59	734.72	9,691.21	10,153.80
240.34175	DESIGNATED/DONATIONS		13,730.70CR	0.00	60.92CR	13,791.62CR
240.34176	DESIGNATED/BUILDING FUNDS		0.00	0.00	0.00	0.00
240.34177	DESIGNATED/UNEXPENDED TRUST		0.00	0.00	0.00	0.00
240.34300	FUND BALANCE		1,233,669.51CR	0.00	60.92	1,233,608.59CR
240.34350	ESTIMATED REVENUES		0.00	0.00	0.00	0.00
240.34400	REVENUE CONTROL		0.00	3,411.65CR	807,603.27CR	807,603.27CR
240.34450	APPROPRIATIONS		0.00	0.00	0.00	0.00
240.34500	EXPENDITURE CONTROL		0.00	62,493.85	651,911.82	651,911.82
	TOTAL FUND BALANCE:		1,247,400.21CR	59,082.20	155,691.45CR	1,403,091.66CR
	TOTAL LIABILITIES AND FUND BALANCE:		1,329,673.39CR	57,068.41	136,021.48CR	1,465,694.87CR
	TOTAL FUND:		0.00	0.00	0.00	0.00

Revenue Guideline
 FOR THE PERIOD(S) JAN 01, 2016 THROUGH OCT 31, 2016

	Adopted Budget	Revised Bdgt	ANNUAL ACT MTD POSTED AND IN PROCESS	ACT YTD POSTED AND IN PROCESS	REMAINING BALANCE	PCT	
240 LIBRARY							
70 LIBRARY							
43261 FED GRANT-LIBRARY							
000 GENERAL DESCRIPTION	0.00	0.00	0.00	0.00	0.00	0	
TOTAL: FED GRANT-LIBRARY	0.00	0.00	0.00	0.00	0.00	0	
PUBLIC CHARGES FOR SERVICES							
46111 COPIES - TAXABLE							
000 COPIES - TAXABLE	0.00	35,000.00	414.27	3,516.36	31,483.64	10	-
TOTAL: COPIES - TAXABLE	0.00	35,000.00	414.27	3,516.36	31,483.64	10	-
46119 MISC TAXABLE CHARGES							
000 MISC. TAXABLE CHARGES	0.00	0.00	0.00	0.00	0.00	0	
TOTAL: MISC TAXABLE CHARGES	0.00	0.00	0.00	0.00	0.00	0	
46710 LIBRARY FINES							
000 LIBRARY FINES	0.00	0.00	2,866.48	26,661.16	26,661.16-	9999	-----!!!!
TOTAL: LIBRARY FINES	0.00	0.00	2,866.48	26,661.16	26,661.16-	9999	-----!!!!
46713 LIBRARY RENTALS							
000 LIBRARY RENTALS	0.00	0.00	131.00	1,616.20	1,616.20-	9999	-----!!!!
TOTAL: LIBRARY RENTALS	0.00	0.00	131.00	1,616.20	1,616.20-	9999	-----!!!!
TOTAL: PUBLIC CHARGES FOR SERVICES	0.00	35,000.00	3,411.75	31,793.72	3,206.28	90	-----
INTERGOVERNMENTAL CHARGES							
47105 FEDERAL GRANT-HUD							
000 FEDERAL GRANT-HUD	0.00	0.00	0.00	0.00	0.00	0	
TOTAL: FEDERAL GRANT-HUD	0.00	0.00	0.00	0.00	0.00	0	
47301 CITY OF HUDSON							
000 CITY OF HUDSON	0.00	0.00	0.00	42,237.50	42,237.50-	9999	-----!!!!
TOTAL: CITY OF HUDSON	0.00	0.00	0.00	42,237.50	42,237.50-	9999	-----!!!!
47302 VILLAGE OF NORTH HUDSON							
000 VILLAGE OF NORTH HUDSON	84,962.00	84,475.00	0.00	42,237.50	42,237.50	50	-----
TOTAL: VILLAGE OF NORTH HUDSON	84,962.00	84,475.00	0.00	42,237.50	42,237.50	50	-----
47303 TOWN OF HUDSON							
000 TOWN OF HUDSON	191,538.00	203,201.00	0.00	203,201.00	0.00	100	-----
TOTAL: TOWN OF HUDSON	191,538.00	203,201.00	0.00	203,201.00	0.00	100	-----
47304 TOWN OF ST JOSEPH							
000 TOWN OF ST. JOSEPH	86,788.00	85,546.00	0.00	42,773.00	42,773.00	50	-----
TOTAL: TOWN OF ST JOSEPH	86,788.00	85,546.00	0.00	42,773.00	42,773.00	50	-----
47310 GENERAL GOVERNMENT REVENUE							
000 LOCAL GOVERNMENT-GENERAL	35,000.00	0.00	0.00	854.40	854.40-	9999	-----!!!!
TOTAL: GENERAL GOVERNMENT REVENUE	35,000.00	0.00	0.00	854.40	854.40-	9999	-----!!!!
47311 COUNTY LIBRARY LEVY							

Revenue Guideline
 FOR THE PERIOD(S) JAN 01, 2016 THROUGH OCT 31, 2016

	Adopted Budget	ANNUAL Revised Bdgt	ACT MTD AND IN PROCESS	POSTED AND IN PROCESS	ACT YTD AND IN PROCESS	POSTED AND IN PROCESS	REMAINING BALANCE	PCT	
240 LIBRARY									
70 LIBRARY									
INTERGOVERNMENTAL CHARGES									
47311 COUNTY LIBRARY LEVY									
000 COUNTY LIBRARY LEVY	86,859.00	82,521.00	0.00	0.00	81,769.60	81,769.60	751.40	99	-----
TOTAL: COUNTY LIBRARY LEVY	86,859.00	82,521.00	0.00	0.00	81,769.60	81,769.60	751.40	99	-----
TOTAL: INTERGOVERNMENTAL CHARGES	485,147.00	455,743.00	0.00	0.00	413,073.00	413,073.00	42,670.00	90	-----
MISCELLANEOUS REVENUES									
48100 INTEREST									
000 INTEREST	0.00	0.00	0.00	0.00	2,651.61	2,651.61	2,651.61-	9999	-----!!!!
TOTAL: INTEREST	0.00	0.00	0.00	0.00	2,651.61	2,651.61	2,651.61-	9999	-----!!!!
48120 NET CHANGE IN MARKET VALUE									
000 NET CHANGE IN MARKET VALUE	0.00	0.00	0.00	0.00	1,306.25	1,306.25	1,306.25-	9999	-----!!!!
TOTAL: NET CHANGE IN MARKET VALUE	0.00	0.00	0.00	0.00	1,306.25	1,306.25	1,306.25-	9999	-----!!!!
48400 INSURANCE REFUND									
000 INSURANCE REFUND	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0	
TOTAL: INSURANCE REFUND	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0	
48500 DONATIONS- PRIVATE ORG/IND									
000 DONATIONS-PRIVATE ORG/IND	0.00	0.00	0.00	0.00	100.79	100.79	100.79-	9999	-----!!!!
TOTAL: DONATIONS- PRIVATE ORG/IND	0.00	0.00	0.00	0.00	100.79	100.79	100.79-	9999	-----!!!!
48560 DONATION-SUMMER READ PROGRAM									
000 DONATION-SUMMER READ PROGRAM	0.00	2,300.00	0.00	0.00	2,300.00	2,300.00	0.00	100	-----
TOTAL: DONATION-SUMMER READ PROGRAM	0.00	2,300.00	0.00	0.00	2,300.00	2,300.00	0.00	100	-----
48561 DONATION-LITERACY PROGRAM									
000 DONATION-LITERACY PROGRAM	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0	
TOTAL: DONATION-LITERACY PROGRAM	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0	
48562 DONATIONS-HISTORY ROOM									
000 DONATION-HISTORY COLLECTION	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0	
TOTAL: DONATIONS-HISTORY ROOM	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0	
48563 FRIENDS OF LIBRARY PLEDGE									
000 FRIENDS OF LIBRARY PLEDGE	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0	
TOTAL: FRIENDS OF LIBRARY PLEDGE	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0	
48564 DONATIONS-BRIDGE THE GAP									
000 DONATION-BRIDGE THE GAP	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0	
TOTAL: DONATIONS-BRIDGE THE GAP	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0	
48600 MISCELLANEOUS REVENUES									
000 MISCELLANEOUS REVENUES	0.00	0.00	0.00	0.00	347.00	347.00	347.00-	9999	-----!!!!
TOTAL: MISCELLANEOUS REVENUES	0.00	0.00	0.00	0.00	347.00	347.00	347.00-	9999	-----!!!!
TOTAL: MISCELLANEOUS REVENUES	0.00	2,300.00	0.00	0.00	6,705.65	6,705.65	4,405.65-	291	-----!!!!

