



Meeting Agenda of the Hudson Area Joint Library Board of Trustees
Monday, April 4, 2016, 6:30 PM
Hudson Area Public Library
700 First Street, Hudson WI

1. Call to Order
2. Roll call, certification of quorum, certification of compliance with WI open meeting laws and public records laws, introduction of visitors and guests
3. Approval of Consent Agenda Items
 - a. *Approve meeting Agenda*
 - b. *Disposition of Minutes from March 9, 2016 Board meeting and of any intervening special meetings*
 - c. *Finance Committee report*
 - d. *Discussion and possible action on invoices that are not regularly recurring or are not within the 2016 Budget vs. Actual to Date*
 - e. *Discussion and possible action on regularly recurring expenditures that are within the Board approved 2016 budget*
 - f. *Discussion and possible action on 2015 and 2016 budget comparison*
4. Discussion and possible action on date for next regular meeting (May 16, 2016 6:30 p.m.—the 3rd Tuesday of each month)
5. Citizen comments
6. Presentations by supporting organizations
 - i. Friends of the Library
 - ii. Library Foundation
7. President's comments, reports, and requests for action
 - i. Municipalities presentations update, discussion, and possible action.
 - ii. County Board update, discussion and possible action.
 - iii. Appointment of Personnel and Policy Committee
8. Director's Report
 - i. Discussion and possible action, if needed, on Library Director's monthly report
9. Other business
 - i. Discussion and possible action on Bulletin Board Display and Public Dissemination of Information.
 - ii. Discussion and possible action, if needed, on 2016 operational budget
 - iii. Discussion on amending the agreement to reflect the actual cost of occupancy of the library building.

***The Hudson Area Public Library is a center for lifelong learning,
where the community gathers and knowledge flows freely.***



10. Board comments and items for future agendas

11. Adjourn

Board of Trustees Members: Rich O'Connor (Pres.), Curt Weese, Karen Homeier, Katie Coppenbarger, Dave Ostby (V. Pres.), Marion Shaw, Joyce Hall, and Barbara Peterson.

Emailed to Joint Municipalities and Board Members: Emailed to Media:

NOTE: Some Agenda items may be taken up earlier in the meeting, or in a different order than listed.

Upon reasonable notice, an interpreter or other auxiliary aids will be provided at the meeting to accommodate the needs of the public. Please contact the Library Director at 715-386-3101 ext. 105.

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**Hudson Area Joint Library Board of Trustees UNAPPROVED Meeting Minutes
Wednesday, March 9, 2016, 6:30 PM
Hudson Area Public Library
700 First Street, Hudson WI**

1. MEETING CALL TO ORDER BY OSTBY AT 6:35 PM

2. ROLL CALL

Library Board Present:

Kathleen Coppenbarger, Joyce Hall, Karen Homeier, Barbara Peterson, Marion Shaw, Dave Ostby, Curt Weese

Library Board Absent:

Rich O'Connor

Staff Present:

Tina Norris, Library Director

Others Present: None

3. APPROVAL OF CONSENT AGENDA ITEMS

SHAW motion to approve the consent agenda. Second by HALL. Vote taken: **UNANIMOUSLY APPROVED.**

- a. *Approve meeting agenda.*
- b. *Disposition of Minutes from February 16, 2016 Board meeting and of any intervening special meetings*
- c. *Finance Committee report.*
- d. *Discussion and possible action on invoices that are not regularly recurring or are not within the 2016 Budget vs. Actual to Date*
- e. *Discussion and possible action on regularly recurring expenditures that are within the Board approved 2016 budget*
- f. *Discussion and possible action on 2015 and 2016 budget comparison.*

- 4. Date for next regular meeting:** Discussion and action taken on date for next regular meeting. Motion by HALL to move meeting from change April meeting date to April 4, 2016 at 6:30 p.m. Second by PETERSON. Vote taken: **UNANIMOUSLY APPROVED.**

5. CITIZEN COMMENTS: No comments.

6. PRESENTATIONS BY SUPPORTING ORGANIZATIONS

- a. **Friends of the Library—No report.**
- b. **Foundation:** PETERSON informed the board of new Foundation members, as well as the Foundation Board's decision to work with Library Strategies to develop a comprehensive fundraising plan.

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7. PRESIDENT'S COMMENTS, REPORT, AND REQUESTS FOR ACTION

- a. **Municipalities presentations, updates, discussion, and possible action:** PETERSON noted her ongoing visits to the Town of St. Joseph meetings and presentation of statistical data.
- b. **PETERSON informed the board that Rich O'Connor and leaders from three of the municipalities spoke against cutting the Hudson Area Public Library's funding at the County Board meeting. The Library received 100% funding from the county for 2016 with the county potentially paying other libraries.**

8. DIRECTOR'S REPORT

- a. Tina Norris, Director reviewed her report and monthly statistics with the board. **NO ACTION REQUIRED.**

9. OTHER BUSINESS

- a. **Discussion and possible action, if needed, on 2016 operational budget. NO ACTION REQUIRED**
- b. **Discussion and possible action on revised logo:** Motion made by PETERSON to adopt new logo. Second by SHAW. Vote taken. **UNANIMOUSLY APPROVED.**
- c. **Discussion and possible action on amending the agreement to reflect actual cost of occupancy of the library building. NO ACTION REQUIRED.**

10. BOARD COMMENTS AND FUTURE AGENDA ITEMS

- a. **Policy and Personnel Committee on next agenda for Director review.**

11. ADJOURN—Motion by WEESE to adjourn. Second by HALL. Vote taken. **UNANIMOUSLY APPROVED. Meeting adjourned 7:12 p.m.**

Respectfully Submitted,

Tina L. Norris

Tina L. Norris
Director
Hudson Area Public Library

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04/01/2016 11:16:44

Balance Sheet

CITY OF HUDSON
GL050S-V08.00 COVERPAGE
GL570R

Report Selection:

Calendar Start Date..... 01 01 2016
Calendar End (As Of) Date..... 03 31 2016
Print Accounts with Zero Balances.. Y (Y/N)
Inclusion Ranges: Begin End
Fund..... 240 240

Run Instructions:

Jobq	Banner	Copies	Form	Printer	Hold	Space	LPI	Lines	CPI	CP	SP	RT
L		01	1		Y	S	8	068	10			

-----FUND----- 240 HUDSON AREA JOINT LIBRARY

ACCOUNT	BEGINNING BALANCE	ACTUAL-THIS MONTH	ACTUAL-THIS YEAR	ENDING BALANCE	
<u>ASSETS</u>					
CURRENT ASSETS:					
240.11100	TREASURER'S CASH	331,123.46	118,362.67	402,493.41	733,616.87
240.11200	CASH - UNDEPOSITED	0.00	0.00	0.00	0.00
240.11381	INVESTMENT-LIBRARY DONATIONS	13,566.48	0.00	0.00	13,566.48
240.11382	INVESTMENT-BUILDING FUNDS	0.00	0.00	0.00	0.00
240.11383	INVESTMENT-JACOBS TRUST	0.00	0.00	0.00	0.00
240.11384	INVESTMENT-BRIDGE THE GAP	0.00	0.00	0.00	0.00
240.11385	INVESTMENT-HISTORY ROOM	164.22	0.00	0.00	164.22
240.11386	INVESTMENT-LITERACY	0.04	0.00	0.00	0.04
240.11800	PETTY CASH	0.00	0.00	0.00	0.00
240.11801	CASH - PAYPAL	0.00	0.00	0.00	0.00
240.13100	ACCOUNTS RECEIVABLE - OTHER	0.00	0.00	0.00	0.00
240.14700	DUE FRO OTHER GOVERNMENTS	0.00	0.00	0.00	0.00
240.16220	PREPAID EXPENSES	275.00	0.00	0.00	275.00
	TOTAL CURRENT ASSETS:	345,129.20	118,362.67	402,493.41	747,622.61
FIXED ASSETS:					
240.18300	LEASEHOLD IMPROVEMENTS	523,386.30	0.00	0.00	523,386.30
240.18390	ACCUM DEPR-LEASEHOLD IMP	91,245.56CR	0.00	0.00	91,245.56CR
240.18500	MACHINERY AND EQUIPMENT	179,401.59	0.00	0.00	179,401.59
240.18590	ACCUM DEPR-MACH AND EQUIP	78,715.55CR	0.00	0.00	78,715.55CR
240.18810	COLLECTION - BOOKS	406,023.12	0.00	0.00	406,023.12
240.18820	COLLECTION - AUDIO / VIDEO	65,017.24	0.00	0.00	65,017.24
	TOTAL FIXED ASSETS:	1,003,867.14	0.00	0.00	1,003,867.14
	TOTAL ASSETS:	1,348,996.34	118,362.67	402,493.41	1,751,489.75
<u>LIABILITIES AND FUND BALANCE</u>					
CURRENT LIABILITIES:					
240.21200	VOUCHERS PAYABLE	26,523.27CR	421.17	22,773.69	3,749.58CR
240.21210	ACCOUNTS PAYABLE - OTHER	0.00	0.00	0.00	0.00
240.21300	UNCLAIMED FUNDS	0.00	0.00	0.00	0.00
240.21511	FICA PAYABLE	0.00	0.00	0.00	0.00
240.21512	WH TAXES-FEDERAL	0.00	0.00	0.00	0.00
240.21513	WH TAXES-STATE	0.00	0.00	0.00	0.00
240.21520	PENSION PAYABLE	0.00	0.00	0.00	0.00
240.21530	INSURANCE PAYABLE	0.00	0.00	0.00	0.00
240.21531	HEALTH INSURANCE PAYABLE	0.00	0.00	0.00	0.00
240.21532	HEALTH INS-RETIRED COBRA	0.00	0.00	0.00	0.00
240.21540	PAYROLL DEDUCTION-UNITEDWAY	0.00	0.00	0.00	0.00
240.21541	DEDUCTION-CHILD SUPPORT	0.00	0.00	0.00	0.00
240.21550	UNION DUES PAYABLE	0.00	0.00	0.00	0.00
240.21560	DEFERRED LONGEVITY PAYABLE	0.00	0.00	0.00	0.00

