



Meeting Agenda of the Hudson Area Joint Library Board of Trustees
Tuesday, December 15, 2015 6:30 PM
700 First Street, Hudson WI

1. Call to Order
2. Roll call, certification of quorum, certification of compliance with WI open meeting laws and public records laws, introduction of visitors and guests
3. Approval of Consent Agenda Items
 - a. *Approve meeting Agenda*
 - b. *Date for next regular meeting (January 19, 2016 6:30 pm – the 3rd Tuesday of each month)*
 - c. *Disposition of Minutes from November 17, 2015 Board meeting and of any intervening special meetings*
 - d. *Finance Committee report*
 - e. *Discussion and possible action on invoices that are not regularly recurring or are not within the 2015 Budget vs. Actual to Date*
 - f. *Discussion and possible action on regularly recurring expenditures that are within the Board approved 2015 budget*
 - g. *Discussion and possible action on 2014 and 2015 budget comparison*
4. Citizen comments
5. Presentations by supporting organizations
 - i. Friends of the Library
 - ii. Library Foundation
6. President's comments, report, and requests for action
 - i. Municipalities presentations update
 - ii. County Board update
7. Director's Report
 - i. Discussion and possible action, if needed, on Library Director's monthly report
8. Other business
 - i. Discussion and possible action on 2016 operational budget
 - ii. Discussion on amending the agreement to reflect the actual cost of occupancy of the library building.
9. Board comments and items for future agendas
10. Adjourn

Board of Trustees Members: Rich O'Connor (Pres.), Curt Weese, Karen Homeier, Katie Coppenbarger, Dave Ostby (V. Pres.), Marion Shaw, Joyce Hall, and Barbara Peterson.

Emailed to Joint Municipalities and Board Members: December 10, 2015 Emailed to Media: December 10, 2015

NOTE: Some Agenda items may be taken up earlier in the meeting, or in a different order than listed.

Upon reasonable notice, an interpreter or other auxiliary aids will be provided at the meeting to accommodate the needs of the public. Please contact the Library Director at 715-386-3101 ext. 105.



Hudson Area Joint Library Board of Trustees
UNAPPROVED Meeting Minutes
Tuesday, November 17, 2015, 6:30 PM
700 First Street, Hudson WI

MEETING CALL TO ORDER BY O'CONNOR AT 6:30 PM

ROLL CALL

Library Board Present:

Katie Copenbarger, Joyce Hall, Karen Homeier, Barbara Peterson, Rich O'Connor, Marion Shaw

Library Board Absent:

Dave Ostby, Curt Weese

Staff Present:

Tina Norris, Library Director

Others Present:

Joyce Law, Gloria Kramer

APPROVAL OF CONSENT AGENDA ITEMS

Marion Shaw made a motion to approve the consent agenda with exception of item D2 to be discussed after consent agenda approval. Motion seconded by Joyce Hall. APPROVED by unanimous vote.

- a. Approve meeting Agenda
- b. Date for next regular meeting (December 15, 2015 6:30 pm – the 3rd Tuesday of each month)
- c. Disposition of Minutes from October 20, 2015 Board meeting and of any intervening special meetings
- d. Finance Committee Report
 1. Discussion and possible action on invoices that are not regularly recurring or are not within the 2015 Budget vs. Actual to Date
 2. Discussion and possible action on regularly recurring expenditures that are within the Board approved 2015 budget (Removed and re-inserted after consent agenda for further discussion)
 3. Discussion and possible action on 2014 and 2015 budget comparison

Discussion of item D2 Discussion and possible action on regularly recurring expenditures that are within the Board approved 2015 budget (Removed and re-inserted after consent agenda for further discussion)

Claims to be paid detailed report missing from packet, so director will request from City. M. Shaw motion for R. O'Connor to review and approve, as long as reasonable. Detail report will be sent to Finance Committee members, if no objections within 24 hours, then O'Connor will approve. Motion seconded by K. Copenbarger, which was APPROVED by unanimous vote. MOTION CARRIED

CITIZEN COMMENTS

Gloria Kramer thanked board members that attended the November 9 reception. She also noted that the Friends have collected Family Fresh receipts of \$40,000 on their way to \$150,000; Ms. Kramer stated that she wants more people to attend the library board meetings and pondered how to get the word out.

PRESENTATIONS BY SUPPORTING ORGANIZATIONS

Friends of the Library

Joyce Law reported on the October book sale, and provided an update on the ongoing progress of the annual appeal letter collaboration between the Friends group, the Foundation, and the Library.

Foundation

On behalf of the Foundation, Joyce Law reported that the annual appeal letter is going to print. The cost will be split between the library and the Foundation. Cost is estimated to be \$3100 total for printing. There will be a need for 8 to 10 volunteers to stuff the envelopes.

PRESIDENT'S COMMENTS, REPORT, AND REQUESTS FOR ACTION

Rich O'Connor asked Joyce Hall to speak about the City of Hudson Common Council's decision to increase funding to the Hudson Area Library. Hall reported that Alderman Jim Webber made a motion to increase library funding from \$315,000 to \$355,000, which was approved on Monday, November 16, 2015. The library is expected to re-open on Mondays.

O'Connor requested that Norris prepare a thank-you letter.

O'Connor reported that he and Barbara Peterson had attended the St. Joseph meeting, at which he was asked to convey the current board members displeasure over non-payment to other county libraries. Barb Peterson gave a brief explanation and historical background of the issue. The topic will be discussed at a future date.

County Board Update

Hudson Area Library has received 100% funding for 2016; however, the County Board will review the decision and determine what amount will actually be paid to Hudson by March 1, 2016.

DIRECTOR'S REPORT

Tina Norris, Director reviewed her report and monthly statistics with the board. NO ACTION REQUIRED.

OTHER BUSINESS

- a. Discussion and possible action on 2016 operational budget NO ACTION TAKEN
- b. Discussion and possible action on 2016 hours of operation. Marion Shaw stated his concerns regarding current budget and opening the library on Mondays. Joyce Hall made the motion to re-open the library from 12pm-6pm on Mondays beginning January 4; with plan to be open from 10am-8pm no later than April 1. Barb Peterson seconded the motion. Ayes: Coppenbarger, Hall, Homeier, O'Connor, and Peterson. 1 member abstained: Shaw. MOTION CARRIED
- c. Discussion on amending the agreement to reflect the actual cost of occupancy of the library building NO ACTION TAKEN
- e. Discussion and possible action on new library logo and guidelines for use:
After a brief discussion, it decided that the new logo needs a few changes. NO ACTION AT THIS TIME.

BOARD COMMENTS AND ITEMS FOR FUTURE AGENDAS

NO COMMENTS

ADJOURN

MOTION to adjourn made by Shaw, seconded by Hall. Unanimously APPROVED. MOTION CARRIED. Meeting adjourned at 8:15 PM.

Respectfully Submitted,
Tina L. Norris
Director

Hudson Library Revenue and Expenditure Report

January - December 2015

Actual vs. Budget	Code	Budget	January	February	March	April	May	June	July	August	September	October	November	December	Actual to Date	Amount Remaining	Percent Remaining
Revenue																	
City of Hudson	49210	295,000	150,450	0	0					150,450					300,900	5,900	2%
Village of N. Hudson	47302	84,962	0	0	41,408							41,408			82,815	-2,147	-3%
Town of Hudson	47303	191,538	0	98,642	0					98,641					197,283	5,745	3%
Town of St. Joseph	47304	86,788	0	0	0		43,394						43,394		86,788	0	0%
St. Croix County	47311	81,436	0	81,690	0										81,690	254	0%
Other Counties	47311	5,169	1,819	0	3,350										5,169	0	0%
Copies, Fines, Misc.	46710	40,000	943	2,012	3,586	3,594	2,451	4,141	3,077	3,530	2,223	5,625	2,260		33,442	-6,558	-16%
Interest	48100	0	0	0	0	633			1,115			911			2,659	2,659	
Gain/Loss on marketable investments	48200	0	644	0	0										644	644	
Donations - Other	48500		435	250	120	60	110	110	1,565	76	110	62			2,898	2,898	
Donation - Literacy Program	48561	1,160	0	0	685			500							1,185	25	
Donations - History Collection	48562	0	0	0	0										-	0	
Donation - Friends Pledge	48563	0	0	0	500										500	500	
Donation - Bridge the Gap	48564	25,000	1,495	980	750	390	25								3,640	-21,360	-85%
Total Revenue		811,053	155,786	183,574	50,399	4,677	45,980	4,751	5,756	252,697	2,333	48,006	45,654	0	799,613	-11,440	-1%
Staff Compensation																	
Full Time Salaries	121	153,571	12,835	12,628	12,769	12,442	12,337	12,270	14,824	7,788	7,866	10,180	11,499		\$ 127,439	26,132	17%
Overtime Salaries	122	200	0	17	0	52	552	152	225	243	56	19	149		\$ 1,464	-1,264	-632%
Part Time Salaries	125	198,078	10,337	13,605	13,424	13,908	13,871	13,693	19,512	13,407	13,116	11,721	11,588		\$ 148,181	49,897	25%
FICA	151	26,916	2,914	1,948	1,944	1,960	1,987	1,938	2,588	1,606	1,576	1,643	1,744		\$ 21,847	5,069	19%
Pension	152	23,926	2,242	1,459	1,463	1,470	1,492	1,471	1,897	1,139	1,115	1,157	1,270		\$ 16,176	7,750	32%
Health Insurance	154	70,130	12,133	5,095	4,910	4,645	4,645	4,662	5,094	2,965	2,726	3,219	2,965		\$ 53,060	17,070	24%
Life Insurance	155	250	0	0	0								0		\$ -	250	100%
																0	
Staff Compensation Subtotal		473,071	40,462	34,753	34,509	34,477	34,885	34,185	44,139	27,148	26,455	27,938	29,215	0	\$ 368,166	104,905	22%

Hudson Library Revenue and Expenditure Report

January - December 2015

Actual vs. Budget	Code	Budget	January	February	March	April	May	June	July	August	September	October	November	December	Actual to Date	Amount Remaining	Percent Remaining
General Operating Expenses																	
Hudson Finance/Personnel Fee	213	14,027	1,146	1,146	1,146	1,146	1,146	1,146	1,146	1,146	1,146	1,146	1,146	1,146	12,606	1,421	10%
IFLS-operating/maintenance	216	33,764	35,864	295	0										36,159	-2,395	-7%
IFLS-addl courier/self check	217	2,500	480		0								4,127		4,607	-2,107	-84%
IFLS-catalogging	218	24,726	0		0					13,172					13,172	11,554	47%
Telephone	225	3,600	4	96	64	51	59	82	46	68	16	105	59		648	2,952	82%
Contracted Maint. & Repair	249	600	0		0						50		0		50	550	92%
Programming - Adult	294	2,000	120	150	0		360			60			0		690	1,310	66%
Programming - Children	295	2,500	0	250	0				1,115	200			0		1,565	935	37%
Maintenance Agmt/Leases	298	5,500	358	124	269	143	314	315	124	333	269	146	333		2,728	2,772	50%
Contract Services	299	5,000	215	9	4	2	4	309	2,198	1	1		2,748		5,491	-491	-10%
Postage	311	5,000	709	0	215	224	21	15		252	14	9	225		1,684	3,316	66%
Office Supplies	312	16,160	49	48	520	1,283	267	2,789	197	198		387	69		5,807	10,353	64%
Memberships	324	500	0	0	0		205						0		205	295	59%
Advertising	326	1,000	0	0	0								0		-	1,000	100%
Staff Development	338	1,600	0	0	0	75				-75			0		-	1,600	100%
Conferences & Travel	339	0	0	0	0					202					202	-202	
Maint & Repair Supplies	357	1,000	0	39	-19		69	-3	37		57	776	19		976	24	2%
Books	395	65,000	1,841	1,321	3,163	7,025	5,999	7,466	1,709	6,719	2,668	3,821	8,403		50,135	14,865	23%
Technology	396	24,700	0	0	13,188	1,090	493	600		803		380	0		16,553	8,147	33%
Periodicals	397	7,000	0	0	0	300							0		300	6,700	96%
Audio-Visual	398	18,000	35	70	1,319	1,818	2,316	2,383	497	2,632	453	1,098	1,059		13,681	4,319	24%
Activity Supplies	399	1,500	0	0	0	139		104	227	94	310	106	70		1,051	449	30%
Ins. Workers Comp	510	1,100	1,222	0	0								0		1,222	-122	
Ins. Public Liab.	511	1,700	1,491	0	0								0		1,491	209	12%
Ins. Public Officials	513	2,100	2,253	0	0								0		2,253	-153	-7%
Ins. Property Ins.	517	1,700	1,632	0	0								0		1,632	68	4%
Bld. Occupancy Exp.	532	135,000	11,035	11,035	11,035	11,035	11,035	11,035	11,035	11,035	11,035	11,035	11,035		121,385	13,615	10%
General Operating Subtotal		377,277	58,455	14,582	30,905	24,331	22,289	26,242	18,330	36,840	16,019	19,009	29,293	0	296,296	80,981	21%
Total Expenses		850,348	98,917	49,335	65,414	58,808	57,174	60,427	62,469	63,989	42,474	46,947	58,508	0	664,462	185,886	22%
NET REVENUE (EXPENSE)		-39,295	56,869	134,239	-15,016	-54,131	-11,194	-55,676	-56,713	188,709	-40,141	1,059	-12,854	0	135,151	(174,446)	
Less Donation Revenues			-435	-250	-805	-60	-110	-610	-1,565	-76	-110	-62	0	0	(4,083)	4,083	
Add Donation Expenditures			0	0	0	0	0	-1,185	0	0	0	0	0	0	(1,185)	1,185	
OPERATING REV. (EXP)		-39,295	56,434	133,989	-15,821	-54,191	-11,304	-57,471	-58,278	188,632	-40,251	997	-12,854	0	129,882	-169,177	