Revenue Guideline
 FOR THE PERIOD(S) JAN 01, 2016 THROUGH OCT 31, 2016

	Adopted Budget	Revised Bdgt	ANNUAL ACT MTD POSTED AND IN PROCESS	ACT YTD POSTED AND IN PROCESS	REMAINING BALANCE	PCT
240 LIBRARY						
70 LIBRARY						
OTHER FINANCING SOURCES						
49210 TRANSFER FROM GENERAL FUND						
000 TRANSFER FROM GENERAL FUND	295,000.00	356,031.00	0.00	356,031.00	0.00	100
TOTAL: TRANSFER FROM GENERAL FUND	295,000.00	356,031.00	0.00	356,031.00	0.00	100
49220 TRANSFER FROM SPEC REV FD						
000 TRANSFER FROM SPEC REV FD	0.00	0.00	0.00	0.00	0.00	0
TOTAL: TRANSFER FROM SPEC REV FD	0.00	0.00	0.00	0.00	0.00	0
TOTAL: OTHER FINANCING SOURCES	295,000.00	356,031.00	0.00	356,031.00	0.00	100
TOTAL: LIBRARY	780,147.00	849,074.00	3,411.75	807,603.37	41,470.63	95
TOTAL: LIBRARY	780,147.00	849,074.00	3,411.75	807,603.37	41,470.63	95

Expenditure Guideline
 FOR THE PERIOD(S) JAN 01, 2016 THROUGH OCT 31, 2016

	ANNUAL Revisd Bdgt	ENCUMBERED	ACT MTD POSTED AND IN PROCESS	ACT YTD POSTED AND IN PROCESS	REMAINING BALANCE	PCT	
240	LIBRARY						
70	LIBRARY						
55111	LIBRARY						
	PERSONAL SERVICES						
121	SALARY-WAGES FULL-TIME	165,100.00	0.00	11,851.85	121,456.59	43,643.41	73 -----
122	SALARY-WAGES OVERTIME	200.00	0.00	0.00	0.00	200.00	0
125	SALARY-WAGES PART TIME	212,765.00	0.00	15,428.47	158,466.47	54,298.53	74 -----
133	LONGEVITY	0.00	0.00	0.00	0.00	0.00	0
151	FICA	28,978.00	0.00	1,980.63	20,763.20	8,214.80	71 -----
152	RETIREMENT	20,853.00	0.00	1,494.76	15,448.65	5,404.35	74 -----
153	PENSION GASB 68	0.00	0.00	0.00	0.00	0.00	0
154	HEALTH INSURANCE	76,600.00	0.00	5,979.95	65,317.77	11,282.23	85 -----
155	LIFE INSURANCE	250.00	0.00	0.00	0.00	250.00	0
TOTAL:	PERSONAL SERVICES	504,746.00	0.00	36,735.66	381,452.68	123,293.32	75 -----
	CONTRACTUAL SERVICES						
212	LEGAL SERVICES	0.00	0.00	0.00	0.00	0.00	0
213	PROFESSIONAL SERV-AUDIT/ACCT	14,027.00	0.00	1,146.00	11,460.00	2,567.00	81 -----
216	IFLS - OPERATING/MAINT	33,764.00	0.00	0.00	32,825.00	939.00	97 -----
217	IFLS - COURIER/SELF CHECK	2,500.00	0.00	0.00	2,512.00	12.00	100 -----
218	IFLS - CATALOGING	24,726.00	0.00	0.00	12,774.64	11,951.36	51 -----
225	TELEPHONE	3,600.00	0.00	0.00	563.58	3,036.42	15 -
249	CONTRACTED MAINT & REPAIR	600.00	0.00	2,304.96-	0.00	600.00	0
294	PROGRAMMING - ADULT	2,750.00	278.07	144.47	1,879.07	592.86	78 -----
295	PROGRAMMING - CHILDREN	4,050.00	0.00	0.00	1,596.34	2,453.66	39 ---
298	MAINTENANCE AGMT & LEASES	9,000.00	354.00	2,260.96	8,071.40	574.60	93 -----
299	OTHER CONTRACTUAL SERVICES	1,500.00	0.00	1,203.82	1,203.82	296.18	80 -----
TOTAL:	CONTRACTUAL SERVICES	96,517.00	632.07	2,450.29	72,885.85	22,999.08	76 -----
	SUPPLIES & EXPENSES						
311	POSTAGE	5,000.00	36.04	36.04	1,071.50	3,892.46	22 --
312	OFFICE SUPPLIES	13,000.00	117.34	0.00	3,303.94	9,578.72	26 --
324	MEMBERSHIPS & SUBSCRIPTIONS	500.00	224.00	224.00	419.00	143.00-	128 -----!!!
326	ADVERTISING	1,000.00	0.00	0.00	0.00	1,000.00	0
338	TRAINING-STAFF DEVELOPMENT	0.00	200.00	200.00	200.00	400.00-	9999 -----!!!!
339	TRAVEL & CONFERENCES	1,600.00	465.34	185.00	575.00	559.66	65 -----
357	MAINT & REPAIR SUPPLIES	1,000.00	172.24	1,168.44-	279.81	547.95	45 ----
392	BOOK PROCESSING	0.00	0.00	0.00	0.00	0.00	0
393	GRANTS-FOC ON ENGY/ANN MARIE	0.00	0.00	0.00	0.00	0.00	0
394	PROGRAMMING SUPPLIES	0.00	0.00	0.00	0.00	0.00	0
395	BOOKS	65,000.00	7,787.89	0.00	41,668.46	15,543.65	76 -----
396	TECHNOLOGY	10,000.00	691.54	0.00	2,968.66	6,339.80	36 ---
397	PERIODICALS	7,000.00	237.79	135.09	4,429.36	2,332.85	66 -----
398	AUDIO-VISUALS	16,000.00	2,099.77	0.00	10,673.24	3,226.99	79 -----
399	ACTIVITY SUPPLIES	1,500.00	186.08	212.85	554.28	759.64	49 ----
TOTAL:	SUPPLIES & EXPENSES	121,600.00	12,218.03	175.46-	66,143.25	43,238.72	64 -----
510	FIXED CHARGES WORKERS COMPENSATION INS.	1,100.00	0.00	0.00	849.68	250.32	77 -----

Expenditure Guideline
 FOR THE PERIOD(S) JAN 01, 2016 THROUGH OCT 31, 2016

	ANNUAL Revisd Bdgt	ENCUMBERED	ACT MTD POSTED AND IN PROCESS	ACT YTD POSTED AND IN PROCESS	REMAINING BALANCE	PCT
240 LIBRARY						
70 LIBRARY						
55111 LIBRARY						
FIXED CHARGES						
511 PUBLIC LIABILITY	1,700.00	0.00	0.00	250.00	1,450.00	14 -
513 PUBLIC OFFICIALS	2,100.00	0.00	0.00	2,052.00	48.00	97 -----
517 PROPERTY INS	1,700.00	0.00	0.00	1,520.00	180.00	89 -----
519 UNEMPLOYMENT COMP	0.00	0.00	0.00	0.00	0.00	0
532 RENT	137,700.00	0.00	11,475.00	114,750.00	22,950.00	83 -----
541 DEPRECIATION	0.00	0.00	0.00	0.00	0.00	0
543 AMORTIZATION - COLLECTIONS	0.00	0.00	0.00	0.00	0.00	0
TOTAL: FIXED CHARGES	144,300.00	0.00	11,475.00	119,421.68	24,878.32	82 -----
CAPITAL OUTLAY						
812 FURNITURE & FURNISHINGS	0.00	0.00	0.00	0.00	0.00	0
819 OTHER CAPITAL EXPENSE/SERVIC	0.00	0.00	0.00	0.00	0.00	0
822 BUILDINGS	0.00	0.00	0.00	0.00	0.00	0
829 REPAIR & IMPROVEMENT	0.00	0.00	0.00	0.00	0.00	0
TOTAL: CAPITAL OUTLAY	0.00	0.00	0.00	0.00	0.00	0
COST REALLOCATIONS						
902 UNFUNDED PENSION LIABILITY	0.00	0.00	0.00	0.00	0.00	0
TOTAL: COST REALLOCATIONS	0.00	0.00	0.00	0.00	0.00	0
TOTAL: LIBRARY	867,163.00	12,850.10	50,485.49	639,903.46	214,409.44	75 -----
TOTAL: LIBRARY	867,163.00	12,850.10	50,485.49	639,903.46	214,409.44	75 -----
TOTAL: LIBRARY	867,163.00	12,850.10	50,485.49	639,903.46	214,409.44	75 -----

Schedule of Bills by Fund
 BY FUND FOR (A/P)

VENDOR NAME DESCRIPTION	AMOUNT	ACCOUNT NAME	FUND & ACCOUNT	CLAIM	INVOICE	PO#	F/P ID LINE
HUDSON AREA JOINT LIBRARY *****							
AT&T							
SVC 10-16/11-15	23.38	TELEPHONE	240.70.55111.225	213503	715Z0800431016		P 837 00001
SVC 10-16/11-15	23.38	TELEPHONE	240.70.55111.225	213503	715Z0800431016		P 837 00002
	46.76	*VENDOR TOTAL					
HUDSON AREA JOINT LIBRARY	46.76	*****					

Schedule of Bills by Fund

FUND RECAP:

FUND	DESCRIPTION	DISBURSEMENTS
240	HUDSON AREA JOINT LIBRARY	46.76
TOTAL	ALL FUNDS	46.76

BANK RECAP:

BANK	NAME	DISBURSEMENTS
1NAT	FIRST NATIONAL - GENERAL AC	46.76
TOTAL	ALL BANKS	46.76

THE PRECEDING LIST OF BILLS PAYABLE WAS REVIEWED AND APPROVED FOR PAYMENT.

DATE APPROVED BY
.....
.....