-----FUND-----		240	HUDSON AREA JOINT LIBRARY				
ACCOUNT				BEGINNING BALANCE	ACTUAL-THIS MONTH	ACTUAL-THIS YEAR	ENDING BALANCE
240.21570	TAX SHELTER ANNUITY DEDUCT			0.00	0.00	0.00	0.00
240.21571	PEBSCO DEFFERED COMP			0.00	0.00	0.00	0.00
240.21572	PRUDENTIAL DEFERRED COMP			0.00	0.00	0.00	0.00
240.21573	ICMA			0.00	0.00	0.00	0.00
240.21574	AFLAC-PRETAX			0.00	0.00	0.00	0.00
240.21575	AFLAC-AFTERTAX			0.00	0.00	0.00	0.00
240.21700	ACCRUED WAGES PAYABLE			5,169.93CR	0.00	5,169.93	0.00
240.21810	UNUSED VACATION TIME			25,546.60CR	0.00	0.00	25,546.60CR
240.21811	UNUSED COMP TIME			1,225.63CR	0.00	0.00	1,225.63CR
240.21900	OTHER BENEFIT LIABILITY			28,932.85CR	0.00	0.00	28,932.85CR
240.24210	SALES TAX PAYABLE			0.00	10.15CR	31.19CR	31.19CR
240.24420	DUE CITY OF HUDSON			0.00	0.00	0.00	0.00
	TOTAL CURRENT LIABILITIES:			87,398.28CR	411.02	27,912.43	59,485.85CR
	LONG TERM LIABILITIES:						
240.28999	CLEARING - LIBRARY RECPT			1,034.80	0.00	743.60CR	291.20
	TOTAL LONG TERM LIABILITIES:			1,034.80	0.00	743.60CR	291.20
	TOTAL LIABILITIES:			86,363.48CR	411.02	27,168.83	59,194.65CR
	FUND BALANCE:						
240.34110	ENCUMBRANCES RESERVE			462.59CR	236.17	350.96	111.63CR
240.34115	ENCUMBRANCES DEBIT			462.59	236.17CR	350.96CR	111.63
240.34175	DESIGNATED/DONATIONS			13,730.70CR	0.00	0.00	13,730.70CR
240.34176	DESIGNATED/BUILDING FUNDS			0.00	0.00	0.00	0.00
240.34177	DESIGNATED/UNEXPENDED TRUST			0.00	0.00	0.00	0.00
240.34300	FUND BALANCE			1,211,415.66CR	0.00	0.00	1,211,415.66CR
240.34350	ESTIMATED REVENUES			0.00	0.00	0.00	0.00
240.34400	REVENUE CONTROL			802,441.07CR	172,019.35CR	631,705.06CR	1,434,146.13CR
240.34450	APPROPRIATIONS			0.00	0.00	0.00	0.00
240.34500	EXPENDITURE CONTROL			764,954.57	53,245.66	202,042.82	966,997.39
	TOTAL FUND BALANCE:			1,262,632.86CR	118,773.69CR	429,662.24CR	1,692,295.10CR
	TOTAL LIABILITIES AND FUND BALANCE:			1,348,996.34CR	118,362.67CR	402,493.41CR	1,751,489.75CR
	TOTAL FUND:			0.00	0.00	0.00	0.00

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Balance Sheet
MAR 31, 2016

CITY OF HUDSON
GL570R-V08.00 PAGE 3

TOTAL NUMBER OF RECORDS PRINTED

56

Hudson Library Revenue and Expenditure Report

3/30/2016

January - December 2016

Actual vs. Budget	Code	Budget	January	February	March	April	May	June	July	August	September	October	November	December	Actual to Date	Amount Remaining	Percent Remaining
Revenue																	
City of Hudson	49210	356,031	356,031												356,031	0	0%
Village of N. Hudson	47302	84,475			42,238										42,238	-42,238	-50%
Town of Hudson	47303	203,201			101,650										101,650	-101,551	-50%
Town of St. Joseph	47304	85,546		42,773											42,773	-42,773	-50%
St. Croix County	47311	77,352			77,352										77,352	0	0%
Other Counties	47311	5,169	2,133		2,285										4,418	-751	-15%
Copies, Fines, Misc.	46111	35,000	1,749	1,548	2,325										5,622	-29,378	-84%
Interest	48100	0													-	0	
Gain/Loss on marketable investments	48200	0	1,306												1,306	1,306	
Donations - Other	48500	0													-	0	
Donation -Bridge the Gap	48564	0													-	0	
Donations - History Collection	48562	0													-	0	
Total Revenue		846,774	361,219	44,321	225,850	0									631,389	-215,385	-25%
Staff Compensation																	
Full Time Salaries	121	165,100	9,426	11,684	11,849										\$ 32,958	132,142	80%
Overtime Salaries	122	200	0	0	0										\$ -	200	100%
Part Time Salaries	125	212,765	12,248	15,787	15,780										\$ 43,816	168,949	79%
FICA	151	28,978	1,964	1,995	2,007										\$ 5,966	23,012	79%
Pension	152	20,853	1,415	1,440	1,440										\$ 4,296	16,557	79%
Health Insurance	154	76,600	11,447	5,929	5,778										\$ 23,154	53,446	70%
Life Insurance	155	250	0	0	0										\$ -	250	100%
																0	
Staff Compensation Subtotal		504,746	36,500	36,836	36,854	0									\$ 110,190	394,556	78%

Hudson Library Revenue and Expenditure Report

3/30/2016

January - December 2016

2012 Actual vs. Budget	Code	Budget	January	February	March	April									Actual to Date	Amount Remaining	Percent Remaining
General Operating Expenses																	
Hudson Finance/Personnel Fee	213	14,027	1,146	1,146	1,146										3,438	10,589	75%
IFLS-operating/maintenance	216	33,764		32,825	0										32,825	939	3%
IFLS-addl courier/self check	217	2,500		2,512											2,512	-12	0%
IFLS-catalogging	218	24,726													-	24,726	100%
Telephone	225	3,600		83	63										147	3,453	96%
Contracted Maint. & Repair	249	600		0											-	600	100%
Programming - Adult	294	2,000		155	120	25									300	1,700	85%
Programming - Children	295	2,500		405	0										405	2,095	84%
Maintenance Agmt/Leases	298	5,500	124	491	207										822	4,678	85%
Contract Services	299	5,000		0	0										-	5,000	100%
Postage	311	5,000	237	189	7										433	4,567	91%
Office Supplies	312	13,000	10	533	80										623	12,377	95%
Memberships	324	500	0		0										-	500	100%
Advertising	326	1,000	0	0	0										-	1,000	100%
Staff Development	338	1,600		190	200										390	1,210	76%
Maint & Repair Supplies	357	1,000	0	0	54										54	946	95%
Books	395	65,000	314	5,622	2,240										8,176	56,824	87%
Technology	396	10,000		899	4										903	9,097	91%
Periodicals	397	7,000	0	0	0										-	7,000	100%
Audio-Visual	398	16,000	68	795	760										1,623	14,377	90%
Activity Supplies	399	1,500	0	37		87									124	1,376	92%
Ins. Workers Comp	510	1,100	900	0											900	200	
Ins. Public Liab.	511	1,700	250	0											250	1,450	85%
Ins. Public Officials	513	2,100	2,052	0											2,052	48	2%
Ins. Property Ins.	517	1,700	1,520												1,520	180	11%
Bld. Occupancy Exp.	532	137,700	11,475	11,475	11,475										34,425	103,275	75%
General Operating Subtotal		360,117	18,096	57,358	16,356	112									91,921	268,196	74%
Total Expenses		864,863	54,596	94,194	53,210	112									202,111	662,752	77%
NET REVENUE (EXPENSE)		-18,089	306,623	-49,873	172,640	-112									429,278	(447,367)	
Less Donation Revenues			0	0	0	0									-	-	
Add Donation Expenditures			0	0	0	0									-	-	
OPERATING REV. (EXP)		-18,089	306,623	-49,873	172,640	-112									429,278	-447,367	

Hudson Library Revenue and Expenditure Report

3/30/2016

January - December 2016

Capital Expenditures	Budget	January	February	March	April									Actual to Date	Amount Remaining	Percent Remaining
Donations Cash Accounts	11381															
Cash Balance - beginnning														-		
Donation - Private Org/Ind	48500	13,566												13,566		
Interest earnings														-		
Less transfer to Library operating														-		
Less expenditures from donations														-		
Cash Balance - end		13,566	0	0	0	0								13,566		

History Collection Account	Budget	January	February	March	April									Actual to Date	Amount Remaining	Percent Remaining
History Collection Account	11385															
Cash Balance - beginnning														-		
Donations - History Collection	48562	164												164	164	
Interest Earned														-		
Less expenditures from donations														-		
Cash Balance - end		164	0	0	0	0								164		