Hudson Library Revenue and Expenditure Report

January - December 2015

Capital Expenditures		Budget	January	February	March	April	May	June	July	August	September	October	November	December	Actual to Date	Amount Remaining	Percent Remaining
Donations Cash Accounts	11381																
Cash Balance - beginnning			10,560	10,995	11,245	11,365	11,444	11,554	11,664	13,261	13,338	13,448	13,540	13,540	10,560		
Donation - Private Org/Ind	48500		\$ 435.00	250	120	60	110	110	1,565	76	110	62	0	0	2,898		
Interest earnings						19			32			30			81		
Less transfer to Library operating															-		
Less expenditures from donations															-		
Cash Balance - end			10,995	11,245	11,365	11,444	11,554	11,664	13,261	13,338	13,448	13,540	13,540	13,540	13,540		

History Collection Account	11385																
Cash Balance - beginnning			163	163	163	163	163	163	163	164	164	164	164	164	163		
Donations - History Collection	48562	0	0	0	0	0	0	0	0	0	0	0	0	0	-		
Interest Earned						0			0			0			1		
Less expenditures from donations															-		
Cash Balance - end			163	163	163	163	163	163	164	164	164	164	164	164	164		

Literary Account	11386																
Cash Balance - beginnning			0														
Donation - Literacy Program	48561	1,160	0	0	685	0	0	500	0	0	0	0	0	0	1,185		
Interest Earned						0									0		
Less expenditures from donations								-1,185							(1,185)		
Cash Balance - end			0	0	685	0	0	-685	0	0	0	0	0	0	0		

HUDSON AREA LIBRARY
REVENUE EXPENDITURE COMPARISON

Hudson Area Joint Library Board Meeting

	Code	Budget	Year to Date		Variance from Prior Yr.		% of 2015 Budget
			NOVEMBER		\$	%	
			2015	2014			
Revenue							
City of Hudson	49210	295,000	\$ 300,900	\$ 295,000	\$ 5,900	2%	102%
Village of N. Hudson	47310	84,962	\$ 82,815	\$ 84,962	\$ (2,147)		97%
Town of Hudson	47310	191,538	\$ 197,283	\$ 191,537	\$ 5,746	3%	103%
Town of St. Joseph	47310	86,788	\$ 86,788	\$ 86,788	\$ -		100%
St. Croix County	47310	81,436	\$ 81,690	\$ 82,613	\$ (923)	-1%	100%
Other Counties	47310	5,169	\$ 5,169	\$ 7,082	\$ (1,913)	-27%	100%
Copies, Fines, Misc.	46710	40,000	\$ 33,442	\$ 34,526	\$ (1,084)	-3%	84%
Donations - Other	48561	0	\$ 2,898	\$ -	\$ 2,898		
Donation - Literacy Program	48562	1,160	\$ 1,185	\$ -	\$ 1,185		
Donations - History Collection	48500	0	\$ -	\$ 25	\$ (25)		
Donation - Friends Pledge	48100	0	\$ 500	\$ 15,000	\$ (14,500)		
Donation - Bridge the Gap	48101	25,000	\$ 3,640	\$ 3,525			
Total Revenue		\$ 811,053	\$ 796,310	\$ 801,058	\$ (4,864)	-1%	98%
Staff Compensation							
Full Time Salaries	121	153,571	\$ 127,439	\$ 143,097	\$ (15,658)	-11%	83%
Overtime Salaries	122	200	\$ 1,464	\$ 274	\$ 1,190		732%
Part Time Salaries	125	198,078	\$ 148,181	\$ 148,115	\$ 66	0%	75%
FICA	151	26,916	\$ 21,847	\$ 22,725	\$ (878)	-4%	81%
Pension	152	23,926	\$ 16,176	\$ 17,705	\$ (1,529)	-9%	68%
Health Insurance	154	70,130	\$ 53,060	\$ 62,216	\$ (9,156)	-15%	76%
Life Insurance	155	250	\$ -	\$ -	\$ -		
Staff Compensation Subtotal		473,071	\$ 368,166	\$ 394,132	\$ (25,966)	-7%	78%
General Operating Expenses							
Hudson Finance/Personnel Fee	213	14,027	\$ 12,606	\$ 12,606	\$ -	0%	90%
IFLS-operating/maintenance	216	33,764	\$ 36,159	\$ 53,732	\$ (17,573)	-33%	107%
IFLS-addl courier/self check	217	2,500	\$ 4,607	\$ -	\$ 4,607		184%
IFLS-cataloging	218	24,726	\$ 13,172	\$ 389	\$ 12,783		53%
Telephone	225	3,600	\$ 648	\$ 699	\$ (51)	-7%	18%
Contracted Maint. & Repair	249	600	\$ 50	\$ 317	\$ (267)	-84%	8%
Programming - Adult	294	2,000	\$ 690	\$ 180	\$ 510	283%	35%
Programming - Children	295	2,500	\$ 1,565	\$ 1,985	\$ (420)		63%
Maintenance Agmt/Leases	298	5,500	\$ 2,728	\$ 3,762	\$ (1,034)	-27%	50%
Contract Services	299	5,000	\$ 5,491	\$ 5,052	\$ 439	9%	110%
Postage	311	5,000	\$ 1,684	\$ 690	\$ 994	144%	34%
Office Supplies	312	16,160	\$ 5,807	\$ 7,647	\$ (1,840)	-24%	36%
Memberships	324	500	\$ 205	\$ 198	\$ 7	4%	41%
Advertising	326	1,000	\$ -	\$ 558	\$ (558)		0%
Staff Development	338	1,600	\$ -	\$ 1,079	\$ (1,079)		0%
Conferences & Travel	339	0	\$ 202	\$ 618	\$ (416)		
Maint & Repair Supplies	357	1,000	\$ 976	\$ 614	\$ 362	59%	98%
Books	395	65,000	\$ 50,135	\$ 61,337	\$ (11,202)	-18%	77%
Technology	396	24,700	\$ 16,553	\$ 9,480	\$ 7,073	75%	67%
Periodicals	397	7,000	\$ 300	\$ 6,390	\$ (6,090)	-95%	4%
Audio-Visual	398	18,000	\$ 13,681	\$ 15,263	\$ (1,582)	-10%	76%
Activity Fund	399	1,500	\$ 1,051	\$ 1,350	\$ (298)	-22%	70%
Ins. Workers Comp.	510	1,100	\$ 1,222	\$ 1,033	\$ 189	18%	111%
Ins. Public Liab.	511	1,700	\$ 1,491	\$ 1,615	\$ (124)	-8%	88%
Ins. Public Officials	513	2,100	\$ 2,253	\$ 1,934	\$ 319	16%	107%
Ins. Property Ins.	517	1,700	\$ 1,632	\$ 1,614	\$ 18	1%	96%
Bld. Occupancy Exp.	532	135,000	\$ 121,385	\$ 121,385	\$ -	0%	90%
General Operating Subtotal		377,277	\$ 296,296	\$ 311,527	\$ (15,231)	-5%	79%
Total Operating Expenses		850,348	\$ 664,462	\$ 705,659	\$ (41,197)	-6%	78%
NET OPERATING REVENUE (EXPENSE)							
Capital - repairs & improvements	829			\$ (17,988)			
Insurance Reimbursement	46711	0	\$ -	\$ 20,346	\$ (20,346)		
Interest	48562	0	\$ 2,659	\$ 1,933	\$ 726		
Gain/Loss on marketable investments	48564	0	\$ 644	\$ 7,582	\$ (6,937)		-91%
NET REVENUE (EXPENSE)			\$ 135,151	\$ 107,271	\$ 9,776	9%	

GFS
12/08/2015 09:15:41 Balance Sheet

CITY OF HUDSON
GL050S-V07.27 COVERPAGE
GL570R

Report Selection:

Calendar Start Date..... 01/01/2015

Calendar End (As Of) Date..... 11/30/2015

Print Zero Balance Accounts..... Y

Inclusion Ranges:

Fund..... 240 240

Run Instructions:

Jobq	Banner	Copies	Form	Printer	Hold	Space	LPI	Lines	CPI	CP	SP
L		01	1		Y	S	8	068	10		

GFS
12/08/2015 9:15:41

Balance Sheet
NOV 30, 2015

-----FUND----- 240 HUDSON AREA JOINT LIBRARY

ACCOUNT	BEGINNING BALANCE	ACTUAL-THIS MONTH	ACTUAL-THIS YEAR	ENDING BALANCE	
ASSETS					
CURRENT ASSETS:					
240.11100	TREASURER'S CASH	271,185.65	11,967.82CR	127,602.08	398,787.73
240.11200	CASH - UNDEPOSITED	9,303.28	0.00	9,303.28CR	0.00
240.11381	INVESTMENT-LIBRARY DONATIONS	10,560.47	0.00	2,979.18	13,539.65
240.11382	INVESTMENT-BUILDING FUNDS	0.00	0.00	0.00	0.00
240.11383	INVESTMENT-JACOBS TRUST	0.00	0.00	0.00	0.00
240.11384	INVESTMENT-BRIDGE THE GAP	0.00	0.00	0.00	0.00
240.11385	INVESTMENT-HISTORY ROOM	162.76	0.00	1.13	163.89
240.11386	INVESTMENT-LITERACY	0.00	0.00	0.04	0.04
240.11800	PETTY CASH	0.00	0.00	0.00	0.00
240.11801	CASH - PAYPAL	1,815.80	0.00	1,815.80CR	0.00
240.13100	ACCOUNTS RECEIVABLE - OTHER	168.00	0.00	168.00CR	0.00
240.14700	DUE FRO OTHER GOVERNMENTS	0.00	0.00	0.00	0.00
240.16220	PREPAID EXPENSES	3,744.00	0.00	3,469.00CR	275.00
	TOTAL CURRENT ASSETS:	296,939.96	11,967.82CR	115,826.35	412,766.31
FIXED ASSETS:					
240.18300	LEASEHOLD IMPROVEMENTS	523,386.30	0.00	0.00	523,386.30
240.18390	ACCUM DEPR-LEASEHOLD IMP	91,245.56CR	0.00	0.00	91,245.56CR
240.18500	MACHINERY AND EQUIPMENT	179,401.59	0.00	0.00	179,401.59
240.18590	ACCUM DEPR-MACH AND EQUIP	78,715.55CR	0.00	0.00	78,715.55CR
240.18810	COLLECTION - BOOKS	406,023.12	0.00	0.00	406,023.12
240.18820	COLLECTION - AUDIO / VIDEO	65,017.24	0.00	0.00	65,017.24
	TOTAL FIXED ASSETS:	1,003,867.14	0.00	0.00	1,003,867.14
	TOTAL ASSETS:	1,300,807.10	11,967.82CR	115,826.35	1,416,633.45
LIABILITIES AND FUND BALANCE					
CURRENT LIABILITIES:					
240.21200	VOUCHERS PAYABLE	4,460.56CR	355.66CR	4,081.80	378.76CR
240.21210	ACCOUNTS PAYABLE - OTHER	15.00CR	0.00	15.00	0.00
240.21300	UNCLAIMED FUNDS	151.50CR	0.00	151.50	0.00
240.21511	FICA PAYABLE	0.00	0.00	0.00	0.00
240.21512	WH TAXES-FEDERAL	0.00	0.00	0.00	0.00
240.21513	WH TAXES-STATE	0.00	0.00	0.00	0.00
240.21520	PENSION PAYABLE	0.00	0.00	0.00	0.00
240.21530	INSURANCE PAYABLE	0.00	0.00	0.00	0.00
240.21531	HEALTH INSURANCE PAYABLE	0.00	0.00	0.00	0.00
240.21532	HEALTH INS-RETIRED COBRA	0.00	0.00	0.00	0.00
240.21540	PAYROLL DEDUCTION-UNITEDWAY	0.00	0.00	0.00	0.00
240.21541	DEDUCTION-CHILD SUPPORT	0.00	0.00	0.00	0.00
240.21550	UNION DUES PAYABLE	0.00	0.00	0.00	0.00
240.21560	DEFERRED LONGEVITY PAYABLE	0.00	0.00	0.00	0.00