Schedule of Bills by Fund
 BY FUND FOR (A/P)

VENDOR NAME DESCRIPTION	AMOUNT	ACCOUNT NAME	FUND & ACCOUNT	CLAIM	INVOICE	PO#	F/P ID LINE
HUDSON AREA JOINT LIBRARY *****							
FRITZ/CHERYL SUPPLIES/PHOTO CLASS	50.00	PROGRAMMING - ADULT	240.70.55111.294	213500	200		P 827 00001
HUDSON AREA JOINT LIBRARY	50.00	*****					

Schedule of Bills by Fund

FUND RECAP:

FUND	DESCRIPTION	DISBURSEMENTS
240	HUDSON AREA JOINT LIBRARY	50.00
TOTAL	ALL FUNDS	50.00

BANK RECAP:

BANK	NAME	DISBURSEMENTS
1NAT	FIRST NATIONAL - GENERAL AC	50.00
TOTAL	ALL BANKS	50.00

THE PRECEDING LIST OF BILLS PAYABLE WAS REVIEWED AND APPROVED FOR PAYMENT.

DATE APPROVED BY
.....
.....

Schedule of Bills by Fund
BY FUND FOR (A/P)

VENDOR NAME DESCRIPTION	AMOUNT	ACCOUNT NAME	FUND & ACCOUNT	CLAIM	INVOICE	PO#	F/P ID LINE
HUDSON AREA JOINT LIBRARY *****							
FRITZ/CHRIS WRONG NAME	50.00CR	PROGRAMMING - ADULT	240.70.55111.294	213499	V200		P 825 00001
HUDSON AREA JOINT LIBRARY	50.00CR*****						

Schedule of Bills by Fund
BY FUND FOR (A/P)

VENDOR NAME DESCRIPTION	AMOUNT	ACCOUNT NAME	FUND & ACCOUNT	CLAIM	INVOICE	PO#	F/P ID LINE
REPORT TOTALS:	50.00CR						

RECORDS PRINTED - 000001

Schedule of Bills by Fund

FUND RECAP:

FUND	DESCRIPTION	DISBURSEMENTS
240	HUDSON AREA JOINT LIBRARY	50.00 CR
TOTAL	ALL FUNDS	50.00 CR

BANK RECAP:

BANK	NAME	DISBURSEMENTS
1NAT	FIRST NATIONAL - GENERAL AC	50.00 CR
TOTAL	ALL BANKS	50.00 CR

THE PRECEDING LIST OF BILLS PAYABLE WAS REVIEWED AND APPROVED FOR PAYMENT.

DATE APPROVED BY
.....
.....

Schedule of Bills by Fund
 BY FUND FOR (A/P)

VENDOR NAME DESCRIPTION	AMOUNT	ACCOUNT NAME	FUND & ACCOUNT	CLAIM	INVOICE	PO#	F/P ID LINE
HUDSON AREA JOINT LIBRARY *****							
DONALDSON/LINDA							
ANNUITANT HLT-NOV	116.87	HEALTH INSURANCE	240.70.55111.154	213382	11/2016		P 772 00001
ANNUITANT HLT-NOV	137.06	HEALTH INSURANCE	240.70.55111.154	213382	11/2016		P 772 00002
	253.93	*VENDOR TOTAL					
HUDSON AREA JOINT LIBRARY	253.93	*****					

Schedule of Bills by Fund

FUND RECAP:

FUND	DESCRIPTION	DISBURSEMENTS
240	HUDSON AREA JOINT LIBRARY	253.93
TOTAL	ALL FUNDS	253.93

BANK RECAP:

BANK	NAME	DISBURSEMENTS
1NAT	FIRST NATIONAL - GENERAL AC	253.93
TOTAL	ALL BANKS	253.93

THE PRECEDING LIST OF BILLS PAYABLE WAS REVIEWED AND APPROVED FOR PAYMENT.

DATE APPROVED BY
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.....

Schedule of Bills by Fund
 BY FUND FOR (A/P)

VENDOR NAME DESCRIPTION	AMOUNT	ACCOUNT NAME	FUND & ACCOUNT	CLAIM	INVOICE	PO#	F/P	ID	LINE
HUDSON AREA JOINT LIBRARY *****									
CARDMEMBER SERVICES									
FEDEX	36.04	POSTAGE	240.70.55111.311	213494	95000121059571	035732	F	799	00001
SQUISHY CIRCUIT SUPPLIES	12.60	ACTIVITY SUPPLIES	240.70.55111.399	213494	95000121059571	035732	F	799	00002
HOME DEPOT LIGHT BULBS	35.38	MAINT & REPAIR SUPPLIES	240.70.55111.357	213494	95000121059571	035732	F	799	00003
AMAZON.COM	91.25	ACTIVITY SUPPLIES	240.70.55111.399	213494	95000121059571	035799	P	799	00004
AMAZON.COM	144.47	PROGRAMMING - ADULT	240.70.55111.294	213494	95000121059571	035799	P	799	00005
HOBBY LOBBY	65.00	ACTIVITY SUPPLIES	240.70.55111.399	213494	95000121059571	035799	P	799	00006
WLA CONFERENCE	185.00	TRAVEL & CONFERENCES	240.70.55111.339	213494	95000121059571	035799	P	799	00007
ONLINE COURSE	200.00	TRAINING-STAFF DEVELOPME	240.70.55111.338	213494	95000121059571	035732	F	799	00008
AMAZON.COM	19.95	PERIODICALS	240.70.55111.397	213494	95000121059571	035906	P	799	00009
AMAZON.COM	19.90	PERIODICALS	240.70.55111.397	213494	95000121059571	035906	P	799	00010
WISCONSIN LIBRARY ASSOCI	224.00	MEMBERSHIPS & SUBSCRIPTI	240.70.55111.324	213494	95000121059571	035906	P	799	00011
WALL STREET JOURNAL	197.94	PERIODICALS	240.70.55111.397	213494	95000121059571	035577	F	799	00012
	1,231.53	*VENDOR TOTAL							
HUDSON AREA JOINT LIBRARY	1,231.53	*****							

Schedule of Bills by Fund

FUND RECAP:

FUND	DESCRIPTION	DISBURSEMENTS
240	HUDSON AREA JOINT LIBRARY	1,231.53
TOTAL	ALL FUNDS	1,231.53

BANK RECAP:

BANK	NAME	DISBURSEMENTS
1NAT	FIRST NATIONAL - GENERAL AC	1,231.53
TOTAL	ALL BANKS	1,231.53

THE PRECEDING LIST OF BILLS PAYABLE WAS REVIEWED AND APPROVED FOR PAYMENT.

DATE APPROVED BY
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Schedule of Bills by Fund
BY FUND FOR (A/P)

VENDOR NAME DESCRIPTION	AMOUNT	ACCOUNT NAME	FUND & ACCOUNT	CLAIM	INVOICE	PO#	F/P	ID	LINE
HUDSON AREA JOINT LIBRARY *****									
BAKER & TAYLOR									
2032366293	75.53	BOOKS	240.70.55111.395	213596	2032366293	036031	F	883	00026
2032374870	177.85	BOOKS	240.70.55111.395	213597	2032374870	036031	F	883	00038
2032378607	44.48	BOOKS	240.70.55111.395	213598	2032378607	036031	F	883	00039
2032370496	41.97	BOOKS	240.70.55111.395	213599	2032370496	036031	F	883	00029
2032370495	12.99	BOOKS	240.70.55111.395	213600	2032370495	036031	F	883	00028
2032370498	11.16	BOOKS	240.70.55111.395	213601	2032370498	036031	F	883	00031
2032370497	4.40	BOOKS	240.70.55111.395	213602	2032370497	036031	F	883	00030
2032370500	41.48	BOOKS	240.70.55111.395	213603	2032370500	036031	F	883	00033
2032370499	47.99	BOOKS	240.70.55111.395	213604	2032370499	036031	F	883	00032
2032370502	5.59	BOOKS	240.70.55111.395	213605	2032370502	036031	F	883	00035
2032370501	15.18	BOOKS	240.70.55111.395	213606	2032370501	036031	F	883	00034
2032370503	3.14	BOOKS	240.70.55111.395	213607	2032370503	036031	F	883	00036
2032366298	319.93	BOOKS	240.70.55111.395	213608	2032366298	036031	F	883	00027
2032374130	938.74	BOOKS	240.70.55111.395	213609	2032374130	036031	F	883	00037
2032380040	637.87	BOOKS	240.70.55111.395	213612	2032380040	036035	F	883	00040
2032395381	44.39	BOOKS	240.70.55111.395	213613	2032395381	036035	F	883	00043
2032395382	18.49	BOOKS	240.70.55111.395	213614	2032395382	036035	F	883	00044
2032395383	9.41	BOOKS	240.70.55111.395	213615	2032395383	036035	F	883	00045
2032395204	16.79	BOOKS	240.70.55111.395	213616	2032395204	036035	F	883	00042
2032383764	35.14	BOOKS	240.70.55111.395	213617	2032383764	036035	F	883	00041
2032343468	1,263.63	BOOKS	240.70.55111.395	213618	2032343468	035982	F	883	00015
2032349138	353.40	BOOKS	240.70.55111.395	213619	2032349138	035982	F	883	00001
2032348944	796.41	BOOKS	240.70.55111.395	213620	2032348944	035982	F	883	00022
2032355520	264.17	BOOKS	240.70.55111.395	213621	2032355520	035982	F	883	00024
2032360956	67.52	BOOKS	240.70.55111.395	213622	2032360956	035982	F	883	00025
2032347991	154.39	BOOKS	240.70.55111.395	213623	2032347991	035982	F	883	00016
2032348176	85.82	BOOKS	240.70.55111.395	213624	2032348176	035982	F	883	00017
2032349240	108.72	BOOKS	240.70.55111.395	213625	2032349240	035982	F	883	00002
2032349089	108.53	BOOKS	240.70.55111.395	213626	2032349089	035982	F	883	00023
2032348939	12.99	BOOKS	240.70.55111.395	213627	232348939	035982	F	883	00046
2032348940	14.99	BOOKS	240.70.55111.395	213628	2032348940	035982	F	883	00018
2032348941	13.99	BOOKS	240.70.55111.395	213629	2032348941	035982	F	883	00019
2032348942	22.05	BOOKS	240.70.55111.395	213630	2032348942	035982	F	883	00020
2032348943	3.35	BOOKS	240.70.55111.395	213631	2032348943	035982	F	883	00021
2032312079	380.83	BOOKS	240.70.55111.395	213632	2032312079	035982	F	883	00003
2032342412	30.64	BOOKS	240.70.55111.395	213637	2032342412	035916	F	883	00014
2032337942	265.57	BOOKS	240.70.55111.395	213638	2032337942	035916	F	883	00011
2032334305	52.25	BOOKS	240.70.55111.395	213639	2032334305	035916	F	883	00006
2032333331	207.93	BOOKS	240.70.55111.395	213640	2032333331	035916	F	883	00004
2032334488	303.94	BOOKS	240.70.55111.395	213641	2032334488	035916	F	883	00007
2032334201	111.92	BOOKS	240.70.55111.395	213642	2032334201	035916	F	883	00005
2032334851	12.99	BOOKS	240.70.55111.395	213643	2032334851	035916	F	883	00008
2032334852	40.97	BOOKS	240.70.55111.395	213644	2032334852	035916	F	883	00009
2032334853	497.29	BOOKS	240.70.55111.395	213645	2032334853	035916	F	883	00010
2032338080	219.86	BOOKS	240.70.55111.395	213646	2032338080	035916	F	883	00012
2032338146	342.95	BOOKS	240.70.55111.395	213647	2032338146	035916	F	883	00013
	8,239.62	*VENDOR TOTAL							