**HUDSON AREA LIBRARY
REVENUE EXPENDITURE COMPARISON**

	Code	Budget	Year to Date		Variance from Prior		% of 2016 Budget
			MAR		Yr.		
			2016	2015	\$	%	
Revenue							
City of Hudson	49210	356,031	\$ 356,031	\$ 150,450	\$ 205,581	137%	100%
Village of N. Hudson	47310	84,475	\$ 42,238	\$ 41,408	\$ 830		50%
Town of Hudson	47310	203,201	\$ 101,650	\$ 98,642	\$ 3,008	3%	50%
Town of St. Joseph	47310	85,546	\$ 42,773	\$ -	\$ 42,773		50%
St. Croix County	47310	77,352	\$ 77,352	\$ 81,690	\$ (4,338)	-5%	100%
Other Counties	47310	5,129	\$ 4,418	\$ 5,169	\$ (751)	-15%	86%
Copies, Fines, Misc.	46710	35,000	\$ 5,622	\$ 6,541	\$ (919)	-14%	16%
Donations - Other	48561	0	\$ -	\$ 1,465	\$ (1,465)	-100%	
Donation - Literacy Program	48562			\$ 25			
Donation - Bridge the Gap	48101	0	\$ -	\$ 3,225	\$ (3,225)	-100%	
Gain/Loss on marketable investments	48564		\$ 1,306	\$ 644	\$ 662	103%	
Total Revenue		\$ 846,774	\$ 631,389	\$ 389,259	\$ 242,155	62%	75%
Staff Compensation							
Full Time Salaries	121	165,100	\$ 32,958	\$ 38,233	\$ (5,275)	-14%	20%
Overtime Salaries	122	200	\$ -	\$ 17	\$ (17)	-100%	0%
Part Time Salaries	125	212,765	\$ 43,816	\$ 37,365	\$ 6,451	17%	21%
FICA	151	28,978	\$ 5,966	\$ 6,805	\$ (839)	-12%	21%
Pension	152	20,853	\$ 4,296	\$ 5,164	\$ (868)	-17%	21%
Health Insurance	154	76,600	\$ 23,154	\$ 22,139	\$ 1,015	5%	30%
Life Insurance	155	250	\$ -	\$ -	\$ -		
Staff Compensation Subtotal		504,746	\$ 110,190	\$ 109,723	\$ 467	0%	22%
General Operating Expenses							
Legal Fees	212	0	\$ -	\$ -	\$ -		
Hudson Finance/Personnel Fee	213	14,027	\$ 3,438	\$ 3,438	\$ -	0%	25%
I/FLS-operating/maintenance	216	33,764	\$ 32,825	\$ 34,159	\$ (1,334)	-4%	97%
I/FLS-addl courier/self check	217	2,500	\$ 2,512	\$ 2,480	\$ 32	1%	100%
I/FLS-catalogging	218	24,726	\$ -	\$ -	\$ -		0%
Telephone	225	3,600	\$ 147	\$ 164	\$ (17)	-10%	4%
Contracted Maint. & Repair	249	600	\$ -	\$ -	\$ -		0%
Programming - Adult	294	2,000	\$ 300	\$ 270	\$ 30	11%	15%
Programming - Children	295	2,500	\$ 405	\$ 250	\$ 155	62%	16%
Maintenance Agmt/Leases	298	5,500	\$ 822	\$ 751	\$ 71	9%	15%
Contract Services	299	5,000	\$ -	\$ 228	\$ (228)	-100%	0%
Postage	311	5,000	\$ 433	\$ 924	\$ (491)	-53%	9%
Office Supplies	312	13,000	\$ 623	\$ 618	\$ 5	1%	5%
Memberships	324	500	\$ -	\$ -	\$ -		0%
Advertising	326	1,000	\$ -	\$ -	\$ -		0%
Staff Development	338	1,600	\$ 390	\$ -	\$ 390		24%
Maint & Repair Supplies	357	1,000	\$ 54	\$ 20	\$ 34	169%	5%
Books	395	65,000	\$ 8,176	\$ 6,326	\$ 1,850	29%	13%
Technology	396	10,000	\$ 903	\$ 13,188	\$ (12,285)	-93%	9%
Periodicals	397	7,000	\$ -	\$ -	\$ -		0%
Audio-Visual	398	16,000	\$ 1,623	\$ 1,424	\$ 199	14%	10%
Activity Fund	399	1,500	\$ 124	\$ -	\$ 124		8%
Ins. Workers Comp.	510	1,100	\$ 900	\$ 1,222	\$ (322)	-26%	82%
Ins. Public Liab.	511	1,700	\$ 250	\$ 1,491	\$ (1,241)	-83%	15%
Ins. Public Officials	513	2,100	\$ 2,052	\$ 2,253	\$ (201)	-9%	98%
Ins. Property Ins.	517	1,700	\$ 1,520	\$ 1,632	\$ (112)	-7%	89%
Bld. Occupancy Exp.	532	137,700	\$ 34,425	\$ 33,105	\$ 1,320	4%	25%
General Operating Subtotal		360,117	\$ 91,921	\$ 103,943	\$ (12,022)	-12%	26%
Total Operating Expenses		864,863	\$ 202,111	\$ 213,666	\$ (11,555)	-5%	23%
NET OPERATING REVENUE (EXPENSE)		-18,089	\$ 429,278	\$ 175,593	\$ 253,710	144%	
Insurance Reimbursement	46711	0	\$ -	\$ -	\$ -		

**HUDSON AREA LIBRARY
REVENUE EXPENDITURE COMPARISON**

	Code	Budget	Year to Date		Variance from Prior Yr.		% of 2016 Budget
			MAR		\$	%	
			2016	2015			
Interest	48562	0	\$ -	\$ -	\$ -		
Gain/Loss on marketable investments	48564	0					
NET REVENUE (EXPENSE)			\$ 429,278	\$ 175,593	\$ 253,710	144%	

**HUDSON AREA
JOINT LIBRARY
CLAIMS FOR
4/4/2016**

Batch	Purpose	Amount	Subtotal
4/1/2016 City of Hudson	Admin charge	\$ 1,146.00	
4/1/2016 City of Hudson	Occupancy costs	\$ 11,035.00	
3/22/2016 Linda Donaldson	annuitant health ins	\$ 253.93	
3/26/2016 Cardmember Services	see details	\$ 479.97	
3/24/2016 CenturyLink	see details	\$ 20.88	
3/31/2016 AT&T	see details	\$ 42.46	
Claims paid since previous approval			\$ 12,978.24
0216LI	see detail provided	see details	\$ 3,184.70
			\$ 3,184.70
INVOICES TO BE PAID			
04/04/2016 INV #2031834392	Baker & Taylor	Books	\$ 105.68
04/04/2016 INV # 2031812351	Baker & Taylor	Books	\$ 125.27
04/04/2016 INV #CKN4178	CDW-g	Office Supplies	\$ 226.65
04/04/2016 INV # 60458	Venmill Industries	Office Supplies	\$ 159.98
04/04/2016 INV #2015	Chapter2Books	Books	\$ 24.95
04/04/2016 INV #I00289237	EO Johnson	Maint. Agmt	\$ 124.00
		Subtotal	\$ 766.53
 NON-PAYROLL TOTALS			Claims to be paid
			\$ 3,951.23
			\$ 16,929.47
	Biweekly payroll 03/11/2016		
	Biweekly payroll 03/24/2016	\$ 18,231.42	
PAYROLL TOTALS			\$ 18,668.78
TOTAL FOR APPROVAL			\$ 36,900.20
			\$ 53,829.67

The preceding bills payable and recurring disbursements were reviewed and approved for payment by the Hudson Area Joint Library.

Date _____

Approved by _____

APS ACCOUNTS PAYABLE
03/24/2016 14:39:00

Schedule of Bills by Fund

CITY OF HUDSON
GL050S-V08.00 COVERPAGE
GL540R

Report Selection:

RUN GROUP... 324CEN COMMENT... 3/24 CENTURYLINK

DATA-JE-ID DATA COMMENT

W-03242016-416 3/24 CENTURYLINK

Run Instructions:

Jobq	Banner	Copies	Form	Printer	Hold	Space	LPI	Lines	CPI	CP	SP	RT
L		01	1		Y	S	8	068	10			

Schedule of Bills by Fund
 BY FUND FOR (A/P)

VENDOR NAME DESCRIPTION	AMOUNT	ACCOUNT NAME	FUND & ACCOUNT	CLAIM	INVOICE	PO#	F/P	ID	LINE
HUDSON AREA JOINT LIBRARY *****									
CENTURYLINK									
1370093509	16.56	TELEPHONE	240.70.55111.225	208864	1370093509	034165	F	416	00003
1368331514	4.13	TELEPHONE	240.70.55111.225	208865	1368331514	034173	F	416	00002
1363819981	0.19	TELEPHONE	240.70.55111.225	208866	1363819981	034127	F	416	00001
	20.88	*VENDOR TOTAL							
HUDSON AREA JOINT LIBRARY	20.88	*****							

Schedule of Bills by Fund
BY FUND FOR (A/P)

VENDOR NAME DESCRIPTION	AMOUNT	ACCOUNT NAME	FUND & ACCOUNT	CLAIM	INVOICE	PO#	F/P ID LINE
REPORT TOTALS:	20.88						

RECORDS PRINTED - 000003

Schedule of Bills by Fund

FUND RECAP:

FUND	DESCRIPTION	DISBURSEMENTS
240	HUDSON AREA JOINT LIBRARY	20.88
TOTAL	ALL FUNDS	20.88

BANK RECAP:

BANK	NAME	DISBURSEMENTS
1NAT	FIRST NATIONAL - GENERAL AC	20.88
TOTAL	ALL BANKS	20.88

THE PRECEDING LIST OF BILLS PAYABLE WAS REVIEWED AND APPROVED FOR PAYMENT.

DATE APPROVED BY
.....
.....