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12/08/2015 9:15:41

Balance Sheet
NOV 30, 2015

-----FUND-----		240	HUDSON AREA JOINT LIBRARY					
ACCOUNT			BEGINNING BALANCE	ACTUAL-THIS MONTH	ACTUAL-THIS YEAR	ENDING BALANCE		
240.21570	TAX SHELTER ANNUITY DEDUCT		0.00	0.00	0.00	0.00		
240.21571	PEBS CO DEFERRED COMP		0.00	0.00	0.00	0.00		
240.21572	PRUDENTIAL DEFERRED COMP		0.00	0.00	0.00	0.00		
240.21573	ICMA		0.00	0.00	0.00	0.00		
240.21574	AFLAC-PRETAX		0.00	0.00	0.00	0.00		
240.21575	AFLAC-AFTERTAX		0.00	0.00	0.00	0.00		
240.21700	ACCRUED WAGES PAYABLE		15,720.34CR	0.00	15,720.34	0.00		
240.21810	UNUSED VACATION TIME		25,546.60CR	0.00	0.00	25,546.60CR		
240.21811	UNUSED COMP TIME		1,225.63CR	0.00	0.00	1,225.63CR		
240.21900	OTHER BENEFIT LIABILITY		28,932.85CR	0.00	0.00	28,932.85CR		
240.24210	SALES TAX PAYABLE		36.96CR	12.93CR	11.61	25.35CR		
240.24420	DUE CITY OF HUDSON		0.00	0.00	0.00	0.00		
	TOTAL CURRENT LIABILITIES:		76,089.44CR	368.59CR	19,980.25	56,109.19CR		
	LONG TERM LIABILITIES:							
240.28999	CLEARING - LIBRARY RECPT		428.70	512.41CR	649.91CR	221.21CR		
	TOTAL LONG TERM LIABILITIES:		428.70	512.41CR	649.91CR	221.21CR		
	TOTAL LIABILITIES:		75,660.74CR	881.00CR	19,330.34	56,330.40CR		
	FUND BALANCE:							
240.34110	ENCUMBRANCES RESERVE		0.00	5,799.89	658.66CR	658.66CR		
240.34115	ENCUMBRANCES DEBIT		0.00	5,799.89CR	658.66	658.66		
240.34175	DESIGNATED/DONATIONS		10,723.23CR	0.00	2,980.31CR	13,703.54CR		
240.34176	DESIGNATED/BUILDING FUNDS		0.00	0.00	0.00	0.00		
240.34177	DESIGNATED/UNEXPENDED TRUST		0.00	0.00	0.00	0.00		
240.34300	FUND BALANCE		1,214,423.13CR	0.00	2,980.31	1,211,442.82CR		
240.34350	ESTIMATED REVENUES		0.00	0.00	0.00	0.00		
240.34400	REVENUE CONTROL		0.00	45,654.29CR	799,612.83CR	799,612.83CR		
240.34450	APPROPRIATIONS		0.00	0.00	0.00	0.00		
240.34500	EXPENDITURE CONTROL		0.00	58,503.11	664,456.14	664,456.14		
	TOTAL FUND BALANCE:		1,225,146.36CR	12,848.82	135,156.69CR	1,360,303.05CR		
	TOTAL LIABILITIES AND FUND BALANCE:		1,300,807.10CR	11,967.82	115,826.35CR	1,416,633.45CR		
	TOTAL FUND:		0.00	0.00	0.00	0.00		

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12/04/2015 14:57:21 Revenue Guideline with Detail

CITY OF HUDSON
GL050S-V07.27 COVERPAGE
GL525R2

Report Selection:

Inclusions Ranges: Begin (thru) End
Fund & Account... 240 240

Approval Plan..... thru

Calendar Start Date..... 01 01 2015

Calendar End (As Of) Date..... 11 30 2015

Level to Page Break..... 1.0

MTD or QTD or YTD Detail (M/Q/Y).... M

Print Inactive Accounts Too?..... N

Exclude Accounts with Zero Dollars.. N

Annual Budget or Year to Date Budget A

Run Instructions:

Jobq	Banner	Copies	Form	Printer	Hold	Space	LPI	Lines	CPI	CP	SP
L		01	1		Y	S	8	068	10		

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12/04/2015 14:57:21

Revenue Guideline with Detail
FOR THE PERIOD(S) JAN 01, 2015 THROUGH NOV 30, 2015

SOURCE-JE-ID	VENDOR/CUSTOMER/EXPLANATION	REF/REC/CHK	ANNUAL Revised Bdgt	ACT MTD AND IN PROCESS	POSTED AND IN PROCESS	ACT YTD AND IN PROCESS	REMAINING BALANCE	PCT	Project	FILE
240	HUDSON AREA JOINT LIBRARY									
70	LIBRARY									
43261	FED GRANT-LIBRARY									
000	GENERAL DESCRIPTION		0.00	0.00	0.00	0.00	0.00	0		
TOTAL:	FED GRANT-LIBRARY		0.00	0.00	0.00	0.00	0.00	0		
	PUBLIC CHARGES FOR SERVICES									
46111	COPIES - TAXABLE									
000	COPIES - TAXABLE		0.00	0.00	461.00	3,123.76	3,123.76-9999			!!!!
R-112015-724	LIBRARY COPIER COIN	053032			461.00	11/20/2015				A
TOTAL:	COPIES - TAXABLE		0.00	0.00	461.00	3,123.76	3,123.76-9999			!!!!
46119	MISC TAXABLE CHARGES									
000	MISC. TAXABLE CHARGES		0.00	0.00	0.00	0.00	0.00	0		
TOTAL:	MISC TAXABLE CHARGES		0.00	0.00	0.00	0.00	0.00	0		
46710	LIBRARY FINES									
000	LIBRARY FINES		40,000.00	40,000.00	1,691.29	28,246.08	11,753.92	70	-----	
R-112015-724	INDIANHEAD FED LIBRARY	S 053031			770.65	ECOMMERCE				A
J-113015-623	NOVEMBER ENTRIES	2			408.29	10-23/10-29 FINES				A
J-113015-661	NOVEMBER ENTRIES	4			303.06	10-29/11-5				A
J-113015-703	11.18 DEPOSIT	1			209.29	11-6/11-12 FINES				A
TOTAL:	LIBRARY FINES		40,000.00	40,000.00	1,691.29	28,246.08	11,753.92	70	-----	
46713	LIBRARY RENTALS									
000	LIBRARY RENTALS		0.00	0.00	108.00	1,698.00	1,698.00-9999		-----	!!!!
J-113015-623	NOVEMBER ENTRIES	2			26.00	DVD RENTAL				A
J-113015-623	NOVEMBER ENTRIES	2			8.00	BOOK RENTAL				A
J-113015-661	NOVEMBER ENTRIES	4			22.00	DVD RENTAL				A
J-113015-661	NOVEMBER ENTRIES	4			14.00	BOOK RENTAL				A
J-113015-703	11.18 DEPOSIT	1			34.00	DVD RENTAL				A
J-113015-703	11.18 DEPOSIT	1			4.00	BOOK RENTAL				A
TOTAL:	LIBRARY RENTALS		0.00	0.00	108.00	1,698.00	1,698.00-9999		-----	!!!!
TOTAL:	PUBLIC CHARGES FOR SERVICES		40,000.00	40,000.00	2,260.29	33,067.84	6,932.16	82	-----	
	INTERGOVERNMENTAL CHARGES									
47105	FEDERAL GRANT-HUD									
000	FEDERAL GRANT-HUD		0.00	0.00	0.00	0.00	0.00	0		
TOTAL:	FEDERAL GRANT-HUD		0.00	0.00	0.00	0.00	0.00	0		
47301	CITY OF HUDSON									

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12/04/2015 14:57:21

Revenue Guideline with Detail
FOR THE PERIOD(S) JAN 01, 2015 THROUGH NOV 30, 2015

SOURCE-JE-ID	VENDOR/CUSTOMER/EXPLANATION	REF/REC/CHK	INVOICE	AMOUNT	DESCRIPTION	Project	FIL
240	HUDSON AREA JOINT LIBRARY						
70	LIBRARY						
47301	INTERGOVERNMENTAL CHARGES CITY OF HUDSON						
000	CITY OF HUDSON	0.00	0.00	0.00	0.00	0.00	0
TOTAL:	CITY OF HUDSON	0.00	0.00	0.00	0.00	0.00	0
47302	VILLAGE OF NORTH HUDSON						
000	VILLAGE OF NORTH HUDSON	84,962.00	84,962.00	0.00	82,815.00	2,147.00	97 -----
TOTAL:	VILLAGE OF NORTH HUDSON	84,962.00	84,962.00	0.00	82,815.00	2,147.00	97 -----
47303	TOWN OF HUDSON						
000	TOWN OF HUDSON	191,538.00	191,538.00	0.00	197,283.00	5,745.00-	102 -----
TOTAL:	TOWN OF HUDSON	191,538.00	191,538.00	0.00	197,283.00	5,745.00-	102 -----
47304	TOWN OF ST JOSEPH						
000	TOWN OF ST. JOSEPH	86,788.00	86,788.00	43,394.00	86,788.00	0.00	100 -----
R-111915-723	TOWN OF ST JOSEPH	053017		43,394.00	2ND INSTALLMENT		A
TOTAL:	TOWN OF ST JOSEPH	86,788.00	86,788.00	43,394.00	86,788.00	0.00	100 -----
47310	GENERAL GOVERNMENT REVENUE						
000	LOCAL GOVERNMENT-GENERAL	0.00	0.00	0.00	0.00	0.00	0
TOTAL:	GENERAL GOVERNMENT REVENUE	0.00	0.00	0.00	0.00	0.00	0
47311	COUNTY LIBRARY LEVY						
000	COUNTY LIBRARY LEVY	86,605.00	86,605.00	0.00	86,858.60	253.60-	100 -----
TOTAL:	COUNTY LIBRARY LEVY	86,605.00	86,605.00	0.00	86,858.60	253.60-	100 -----
TOTAL:	INTERGOVERNMENTAL CHARGES	449,893.00	449,893.00	43,394.00	453,744.60	3,851.60-	100 -----
	MISCELLANEOUS REVENUES						
48100	INTEREST						
000	INTEREST	0.00	0.00	0.00	2,658.52	2,658.52-	9999 -----!!!!
TOTAL:	INTEREST	0.00	0.00	0.00	2,658.52	2,658.52-	9999 -----!!!!
48120	NET CHANGE IN MARKET VALUE						
000	NET CHANGE IN MARKET VALUE	0.00	0.00	0.00	644.43	644.43-	9999 -----!!!!
TOTAL:	NET CHANGE IN MARKET VALUE	0.00	0.00	0.00	644.43	644.43-	9999 -----!!!!
48400	INSURANCE REFUND						
000	INSURANCE REFUND	0.00	0.00	0.00	0.00	0.00	0
TOTAL:	INSURANCE REFUND	0.00	0.00	0.00	0.00	0.00	0
48500	DONATIONS- PRIVATE ORG/IND						

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12/04/2015 14:57:21

Revenue Guideline with Detail
FOR THE PERIOD(S) JAN 01, 2015 THROUGH NOV 30, 2015

SOURCE-JE-ID	VENDOR/CUSTOMER/EXPLANATION	REF/REC/CHK	ANNUAL Revised Bdgt	ACT MTD AND IN PROCESS	POSTED AND IN PROCESS	ACT YTD AND IN PROCESS	REMAINING BALANCE	PCT	FIL
240	HUDSON AREA JOINT LIBRARY								
70	LIBRARY								
48500	MISCELLANEOUS REVENUES DONATIONS- PRIVATE ORG/IND								
000	DONATIONS-PRIVATE ORG/IND		0.00	1,160.00	0.00	2,898.28	1,738.28-	249	-----!!!!
TOTAL:	DONATIONS- PRIVATE ORG/IND		0.00	1,160.00	0.00	2,898.28	1,738.28-	249	-----!!!!
48560	DONATION-SUMMER READ PROGRAM								
000	DONATION-SUMMER READ PROGRAM		0.00	0.00	0.00	0.00	0.00	0	
TOTAL:	DONATION-SUMMER READ PROGRAM		0.00	0.00	0.00	0.00	0.00	0	
48561	DONATION-LITERACY PROGRAM								
000	DONATION-LITERACY PROGRAM		0.00	0.00	0.00	1,185.00	1,185.00-	9999	-----!!!!
TOTAL:	DONATION-LITERACY PROGRAM		0.00	0.00	0.00	1,185.00	1,185.00-	9999	-----!!!!
48562	DONATIONS-HISTORY ROOM								
000	DONATION-HISTORY COLLECTION		0.00	0.00	0.00	0.00	0.00	0	
TOTAL:	DONATIONS-HISTORY ROOM		0.00	0.00	0.00	0.00	0.00	0	
48563	FRIENDS OF LIBRARY PLEDGE								
000	FRIENDS OF LIBRARY PLEDGE		0.00	0.00	0.00	500.00	500.00-	9999	-----!!!!
TOTAL:	FRIENDS OF LIBRARY PLEDGE		0.00	0.00	0.00	500.00	500.00-	9999	-----!!!!
48564	DONATIONS-BRIDGE THE GAP								
000	DONATION-BRIDGE THE GAP	25,000.00	25,000.00	0.00	0.00	3,640.00	21,360.00	14	-
TOTAL:	DONATIONS-BRIDGE THE GAP	25,000.00	25,000.00	0.00	0.00	3,640.00	21,360.00	14	-
48600	MISCELLANEOUS REVENUES								
000	MISCELLANEOUS REVENUES		0.00	0.00	0.00	374.16	374.16-	9999	-----!!!!
TOTAL:	MISCELLANEOUS REVENUES		0.00	0.00	0.00	374.16	374.16-	9999	-----!!!!
TOTAL:	MISCELLANEOUS REVENUES	25,000.00	26,160.00	0.00	0.00	11,900.39	14,259.61	45	----
	OTHER FINANCING SOURCES								
49210	TRANSFER FROM GENERAL FUND								
000	TRANSFER FROM GENERAL FUND	295,000.00	295,000.00	0.00	0.00	300,900.00	5,900.00-	102	-----
TOTAL:	TRANSFER FROM GENERAL FUND	295,000.00	295,000.00	0.00	0.00	300,900.00	5,900.00-	102	-----
49220	TRANSFER FROM SPEC REV FD								
000	TRANSFER FROM SPEC REV FD		0.00	0.00	0.00	0.00	0.00	0	
TOTAL:	TRANSFER FROM SPEC REV FD		0.00	0.00	0.00	0.00	0.00	0	
TOTAL:	OTHER FINANCING SOURCES	295,000.00	295,000.00	0.00	0.00	300,900.00	5,900.00-	102	-----
TOTAL:	LIBRARY	809,893.00	811,053.00	45,654.29	0.00	799,612.83	11,440.17	98	-----
TOTAL:	HUDSON AREA JOINT LIBRARY	809,893.00	811,053.00	45,654.29	0.00	799,612.83	11,440.17	98	-----