Schedule of Bills by Fund
BY FUND FOR (A/P)

VENDOR NAME DESCRIPTION	AMOUNT	ACCOUNT NAME	FUND & ACCOUNT	CLAIM	INVOICE	PO#	F/P	ID	LINE
HUDSON AREA JOINT LIBRARY *****									
BALDWIN PUBLIC LIBRARY MITTENS TO SCHOOL	4.00	BOOKS	240.70.55111.395	213658	976680		P	883	00047
BRANDT/AMANDA HOTEL/WI LIB CONF	250.92	TRAVEL & CONFERENCES	240.70.55111.339	213663	107562		P	883	00048
CARLETON A FRIDAY WHEAT BELLY TOTAL HLTH B	31.00	BOOKS	240.70.55111.395	213657	545674		P	883	00049
CDW GOVERNMENT INC FMF2614	691.54	TECHNOLOGY	240.70.55111.396	213635	FMF2614	035907	F	883	00050
FMW2317	35.35	OFFICE SUPPLIES	240.70.55111.312	213636	FMW2317	035907	F	883	00051
	726.89	*VENDOR TOTAL							
EO JOHNSON OFFICE TECHNO CNIN878109	230.00	MAINTENANCE AGMT & LEASE	240.70.55111.298	213653	CNIN878109	035917	F	883	00052
EO JOHNSON OFFICE TECHNO I00330314	124.00	MAINTENANCE AGMT & LEASE	240.70.55111.298	213654	I00330314	036083	F	883	00053
FREDERIC PUBLIC LIBRARY HOW TO RAISE PIGS	13.00	BOOKS	240.70.55111.395	213660	986773		P	883	00054
GALE 59250880	26.24	BOOKS	240.70.55111.395	213610	59250880	036036	F	883	00058
59178800	100.46	BOOKS	240.70.55111.395	213633	59178800	035974	F	883	00057
59178800	156.69	BOOKS	240.70.55111.395	213634	5916992	035974	F	883	00056
58387896	26.99	BOOKS	240.70.55111.395	213652	58387896	035911	F	883	00055
	310.38	*VENDOR TOTAL							
HOE/MADELINE ROSEWOOD PUPPET SHOW	295.00	PROGRAMMING - CHILDREN	240.70.55111.295	213661	10202016		P	883	00059
MID AMERICA BOOKS CHILDREN'S BOOK	810.54	BOOKS	240.70.55111.395	213659	396768		P	883	00060
MIDWEST TAPE 94326088	32.98	AUDIO-VISUALS	240.70.55111.398	213611	94326088	036037	F	883	00061
94376922	24.99	AUDIO-VISUALS	240.70.55111.398	213648	94376922	035912	F	883	00065
94369414	266.68	AUDIO-VISUALS	240.70.55111.398	213649	94369414	035912	F	883	00062
94369416	44.48	AUDIO-VISUALS	240.70.55111.398	213650	94369416	035912	F	883	00063
94376920	64.98	AUDIO-VISUALS	240.70.55111.398	213651	94376920	035912	F	883	00064
	434.11	*VENDOR TOTAL							
RIVER FALLS PUBLIC LIBRA LOST & PAID ITEM	4.99	BOOKS	240.70.55111.395	213655	993671		P	883	00066
RIVERTOWN MULTIMEDIA 2-24 MTH SUBSCRIP HUDSON	376.00	PERIODICALS	240.70.55111.397	213656	177873989		P	883	00067

Schedule of Bills by Fund
 BY FUND FOR (A/P)

VENDOR NAME DESCRIPTION	AMOUNT	ACCOUNT NAME	FUND & ACCOUNT	CLAIM	INVOICE	PO#	F/P ID LINE
HUDSON AREA JOINT LIBRARY *****							
STUART-WARREN/PAULA GENEALOGY PROGRAM	150.00	PROGRAMMING - ADULT	240.70.55111.294	213662	10282016		P 883 00068
HUDSON AREA JOINT LIBRARY	12,000.45	*****					

Schedule of Bills by Fund

FUND RECAP:

FUND	DESCRIPTION	DISBURSEMENTS
240	HUDSON AREA JOINT LIBRARY	12,000.45
TOTAL	ALL FUNDS	12,000.45

BANK RECAP:

BANK	NAME	DISBURSEMENTS
1NAT	FIRST NATIONAL - GENERAL AC	12,000.45
TOTAL	ALL BANKS	12,000.45

THE PRECEDING LIST OF BILLS PAYABLE WAS REVIEWED AND APPROVED FOR PAYMENT.

DATE APPROVED BY
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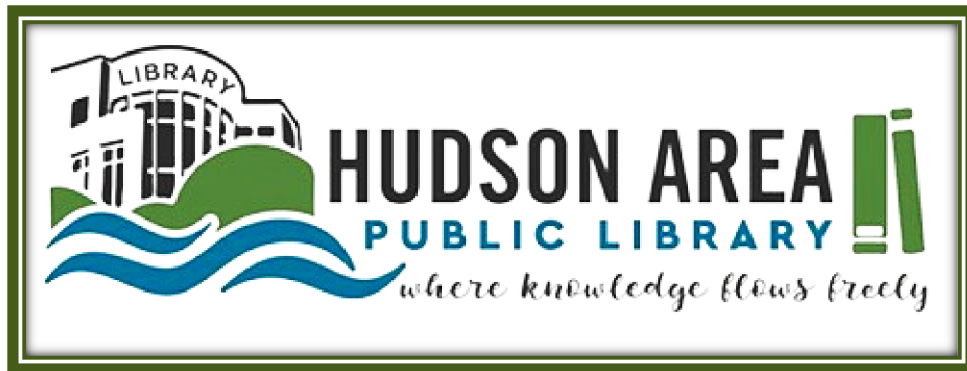
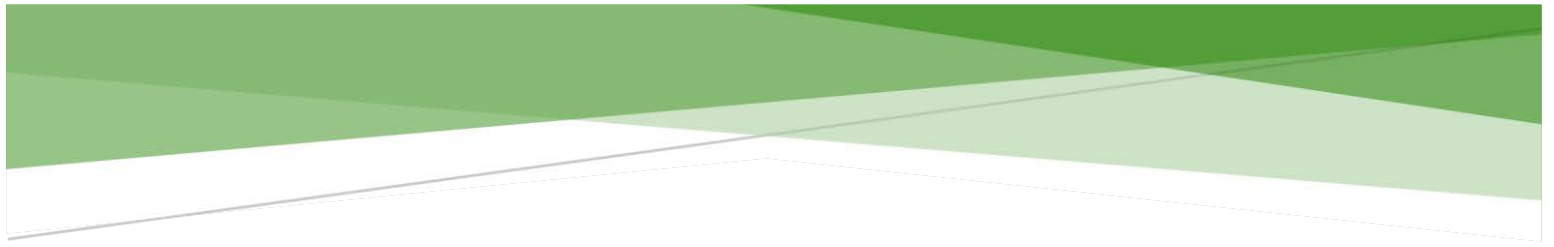
HUDSON AREA JOINT LIBRARY CLAIMS FOR PAYMENT
November 15, 2016