APS ACCOUNTS PAYABLE
03/24/2016 14:39:00

Schedule of Bills by Fund

CITY OF HUDSON
GL050S-V08.00 COVERPAGE
GL540R

Report Selection:

RUN GROUP... 324CEN COMMENT... 3/24 CENTURYLINK

DATA-JE-ID DATA COMMENT

W-03242016-416 3/24 CENTURYLINK

Run Instructions:

Jobq	Banner	Copies	Form	Printer	Hold	Space	LPI	Lines	CPI	CP	SP	RT
L		01	1		Y	S	8	068	10			

Schedule of Bills by Fund
 BY FUND FOR (A/P)

VENDOR NAME DESCRIPTION	AMOUNT	ACCOUNT NAME	FUND & ACCOUNT	CLAIM	INVOICE	PO#	F/P	ID	LINE
HUDSON AREA JOINT LIBRARY *****									
CENTURYLINK									
1370093509	16.56	TELEPHONE	240.70.55111.225	208864	1370093509	034165	F	416	00003
1368331514	4.13	TELEPHONE	240.70.55111.225	208865	1368331514	034173	F	416	00002
1363819981	0.19	TELEPHONE	240.70.55111.225	208866	1363819981	034127	F	416	00001
	20.88	*VENDOR TOTAL							
HUDSON AREA JOINT LIBRARY	20.88	*****							

Schedule of Bills by Fund
BY FUND FOR (A/P)

VENDOR NAME DESCRIPTION	AMOUNT	ACCOUNT NAME	FUND & ACCOUNT	CLAIM	INVOICE	PO#	F/P ID LINE
REPORT TOTALS:	20.88						

RECORDS PRINTED - 000003

Schedule of Bills by Fund

FUND RECAP:

FUND	DESCRIPTION	DISBURSEMENTS
240	HUDSON AREA JOINT LIBRARY	20.88
TOTAL ALL FUNDS		20.88

BANK RECAP:

BANK	NAME	DISBURSEMENTS
1NAT	FIRST NATIONAL - GENERAL AC	20.88
TOTAL ALL BANKS		20.88

THE PRECEDING LIST OF BILLS PAYABLE WAS REVIEWED AND APPROVED FOR PAYMENT.

DATE APPROVED BY

APS ACCOUNTS PAYABLE
03/24/2016 14:55:00

Schedule of Bills by Fund

CITY OF HUDSON
GL050S-V08.00 COVERPAGE
GL540R

Report Selection:

RUN GROUP... 40416L COMMENT... 4/4 PAYMENTS

DATA-JE-ID DATA COMMENT

W-04042016-418 4/4 PAYMENTS

Run Instructions:

Jobq	Banner	Copies	Form	Printer	Hold	Space	LPI	Lines	CPI	CP	SP	RT
L		01	1		Y	S	8	068	10			

Schedule of Bills by Fund
BY FUND FOR (A/P)

VENDOR NAME DESCRIPTION	AMOUNT	ACCOUNT NAME	FUND & ACCOUNT	CLAIM	INVOICE	PO#	F/P	ID	LINE
HUDSON AREA JOINT LIBRARY *****									
ASSOCIATED BANK									
MOVIE PASS/OSCAR ADULT P	40.00	PROGRAMMING - ADULT	240.70.55111.294	208867	RECEIPTS		P	418	00001
COLOR BOOKS/ADULT PROG	9.02	PROGRAMMING - ADULT	240.70.55111.294	208867	RECEIPTS		P	418	00002
COLOR BOOKS/ADULT PROG	20.05	PROGRAMMING - ADULT	240.70.55111.294	208867	RECEIPTS		P	418	00003
SPEAKER PINS/STEREO CBLE	3.68	TECHNOLOGY	240.70.55111.396	208867	RECEIPTS		P	418	00004
	72.75	*VENDOR TOTAL							
BAKER & TAYLOR									
2031751512	44.12	BOOKS	240.70.55111.395	208834	2031751512	034129	F	418	00013
2031715479	79.94	BOOKS	240.70.55111.395	208836	2031715479	034024	F	418	00006
2031738050	276.85	BOOKS	240.70.55111.395	208837	2031738050	034024	F	418	00012
2031736286	14.16	BOOKS	240.70.55111.395	208838	2031736286	034024	F	418	00009
5014001926	29.22	BOOKS	240.70.55111.395	208839	5014001926	034024	F	418	00022
2031731752	74.42	BOOKS	240.70.55111.395	208840	2031731752	034024	F	418	00008
2031715421	305.03	BOOKS	240.70.55111.395	208841	2031715421	034024	F	418	00005
2031737861	319.07	BOOKS	240.70.55111.395	208842	2031737861	034024	F	418	00011
2031736536	34.94	BOOKS	240.70.55111.395	208843	2031736536	034024	F	418	00010
2031716774	93.78	BOOKS	240.70.55111.395	208844	2031716774	034024	F	418	00007
2031769374	9.45	BOOKS	240.70.55111.395	208856	2031769374	034166	F	418	00017
2031764448	98.72	BOOKS	240.70.55111.395	208857	2031764448	034166	F	418	00016
2031801602	16.79	BOOKS	240.70.55111.395	208858	2031801602	034166	F	418	00021
2031764140	110.22	BOOKS	240.70.55111.395	208859	2031764140	034166	F	418	00015
2031801394	92.82	BOOKS	240.70.55111.395	208860	2031801394	034166	F	418	00020
2031758252	71.89	BOOKS	240.70.55111.395	208861	2031758252	034166	F	418	00014
2031776371	18.46	BOOKS	240.70.55111.395	208862	2031776371	034166	F	418	00018
2031788545	78.31	BOOKS	240.70.55111.395	208863	2031788545	034166	F	418	00019
	1,768.19	*VENDOR TOTAL							
EO JOHNSON OFFICE TECHNO									
CNIN838509	82.86	MAINTENANCE AGMT & LEASE	240.70.55111.298	208870	CNIN838509	034174	F	418	00023
EO JOHNSON OFFICE TECHNO									
I00283451	124.00	MAINTENANCE AGMT & LEASE	240.70.55111.298	208846	I00283451	034020	F	418	00024
GALE									
57576472	103.46	BOOKS	240.70.55111.395	208845	57576472	034021	F	418	00025
57686207	24.74	BOOKS	240.70.55111.395	208847	57686207	034128	F	418	00027
57676193	137.95	BOOKS	240.70.55111.395	208848	57676193	034128	F	418	00026
	266.15	*VENDOR TOTAL							
GUYANT/VALERIE									
RETURNED LOST BOOK	16.00	BOOKS	240.70.55111.395	208869	658749		P	418	00028
MIDWEST TAPE									
93696506	251.88	AUDIO-VISUALS	240.70.55111.398	208835	93696506	034023	F	418	00029
93772617	41.99	AUDIO-VISUALS	240.70.55111.398	208849	93772617	034175	F	418	00035
93772619	39.99	AUDIO-VISUALS	240.70.55111.398	208850	93772619	034175	F	418	00036
93728943	110.22	AUDIO-VISUALS	240.70.55111.398	208851	93728943	034175	F	418	00031

Schedule of Bills by Fund
 BY FUND FOR (A/P)

VENDOR NAME DESCRIPTION	AMOUNT	ACCOUNT NAME	FUND & ACCOUNT	CLAIM	INVOICE	PO#	F/P	ID	LINE
HUDSON AREA JOINT LIBRARY *****									
MIDWEST TAPE									
93728514	185.73	AUDIO-VISUALS	240.70.55111.398	208852	93728514	034175	F	418	00030
93748234	64.02	AUDIO-VISUALS	240.70.55111.398	208853	93748234	034175	F	418	00033
93752506	26.38	AUDIO-VISUALS	240.70.55111.398	208854	93752506	034175	F	418	00034
93748232	39.99	AUDIO-VISUALS	240.70.55111.398	208855	93748232	034175	F	418	00032
	760.20	*VENDOR TOTAL							
RIVER FALLS PUBLIC LIBRA LOST 7 PAID ITEM	14.99	BOOKS	240.70.55111.395	208868	556858			P	418 00037
WALMART WALMART SUPPLIES	79.56	OFFICE SUPPLIES	240.70.55111.312	000433	20200057	033929	F	418	00038
HUDSON AREA JOINT LIBRARY	3,184.70	*****							

Schedule of Bills by Fund
BY FUND FOR (A/P)

VENDOR NAME DESCRIPTION	AMOUNT	ACCOUNT NAME	FUND & ACCOUNT	CLAIM	INVOICE	PO#	F/P ID LINE
REPORT TOTALS:	3,184.70						

RECORDS PRINTED - 000038

Schedule of Bills by Fund

FUND RECAP:

FUND	DESCRIPTION	DISBURSEMENTS
240	HUDSON AREA JOINT LIBRARY	3,184.70
TOTAL	ALL FUNDS	3,184.70

BANK RECAP:

BANK	NAME	DISBURSEMENTS
1NAT	FIRST NATIONAL - GENERAL AC	3,184.70
TOTAL	ALL BANKS	3,184.70

THE PRECEDING LIST OF BILLS PAYABLE WAS REVIEWED AND APPROVED FOR PAYMENT.

DATE APPROVED BY
.....
.....