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12/04/2015 14:57:21

Revenue Guideline with Detail
FOR THE PERIOD(S) JAN 01, 2015 THROUGH NOV 30, 2015

SOURCE-JE-ID	VENDOR/CUSTOMER/EXPLANATION	Adopted Budget	Revisd Bdgt	ANNUAL AND IN PROCESS	ACT MTD POSTED AND IN PROCESS	ACT YTD POSTED AND IN PROCESS	REMAINING BALANCE	PCT	Project	FIL	
	GRAND TOTAL	809,893.00	811,053.00	45,654.29	799,612.83	11,440.17	98	-----			
TOTAL NUMBER OF RECORDS PRINTED		36									

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12/04/2015 14:57:07

Revenue Guideline

CITY OF HUDSON
GL050S-V07.27 COVERPAGE
GL520R2

Report Selection:

Inclusions Ranges: Begin (thru) End
Fund & Account... 240 240

Approval Plan..... thru

Calendar Start Date..... 01 01 2015

Calendar End (As Of) Date..... 11 30 2015

Lowest Level to Print..... 4.0

Level to Page Break..... 1.0

MTD or QTD Detail (M/Q)..... M

Print Inactive Accounts Too?..... N

Exclude Accounts with Zero Dollars.. N

Annual Budget or Year to Date Budget A

Run Instructions:

Jobq Banner Copies Form Printer Hold Space LPI Lines CPI CP SP
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12/04/2015 14:57:07
LEVEL OF DETAIL 1.0 THRU 4.0

Revenue Guideline
FOR THE PERIOD(S) JAN 01, 2015 THROUGH NOV 30, 2015

		Adopted Budget	ANNUAL Revised Bdgt	ACT MTD POSTED AND IN PROCESS	ACT YTD POSTED AND IN PROCESS	REMAINING BALANCE	PCT		
240	LIBRARY								
70	LIBRARY								
43261	FED GRANT-LIBRARY								
000	GENERAL DESCRIPTION	0.00	0.00	0.00	0.00	0.00	0		
TOTAL:	FED GRANT-LIBRARY	0.00	0.00	0.00	0.00	0.00	0		
	PUBLIC CHARGES FOR SERVICES								
46111	COPIES - TAXABLE								
000	COPIES - TAXABLE	0.00	0.00	461.00	3,123.76	3,123.76-	9999	-----!!!!	
TOTAL:	COPIES - TAXABLE	0.00	0.00	461.00	3,123.76	3,123.76-	9999	-----!!!!	
46119	MISC TAXABLE CHARGES								
000	MISC. TAXABLE CHARGES	0.00	0.00	0.00	0.00	0.00	0		
TOTAL:	MISC TAXABLE CHARGES	0.00	0.00	0.00	0.00	0.00	0		
46710	LIBRARY FINES								
000	LIBRARY FINES	40,000.00	40,000.00	1,691.29	28,246.08	11,753.92	70	-----	
TOTAL:	LIBRARY FINES	40,000.00	40,000.00	1,691.29	28,246.08	11,753.92	70	-----	
46713	LIBRARY RENTALS								
000	LIBRARY RENTALS	0.00	0.00	108.00	1,698.00	1,698.00-	9999	-----!!!!	
TOTAL:	LIBRARY RENTALS	0.00	0.00	108.00	1,698.00	1,698.00-	9999	-----!!!!	
TOTAL:	PUBLIC CHARGES FOR SERVICES	40,000.00	40,000.00	2,260.29	33,067.84	6,932.16	82	-----	
	INTERGOVERNMENTAL CHARGES								
47105	FEDERAL GRANT-HUD								
000	FEDERAL GRANT-HUD	0.00	0.00	0.00	0.00	0.00	0		
TOTAL:	FEDERAL GRANT-HUD	0.00	0.00	0.00	0.00	0.00	0		
47301	CITY OF HUDSON								
000	CITY OF HUDSON	0.00	0.00	0.00	0.00	0.00	0		
TOTAL:	CITY OF HUDSON	0.00	0.00	0.00	0.00	0.00	0		
47302	VILLAGE OF NORTH HUDSON								
000	VILLAGE OF NORTH HUDSON	84,962.00	84,962.00	0.00	82,815.00	2,147.00	97	-----	
TOTAL:	VILLAGE OF NORTH HUDSON	84,962.00	84,962.00	0.00	82,815.00	2,147.00	97	-----	
47303	TOWN OF HUDSON								
000	TOWN OF HUDSON	191,538.00	191,538.00	0.00	197,283.00	5,745.00-	102	-----	
TOTAL:	TOWN OF HUDSON	191,538.00	191,538.00	0.00	197,283.00	5,745.00-	102	-----	
47304	TOWN OF ST JOSEPH								
000	TOWN OF ST. JOSEPH	86,788.00	86,788.00	43,394.00	86,788.00	0.00	100	-----	
TOTAL:	TOWN OF ST JOSEPH	86,788.00	86,788.00	43,394.00	86,788.00	0.00	100	-----	
47310	GENERAL GOVERNMENT REVENUE								
000	LOCAL GOVERNMENT-GENERAL	0.00	0.00	0.00	0.00	0.00	0		
TOTAL:	GENERAL GOVERNMENT REVENUE	0.00	0.00	0.00	0.00	0.00	0		
47311	COUNTY LIBRARY LEVY								

GFS
12/04/2015 14:57:07
LEVEL OF DETAIL 1.0 THRU 4.0

Revenue Guideline
FOR THE PERIOD(S) JAN 01, 2015 THROUGH NOV 30, 2015

	Adopted Budget	ANNUAL Revised Bdgt	ACT MTD POSTED AND IN PROCESS	ACT YTD POSTED AND IN PROCESS	REMAINING BALANCE	PCT	
240 LIBRARY							
70 LIBRARY							
INTERGOVERNMENTAL CHARGES							
47311 COUNTY LIBRARY LEVY							
000 COUNTY LIBRARY LEVY	86,605.00	86,605.00	0.00	86,858.60	253.60-	100	-----
TOTAL: COUNTY LIBRARY LEVY	86,605.00	86,605.00	0.00	86,858.60	253.60-	100	-----
TOTAL: INTERGOVERNMENTAL CHARGES	449,893.00	449,893.00	43,394.00	453,744.60	3,851.60-	100	-----
MISCELLANEOUS REVENUES							
48100 INTEREST							
000 INTEREST	0.00	0.00	0.00	2,658.52	2,658.52-	9999	-----!!!!
TOTAL: INTEREST	0.00	0.00	0.00	2,658.52	2,658.52-	9999	-----!!!!
48120 NET CHANGE IN MARKET VALUE							
000 NET CHANGE IN MARKET VALUE	0.00	0.00	0.00	644.43	644.43-	9999	-----!!!!
TOTAL: NET CHANGE IN MARKET VALUE	0.00	0.00	0.00	644.43	644.43-	9999	-----!!!!
48400 INSURANCE REFUND							
000 INSURANCE REFUND	0.00	0.00	0.00	0.00	0.00	0	
TOTAL: INSURANCE REFUND	0.00	0.00	0.00	0.00	0.00	0	
48500 DONATIONS- PRIVATE ORG/IND							
000 DONATIONS-PRIVATE ORG/IND	0.00	1,160.00	0.00	2,898.28	1,738.28-	249	-----!!!!
TOTAL: DONATIONS- PRIVATE ORG/IND	0.00	1,160.00	0.00	2,898.28	1,738.28-	249	-----!!!!
48560 DONATION-SUMMER READ PROGRAM							
000 DONATION-SUMMER READ PROGRAM	0.00	0.00	0.00	0.00	0.00	0	
TOTAL: DONATION-SUMMER READ PROGRAM	0.00	0.00	0.00	0.00	0.00	0	
48561 DONATION-LITERACY PROGRAM							
000 DONATION-LITERACY PROGRAM	0.00	0.00	0.00	1,185.00	1,185.00-	9999	-----!!!!
TOTAL: DONATION-LITERACY PROGRAM	0.00	0.00	0.00	1,185.00	1,185.00-	9999	-----!!!!
48562 DONATIONS-HISTORY ROOM							
000 DONATION-HISTORY COLLECTION	0.00	0.00	0.00	0.00	0.00	0	
TOTAL: DONATIONS-HISTORY ROOM	0.00	0.00	0.00	0.00	0.00	0	
48563 FRIENDS OF LIBRARY PLEDGE							
000 FRIENDS OF LIBRARY PLEDGE	0.00	0.00	0.00	500.00	500.00-	9999	-----!!!!
TOTAL: FRIENDS OF LIBRARY PLEDGE	0.00	0.00	0.00	500.00	500.00-	9999	-----!!!!
48564 DONATIONS-BRIDGE THE GAP							
000 DONATION-BRIDGE THE GAP	25,000.00	25,000.00	0.00	3,640.00	21,360.00	14 -	
TOTAL: DONATIONS-BRIDGE THE GAP	25,000.00	25,000.00	0.00	3,640.00	21,360.00	14 -	
48600 MISCELLANEOUS REVENUES							
000 MISCELLANEOUS REVENUES	0.00	0.00	0.00	374.16	374.16-	9999	-----!!!!
TOTAL: MISCELLANEOUS REVENUES	0.00	0.00	0.00	374.16	374.16-	9999	-----!!!!
TOTAL: MISCELLANEOUS REVENUES	25,000.00	26,160.00	0.00	11,900.39	14,259.61	45	----

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 12/04/2015 14:57:07
 LEVEL OF DETAIL 1.0 THRU 4.0

Revenue Guideline
 FOR THE PERIOD(S) JAN 01, 2015 THROUGH NOV 30, 2015

	Adopted Budget	ANNUAL Revised Bdgt	ACT MTD POSTED AND IN PROCESS	ACT YTD POSTED AND IN PROCESS	REMAINING BALANCE	PCT
240 LIBRARY						
70 LIBRARY						
OTHER FINANCING SOURCES						
49210 TRANSFER FROM GENERAL FUND						
000 TRANSFER FROM GENERAL FUND	295,000.00	295,000.00	0.00	300,900.00	5,900.00-	102 -----
TOTAL: TRANSFER FROM GENERAL FUND	295,000.00	295,000.00	0.00	300,900.00	5,900.00-	102 -----
49220 TRANSFER FROM SPEC REV FD						
000 TRANSFER FROM SPEC REV FD	0.00	0.00	0.00	0.00	0.00	0
TOTAL: TRANSFER FROM SPEC REV FD	0.00	0.00	0.00	0.00	0.00	0
TOTAL: OTHER FINANCING SOURCES	295,000.00	295,000.00	0.00	300,900.00	5,900.00-	102 -----
TOTAL: LIBRARY	809,893.00	811,053.00	45,654.29	799,612.83	11,440.17	98 -----
TOTAL: LIBRARY	809,893.00	811,053.00	45,654.29	799,612.83	11,440.17	98 -----

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LEVEL OF DETAIL 1.0 THRU 4.0

Revenue Guideline
FOR THE PERIOD(S) JAN 01, 2015 THROUGH NOV 30, 2015

	Adopted Budget	Revisd Bdgt	ANNUAL AND IN PROCESS	ACT MTD POSTED AND IN PROCESS	ACT YTD POSTED AND IN PROCESS	REMAINING BALANCE	PCT
GRAND TOTAL	809,893.00	811,053.00		45,654.29	799,612.83	11,440.17	98 -----
TOTAL NUMBER OF RECORDS PRINTED	24						