Batch	Purpose	Amount	Subtotal
11/1/2016	City of Hudson Admin charge	\$ 1,146.00	
11/1/2016	City of Hudson Occupancy costs	\$ 11,475.00	
10/20/2016	Annuitant- Linda Donaldson see details	\$ 253.93	
9/26/2016	WI Sales Tax see details	\$ 22.77	
10/27/2016	Cardmember Services see details	\$ 1,231.53	
11/1/2016	ATT see details	\$ 46.76	
			Claims paid since previous approval \$ 14,175.99
LI11072016	Payments see details		\$ 12,000.45
10/31/2016	IFLS see details		\$ 221.00
10/31/2016	Diane Rains see details		\$ 150.00
10/31/2016	Melissa Dupont see details		\$ 100.00
10/31/2016	Jim Bour see details		\$ 500.00
10/31/2016	Michael Madden see details		\$ 150.00
NON-PAYROLL TOTALS			Claims to be paid \$ 27,297.44
	Biweekly payroll 10/07/2016	\$ 17,881.73	
	Biweekly payroll 10/21/2016	\$ 18,400.00	
PAYROLL TOTALS			\$ 36,281.73
TOTAL FOR APPROVAL			<u>\$ 63,579.17</u>

The preceding bills payable and recurring disbursements were reviewed and approved for payment by the Hudson Area Joint Library.

Date _____

Approved by _____



DIRECTOR'S REPORT & MONTHLY STATISTICS

October 1-31, 2016

Respectfully Submitted by:
Tina Norris, Director
November 15, 2016

Director's Report November 15, 2016

News & Updates:

Currently hiring for open Library Aide position to replace Julie S.

Prepared Strategic Plan Update for City of Hudson Council (you will receive a copy of this update, as well).

Collection Development Plan:

I am working with key staff members to develop strategic priorities for collection development. These priorities will include developing:

- a collection maintenance schedule with defined monthly targets for weeding;
- a collection that is patron driven;
- a collection that supports academic achievement and lifelong learning for all members of the Hudson Area community;
- a collection that promotes all forms of literacy for all ages;
- a collection that promotes recreational reading, and;
- a non-fiction collection that is timely, relevant, accurate, interesting, and informative.

There will be priorities that are specific for various target audiences, such as the YA or Children's collections. Goals and objectives will be evaluated and adjustments made as needed.

Performance Targets:

1. Increased satisfaction with library collection;
2. Increased awareness of collections;
3. Increased awareness of digital collections;
4. Increased use of collection.

Programming Plan:

The goal of developing a programming plan is to ensure that we are meeting the needs of the community. The programming plan for 2017 will have strategic goals which are tied to the library's strategic plan. The plan will cover various target audiences including: adults, families, children from 0-5; school-age children, young adults, teens and 'tweens. One of the main goals will be to develop a variety of high-quality programming that will meet the needs of the community. This will include the development of iLabs @ the Hudson Area Public Library, which is an enhancement to our services that is being developed. This enhancement is being funded by the Library Foundation with support from the Friends of the Library, as well.

Performance Targets:

1. Increase awareness of library services;
2. Increase library usage and program attendance;
3. Increase user satisfaction with library programming.
4. Increased digital literacy skills
5. Increased participation by all age groups

October 2016 Statistics

Statistical Summary for October

October	2016	2015	Year-to-date 2016
Checkouts	14,359	15,696	163,703
Check-ins	14,994	15,629	161,745
Renewals	5,134	4,682	52,011
Total Circulation	19,493	20,378	215,714
Items Borrowed	3,637	4,209	40,970
Items Loaned	2,533	3,842	25,848
New Patrons	87	75	1,004
Items Added	888	473	5,381
Pharos	1,096	945	10,403
Wireless	5,353	4,182	46,068
Digital Circulation	2,699	2,332	27,607
Website Visits	6,426	5,913	66,275
Facebook Posts	32	20	389
Facebook Likes	1,062	812	9,727
Children's Programs	38	27	258
Children's Program Attendance	1,194	623	9,209
Teen Programs	7	4	62
Teen Program Attendance	54	47	522
Adult Programs	8	0	77
Adult Program Attendance	40	0	1,236
Meeting Room Usage	375	Not tracked	3,267
Visitors	10,173	9,898	107,173
Cardholders	16,621	15,846	16,621

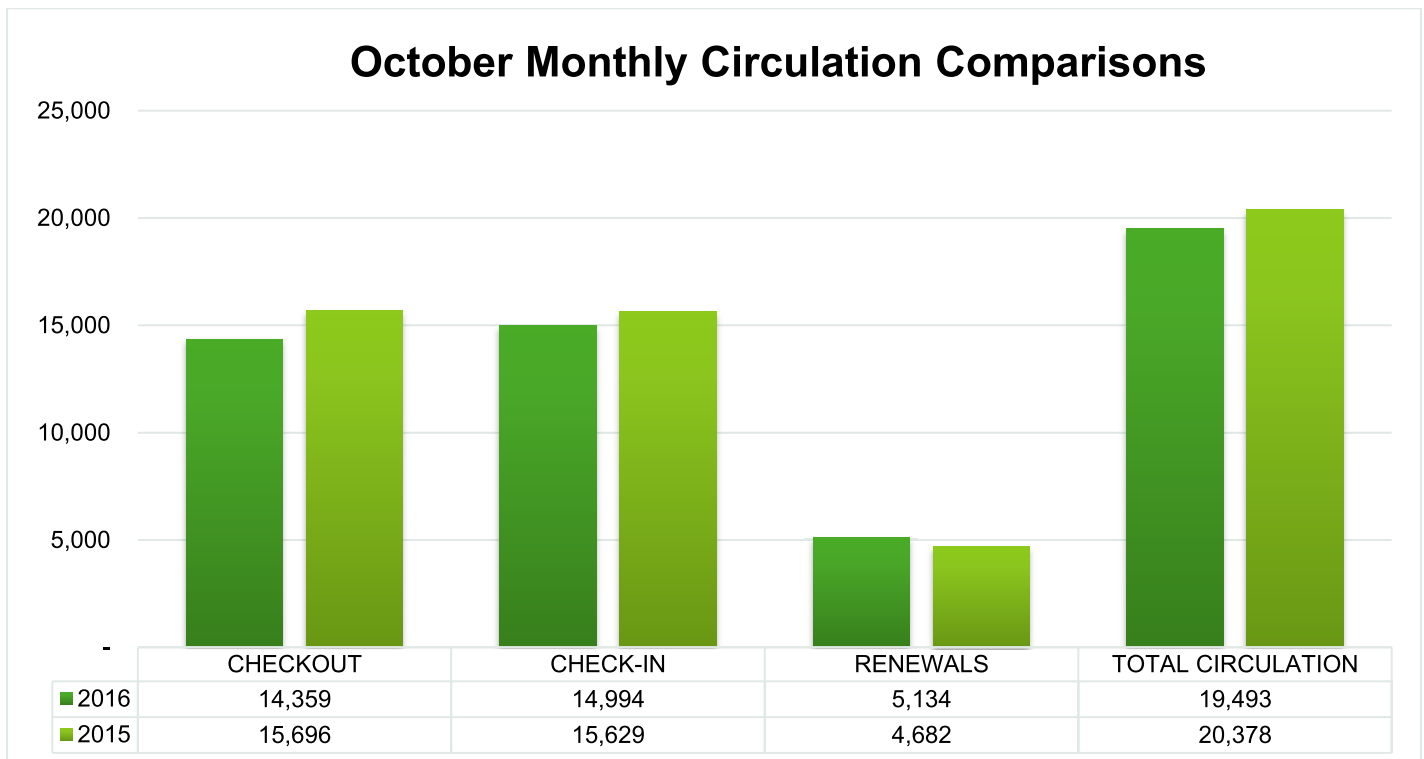
Circulation Summary YTD 2016

Yearly Circulation Activity

Hudson Area Public Library					
YEAR TO DATE CIRCULATION ACTIVITY					
	Checkouts 2016	Checkouts 2015	Check-ins	Renewals	Items Circulated
Jan	14,951	16,551	13,502	4,402	21,075
Feb	14,639	15,493	13,930	5,120	19,759
Mar	16,785	16,408	17,081	5,397	22,182
Apr	14,821	15,734	14,746	4,987	19,784
May	12,388	15,198	12,399	4,587	19,975
Jun	20,820	20,104	17,785	5,424	26,244
Jul	20,120	21,163	9,400	6,065	26,185
Aug	19,699	17,667	21,263	6,108	25,807
Sep	15,121	14,982	16,272	4,793	19,914
Oct	14,359	15,696	14,994	5,134	19,493
Nov		12,491			
Dec		13,338			
Totals	163,703	194,825	151,372	52,017	220,418

*Road construction during partial month of April, entire month of May + 1 closure due to construction in May, and 5 days of construction in June.