Report Selection:

Optional Report Title.....INCLUDES ONLY POSTED TRANS

INCLUSIONS:

Fund & Account. thru
check Date..... 03/01/2016 thru 03/31/2016
Source Codes..... thru
Journal Entry Dates..... thru
Journal Entry Ids..... thru
check Number..... thru
Project..... thru
Vendor..... 04113 thru 04113
Invoice..... thru
Purchase Order..... thru
Bank..... thru
Totals Only?..... N
1099 Vendors Only?..... N
Lower Dollars Limit..... N
Create Excel file & Download N

Run Instructions:

Jobq	Banner	Copies	Form	Printer	Hold	Space	LPI	Lines	CPI	CP	SP	RT
L		01	1		Y	S	8	068	10			

Vendor Payments History Report
INCLUDES ONLY POSTED TRANS

VENDOR NAME AND NUMBER													
CHECK#	DATE	DESCRIPTION	AMOUNT	CLAIM	INVOICE	PO#	F	S	9	BX	M	ACCOUNT NAME	ACCOUNT
DONALDSON/LINDA		04113											
83644	03/22/16	ANNUITANT HLT-APRIL	116.87	208713	4/2016		P	W	N			VOUCHERS PAYABLE	240.21200
83644	03/22/16	ANNUITANT HLT-APRIL	137.06	208713	4/2016		P	W	N			VOUCHERS PAYABLE	240.21200
			253.93	*CHECK TOTAL									
		VENDOR TOTAL	253.93										

Vendor Payments History Report
INCLUDES ONLY POSTED TRANS

VENDOR NAME AND NUMBER	CHECK#	DATE	DESCRIPTION	AMOUNT	CLAIM	INVOICE	PO#	F	S	9	BX	M	ACCOUNT NAME	ACCOUNT
REPORT TOTALS:				253.93										

RECORDS PRINTED - 000002

Vendor Payments History Report

FUND RECAP:

FUND	DESCRIPTION	DISBURSEMENTS
240	HUDSON AREA JOINT LIBRARY	253.93
TOTAL	ALL FUNDS	253.93

BANK RECAP:

BANK	NAME	DISBURSEMENTS
1NAT	FIRST NATIONAL - GENERAL AC	253.93
TOTAL	ALL BANKS	253.93

APS ACCOUNTS PAYABLE
03/29/2016 08:16:00

Schedule of Bills by Fund

CITY OF HUDSON
GL050S-V08.00 COVERPAGE
GL540R

Report Selection:

RUN GROUP... 329CCL COMMENT... 3/29 CADMEMBER SERVICES

DATA-JE-ID DATA COMMENT

W-03292016-424 3/29 CADMEMBER SERVICES

Run Instructions:

Jobq	Banner	Copies	Form	Printer	Hold	Space	LPI	Lines	CPI	CP	SP	RT
L		01	1		Y	S	8	068	10			

Schedule of Bills by Fund
BY FUND FOR (A/P)

VENDOR NAME DESCRIPTION	AMOUNT	ACCOUNT NAME	FUND & ACCOUNT	CLAIM	INVOICE	PO#	F/P	ID	LINE
HUDSON AREA JOINT LIBRARY *****									
CARDMEMBER SERVICES									
HOME DEPOT LIGHT BULBS	16.94	MAINT & REPAIR SUPPLIES	240.70.55111.357	208877	95000121059538	033822	F	424	00001
BOOKS FROM AMAZON	27.98	BOOKS	240.70.55111.395	208877	95000121059538	034022	F	424	00002
BOOKS FROM AMAZON	38.52	BOOKS	240.70.55111.395	208877	95000121059538	034022	F	424	00003
BOOKS FROM AMAZON	37.07	BOOKS	240.70.55111.395	208877	95000121059538	034022	F	424	00004
BOOKS FROM AMAZON	21.93	BOOKS	240.70.55111.395	208877	95000121059538	034022	F	424	00005
BOOKS FROM AMAZON	27.94	BOOKS	240.70.55111.395	208877	95000121059538	034022	F	424	00006
LT BULBS FROM HOME DEPOT	36.88	MAINT & REPAIR SUPPLIES	240.70.55111.357	208877	95000121059538	034022	F	424	00007
CHOCOLATE FOR PROGRAM	35.33	PROGRAMMING - ADULT	240.70.55111.294	208877	95000121059538	033822	F	424	00008
CHOCOLATE FOR PROGRAM	15.97	PROGRAMMING - ADULT	240.70.55111.294	208877	95000121059538	033822	F	424	00009
MAKERSPACE ONLINE COURSE	200.00	TRAVEL & CONFERENCES	240.70.55111.339	208877	95000121059538	033878	F	424	00010
BOOKS FROM AMAZON	21.41	BOOKS	240.70.55111.395	208877	95000121059538	034022	F	424	00011
	479.97	*VENDOR TOTAL							
HUDSON AREA JOINT LIBRARY	479.97	*****							

Schedule of Bills by Fund
BY FUND FOR (A/P)

VENDOR NAME DESCRIPTION	AMOUNT	ACCOUNT NAME	FUND & ACCOUNT	CLAIM	INVOICE	PO#	F/P ID LINE
REPORT TOTALS:	479.97						

RECORDS PRINTED - 000011

Schedule of Bills by Fund

FUND RECAP:

FUND	DESCRIPTION	DISBURSEMENTS
240	HUDSON AREA JOINT LIBRARY	479.97
TOTAL	ALL FUNDS	479.97

BANK RECAP:

BANK	NAME	DISBURSEMENTS
1NAT	FIRST NATIONAL - GENERAL AC	479.97
TOTAL	ALL BANKS	479.97

THE PRECEDING LIST OF BILLS PAYABLE WAS REVIEWED AND APPROVED FOR PAYMENT.

DATE APPROVED BY
.....
.....

Report Selection:

Inclusions Ranges: Begin (thru) End
Fund & Account... 240_____ 240_____

Approval Plan..... thru _____

Calendar Start Date..... 01 01 2016

Calendar End (As Of) Date..... 03 31 2016

Lowest Level to Print..... 4 . 0 (1.0 to 5.0)

Level to Page Break..... 1 . 0 (1.0 to 5.0)

MTD or QTD (M/Q)..... M

Print Inactive Accounts Too?..... N (Y/N)

Exclude Accounts with Zero Dollars. N (Y/N)

(A)nnual Budget or (Y)ear-to-Date.. A (A/Y)

Open Download File in Excel..... N (Y/N)

Run Instructions:

Jobq Banner Copies Form Printer Hold Space LPI Lines CPI CP SP RT
L 01 1 Y S 8 068 10

Revenue Guideline
 FOR THE PERIOD(S) JAN 01, 2016 THROUGH MAR 31, 2016

	Adopted Budget	Revised Bdgt	ANNUAL ACT MTD POSTED AND IN PROCESS	ACT YTD POSTED AND IN PROCESS	REMAINING BALANCE	PCT
240 LIBRARY						
70 LIBRARY						
43261 FED GRANT-LIBRARY						
000 GENERAL DESCRIPTION	0.00	0.00	0.00	0.00	0.00	0
TOTAL: FED GRANT-LIBRARY	0.00	0.00	0.00	0.00	0.00	0
PUBLIC CHARGES FOR SERVICES						
46111 COPIES - TAXABLE						
000 COPIES - TAXABLE	0.00	0.00	0.00	382.71	382.71-	9999 -----!!!!
TOTAL: COPIES - TAXABLE	0.00	0.00	0.00	382.71	382.71-	9999 -----!!!!
46119 MISC TAXABLE CHARGES						
000 MISC. TAXABLE CHARGES	0.00	0.00	0.00	0.00	0.00	0
TOTAL: MISC TAXABLE CHARGES	0.00	0.00	0.00	0.00	0.00	0
46710 LIBRARY FINES						
000 LIBRARY FINES	0.00	0.00	1,591.74	4,176.89	4,176.89-	9999 -----!!!!
TOTAL: LIBRARY FINES	0.00	0.00	1,591.74	4,176.89	4,176.89-	9999 -----!!!!
46713 LIBRARY RENTALS						
000 LIBRARY RENTALS	0.00	0.00	135.00	464.00	464.00-	9999 -----!!!!
TOTAL: LIBRARY RENTALS	0.00	0.00	135.00	464.00	464.00-	9999 -----!!!!
TOTAL: PUBLIC CHARGES FOR SERVICES	0.00	0.00	1,726.74	5,023.60	5,023.60-	9999 -----!!!!
INTERGOVERNMENTAL CHARGES						
47105 FEDERAL GRANT-HUD						
000 FEDERAL GRANT-HUD	0.00	0.00	0.00	0.00	0.00	0
TOTAL: FEDERAL GRANT-HUD	0.00	0.00	0.00	0.00	0.00	0
47301 CITY OF HUDSON						
000 CITY OF HUDSON	0.00	0.00	0.00	0.00	0.00	0
TOTAL: CITY OF HUDSON	0.00	0.00	0.00	0.00	0.00	0
47302 VILLAGE OF NORTH HUDSON						
000 VILLAGE OF NORTH HUDSON	84,962.00	84,475.00	42,237.50	42,237.50	42,237.50	50 -----
TOTAL: VILLAGE OF NORTH HUDSON	84,962.00	84,475.00	42,237.50	42,237.50	42,237.50	50 -----
47303 TOWN OF HUDSON						
000 TOWN OF HUDSON	191,538.00	203,201.00	101,650.00	101,650.00	101,551.00	50 -----
TOTAL: TOWN OF HUDSON	191,538.00	203,201.00	101,650.00	101,650.00	101,551.00	50 -----
47304 TOWN OF ST JOSEPH						
000 TOWN OF ST. JOSEPH	86,788.00	85,546.00	0.00	42,773.00	42,773.00	50 -----
TOTAL: TOWN OF ST JOSEPH	86,788.00	85,546.00	0.00	42,773.00	42,773.00	50 -----
47310 GENERAL GOVERNMENT REVENUE						
000 LOCAL GOVERNMENT-GENERAL	35,000.00	35,000.00	0.00	0.00	35,000.00	0
TOTAL: GENERAL GOVERNMENT REVENUE	35,000.00	35,000.00	0.00	0.00	35,000.00	0
47311 COUNTY LIBRARY LEVY						