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12/04/2015 14:57:44 Exp. Guideline with Detail

CITY OF HUDSON
GL050S-V07.27 COVERPAGE
GL525R

Report Selection:

Inclusions Ranges: Begin (thru) End
Fund & Account... 240 240

Approval Plan..... thru

Calendar Start Date..... 01 01 2015

Calendar End (As Of) Date..... 11 30 2015

Level to Page Break..... 1.0

MTD or QTD or YTD Detail (M/Q/Y).... M

Print Inactive Accounts Too?..... N

Exclude Accounts with Zero Dollars.. N

Annual Budget or Year to Date Budget A

Run Instructions:

Jobq	Banner	Copies	Form	Printer	Hold	Space	LPI	Lines	CPI	CP	SP
L		01	1		Y	S	8	068	10		

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12/04/2015 14:57:44

Exp. Guideline with Detail
FOR THE PERIOD(S) JAN 01, 2015 THROUGH NOV 30, 2015

CITY OF HUDSON
GL525R-V07.27 PAGE 1

SOURCE-JE-ID	VENDOR/CUSTOMER/EXPLANATION	REF/REC/CHK	ANNUAL Revisd Bdgt	ENCUMBERED INVOICE	ACT MTD POSTED AND IN PROCESS	ACT YTD POSTED AND IN PROCESS	REMAINING BALANCE	PCT	F 9	FIL
240	HUDSON AREA JOINT LIBRARY									
70	LIBRARY									
55111	LIBRARY PERSONAL SERVICES									
121	SALARY-WAGES FULL-TIME		153,571.00	0.00	11,498.98	127,439.21	26,131.79	82	-----	
P-110615-635	PAYROLL BIWEEKLY	110615			5,788.89	CODE-B,PER#-1,FUND-	240			A
P-112015-696	PAYROLL BIWEEKLY	112015			5,710.09	CODE-B,PER#-2,FUND-	240			A
122	SALARY-WAGES OVERTIME		200.00	0.00	149.45	1,464.27	1,264.27-	732	-----	!!!!
P-110615-635	PAYROLL BIWEEKLY	110615			16.13	CODE-B,PER#-1,FUND-	240			A
P-112015-696	PAYROLL BIWEEKLY	112015			133.32	CODE-B,PER#-2,FUND-	240			A
125	SALARY-WAGES PART TIME		198,078.00	0.00	11,587.19	148,180.21	49,897.79	74	-----	
P-110615-635	PAYROLL BIWEEKLY	110615			6,050.41	CODE-B,PER#-1,FUND-	240			A
P-112015-696	PAYROLL BIWEEKLY	112015			5,536.78	CODE-B,PER#-2,FUND-	240			A
133	LONGEVITY		0.00	0.00	0.00	0.00	0.00	0		
151	FICA		26,916.00	0.00	1,743.81	21,846.60	5,069.40	81	-----	
P-110615-635	PAYROLL BIWEEKLY	110615			890.10	CODE-B,PER#-1,FUND-	240			A
P-112015-696	PAYROLL BIWEEKLY	112015			853.71	CODE-B,PER#-2,FUND-	240			A
152	RETIREMENT		23,926.00	0.00	1,270.06	16,175.66	7,750.34	67	-----	
P-110615-635	PAYROLL BIWEEKLY	110615			644.90	CODE-B,PER#-1,FUND-	240			A
P-112015-696	PAYROLL BIWEEKLY	112015			625.16	CODE-B,PER#-2,FUND-	240			A
154	HEALTH INSURANCE		70,130.00	0.00	2,964.67	53,059.53	17,070.47	75	-----	
P-110615-635	PAYROLL BIWEEKLY	110615			1,355.37	CODE-B,PER#-1,FUND-	240			A
V-111115-640	04113 DONALDSON/LINDA	082267 12/2015			116.87	ANNUITANT HLT-DEC			P N	A
V-111115-640	04113 DONALDSON/LINDA	082267 12/2015			137.06	ANNUITANT HLT-DEC			P N	A
P-112015-696	PAYROLL BIWEEKLY	112015			1,355.37	CODE-B,PER#-2,FUND-	240			A
155	LIFE INSURANCE		250.00	0.00	0.00	0.00	250.00	0		
TOTAL:	PERSONAL SERVICES		473,071.00	0.00	29,214.16	368,165.48	104,905.52	77	-----	
	CONTRACTUAL SERVICES									
212	LEGAL SERVICES		0.00	0.00	0.00	0.00	0.00	0		
213	PROFESSIONAL SERV-AUDIT/ACCT		14,027.00	0.00	1,146.00	12,606.00	1,421.00	89	-----	
J-110115-601	ADM CHARGE				1,146.00	MONTHLY ADM CHG				A
216	IFLS - OPERATING/MAINT		33,764.00	0.00	0.00	36,159.00	2,395.00-	107	-----	
217	IFLS - COURIER/SELF CHECK		2,500.00	0.00	4,126.50	4,606.50	2,106.50-	184	-----	!!!!
V-111015-627	.04751 FRIENDS OF THE SAINT/THE	082379 1219			4,126.50	CONSULTING FEES & EXPENS			N	A
218	IFLS - CATALOGING		24,726.00	0.00	0.00	13,171.53	11,554.47	53	-----	

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12/04/2015 14:57:44

Exp. Guideline with Detail
FOR THE PERIOD(S) JAN 01, 2015 THROUGH NOV 30, 2015

CITY OF HUDSON
GL525R-V07.27 PAGE 2

SOURCE-JE-ID	VENDOR/CUSTOMER/EXPLANATION	REF/REC/CHK	ANNUAL Revisd Bdgt	ENCUMBERED INVOICE	ACT MTD POSTED AND IN PROCESS	ACT YTD POSTED AND IN PROCESS	REMAINING BALANCE	PCT	F 9	FIL
240	HUDSON AREA JOINT LIBRARY									
70	LIBRARY									
55111	LIBRARY									
	CONTRACTUAL SERVICES									
225	TELEPHONE		3,600.00	2.87	58.59	647.96	2,949.17	18	-	
V-111015-625	03028 CENTURYLINK	082204	1355007740		16.23	1355007740	032785	F	N	A
V-113015-729	18005 AT&T	000000	715Z0800431115		21.18	SVC 11-16/12-15		P	N	A
V-113015-729	18005 AT&T	000000	715Z0800431115		21.18	SVC 11-16/12-15		P	N	A
249	CONTRACTED MAINT & REPAIR		600.00	0.00	0.00	50.00	550.00	8		
294	PROGRAMMING - ADULT		2,000.00	0.00	0.00	690.00	1,310.00	34	---	
295	PROGRAMMING - CHILDREN		2,500.00	0.00	0.00	1,565.00	935.00	62	-----	
298	MAINTENANCE AGMT & LEASES		5,500.00	158.00	333.00	2,728.13	2,613.87	52	-----	
V-111015-627	10025 EO JOHNSON OFFICE TECHNO	082375	CNIN809126		209.00	CNIN809126	032690	F	N	A
V-111015-627	10026 EO JOHNSON OFFICE TECHNO	082376	I00259010		124.00	I00259010	032812	F	N	A
299	OTHER CONTRACTUAL SERVICES		5,000.00	0.00	2,748.00	5,490.49	490.49-	109	-----	
V-111015-627	18286 3M	082388	OF66689		2,748.00	OF66689	032830	F	N	A
TOTAL:	CONTRACTUAL SERVICES		94,217.00	160.87	8,412.09	77,714.61	16,341.52	82	-----	
	SUPPLIES & EXPENSES									
311	POSTAGE		5,000.00	0.00	224.22	1,683.55	3,316.45	33	---	
V-111015-627	08160 CITY OF HUDSON	082371	RECEIPTS		147.00	STAMPS	032695	F	N	A
V-111015-627	08160 CITY OF HUDSON	082371	RECEIPTS		1.64	PACKAGE	032695	F	N	A
V-111015-627	08160 CITY OF HUDSON	082371	RECEIPTS		3.40	PACKAGE	032695	F	N	A
V-111015-627	08160 CITY OF HUDSON	082371	RECEIPTS		49.00	STAMPS	032695	F	N	A
V-111015-627	08160 CITY OF HUDSON	082371	RECEIPTS		8.88	PACKAGE	032695	F	N	A
V-111015-627	08160 CITY OF HUDSON	082371	RECEIPTS		3.07	PACKAGE	032695	F	N	A
V-111015-627	08160 CITY OF HUDSON	082371	RECEIPTS		11.23	PACKAGE	032695	F	N	A
312	OFFICE SUPPLIES		16,160.00	440.74	68.40	5,806.77	9,912.49	38	---	
V-111015-627	03024 CDW GOVERNMENT INC	082373	ZL94444		35.86	ZL94444	032691	F	N	A
V-111015-627	03024 CDW GOVERNMENT INC	082373	ZN31347		32.54	ZN31347	032694	F	N	A
324	MEMBERSHIPS & SUBSCRIPTIONS		500.00	0.00	0.00	205.00	295.00	41	----	
326	ADVERTISING		1,000.00	0.00	0.00	0.00	1,000.00	0		
338	TRAINING-STAFF DEVELOPMENT		0.00	0.00	0.00	0.00	0.00	0		
339	TRAVEL & CONFERENCES		1,600.00	0.00	0.00	202.40	1,397.60	12	-	
357	MAINT & REPAIR SUPPLIES		1,000.00	41.91	18.91	975.63	17.54-	101	-----	
V-112415-710	01197 CARDMEMBER SERVICES	000000	950001210595		18.91	HOME DEPOT LIGHT BULBS	032613	F	N	A
392	BOOK PROCESSING		65,000.00	0.00	0.00	0.00	65,000.00	0		
393	GRANTS-FOC ON ENGY/ANN MARIE		0.00	0.00	0.00	0.00	0.00	0		

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12/04/2015 14:57:44

Exp. Guideline with Detail
FOR THE PERIOD(S) JAN 01, 2015 THROUGH NOV 30, 2015

CITY OF HUDSON
GL525R-V07.27 PAGE 3

		ANNUAL	ENCUMBERED	ACT MTD POSTED	ACT YTD POSTED	REMAINING	PCT		
		Revisd Bdgt		AND IN PROCESS	AND IN PROCESS	BALANCE		F 9	FIL
SOURCE-JE-ID	VENDOR/CUSTOMER/EXPLANATION	REF/REC/CHK	INVOICE	AMOUNT	DESCRIPTION		P.O.		
240	HUDSON AREA JOINT LIBRARY								
70	LIBRARY								
55111	LIBRARY								
	SUPPLIES & EXPENSES								
394	PROGRAMMING SUPPLIES	0.00	0.00	0.00	0.00	0.00	0		
395	BOOKS	65,000.00	3,109.48	8,402.67	50,134.91	11,755.61	81	-----	
V-111015-627	02020 BAKER & TAYLOR	082372	2031130312	881.52	2031130312		032678	F N	A
V-111015-627	02020 BAKER & TAYLOR	082372	2031138119	304.60	2031138119		032677	F N	A
V-111015-627	02020 BAKER & TAYLOR	082372	2031145529	39.27	2031145529		032672	F N	A
V-111015-627	02020 BAKER & TAYLOR	082372	2031145735	178.98	2031145735		032674	F N	A
V-111015-627	02020 BAKER & TAYLOR	082372	2031145985	31.86	2031145985		032679	F N	A
V-111015-627	02020 BAKER & TAYLOR	082372	2031156206	503.94	2031156206		032676	F N	A
V-111015-627	02020 BAKER & TAYLOR	082372	2031161236	324.67	2031161236		032675	F N	A
V-111015-627	02020 BAKER & TAYLOR	082372	2031177727	70.93	2031177727		032776	F N	A
V-111015-627	02020 BAKER & TAYLOR	082372	2031177861	14.79	2031177861		032777	F N	A
V-111015-627	02020 BAKER & TAYLOR	082372	2031177862	111.17	2031177862		032778	F N	A
V-111015-627	02020 BAKER & TAYLOR	082372	2031178243	109.90	2031178243		032673	F N	A
V-111015-627	02020 BAKER & TAYLOR	082372	2031178282	49.96	2031178282		032783	F N	A
V-111015-627	02020 BAKER & TAYLOR	082372	2031178318	231.58	2031178318		032780	F N	A
V-111015-627	02020 BAKER & TAYLOR	082372	2031194569	343.36	2031194569		032782	F N	A
V-111015-627	02020 BAKER & TAYLOR	082372	2031194598	58.79	2031194598		032781	F N	A
V-111015-627	02020 BAKER & TAYLOR	082372	2031194842	219.67	2031194842		032779	F N	A
V-111015-627	02020 BAKER & TAYLOR	082372	2031197446	128.52	2031197446		032775	F N	A
V-111015-627	02020 BAKER & TAYLOR	082372	2031200366	343.12	2031200366		032791	F N	A
V-111015-627	02020 BAKER & TAYLOR	082372	2031200540	142.08	2031200540		032793	F N	A
V-111015-627	02020 BAKER & TAYLOR	082372	2031211543	11.72	2031211543		032795	F N	A
V-111015-627	02020 BAKER & TAYLOR	082372	2031212067	178.37	2031212067		032792	F N	A
V-111015-627	02020 BAKER & TAYLOR	082372	2031218311	16.92	2031218311		032796	F N	A
V-111015-627	02020 BAKER & TAYLOR	082372	2031228101	165.78	2031228101		032794	F N	A
V-111015-627	02020 BAKER & TAYLOR	082372	2031243816	15.67	2031243816		032850	F N	A
V-111015-627	02020 BAKER & TAYLOR	082372	2031244122	143.14	2031244122		032851	F N	A
V-111015-627	02020 BAKER & TAYLOR	082372	2031244427	21.24	2031244427		032853	F N	A
V-111015-627	02020 BAKER & TAYLOR	082372	2031250026	60.40	2031250026		032857	F N	A
V-111015-627	02020 BAKER & TAYLOR	082372	2031250027	37.88	2031250027		032854	F N	A
V-111015-627	02020 BAKER & TAYLOR	082372	2031250028	25.01	2031250028		032855	F N	A
V-111015-627	02020 BAKER & TAYLOR	082372	2031250137	367.96	2031250137		032856	F N	A
V-111015-627	02020 BAKER & TAYLOR	082372	2031272930	80.07	2031272930		032852	F N	A
V-111015-627	02020 BAKER & TAYLOR	082372	5013819291	109.41	5013819291		032671	F N	A
V-111015-627	07005 GALE	082380	56433668	217.42	56433668		032669	F N	A
V-111015-627	07005 GALE	082380	56434836	101.96	56434836		032670	F N	A
V-111015-627	07005 GALE	082380	56547004	26.24	56547004		032774	F N	A
V-111015-627	.05428 L.E. PHILLIPS MEMORIAL	082381	534608	22.99	LOST & PAID BOOK			N	A
V-111015-627	.04114 MARIS ASSOCIATES	082382	0943	289.21	HISTORY BOOKS OF WISC			N	A
V-111015-627	15145 PENTWORTHY CO/THE	082384	0017116-IN	2,337.63	0017116-IN		032874	F N	A
V-111015-627	.05056 RICE LAKE PUBLIC LIBRARY	082385	529659	34.95	LOST AND PAID BOOK			N	A
V-111015-627	.05429 ROULEAU/MARGARET PETERS	082386	508647	16.99	RETURNED LOST BOOK			N	A