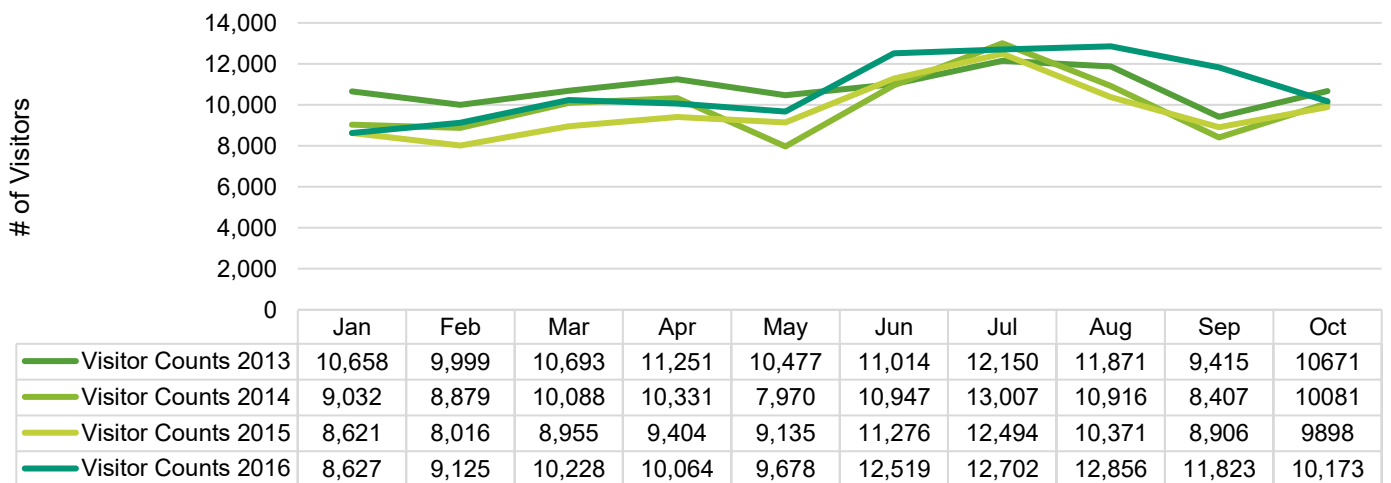
October Monthly Circulation Comparisons



Library Visitors

	MONTHLY VISITOR COUNT	AVERAGE PER DAY	NUMBER OF DAYS OPEN
January	8,627	345	25
February	9,125	365	25
March	10,228	393	26
April	10,064	387	26 (11 DAYS W/ CONSTRUCTION)
May	9,678	403	24 (closed 1 day due to construction; road construction during entire month)
June	12,519	481	26 (5 days w/ road construction)
July	12,702	489	26
August	12,856	477	27
September	11,823	455	26
October	10,173	407	25
November			
December			

Visitor Counts Comparison

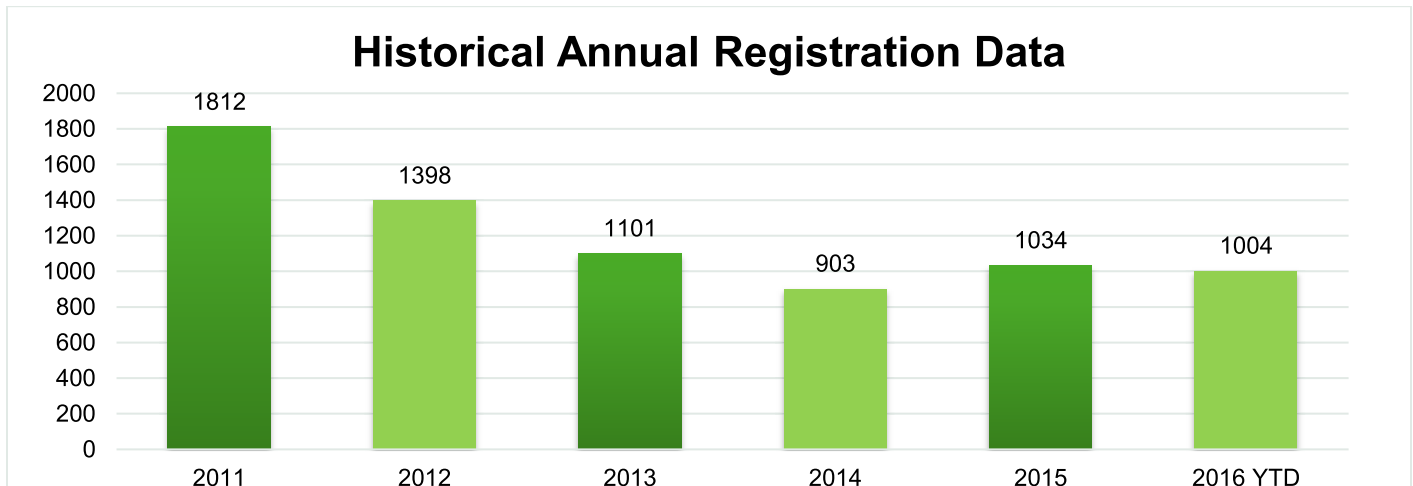


VISITORS	Monthly Average	Daily Average
2011 (April-December)	13,374	533
2012	11,902	502
2013	10,369	493
2014	10,206	493
2015	9,483	438
2016	10,998	421

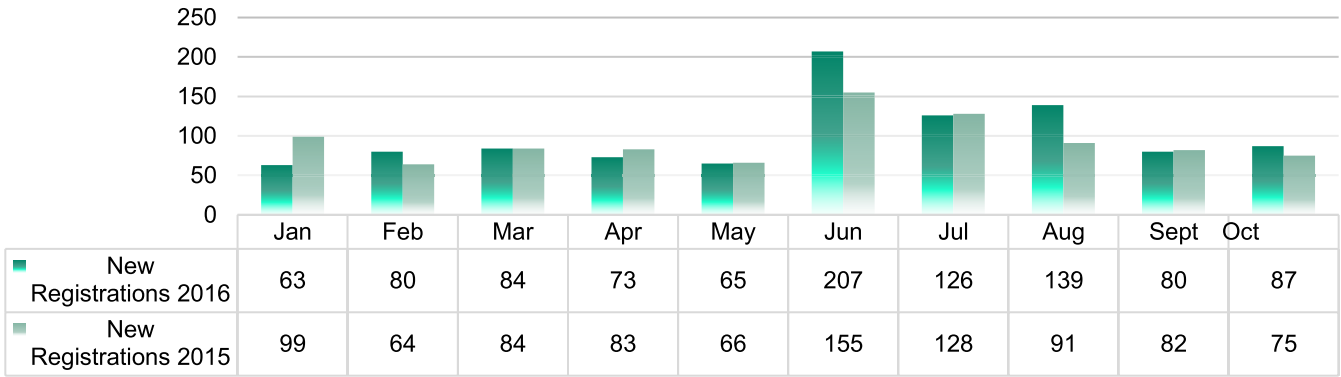
Cardholders by Municipality

	City of Hudson		Village of North Hudson	Town of Hudson	Town of St. Joseph	Total
2011	7,750		1,998	4,091	1,545	15,384
2012	7,818		1,940	3,997	1,543	15,298
2013	8,228		1,940	4,239	1,633	16,165
2014	7,740		1,881	3,789	1,495	14,905
2015	8239		1,991	4,023	1,593	15,846
2016	January	8273	1995	4030	1597	15,912
	February	8306	1996	4046	1598	15,946
	March	8,350	2,001	4,065	1,611	16,027*
	April	8374	2012	4080	1620	16,086*
	May	8419	2018	4092	1624	16,153
	June	8510	2036	4132	1636	16,314
	July	8,580	2,053	4,152	1,641	16,426
	August	8,678	2,060	4,178	1,647	16,563
	September	8,715	2,068	4,182	1,656	16,621
	October	8,755	2,072	4,200	1,659	16,686
	November					0
	December					0

*Please note expired patron records have not been purged. We are in the process of determining parameters for purging.