Revenue Guideline
 FOR THE PERIOD(S) JAN 01, 2016 THROUGH MAR 31, 2016

	Adopted Budget	ANNUAL Revised Bdgt	ACT MTD AND IN PROCESS	POSTED AND IN PROCESS	ACT YTD AND IN PROCESS	POSTED AND IN PROCESS	REMAINING BALANCE	PCT	
240 LIBRARY									
70 LIBRARY									
INTERGOVERNMENTAL CHARGES									
47311 COUNTY LIBRARY LEVY									
000 COUNTY LIBRARY LEVY	86,859.00	82,521.00	25,491.00		81,769.60		751.40	99	-----
TOTAL: COUNTY LIBRARY LEVY	86,859.00	82,521.00	25,491.00		81,769.60		751.40	99	-----
TOTAL: INTERGOVERNMENTAL CHARGES	485,147.00	490,743.00	169,378.50		268,430.10		222,312.90	54	-----
MISCELLANEOUS REVENUES									
48100 INTEREST									
000 INTEREST	0.00	0.00	0.00		0.00		0.00	0	
TOTAL: INTEREST	0.00	0.00	0.00		0.00		0.00	0	
48120 NET CHANGE IN MARKET VALUE									
000 NET CHANGE IN MARKET VALUE	0.00	0.00	0.00		1,306.25		1,306.25-	9999	-----!!!!
TOTAL: NET CHANGE IN MARKET VALUE	0.00	0.00	0.00		1,306.25		1,306.25-	9999	-----!!!!
48400 INSURANCE REFUND									
000 INSURANCE REFUND	0.00	0.00	0.00		0.00		0.00	0	
TOTAL: INSURANCE REFUND	0.00	0.00	0.00		0.00		0.00	0	
48500 DONATIONS- PRIVATE ORG/IND									
000 DONATIONS-PRIVATE ORG/IND	0.00	0.00	0.00		0.00		0.00	0	
TOTAL: DONATIONS- PRIVATE ORG/IND	0.00	0.00	0.00		0.00		0.00	0	
48560 DONATION-SUMMER READ PROGRAM									
000 DONATION-SUMMER READ PROGRAM	0.00	0.00	0.00		0.00		0.00	0	
TOTAL: DONATION-SUMMER READ PROGRAM	0.00	0.00	0.00		0.00		0.00	0	
48561 DONATION-LITERACY PROGRAM									
000 DONATION-LITERACY PROGRAM	0.00	0.00	0.00		0.00		0.00	0	
TOTAL: DONATION-LITERACY PROGRAM	0.00	0.00	0.00		0.00		0.00	0	
48562 DONATIONS-HISTORY ROOM									
000 DONATION-HISTORY COLLECTION	0.00	0.00	0.00		0.00		0.00	0	
TOTAL: DONATIONS-HISTORY ROOM	0.00	0.00	0.00		0.00		0.00	0	
48563 FRIENDS OF LIBRARY PLEDGE									
000 FRIENDS OF LIBRARY PLEDGE	0.00	0.00	0.00		0.00		0.00	0	
TOTAL: FRIENDS OF LIBRARY PLEDGE	0.00	0.00	0.00		0.00		0.00	0	
48564 DONATIONS-BRIDGE THE GAP									
000 DONATION-BRIDGE THE GAP	0.00	0.00	0.00		0.00		0.00	0	
TOTAL: DONATIONS-BRIDGE THE GAP	0.00	0.00	0.00		0.00		0.00	0	
48600 MISCELLANEOUS REVENUES									
000 MISCELLANEOUS REVENUES	0.00	0.00	0.00		0.00		0.00	0	
TOTAL: MISCELLANEOUS REVENUES	0.00	0.00	0.00		0.00		0.00	0	
TOTAL: MISCELLANEOUS REVENUES	0.00	0.00	0.00		1,306.25		1,306.25-	9999	-----!!!!

Revenue Guideline
 FOR THE PERIOD(S) JAN 01, 2016 THROUGH MAR 31, 2016

	Adopted Budget	Revised Bdgt	ANNUAL ACT MTD POSTED AND IN PROCESS	ACT YTD POSTED AND IN PROCESS	REMAINING BALANCE	PCT
240 LIBRARY						
70 LIBRARY						
OTHER FINANCING SOURCES						
49210 TRANSFER FROM GENERAL FUND						
000 TRANSFER FROM GENERAL FUND	295,000.00	356,031.00	0.00	356,031.00	0.00	100
TOTAL: TRANSFER FROM GENERAL FUND	295,000.00	356,031.00	0.00	356,031.00	0.00	100
49220 TRANSFER FROM SPEC REV FD						
000 TRANSFER FROM SPEC REV FD	0.00	0.00	0.00	0.00	0.00	0
TOTAL: TRANSFER FROM SPEC REV FD	0.00	0.00	0.00	0.00	0.00	0
TOTAL: OTHER FINANCING SOURCES	295,000.00	356,031.00	0.00	356,031.00	0.00	100
TOTAL: LIBRARY	780,147.00	846,774.00	171,105.24	630,790.95	215,983.05	74
TOTAL: LIBRARY	780,147.00	846,774.00	171,105.24	630,790.95	215,983.05	74

Revenue Guideline
 FOR THE PERIOD(S) JAN 01, 2016 THROUGH MAR 31, 2016

	Adopted Budget	Revisd Bdgt	ANNUAL AND IN PROCESS	ACT MTD POSTED AND IN PROCESS	ACT YTD POSTED AND IN PROCESS	REMAINING BALANCE	PCT
GRAND TOTAL	780,147.00	846,774.00	171,105.24	630,790.95	215,983.05	74	-----
TOTAL NUMBER OF RECORDS PRINTED	24						

Report Selection:

Inclusions Ranges: Begin (thru) End
Fund & Account... 240_____ 240_____

Approval Plan..... thru _____

Calendar Start Date..... 01 01 2016
Calendar End (As Of) Date..... 03 31 2016

Level to Page Break..... 1 . 0 (1.0 to 5.0)

MTD or QTD or YTD (M/Q/Y)..... M

Print Inactive Accounts Too?..... N (Y/N)
Exclude Accounts with Zero Dollars. N (Y/N)
(A)nnual Budget or (Y)ear-to-Date.. A (A/Y)

Run Instructions:

Jobq	Banner	Copies	Form	Printer	Hold	Space	LPI	Lines	CPI	CP	SP	RT
L		01	1		Y	S	8	068	10			

Revenue Guideline with Detail
FOR THE PERIOD(S) JAN 01, 2016 THROUGH MAR 31, 2016

SOURCE-JE-ID	VENDOR/CUSTOMER/EXPLANATION	REF/REC/CHK	INVOICE	AMOUNT	DESCRIPTION	Project	FIL
240	HUDSON AREA JOINT LIBRARY						
70	LIBRARY						
43261	FED GRANT-LIBRARY						
000	GENERAL DESCRIPTION	0.00	0.00	0.00	0.00	0.00	0
TOTAL:	FED GRANT-LIBRARY	0.00	0.00	0.00	0.00	0.00	0
	PUBLIC CHARGES FOR SERVICES						
46111	COPIES - TAXABLE						
000	COPIES - TAXABLE	0.00	0.00	0.00	382.71	382.71-9999	-----!!!!
TOTAL:	COPIES - TAXABLE	0.00	0.00	0.00	382.71	382.71-9999	-----!!!!
46119	MISC TAXABLE CHARGES						
000	MISC. TAXABLE CHARGES	0.00	0.00	0.00	0.00	0.00	0
TOTAL:	MISC TAXABLE CHARGES	0.00	0.00	0.00	0.00	0.00	0
46710	LIBRARY FINES						
000	LIBRARY FINES	0.00	0.00	1,591.74	4,176.89	4,176.89-9999	-----!!!!
J-033116-302	MARCH ENTRIES	2		508.93	2-19/2-25 FINES		A
J-033116-334	MARCH ENTRIES	4		365.43	2-26/3-3 FINES		A
J-033116-402	MARCH ENTRIES	1		717.38	3-4/3-16 FINES		A
TOTAL:	LIBRARY FINES	0.00	0.00	1,591.74	4,176.89	4,176.89-9999	-----!!!!
46713	LIBRARY RENTALS						
000	LIBRARY RENTALS	0.00	0.00	135.00	464.00	464.00-9999	-----!!!!
J-033116-302	MARCH ENTRIES	2		24.00	DVD RENTAL		A
J-033116-302	MARCH ENTRIES	2		11.00	BOOK RENTAL		A
J-033116-334	MARCH ENTRIES	4		21.00	DVD RENTAL		A
J-033116-334	MARCH ENTRIES	4		6.00	BOOK RENTAL		A
J-033116-402	MARCH ENTRIES	1		61.00	DVD RENTAL		A
J-033116-402	MARCH ENTRIES	1		12.00	BOOK RENTAL		A
TOTAL:	LIBRARY RENTALS	0.00	0.00	135.00	464.00	464.00-9999	-----!!!!
TOTAL:	PUBLIC CHARGES FOR SERVICES	0.00	0.00	1,726.74	5,023.60	5,023.60-9999	-----!!!!
	INTERGOVERNMENTAL CHARGES						
47105	FEDERAL GRANT-HUD						
000	FEDERAL GRANT-HUD	0.00	0.00	0.00	0.00	0.00	0
TOTAL:	FEDERAL GRANT-HUD	0.00	0.00	0.00	0.00	0.00	0
47301	CITY OF HUDSON						
000	CITY OF HUDSON	0.00	0.00	0.00	0.00	0.00	0
TOTAL:	CITY OF HUDSON	0.00	0.00	0.00	0.00	0.00	0
47302	VILLAGE OF NORTH HUDSON						

Revenue Guideline with Detail
FOR THE PERIOD(S) JAN 01, 2016 THROUGH MAR 31, 2016