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12/04/2015 14:57:44

Exp. Guideline with Detail
FOR THE PERIOD(S) JAN 01, 2015 THROUGH NOV 30, 2015

SOURCE-JE-ID	VENDOR/CUSTOMER/EXPLANATION	REF/REC/CHK	ANNUAL Revisd Bdgt	ENCUMBERED INVOICE	ACT MTD POSTED AND IN PROCESS	ACT YTD POSTED AND IN PROCESS	REMAINING BALANCE	PCT	F 9	FIL
240	HUDSON AREA JOINT LIBRARY									
70	LIBRARY									
55111	LIBRARY									
	SUPPLIES & EXPENSES									
395	BOOKS									
V-111015-627	.9462 SOMERSET PUBLIC LIBRARY	082387 511193			16.00	PYMT/LOST BOOK			N	A
V-111015-627	.9462 SOMERSET PUBLIC LIBRARY	082387 527543			17.00	PYMT/LOST BOOK			N	A
396	TECHNOLOGY		24,700.00	0.00	0.00	16,553.49	8,146.51	67	-----	
397	PERIODICALS		7,000.00	5,790.89	0.00	300.00	909.11	87	-----	
398	AUDIO-VISUALS		18,000.00	591.02	1,058.20	13,680.68	3,728.30	79	-----	
V-111015-627	.05426 FALL CREEK PUBLIC LIBRAR	082377 721232			15.00	PYMT/LOST BOOK			N	A
V-111015-627	.05427 FREDERIC PUBLIC LIBRARY	082378 512590			10.00	PYMT/LOST BOOK			N	A
V-111015-627	.05428 L.E. PHILLIPS MEMORIAL	082381 733018			7.99	LOST & PAID MUSIC CD			N	A
V-111015-627	12065 MIDWEST TAPE	082383 93278864			22.99	93278864	032689	F	N	A
V-111015-627	12065 MIDWEST TAPE	082383 93278866			37.57	93278866	032688	F	N	A
V-111015-627	12065 MIDWEST TAPE	082383 93278867			15.99	93278867	032686	F	N	A
V-111015-627	12065 MIDWEST TAPE	082383 93322660			84.98	93322660	032790	F	N	A
V-111015-627	12065 MIDWEST TAPE	082383 93333090			79.98	93333090	032789	F	N	A
V-111015-627	12065 MIDWEST TAPE	082383 93344320			94.98	93344320	032847	F	N	A
V-111015-627	12065 MIDWEST TAPE	082383 93344462			21.59	93344462	032849	F	N	A
V-111015-627	12065 MIDWEST TAPE	082383 93344463			90.26	93344463	032848	F	N	A
V-111015-627	12065 MIDWEST TAPE	082383 93357618			214.95	93357618	032871	F	N	A
V-111015-627	12065 MIDWEST TAPE	082383 93364241			28.33	93364241	032872	F	N	A
V-111015-627	12065 MIDWEST TAPE	082383 93367932			69.98	93367932	032873	F	N	A
V-112415-710	01197 CARDMEMBER SERVICES	000000 950001210595			60.34	AMAZON - CHILDRENS DVDS	032788	F	N	A
V-112415-710	01197 CARDMEMBER SERVICES	000000 950001210595			173.88	AMAZON - ADULT DVDS	032788	F	N	A
V-112415-710	01197 CARDMEMBER SERVICES	000000 950001210595			29.39	DVD			N	A
399	ACTIVITY SUPPLIES		1,500.00	47.79	69.46	1,050.62	401.59	73	-----	
V-111015-627	04037 DAVIS/MARY	082374 0179			28.00	PLAY KITCHEN SET REIMB			N	A
V-112415-710	01197 CARDMEMBER SERVICES	000000 950001210595			41.46	AMAZON - TEEN ACTVTY SUP	032788	F	N	A
TOTAL:	SUPPLIES & EXPENSES		206,460.00	10,021.83	9,841.86	90,593.05	105,845.12	48	----	
FIXED CHARGES										
510	WORKERS COMPENSATION INS.		1,100.00	0.00	0.00	1,222.00	122.00-	111	-----!	
511	PUBLIC LIABILITY		1,700.00	0.00	0.00	1,491.00	209.00	87	-----	
513	PUBLIC OFFICIALS		2,100.00	0.00	0.00	2,253.00	153.00-	107	-----	
517	PROPERTY INS		1,700.00	0.00	0.00	1,632.00	68.00	96	-----	
519	UNEMPLOYMENT COMP		0.00	0.00	0.00	0.00	0.00	0		
532	RENT		135,000.00	0.00	11,035.00	121,385.00	13,615.00	89	-----	
J-110115-604	NOVEMBER RENT	1			11,035.00	LIBRARY RENT				A
541	DEPRECIATION		0.00	0.00	0.00	0.00	0.00	0		

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12/04/2015 14:57:44

Exp. Guideline with Detail
FOR THE PERIOD(S) JAN 01, 2015 THROUGH NOV 30, 2015

SOURCE-JE-ID	VENDOR/CUSTOMER/EXPLANATION	ANNUAL Revisd Bdgt	ENCUMBERED	ACT MTD POSTED AND IN PROCESS	ACT YTD POSTED AND IN PROCESS	REMAINING BALANCE	PCT		
	REF/REC/CHK		INVOICE	AMOUNT	DESCRIPTION	P.O.	F 9		FIL
240	HUDSON AREA JOINT LIBRARY								
70	LIBRARY								
55111	LIBRARY FIXED CHARGES								
543	AMORTIZATION - COLLECTIONS	0.00	0.00	0.00	0.00	0.00	0		
TOTAL:	FIXED CHARGES	141,600.00	0.00	11,035.00	127,983.00	13,617.00	90	-----	
	CAPITAL OUTLAY								
812	FURNITURE & FURNISHINGS	0.00	0.00	0.00	0.00	0.00	0		
819	OTHER CAPITAL EXPENSE/SERVIC	0.00	0.00	0.00	0.00	0.00	0		
822	BUILDINGS	0.00	0.00	0.00	0.00	0.00	0		
829	REPAIR & IMPROVEMENT	0.00	0.00	0.00	0.00	0.00	0		
TOTAL:	CAPITAL OUTLAY	0.00	0.00	0.00	0.00	0.00	0		
	COST REALLOCATIONS								
902	UNFUNDED PENSION LIABILITY	0.00	0.00	0.00	0.00	0.00	0		
TOTAL:	COST REALLOCATIONS	0.00	0.00	0.00	0.00	0.00	0		
TOTAL:	LIBRARY	915,348.00	10,182.70	58,503.11	664,456.14	240,709.16	73	-----	
TOTAL:	LIBRARY	915,348.00	10,182.70	58,503.11	664,456.14	240,709.16	73	-----	
TOTAL:	HUDSON AREA JOINT LIBRARY	915,348.00	10,182.70	58,503.11	664,456.14	240,709.16	73	-----	

GFS
12/04/2015 14:57:44

Exp. Guideline with Detail
FOR THE PERIOD(S) JAN 01, 2015 THROUGH NOV 30, 2015

SOURCE-JE-ID	VENDOR/CUSTOMER/EXPLANATION	ANNUAL Revisd Bdgt	ENCUMBERED	ACT MTD POSTED AND IN PROCESS	ACT YTD POSTED AND IN PROCESS	REMAINING BALANCE	PCT		
	REF/REC/CHK	INVOICE	AMOUNT	DESCRIPTION	P.O.	F 9			FIL
GRAND TOTAL		915,348.00	10,182.70	58,503.11	664,456.14	240,709.16	73	-----	
TOTAL NUMBER OF RECORDS PRINTED		141							

APS ACCOUNTS PAYABLE
11/25/2015 09:10:57

Schedule of Bills by Fund

CITY OF HUDSON
GL050S-V07.27 COVERPAGE
GL540R

Report Selection:

RUN GROUP... 1125LI COMMENT... 11/25 CARDMEMBER SVCS

DATA-JE-ID DATA COMMENT

W-11252015-711 11/25 CARDMEMBER SVCS

Run Instructions:

Jobq	Banner	Copies	Form	Printer	Hold	Space	LPI	Lines	CPI	CP	SP
L		01	1		Y	S	8	068	10		

APS ACCOUNTS PAYABLE
11/25/2015 09:10:57

Schedule of Bills by Fund
BY FUND FOR (A/P)

VENDOR NAME DESCRIPTION	AMOUNT	ACCOUNT NAME	FUND & ACCOUNT	CLAIM	INVOICE	PO#	F/P	ID	LINE
HUDSON AREA JOINT LIBRARY *****									
CARDMEMBER SERVICES									
AMAZON - TEEN ACTVTY SUP	41.46	ACTIVITY SUPPLIES	240.70.55111.399	206388	950001210595	032788	F	711	00001
AMAZON - CHILDRENS DVDS	60.34	AUDIO-VISUALS	240.70.55111.398	206388	950001210595	032788	F	711	00002
AMAZON - ADULT DVDS	173.88	AUDIO-VISUALS	240.70.55111.398	206388	950001210595	032788	F	711	00003
HOME DEPOT LIGHT BULBS	18.91	MAINT & REPAIR SUPPLIES	240.70.55111.357	206388	950001210595	032613	F	711	00004
DVD	29.39	AUDIO-VISUALS	240.70.55111.398	206388	950001210595		P	711	00005
	323.98	*VENDOR TOTAL							
WI DEPT OF REVENUE									
OCTOBER SALES TAX	12.42	SALES TAX PAYABLE	240.24210	206389	102015			P	711 00006
HUDSON AREA JOINT LIBRARY	336.40	*****							

APS ACCOUNTS PAYABLE
11/25/2015 09:10:57

Schedule of Bills by Fund
BY FUND FOR (A/P)

VENDOR NAME DESCRIPTION	AMOUNT	ACCOUNT NAME	FUND & ACCOUNT	CLAIM	INVOICE	PO#	F/P ID LINE
REPORT TOTALS:	336.40						

RECORDS PRINTED - 000006

APS ACCOUNTS PAYABLE
11/25/2015 09:10:57

Schedule of Bills by Fund

CITY OF HUDSON
GL060S-V07.27 RECAPPAGE
GL540R

FUND RECAP:

FUND	DESCRIPTION	DISBURSEMENTS
240	HUDSON AREA JOINT LIBRARY	336.40
TOTAL	ALL FUNDS	336.40

BANK RECAP:

BANK	NAME	DISBURSEMENTS
1NAT	FIRST NATIONAL - GENERAL AC	336.40
TOTAL	ALL BANKS	336.40

THE PRECEDING LIST OF BILLS PAYABLE WAS REVIEWED AND APPROVED FOR PAYMENT.