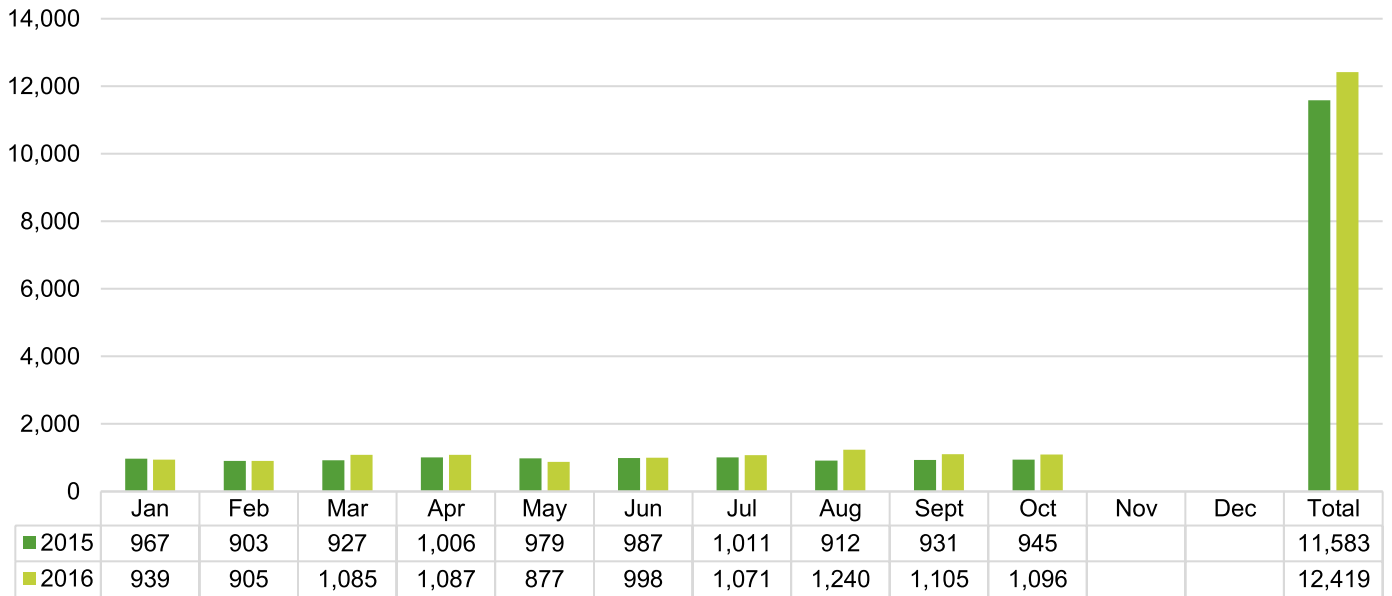


NEW REGISTRATIONS

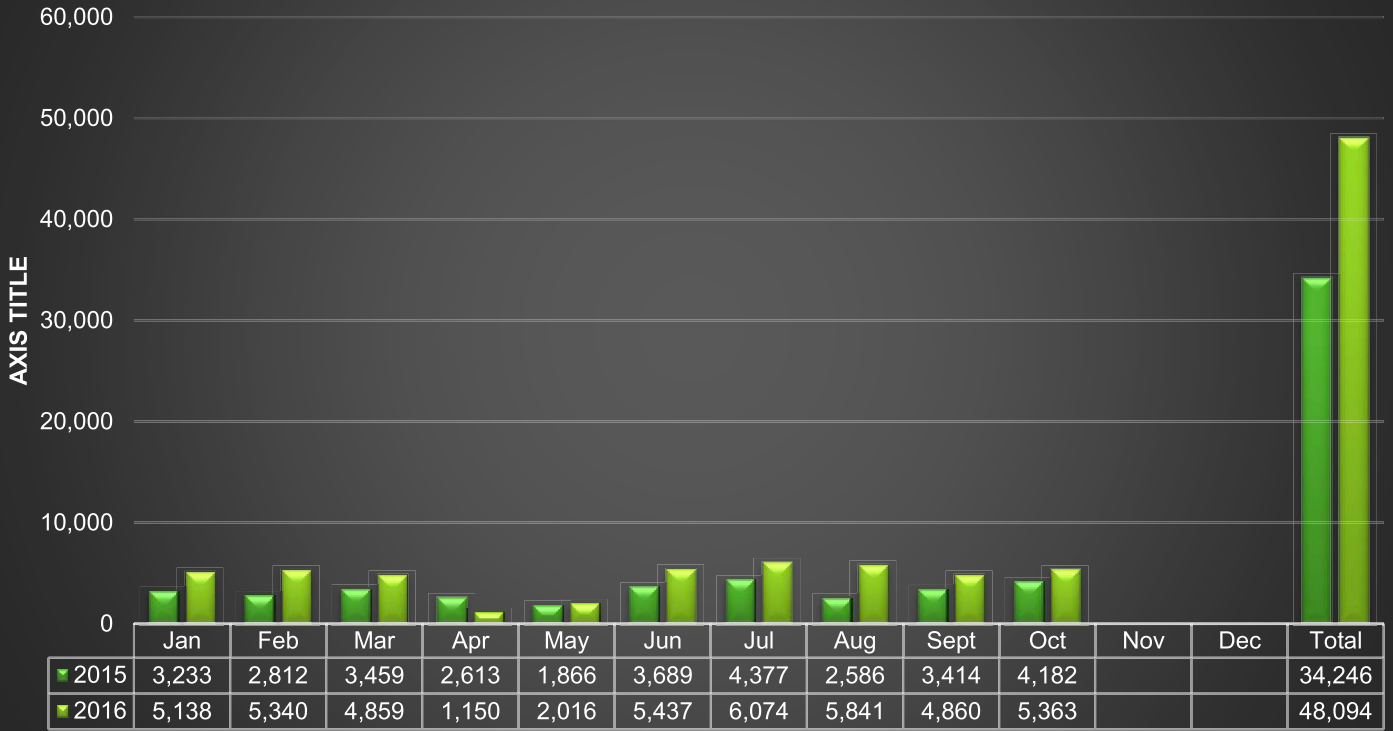


Technology Usage

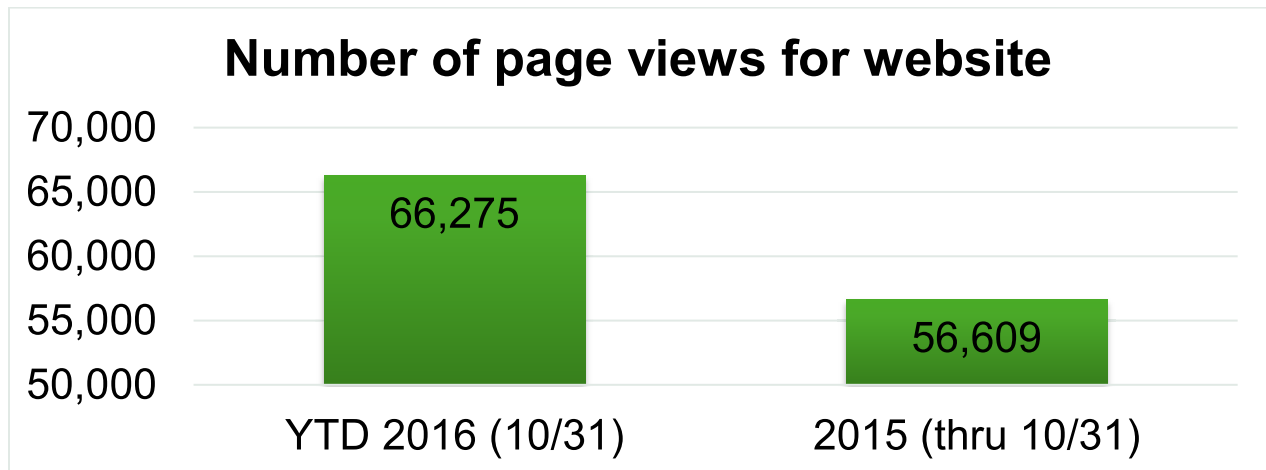
Computer Usage Year-to-Date



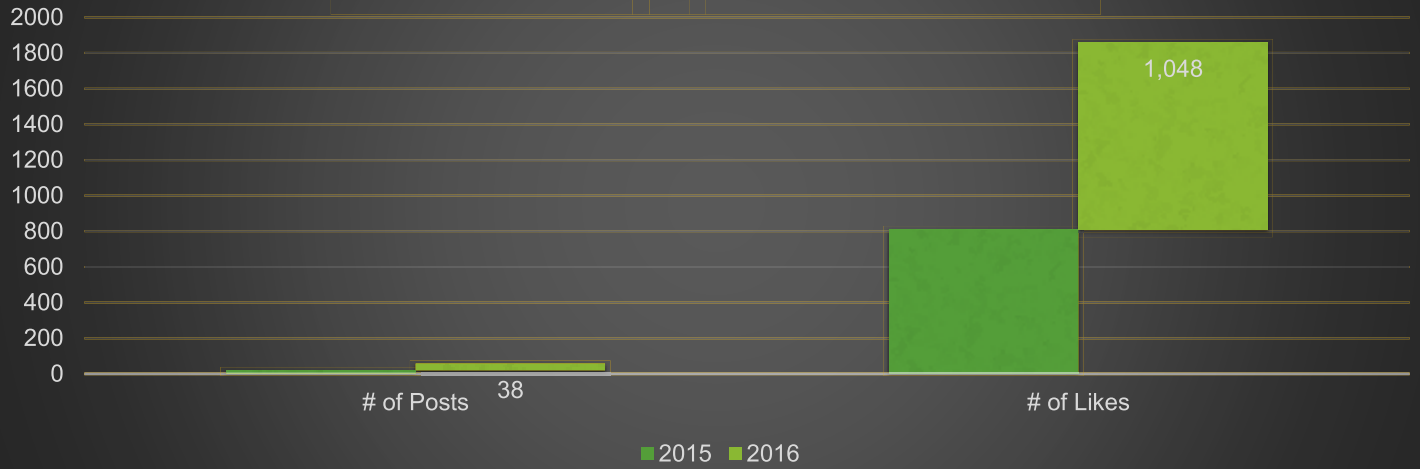
YTD Wireless Usage Comparisons



Website & Facebook Statistics



October 2015-2016 Comparison

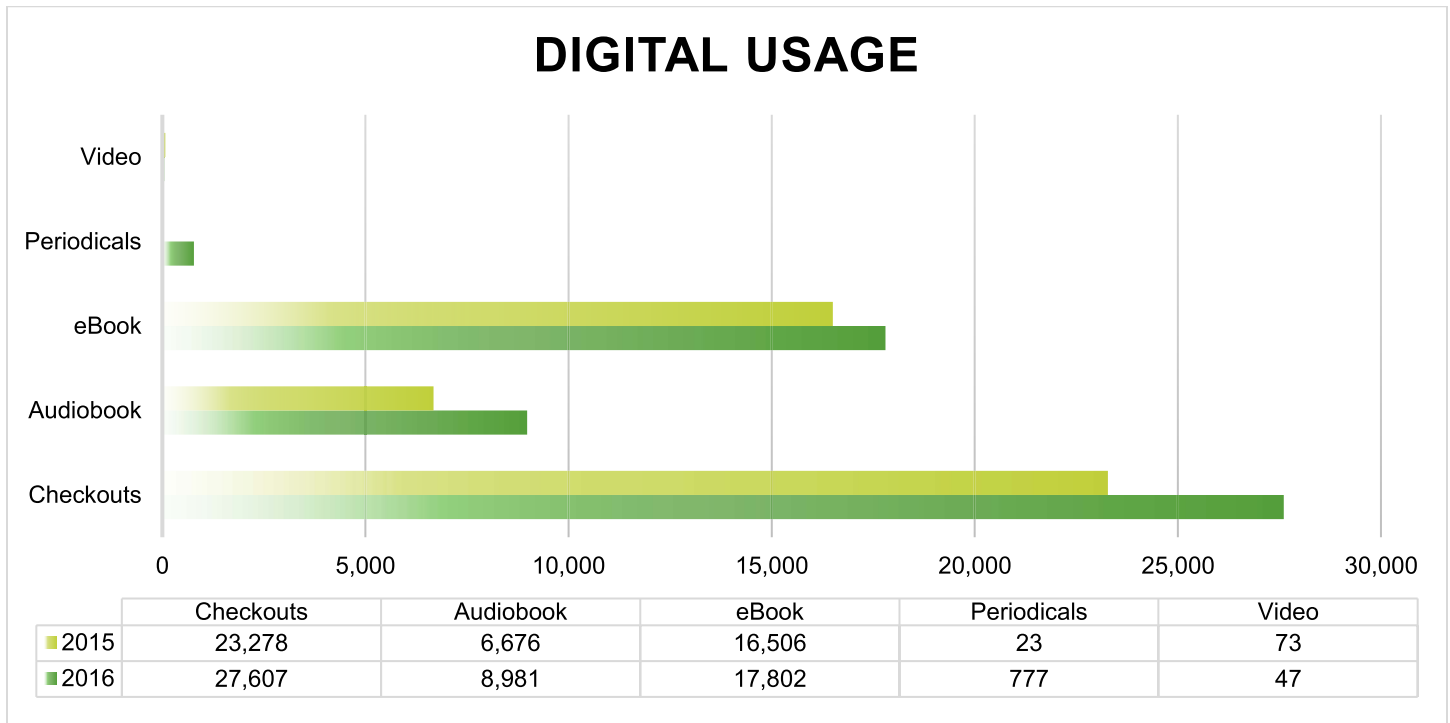


2016 Facebook Activity



	January	February	March	April	May	June	July	August	September	October
Series2	877	903	916	945	956	984	1013	1033	1038	1062
Series1	31	37	41	32	42	50	45	41	38	32

OverDrive Checkouts by Technology & Format



Proctoring Services

	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	YTD TOTALS
2016	0	14	12	13	9	8	6	2	6	8			78

Programming Statistics

YA Programming Statistics													
	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	YTD
# of Programs	6	8	4	6	3	8	8	13	6	7			100
YA Programming Attendance													
2016	33	122	86	43	43	37	58	51	49	54			576
YA Volunteers & Hours													
2016	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	YTD
# Vols.	12	12	12	13	13	13	12	16	12	17			132
# of hrs	59	61	65	66.25	76	68.5	61.25	69.5	43.25	86.75			657
YA TAB Attendance													
2016	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	YTD
	7	7	7	8	9	5	2	0	0	0			45

Teen

Programs

January	Magic Makers (14); Mustache Instagram Program (9); Movie (Bowie) (3)	Harry Potter (11)
February	Magic Makers (9); HP World Book Night (5 teens; 29 Tweens; 11 adults); Hot Air Affair Smoosh Boarding (6 teens / 5 Adults); Blind Date w/ a book (37 ckos); SRP Video (3) Candy Heart Bingo (Harry Potter (7)
March	Magic Makers (6); St Patty Scavenger Hunt (44); Minute to Win It (14); Passive (19)	Harry Potter (7)
April	Shakespeare (6) Passive (15);	Harry Potter (7)
May	Marvel Trivia (7); Rick Riordan Release (14) Lawn Games (22)	Harry Potter (7)
June	Maker Magic (8); Teen Chef Challenge (15); Lawn Games (3);	Roller Girl Walk & Talk Book Club (7); Teen Book Club (2); AP Lit Book Club (2)
July	Maker Magic (28); Teen Chef (15); Trivia (4); Lemoncello (8); Bubbles (0); Lawn Games (rained out)	Walk & Talk (4); AP Lit (2)
August	Maker Magic; Teen Chef; PokeWalk; Book Speed Dating; Hour of Code; Trivia Night; Lawn Games; Lemoncello Library Olympics, Regression Session	Walk & Talk; Teen Book Club; Tweens Book Club
September	Squishy Circuits; Hour of Code; Writing Workshop; Hack-a-Banana; Maker Magic; PokeWalk	
October		
November		
December		

Children's Programs	10/31//2016	10/31/2015
<i>Story time: 3-5 year olds</i>	80	106
<i>Story time: adult</i>	59	77
<i>Walkie Talkie: talking to age 3</i>	102	128
<i>Walkie Talkie: adults</i>	81	83
<i>Rhyme Time: babies</i>	80	49
<i>Rhyme Time: adults</i>	65	50
<i>Class visits in library: children</i>	173	115
<i>Class visits in library: adults</i>	26	15
<i>Class visits out of library: children</i>	175	0
<i>Class visits out of library: adults</i>	24	0
<i>Special programs: children</i>	203	0
<i>Special programs: adults</i>	126	0
Total Children	813	398
Total adults	381	225