SOURCE-JE-ID	VENDOR/CUSTOMER/EXPLANATION	REF/REC/CHK	ANNUAL Revised Bdgt	ACT MTD AND IN PROCESS	POSTED AND IN PROCESS	ACT YTD AND IN PROCESS	REMAINING BALANCE	PCT	Project	FIL
240	HUDSON AREA JOINT LIBRARY									
70	LIBRARY									
47302	INTERGOVERNMENTAL CHARGES VILLAGE OF NORTH HUDSON									
000	VILLAGE OF NORTH HUDSON	84,962.00	84,475.00	42,237.50	42,237.50	42,237.50	42,237.50	50	-----	
R-030416-367	VILLAGE OF NORTH HUDSON	054063		42,237.50	42,237.50	LIBRARY FUNDING				A
TOTAL:	VILLAGE OF NORTH HUDSON	84,962.00	84,475.00	42,237.50	42,237.50	42,237.50	42,237.50	50	-----	
47303	TOWN OF HUDSON									
000	TOWN OF HUDSON	191,538.00	203,201.00	101,650.00	101,650.00	101,650.00	101,551.00	50	-----	
R-030416-367	TOWN OF HUDSON	054062		101,650.00	101,650.00	LIBRARY 2ND HALF				A
TOTAL:	TOWN OF HUDSON	191,538.00	203,201.00	101,650.00	101,650.00	101,650.00	101,551.00	50	-----	
47304	TOWN OF ST JOSEPH									
000	TOWN OF ST. JOSEPH	86,788.00	85,546.00	0.00	42,773.00	42,773.00	42,773.00	50	-----	
TOTAL:	TOWN OF ST JOSEPH	86,788.00	85,546.00	0.00	42,773.00	42,773.00	42,773.00	50	-----	
47310	GENERAL GOVERNMENT REVENUE									
000	LOCAL GOVERNMENT-GENERAL	35,000.00	35,000.00	0.00	0.00	35,000.00	35,000.00	0		
TOTAL:	GENERAL GOVERNMENT REVENUE	35,000.00	35,000.00	0.00	0.00	35,000.00	35,000.00	0		
47311	COUNTY LIBRARY LEVY									
000	COUNTY LIBRARY LEVY	86,859.00	82,521.00	25,491.00	81,769.60	751.40	751.40	99	-----	
R-030116-364	ST CROIX COUNTY	054012		23,206.00	2016 LIBR FUNDING					A
R-031716-405	COUNTY OF PIERCE	054233		2,285.00	ACT150 REIMB					A
TOTAL:	COUNTY LIBRARY LEVY	86,859.00	82,521.00	25,491.00	81,769.60	751.40	751.40	99	-----	
TOTAL:	INTERGOVERNMENTAL CHARGES	485,147.00	490,743.00	169,378.50	268,430.10	222,312.90	222,312.90	54	-----	
48100	MISCELLANEOUS REVENUES INTEREST									
000	INTEREST	0.00	0.00	0.00	0.00	0.00	0.00	0		
TOTAL:	INTEREST	0.00	0.00	0.00	0.00	0.00	0.00	0		
48120	NET CHANGE IN MARKET VALUE									
000	NET CHANGE IN MARKET VALUE	0.00	0.00	0.00	1,306.25	1,306.25-9999	1,306.25-9999	-----	!!!!	
TOTAL:	NET CHANGE IN MARKET VALUE	0.00	0.00	0.00	1,306.25	1,306.25-9999	1,306.25-9999	-----	!!!!	
48400	INSURANCE REFUND									
000	INSURANCE REFUND	0.00	0.00	0.00	0.00	0.00	0.00	0		
TOTAL:	INSURANCE REFUND	0.00	0.00	0.00	0.00	0.00	0.00	0		
48500	DONATIONS- PRIVATE ORG/IND									

Revenue Guideline with Detail
FOR THE PERIOD(S) JAN 01, 2016 THROUGH MAR 31, 2016

SOURCE-JE-ID	VENDOR/CUSTOMER/EXPLANATION	REF/REC/CHK	INVOICE	ANNUAL Adopted Budget	Revisd Bdgt	ACT MTD AND IN PROCESS	POSTED AND IN PROCESS	ACT YTD AND IN PROCESS	POSTED AND IN PROCESS	REMAINING BALANCE	PCT	Project	FIL
240	HUDSON AREA JOINT LIBRARY												
70	LIBRARY												
48500	MISCELLANEOUS REVENUES DONATIONS- PRIVATE ORG/IND												
000	DONATIONS-PRIVATE ORG/IND			0.00	0.00	0.00	0.00	0.00	0.00	0.00	0		
TOTAL:	DONATIONS- PRIVATE ORG/IND			0.00	0.00	0.00	0.00	0.00	0.00	0.00	0		
48560	DONATION-SUMMER READ PROGRAM												
000	DONATION-SUMMER READ PROGRAM			0.00	0.00	0.00	0.00	0.00	0.00	0.00	0		
TOTAL:	DONATION-SUMMER READ PROGRAM			0.00	0.00	0.00	0.00	0.00	0.00	0.00	0		
48561	DONATION-LITERACY PROGRAM												
000	DONATION-LITERACY PROGRAM			0.00	0.00	0.00	0.00	0.00	0.00	0.00	0		
TOTAL:	DONATION-LITERACY PROGRAM			0.00	0.00	0.00	0.00	0.00	0.00	0.00	0		
48562	DONATIONS-HISTORY ROOM												
000	DONATION-HISTORY COLLECTION			0.00	0.00	0.00	0.00	0.00	0.00	0.00	0		
TOTAL:	DONATIONS-HISTORY ROOM			0.00	0.00	0.00	0.00	0.00	0.00	0.00	0		
48563	FRIENDS OF LIBRARY PLEDGE												
000	FRIENDS OF LIBRARY PLEDGE			0.00	0.00	0.00	0.00	0.00	0.00	0.00	0		
TOTAL:	FRIENDS OF LIBRARY PLEDGE			0.00	0.00	0.00	0.00	0.00	0.00	0.00	0		
48564	DONATIONS-BRIDGE THE GAP												
000	DONATION-BRIDGE THE GAP			0.00	0.00	0.00	0.00	0.00	0.00	0.00	0		
TOTAL:	DONATIONS-BRIDGE THE GAP			0.00	0.00	0.00	0.00	0.00	0.00	0.00	0		
48600	MISCELLANEOUS REVENUES												
000	MISCELLANEOUS REVENUES			0.00	0.00	0.00	0.00	0.00	0.00	0.00	0		
TOTAL:	MISCELLANEOUS REVENUES			0.00	0.00	0.00	0.00	0.00	0.00	0.00	0		
TOTAL:	MISCELLANEOUS REVENUES			0.00	0.00	0.00	0.00	1,306.25	1,306.25	9999	-----!!!!		
	OTHER FINANCING SOURCES												
49210	TRANSFER FROM GENERAL FUND												
000	TRANSFER FROM GENERAL FUND			295,000.00	356,031.00	0.00	0.00	356,031.00	0.00	0.00	100	-----	
TOTAL:	TRANSFER FROM GENERAL FUND			295,000.00	356,031.00	0.00	0.00	356,031.00	0.00	0.00	100	-----	
49220	TRANSFER FROM SPEC REV FD												
000	TRANSFER FROM SPEC REV FD			0.00	0.00	0.00	0.00	0.00	0.00	0.00	0		
TOTAL:	TRANSFER FROM SPEC REV FD			0.00	0.00	0.00	0.00	0.00	0.00	0.00	0		
TOTAL:	OTHER FINANCING SOURCES			295,000.00	356,031.00	0.00	0.00	356,031.00	0.00	0.00	100	-----	
TOTAL:	LIBRARY			780,147.00	846,774.00	171,105.24	630,790.95	630,790.95	215,983.05	74	-----		
TOTAL:	HUDSON AREA JOINT LIBRARY			780,147.00	846,774.00	171,105.24	630,790.95	630,790.95	215,983.05	74	-----		

Revenue Guideline with Detail
FOR THE PERIOD(S) JAN 01, 2016 THROUGH MAR 31, 2016

SOURCE-JE-ID	VENDOR/CUSTOMER/EXPLANATION	Adopted Budget	Revisd Bdgt	ANNUAL AND IN PROCESS	ACT MTD POSTED AND IN PROCESS	ACT YTD POSTED AND IN PROCESS	REMAINING BALANCE	PCT	FIL
	REF/REC/CHK	INVOICE	AMOUNT	DESCRIPTION	Project				
GRAND TOTAL		780,147.00	846,774.00	171,105.24	630,790.95	215,983.05	74	-----	
TOTAL NUMBER OF RECORDS PRINTED		37							

Report Selection:

Inclusions Ranges: Begin (thru) End
Fund & Account... 240_____ 240_____

Approval Plan..... thru _____

Calendar Start Date..... 01 01 2016
Calendar End (As Of) Date..... 03 31 2016

Lowest Level to Print..... 4 . 0 (1.0 to 5.0)
Level to Page Break..... 1 . 0 (1.0 to 5.0)

MTD or QTD (M/Q)..... M

Print Inactive Accounts Too?..... N (Y/N)
Exclude Accounts with Zero Dollars. N (Y/N)
(A)nnual Budget or (Y)ear-to-Date.. A (A/Y)
Open Download File in Excel..... N (Y/N)

Run Instructions:

Jobq	Banner	Copies	Form	Printer	Hold	Space	LPI	Lines	CPI	CP	SP	RT
L		01	1		Y	S	8	068	10			