DATE APPROVED BY

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APS ACCOUNTS PAYABLE
11/30/2015 14:47:22

Schedule of Bills by Fund

CITY OF HUDSON
GL050S-V07.27 COVERPAGE
GL540R

Report Selection:

RUN GROUP... 1130PH COMMENT... 11/30 AT&T

DATA-JE-ID DATA COMMENT

W-11302015-730 11/30 AT&T

Run Instructions:

Jobq	Banner	Copies	Form	Printer	Hold	Space	LPI	Lines	CPI	CP	SP
L		01	1		Y	S	8	068	10		

APS ACCOUNTS PAYABLE
11/30/2015 14:47:22

Schedule of Bills by Fund
BY FUND FOR (A/P)

VENDOR NAME DESCRIPTION	AMOUNT	ACCOUNT NAME	FUND & ACCOUNT	CLAIM	INVOICE	PO#	F/P ID LINE
HUDSON AREA JOINT LIBRARY *****							
AT&T							
SVC 11-16/12-15	21.18	TELEPHONE	240.70.55111.225	206403	715Z0800431115		P 730 00001
SVC 11-16/12-15	21.18	TELEPHONE	240.70.55111.225	206403	715Z0800431115		P 730 00002
	42.36	*VENDOR TOTAL					
HUDSON AREA JOINT LIBRARY	42.36	*****					

APS ACCOUNTS PAYABLE
11/30/2015 14:47:22

Schedule of Bills by Fund
BY FUND FOR (A/P)

VENDOR NAME DESCRIPTION	AMOUNT	ACCOUNT NAME	FUND & ACCOUNT	CLAIM	INVOICE	PO#	F/P ID LINE
REPORT TOTALS:	42.36						

RECORDS PRINTED - 000002

APS ACCOUNTS PAYABLE
11/30/2015 14:47:22

Schedule of Bills by Fund

CITY OF HUDSON
GL060S-V07.27 RECAPPAGE
GL540R

FUND RECAP:

FUND	DESCRIPTION	DISBURSEMENTS
240	HUDSON AREA JOINT LIBRARY	42.36
TOTAL	ALL FUNDS	42.36

BANK RECAP:

BANK	NAME	DISBURSEMENTS
1NAT	FIRST NATIONAL - GENERAL AC	42.36
TOTAL	ALL BANKS	42.36

THE PRECEDING LIST OF BILLS PAYABLE WAS REVIEWED AND APPROVED FOR PAYMENT.

DATE APPROVED BY

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APS ACCOUNTS PAYABLE
12/08/2015 08:21:37

Schedule of Bills by Fund

CITY OF HUDSON
GL050S-V07.27 COVERPAGE
GL540R

Report Selection:

RUN GROUP... 1208L COMMENT... 12/8 CENTURYLINK, WALMAR

DATA-JE-ID	DATA COMMENT
-----	-----
W-12082015-777	12/8 CENTURYLINK, WALMAR

Run Instructions:

Jobq	Banner	Copies	Form	Printer	Hold	Space	LPI	Lines	CPI	CP	SP
L		01	1		Y	S	8	068	10		

APS ACCOUNTS PAYABLE
12/08/2015 08:21:37

Schedule of Bills by Fund
BY FUND FOR (A/P)

VENDOR NAME DESCRIPTION	AMOUNT	ACCOUNT NAME	FUND & ACCOUNT	CLAIM	INVOICE	PO#	F/P	ID	LINE
HUDSON AREA JOINT LIBRARY *****									
CENTURYLINK 1356688053	2.87	TELEPHONE	240.70.55111.225	206708	1356688053	032928	F	777	00001
WALMART TEEN ACTIVITY SUPPLIES	47.79	ACTIVITY SUPPLIES	240.70.55111.399	206707	2020005570433	032984	F	777	00002
OFFICE SUPPLIES	54.24	OFFICE SUPPLIES	240.70.55111.312	206707	2020005570433	032984	F	777	00003
	102.03	*VENDOR TOTAL							
HUDSON AREA JOINT LIBRARY	104.90	*****							

APS ACCOUNTS PAYABLE
12/08/2015 08:21:37

Schedule of Bills by Fund
BY FUND FOR (A/P)

VENDOR NAME DESCRIPTION	AMOUNT	ACCOUNT NAME	FUND & ACCOUNT	CLAIM	INVOICE	PO#	F/P ID LINE
REPORT TOTALS:	104.90						

RECORDS PRINTED - 000003

APS ACCOUNTS PAYABLE
12/08/2015 08:21:37

Schedule of Bills by Fund

CITY OF HUDSON
GL060S-V07.27 RECAPPAGE
GL540R

FUND RECAP:

FUND	DESCRIPTION	DISBURSEMENTS
240	HUDSON AREA JOINT LIBRARY	104.90
TOTAL	ALL FUNDS	104.90

BANK RECAP:

BANK	NAME	DISBURSEMENTS
1NAT	FIRST NATIONAL - GENERAL AC	104.90
TOTAL	ALL BANKS	104.90

THE PRECEDING LIST OF BILLS PAYABLE WAS REVIEWED AND APPROVED FOR PAYMENT.

DATE APPROVED BY

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APS ACCOUNTS PAYABLE
12/08/2015 08:37:16

Schedule of Bills by Fund

CITY OF HUDSON
GL050S-V07.27 COVERPAGE
GL540R

Report Selection:

RUN GROUP... 1215L COMMENT... 12/15 PAYMENTS

DATA-JE-ID DATA COMMENT

W-12152015-779 12/15 PAYMENTS

Run Instructions:

Jobq	Banner	Copies	Form	Printer	Hold	Space	LPI	Lines	CPI	CP	SP
L		01	1		Y	S	8	068	10		

Schedule of Bills by Fund
BY FUND FOR (A/P)

VENDOR NAME DESCRIPTION	AMOUNT	ACCOUNT NAME	FUND & ACCOUNT	CLAIM	INVOICE	PO#	F/P	ID	LINE
HUDSON AREA JOINT LIBRARY *****									
AUGUSTIN/DIANE									
KNITTING CLASS	160.00	PROGRAMMING - ADULT	240.70.55111.294	206748	112515		P	779	00001
BEADING CLASS	360.00	PROGRAMMING - ADULT	240.70.55111.294	206748	112515		P	779	00002
	520.00	*VENDOR TOTAL							
BAKER & TAYLOR									
2031329605	152.92	BOOKS	240.70.55111.395	206713	2031329605	032981	F	779	00016
2031320530	28.88	BOOKS	240.70.55111.395	206714	2031320530	032980	F	779	00012
2031300360	68.76	BOOKS	240.70.55111.395	206715	2031300360	032979	F	779	00010
2031335017	380.52	BOOKS	240.70.55111.395	206716	2031335017	032978	F	779	00017
2031320518	114.07	BOOKS	240.70.55111.395	206717	2031320518	032977	F	779	00011
2031300351	285.79	BOOKS	240.70.55111.395	206718	2031300351	032976	F	779	00009
2031272995	682.39	BOOKS	240.70.55111.395	206719	2031272995	032975	F	779	00003
2031323896	224.76	BOOKS	240.70.55111.395	206720	2031323896	032974	F	779	00015
2031323895	10.06	BOOKS	240.70.55111.395	206721	2031323895	032973	F	779	00014
2031323894	3.77	BOOKS	240.70.55111.395	206722	2031323894	032972	F	779	00013
2031292543	25.60	BOOKS	240.70.55111.395	206723	2031292543	032971	F	779	00005
2031292542	10.06	BOOKS	240.70.55111.395	206724	2031292542	032970	F	779	00004
2031292545	220.41	BOOKS	240.70.55111.395	206725	2031292545	032969	F	779	00007
2031292544	49.72	BOOKS	240.70.55111.395	206726	2031292544	032968	F	779	00006
2031293794	91.15	BOOKS	240.70.55111.395	206727	2031293794	032967	F	779	00008
5013860764	153.39	BOOKS	240.70.55111.395	206728	5013860764	032966	F	779	00023
2031347075	6.29	BOOKS	240.70.55111.395	206729	2031347075	033029	F	779	00019
2031340311	161.11	BOOKS	240.70.55111.395	206730	2031340311	033028	F	779	00018
2031363355	31.86	BOOKS	240.70.55111.395	206731	2031363355	033027	F	779	00021
2031372191	29.55	BOOKS	240.70.55111.395	206732	2031372191	033026	F	779	00022
2031352525	123.27	BOOKS	240.70.55111.395	206733	2031352525	033025	F	779	00020
	2,854.33	*VENDOR TOTAL							
DAVIS/MARY									
REIMB SUMMER READ WRKSP	20.00	TRAINING-STAFF DEVELOPME	240.70.55111.338	206745	7750		P	779	00024
DEMCO									
5735974	118.90	OFFICE SUPPLIES	240.70.55111.312	206712	5735974	032929	F	779	00025
EBSCO SUBSCRIPTION SERVI									
1506349	5,790.89	PERIODICALS	240.70.55111.397	206742	1506349	033015	F	779	00026
EO JOHNSON OFFICE TECHNO									
CNIN815210	158.00	MAINTENANCE AGMT & LEASE	240.70.55111.298	206743	CNIN815210	033014	F	779	00027
GALE									
56635297	245.16	BOOKS	240.70.55111.395	206711	56635297	032932	F	779	00028
MENOMONIE PUBLI LIBRARY									
RPLCMNT DVD	9.88	BOOKS	240.70.55111.395	206747	111215		P	779	00029
MIDWEST TAPE									
93381242	72.98	AUDIO-VISUALS	240.70.55111.398	206709	93381242	032930	F	779	00030

APS ACCOUNTS PAYABLE
12/08/2015 08:37:16

Schedule of Bills by Fund
BY FUND FOR (A/P)

VENDOR NAME DESCRIPTION	AMOUNT	ACCOUNT NAME	FUND & ACCOUNT	CLAIM	INVOICE	PO#	F/P	ID	LINE
HUDSON AREA JOINT LIBRARY *****									
MIDWEST TAPE									
93381244	94.48	AUDIO-VISUALS	240.70.55111.398	206710	93381244	032931	F	779	00031
93419331	41.99	AUDIO-VISUALS	240.70.55111.398	206734	93419331	033024	F	779	00037
93418929	76.98	AUDIO-VISUALS	240.70.55111.398	206735	93418929	033023	F	779	00036
93419902	16.79	AUDIO-VISUALS	240.70.55111.398	206736	93419902	033022	F	779	00039
93419900	61.48	AUDIO-VISUALS	240.70.55111.398	206737	93419900	033021	F	779	00038
93404022	41.99	AUDIO-VISUALS	240.70.55111.398	206738	93404022	033020	F	779	00035
93389745	122.35	AUDIO-VISUALS	240.70.55111.398	206739	93389745	033019	F	779	00032
93393823	31.99	AUDIO-VISUALS	240.70.55111.398	206740	93393823	033018	F	779	00033
93393825	29.99	AUDIO-VISUALS	240.70.55111.398	206741	93393825	033017	F	779	00034
	591.02	*VENDOR TOTAL							
QUILL CORPORATION									
9645688	267.60	OFFICE SUPPLIES	240.70.55111.312	206744	9645688	033013	F	779	00040
THUNDER WILLIOW COMM ART									
BOOKMAKING CLASS	320.00	PROGRAMMING - ADULT	240.70.55111.294	206746	111415		P	779	00041
HUDSON AREA JOINT LIBRARY	10,895.78	*****							

APS ACCOUNTS PAYABLE
12/08/2015 08:37:16

Schedule of Bills by Fund
BY FUND FOR (A/P)

VENDOR NAME DESCRIPTION	AMOUNT	ACCOUNT NAME	FUND & ACCOUNT	CLAIM	INVOICE	PO#	F/P ID LINE
REPORT TOTALS:	10,895.78						

RECORDS PRINTED - 000041

APS ACCOUNTS PAYABLE
12/08/2015 08:37:16

Schedule of Bills by Fund

CITY OF HUDSON
GL060S-V07.27 RECAPPAGE
GL540R

FUND RECAP:

FUND	DESCRIPTION	DISBURSEMENTS
240	HUDSON AREA JOINT LIBRARY	10,895.78
TOTAL ALL FUNDS		10,895.78

BANK RECAP:

BANK	NAME	DISBURSEMENTS
1NAT	FIRST NATIONAL - GENERAL AC	10,895.78
TOTAL ALL BANKS		10,895.78

THE PRECEDING LIST OF BILLS PAYABLE WAS REVIEWED AND APPROVED FOR PAYMENT.