Grand total for the month	1,194	623
Programs for month	38	27

Children's Programming

	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	YTD
# of Programs		26	35	29	27	41	39	21	2	38			258
Passive Programs													
Children Attending	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	YTD
2016	0	532	591	482	1790	1232	806	696	29	813			6971
2015	0	554	665	391	121	610	645	291	0	730	517	485	4007
Adults Attending													
2016	0	278	317	232	112	370	372	185	18	381			2265
2016	0	312	319	217	40	261	300	150	0	313	245	289	1824
Total Attendance													
2016	0	810	908	714	1902	1602	1178	854	47	1,194			9209
2015	0	866	984	608	161	871	945	441	0	1043	762	774	5919

*Adult count is for adults attending story times with children.

Passive Programming for families: July 2 & 23: 17 participants

August 13, 20, & 27: 30 participants

2016 Adult Programs	# of Programs
<i>January</i>	Adult Cardmaking Program
<i>February</i>	Chocolate Festival (16); Book Clubs (7) WI History Tour Programs (356)
<i>March</i>	Career Services (2); Tech Help (2); Artist Talk (4); Winter Reading Program (25); Coloring (4); Craft Night (9) Book Club (3)
<i>April</i>	Career Services (1); 1-on-1 Tech Help (2); Tech Tuesdays (10); Genealogy (8); Craft (4); Coloring (9); Shakespeare (2); Author Visit (8)
<i>May</i>	Career Services (1); Tech Tuesdays (2); 1-on-1 Help (3); Genealogy (11); Coloring (9); Crafts (9); Author (141);
<i>June</i>	1-on-1 Tech Help; Career Services; Genealogy; Trivia Night; Adult Craft; Lawn Games; Sketchcrawl; Tech Tuesdays; Planner Play; Yoga; Coloring
<i>July</i>	Career Services; 1-on-1 Tech Help; Tech Tuesdays; Seed Art; Yoga; Genealogy; Summer Cardmaking; Adult Movie event; Planner Play; Health Fair; Ice Cream Social
<i>August</i>	Tech Tuesdays (4); Career Services; A Barrage of Collage; 1-on-1 Tech Help; D.I.Y. Beauty; Genealogy; Paula Stuart Warren; Movie Event; Planner Play
<i>September</i>	1-on-1 Tech Help; Writing Workshop; Protect Yourself from ID Theft; John Muir Presentation; Knitted Cowl Class; Stitch Night; Writer's Workshop; Tech Tuesday: Adobe Photoshop
<i>October</i>	Cardmaking Class; Halloween Movie Night; Stitch Night; John Muir Book Club; How to Write a Business Plan; One-on-One Tech Help; Halloween Wreath Craft; Planner Play
<i>November</i>	
<i>December</i>	

Adult Programming

Attendance	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	YTD
2016	7	379	49	44	176	46	256	205	34	40			1236
# of programs	1	4	9	8	7	11	11	10	8	8			77

2016 Meeting Room Use	Avg. Uses / day	# of Users
<i>January</i>		
<i>February</i>	22	556
<i>March</i>	10	243
<i>April</i>	11	283
<i>May</i>	12	305
<i>June</i>	14	356
<i>July</i>	15	395
<i>August</i>	15	402
<i>September</i>	14	352
<i>October</i>	15	375
<i>November</i>		
<i>December</i>		
Year-to-date totals:	13	3,267

Summer Reading Program	2016	2015	% Change
Audience			
Children (0-10 years)	580	522	11%
Tees & 'Tweens (11-18)	207	156	33%
Adults (18 years & up)	162	50	224%
Total Participants	944	728	30%
Program Attendance	3,634	2,352	55%