DATE APPROVED BY

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**HUDSON AREA JOINT LIBRARY
CLAIMS FOR PAYMENT**

12/15/2015

Batch	Purpose	Amount	Subtotal
12/1/2015	City of Hudson Admin charge	\$ 1,146.00	
12/1/2015	City of Hudson Occupancy costs	\$ 11,035.00	
12/8/2015	Centurylink	\$ 2.87	
12/8/2015	Walmart activity / office supplies	\$ 102.03	
11/13/2015	Petty Cash creation of petty cash fund	\$ 100.00	
11/20/2015	Linda Donaldson annuitant health ins	\$ 253.93	
11/25/2015	Cardmember Services	\$ 323.98	
11/30/2015	ATT	\$ 42.36	
11/25/2015	WI Department of Revenue Sales tax	\$ 12.42	
	Claims paid since previous approval		\$ 13,018.59
1215LI	see detail provided	\$ 10,895.78	
	Claims to be paid		\$ 10,895.78
			\$ 23,914.37
NON-PAYROLL TOTALS			
	Biweekly payroll 11/06/2015	\$ 13,390.43	
	Biweekly payroll 11/20/2015	\$ 12,859.06	
PAYROLL TOTALS			
			\$ 26,249.49
TOTAL FOR APPROVAL			
			<u><u>\$ 50,163.86</u></u>

The preceding bills payable and recurring disbursements were reviewed and approved for payment by the Hudson Area Joint Library.

Date _____

Approved by _____

DIRECTOR'S REPORT & MONTHLY STATISTICS

December 2015

Respectfully Submitted by:
Tina Norris, Director

Circulation Activity by Terminal

Year-to-Date

	Check-ins		Check-outs		Renewals	
711 - Circulation	170,087	99.93%	19,219	11.32%	7,817	15.15%
712 - Cataloging	56	0.03%	27	0.02%	1	0.00%
715 - Administration	4	0.00%	8	0.00%	0	0.00%
718 - Acq/Serials	63	0.04%	94	0.06%	53	0.10%
714 - 3M Selfcheck	0	0.00%	88,460	52.11%	24,699	47.88%
717 - 3M Selfcheck	0	0.00%	61,946	36.49%	17,947	34.79%
710 - OPAC	0	0.00%	0	0.00%	1,072	2.08%
Total	170,210		169,754		51,589	

November 2015

	Check-ins		Check-outs		Renewals	
711 - Circulation	12813	99.98%	1532	12.26%	639	13.82%
715 - Administration	2	0.02%	34	0.27%	8	0.17%
718 - Acq/Serials	0	0.00%	4	0.03%	9	0.19%
714 - 3M Selfcheck	0	0.00%	6609	52.91%	2,256	48.80%
717 - 3M Selfcheck	0	0.00%	4311	34.51%	1,617	34.98%
710 - OPAC	0	0.00%	0	0.00%	108	2.31%
712 - Cataloging	0	0.00%	1	0.01%	93	2.01%
Total	12815		12491		4623	

November 2014:

	Check-ins		Check-outs		Renewals	
711 - Circulation	13327	99.94%	1,761	12.17%	570	12.71%
718 - Acq/Serials	8	0.06%	17	0.07%	7	0.15%
712 - Cataloging	0	0.00%	0	0.00%	0	0.00%
714 - 3M Selfcheck	0	0.00%	7583	52.42%	2358	50.35%
717 - 3M Selfcheck	0	0.00%	5113	35.34%	1708	36.47%
710 - OPAC	0	0.00%	0	0.00%	40	0.85%
Total	13335		14467		5,168	

Circulation Statistics

Circulation Summary for November

November	2015	2014	Year-to-date 2015
Checkouts	12,491	14,467	183,579
Check-ins	12,815	13,335	184,398
Renewals	4,623	4,683	56,387
Total Circulation	17,114	19,150	239,966
Items Borrowed	2,928	3,861	48,829
Items Loaned	2,306	4,760	52,192
New Patrons	57	74	989
Items Added	507	428	5,513

Circulation Summary YTD 2015

Yearly Circulation Activity

2015	Check-outs	Check-outs, this month last year	Check-ins	Renewals	Items Circulated
January	16,551	19,015	15,692	4,524	21,075
February	15,493	15,669	14,368	4,545	20,038
March	16,408	17,055	16,434	5,259	21,667
April	15,734	16,936	16,186	4,987	20,721
May	15,198	14,988	15,055	5,321	20,519
June	20,104	20,064	17,447	5,139	25,243
July	21,163	23,045	20,729	6,071	27,234
August	17,667	18,535	18,901	5,483	23,150
September	14,982	15,684	16,460	5,101	20,083
October	15,696	17,676	15,626	4,682	20,378
November	12,491	14,467	12,815	4,623	17,114
TOTALS	183,579	193,134	187,398	56,387	239,966

Visitor Counts

	Monthly Average	Daily Average
2011 (April-December)	13,374	533
2012	11,902	502
2013	10,369	493
2014	10,206	493
2015 (January-November)	9,483	452

	MONTHLY VISITOR COUNT	AVERAGE PER DAY	NUMBER OF DAYS OPEN
January	8,621	392	22
February	8,016	401	20
March	8,955	426	21
April	9,404	448	21
May	9,135	415	22
June	11,276	537	21
July	12,494	568	22
August	10,371	494	21
September	8,906	405	22
October	9,898	430	23
November	7266	454	16

Cardholders by Municipality

	City of Hudson	Village of North Hudson	Town of Hudson	Town of St. Joseph	Total
2011	7,750	1,998	4,091	1,545	15,384
2012	7,818	1,940	3,997	1,543	15,298
2013	8,228	1,940	4,239	1,633	16,165
2014	7,740	1,881	3,789	1,495	14,905
2015					
January	7,787	1,894	3,811	1,494	14,986
February	7,803	1,904	3,838	1,501	15,046
March	7,837	1,917	3,852	1,516	15,122
April	7,880	1,923	3,886	1,527	15,216
May	7,915	1,936	3,903	1,535	15,289
June	8,012	1,955	3,936	1,548	15,451
July	8,078	1,968	3,958	1,558	15,562
August	8,109	1,979	3,975	1,556	15,619
September	8,170	1,981	3,987	1,576	15,714
October	8,190	1,985	3,995	1,581	15,751
November	8,210	1,989	4,003	1,588	15,790

Technology Usage

<i>Internet & Wireless Usage</i>	<i>November 2015</i>	<i>November 2014</i>	<i>Year-to-Date</i>
Pharos Sessions	722	800	10,438
Pharos Minutes	34,125	37,741	515,327
Wireless Sessions	3,160	2,568	35,520

Historical Internet Usage

	Sessions	Minutes Used
2011	20,910	810,479
2012	17,645	728,337
2013	11,922	534,703
2014	10,722	495,410

Website & Facebook Statistics

Website Statistics	
January-November 2015	
Visits	29,700
Page Views	75,668
Page views per visit	3
Average time on Site	1.01 minutes

2015	Number of Posts	Total Page Likes
January	10	707
February	16	716
March	16	719
April	14	722
May	21	733
June	44	751
July	17	759
August	14	783
September	22	794
October	20	812
November	20	828

OverDrive Checkouts by Technology & Format

Technology Used	November 2015		November 2014		YTD	YTD
Kindle Book	495	21.03%	606	29.4%	6,089	26.16%
OverDrive MP3 Audiobook	656	27.87%	459	22.27%	5,556	23.87%
Adobe EPUB eBook	539	22.90%	483	23.44%	5,542	23.81%
OverDrive Read	235	9.98%	245	11.89%	2,555	10.98%
Pending (eBook)	199	8.45%	159	7.71%	2,122	9.12%
Pending (Audiobook)	109	8.45%	64	3.11%	932	4.00%
Open EPUB eBook	7	0.30%	19	0.92%	135	0.58%
OverDrive Listen	34	1.44%	0	0	118	0.51%
OverDrive WMA Audiobook	0	0.00%	16	0.78%	70	0.30%
Adobe PDF eBook	6	0.25%	8	0.39%	62	0.27%
Streaming Video	4	0.17%	1	0.005%	45	0.19%
Pending (Video)	1	0.04%	1	0.005%	25	0.11%
NOOK Periodicals	67	2.93%	0	0	23	0.10%
OverDrive Video	0	0.00%	0	0	3	0.01%
Open PDF eBook	0	0.00%	0	0	1	0.00%
Total	2,354		2061		23,278	

FORMAT	NOVEMBER 2015		NOVEMBER 2014		YTD	YTD %
EBOOK	1481	62.91%	1520	73.75%	17,987	70.17%
AUDIOBOOK	799	33.94%	539	26.15%	7,475	29.16%
PERIODICALS	69	2.93%	0	0.00%	92	0.36%
VIDEO	5	0.21%	2	0.10%	78	0.30%
TOTAL	2,354		2,061		25,632	

November Programming Statistics

Teen Statistics	Volunteers	Volunteer Hours	Teen Advisory Board (TAB) Attendance	# Programs	Program Attendance	Programs	Book Club Attendance
January	11	47	0	1	1	Teen Movie Night	0
February	50	9	3	1 Passive; 1 Book Club	36	Blind Date w/ a Book	3 (Anne of Green Gables)
March	43	9	0	0	0	0	0
April	48.2	10	5	1 Book Club	0	0	4
May	43	10	4	1 Book Club; 4 Walk-in Programs	32	Newspaper Bag (9); Tattoo a Banana (12); Button Bracelet (6); Tie-dye Bookmark (5)	3
June	50	11	4	1 SRP Kick-off; 4 Book Clubs	47	Kick-off (22)	John Green: 3 & 6; Pharaoh's BC 9 & 7
July	0	0	0	SEE SRP STATS	0	0	0
August	0	0	1	0	0	0	John Green Teen Book Club (2); Pharaoh's Secret Preteen book club (4)
September	48	11	6	3	47	Magic Makers (16); Banned Book Bracelets (Saturday 22 & Tuesday 9)	0
October	73	11	3	2 Programs; 1 Book Club; 1-Teen Read Week	76	Rick Riordan Book Release Party (35); Magic Makers (17); Teen Read Week (24)	Harry Potter Book Club (4)
November							
December							
TOTALS	366.2	118	26	18	239	0	45

Children's programs monthly report for November

	11/2015	11/2014
Story time: 3-5 year olds	99	105
Story time: adult	51	62
Walkie Talkie: talking to age 3	115	115
Walkie Talkie: adults	80	73
Rhyme Time: babies	46	52
Rhyme Time: adults	39	53
Class visits in library: children	15	0
Class visits in library: adults	3	0
Class visits out of library: children	148	80
Class visits out of library: adults	23	13
Special programs: children	94	61
Special programs: adults	49	32
Total Children	517	413
Total adults	245	233
Grand total for the month	762	646
Programs for month	27	26

Attendance	Children	Adults	Total
November 2014	413	233	646
November 2015	517	245	762
December 2014	495	216	711
February 2015	554	312	866
March 2015	665	319	984
April 2015	391	217	608
May 2015	121	40	161
June 2015	610	261	871
July 2015	645	300	945
August 2015	291	150	441
October 2015	730	313	1,043

Director's Report December 15, 2015

Meetings & Events

- On November 18, I attended a meeting of the St. Croix Administration Committee and was introduced to the committee. There was a brief discussion on the new Library Services Committee. The administration committee recommended selecting a director from a large library and a director from a small library to fill the two library positions on the committee. On December 1, Nancy Miller, River Falls and Krissa Coleman, Roberts were selected for the committee.
- On November 20, I attended the Director's meeting at IFLS. This was a good opportunity to meet other directors and learn a little more about the library system.
- On December 4, I met with Joyce Hall & Stephanie Stark from WestCap regarding a partnership promoting literacy. The library will be collaborating on a literacy initiative with the organization and will host a literacy program on 02/29/16.

News & Updates

- I have evaluated and worked with current staff to develop a new schedule that will allow us to re-open on Mondays from 12 – 6 PM for January & February with full opening beginning on February 29.
- Re-opening on Mondays will require the hiring of 2 new staff members—1 Library Assistant (1@ 16 hours / week) and 1 Library Clerk @ 10 hours per week.
- I have assessed the staffing needs of the library and re-aligned staffing hours to provide better coverage of the circulation, information, and youth services desks. This will be an ongoing task to ensure our staffing needs are met, and there may be adjustments needed once we shift to Monday being open 10-8. My target date for full opening on Mondays is February 29th.
- I am working with our new library assistant, Madeline on developing a marketing plan that will focus on promoting the library and its services, build positive relationships with other community organizations, and increase library use by the community.

Strategic Plan Update

- I have started to re-evaluate the timeline for the strategic plan and will present a report on my recommendations at the January board meeting.

Upcoming Events & Programs

12/09: Adult Craft Series: Knitting a Brioche Cowl 6-8 PM
 12/09: Teen Advisory Board (T.A. B.) meeting @ 3:30 PM
 12/12: Sensational Saturday: *Candy Land Live!*
 12/16: Bookmarks Book Club @ 10:30 AM
 12/17: Adult Craft Series: Book making class
 12/24: Closed for Christmas Eve
 12/25: Closed for Christmas
 12/29: Maker Magic: *Let it Snow! Let it Snow! Let it Snow!* ~the science of snow
 12/30: Adult Craft Series: Crochet a beaded necklace
 12/31: Closed for New Year's Eve
 01/01: Closed for New Year's Day