Expenditure Guideline
 FOR THE PERIOD(S) JAN 01, 2016 THROUGH MAR 31, 2016

	ANNUAL Revisd Bdgt	ENCUMBERED	ACT MTD POSTED AND IN PROCESS	ACT YTD POSTED AND IN PROCESS	REMAINING BALANCE	PCT
240 LIBRARY						
70 LIBRARY						
55111 LIBRARY						
PERSONAL SERVICES						
121 SALARY-WAGES FULL-TIME	165,100.00	0.00	11,848.62	32,958.32	132,141.68	19 -
122 SALARY-WAGES OVERTIME	200.00	0.00	0.00	0.00	200.00	0
125 SALARY-WAGES PART TIME	212,765.00	0.00	15,780.00	43,815.51	168,949.49	20 --
133 LONGEVITY	0.00	0.00	0.00	0.00	0.00	0
151 FICA	28,978.00	0.00	2,007.30	5,966.33	23,011.67	20 --
152 RETIREMENT	20,853.00	0.00	1,440.24	4,295.89	16,557.11	20 --
154 HEALTH INSURANCE	76,600.00	0.00	5,777.97	23,153.96	53,446.04	30 ---
155 LIFE INSURANCE	250.00	0.00	0.00	0.00	250.00	0
TOTAL: PERSONAL SERVICES	504,746.00	0.00	36,854.13	110,190.01	394,555.99	21 --
CONTRACTUAL SERVICES						
212 LEGAL SERVICES	0.00	0.00	0.00	0.00	0.00	0
213 PROFESSIONAL SERV-AUDIT/ACCT	14,027.00	0.00	1,146.00	3,438.00	10,589.00	24 --
216 IFLS - OPERATING/MAINT	33,764.00	0.00	0.00	32,825.00	939.00	97 -----
217 IFLS - COURIER/SELF CHECK	2,500.00	0.00	0.00	2,512.00	12.00-	100 -----
218 IFLS - CATALOGING	24,726.00	0.00	0.00	0.00	24,726.00	0
225 TELEPHONE	3,600.00	0.00	63.40	146.80	3,453.20	4
249 CONTRACTED MAINT & REPAIR	600.00	0.00	0.00	0.00	600.00	0
294 PROGRAMMING - ADULT	2,000.00	25.00	120.37	275.37	1,699.63	15 -
295 PROGRAMMING - CHILDREN	2,500.00	0.00	0.00	405.00	2,095.00	16 -
298 MAINTENANCE AGMT & LEASES	5,500.00	0.00	206.86	821.86	4,678.14	14 -
299 OTHER CONTRACTUAL SERVICES	5,000.00	0.00	0.00	0.00	5,000.00	0
TOTAL: CONTRACTUAL SERVICES	94,217.00	25.00	1,536.63	40,424.03	53,767.97	42 ----
SUPPLIES & EXPENSES						
311 POSTAGE	5,000.00	0.00	0.00	433.87	4,566.13	8
312 OFFICE SUPPLIES	13,000.00	0.00	79.56	622.23	12,377.77	4
324 MEMBERSHIPS & SUBSCRIPTIONS	500.00	0.00	0.00	0.00	500.00	0
326 ADVERTISING	1,000.00	0.00	0.00	0.00	1,000.00	0
338 TRAINING-STAFF DEVELOPMENT	0.00	0.00	0.00	0.00	0.00	0
339 TRAVEL & CONFERENCES	1,600.00	0.00	200.00	390.00	1,210.00	24 --
357 MAINT & REPAIR SUPPLIES	1,000.00	0.00	53.82	53.82	946.18	5
392 BOOK PROCESSING	0.00	0.00	0.00	0.00	0.00	0
393 GRANTS-FOC ON ENGY/ANN MARIE	0.00	0.00	0.00	0.00	0.00	0
394 PROGRAMMING SUPPLIES	0.00	0.00	0.00	0.00	0.00	0
395 BOOKS	65,000.00	0.00	2,240.18	8,175.71	56,824.29	12 -
396 TECHNOLOGY	10,000.00	0.00	3.68	902.68	9,097.32	9
397 PERIODICALS	7,000.00	0.00	0.00	0.00	7,000.00	0
398 AUDIO-VISUALS	16,000.00	0.00	760.20	1,623.59	14,376.41	10 -
399 ACTIVITY SUPPLIES	1,500.00	86.63	0.00	37.42	1,375.95	8
TOTAL: SUPPLIES & EXPENSES	121,600.00	86.63	3,337.44	12,239.32	109,274.05	10 -
FIXED CHARGES						
510 WORKERS COMPENSATION INS.	1,100.00	0.00	0.00	900.00	200.00	81 -----
511 PUBLIC LIABILITY	1,700.00	0.00	0.00	250.00	1,450.00	14 -

Expenditure Guideline
 FOR THE PERIOD(S) JAN 01, 2016 THROUGH MAR 31, 2016

	ANNUAL Revised Bdgt	ENCUMBERED	ACT MTD POSTED AND IN PROCESS	ACT YTD POSTED AND IN PROCESS	REMAINING BALANCE	PCT
240 LIBRARY						
70 LIBRARY						
55111 LIBRARY						
FIXED CHARGES						
513 PUBLIC OFFICIALS	2,100.00	0.00	0.00	2,052.00	48.00	97 -----
517 PROPERTY INS	1,700.00	0.00	0.00	1,520.00	180.00	89 -----
519 UNEMPLOYMENT COMP	0.00	0.00	0.00	0.00	0.00	0
532 RENT	137,700.00	0.00	11,475.00	34,425.00	103,275.00	25 --
541 DEPRECIATION	0.00	0.00	0.00	0.00	0.00	0
543 AMORTIZATION - COLLECTIONS	0.00	0.00	0.00	0.00	0.00	0
TOTAL: FIXED CHARGES	144,300.00	0.00	11,475.00	39,147.00	105,153.00	27 --
CAPITAL OUTLAY						
812 FURNITURE & FURNISHINGS	0.00	0.00	0.00	0.00	0.00	0
819 OTHER CAPITAL EXPENSE/SERVIC	0.00	0.00	0.00	0.00	0.00	0
822 BUILDINGS	0.00	0.00	0.00	0.00	0.00	0
829 REPAIR & IMPROVEMENT	0.00	0.00	0.00	0.00	0.00	0
TOTAL: CAPITAL OUTLAY	0.00	0.00	0.00	0.00	0.00	0
COST REALLOCATIONS						
902 UNFUNDED PENSION LIABILITY	0.00	0.00	0.00	0.00	0.00	0
TOTAL: COST REALLOCATIONS	0.00	0.00	0.00	0.00	0.00	0
TOTAL: LIBRARY	864,863.00	111.63	53,203.20	202,000.36	662,751.01	23 --
TOTAL: LIBRARY	864,863.00	111.63	53,203.20	202,000.36	662,751.01	23 --
TOTAL: LIBRARY	864,863.00	111.63	53,203.20	202,000.36	662,751.01	23 --

Expenditure Guideline
 FOR THE PERIOD(S) JAN 01, 2016 THROUGH MAR 31, 2016

	ANNUAL Revisd Bdgt	ENCUMBERED	ACT MTD POSTED AND IN PROCESS	ACT YTD POSTED AND IN PROCESS	REMAINING BALANCE	PCT
GRAND TOTAL	864,863.00	111.63	53,203.20	202,000.36	662,751.01	23 --
TOTAL NUMBER OF RECORDS PRINTED	47					

Report Selection:

Inclusions Ranges: Begin (thru) End
Fund & Account... 240_____ 240_____

Approval Plan..... thru _____

Calendar Start Date..... 01 01 2016
Calendar End (As Of) Date..... 03 31 2016

Level to Page Break..... 1 . 0 (1.0 to 5.0)

MTD or QTD or YTD (M/Q/Y)..... M

Print Inactive Accounts Too?..... N (Y/N)
Exclude Accounts with Zero Dollars. N (Y/N)
(A)nnual Budget or (Y)ear-to-Date.. A (A/Y)

Run Instructions:

Jobq	Banner	Copies	Form	Printer	Hold	Space	LPI	Lines	CPI	CP	SP	RT
L		01	1		Y	S	8	068	10			

Exp. Guideline with Detail
FOR THE PERIOD(S) JAN 01, 2016 THROUGH MAR 31, 2016

SOURCE-JE-ID	VENDOR/CUSTOMER/EXPLANATION	REF/REC/CHK	ANNUAL Revisd Bdgt	ENCUMBERED INVOICE	ACT MTD POSTED AND IN PROCESS	ACT YTD POSTED AND IN PROCESS	REMAINING BALANCE	PCT	F 9	FIL
240	HUDSON AREA JOINT LIBRARY									
70	LIBRARY									
55111	LIBRARY PERSONAL SERVICES									
121	SALARY-WAGES FULL-TIME		165,100.00	0.00	11,848.62	32,958.32	132,141.68	19	-	
P-031116-377	PAYROLL BIWEEKLY	031116			6,021.70	CODE-B,PER#-1,FUND-	240			A
P-032416-404	PAYROLL BIWEEKLY	032416			5,826.92	CODE-B,PER#-2,FUND-	240			A
122	SALARY-WAGES OVERTIME		200.00	0.00	0.00	0.00	200.00	0		
125	SALARY-WAGES PART TIME		212,765.00	0.00	15,780.00	43,815.51	168,949.49	20	--	
P-031116-377	PAYROLL BIWEEKLY	031116			7,729.68	CODE-B,PER#-1,FUND-	240			A
P-032416-404	PAYROLL BIWEEKLY	032416			8,050.32	CODE-B,PER#-2,FUND-	240			A
133	LONGEVITY		0.00	0.00	0.00	0.00	0.00	0		
151	FICA		28,978.00	0.00	2,007.30	5,966.33	23,011.67	20	--	
P-031116-377	PAYROLL BIWEEKLY	031116			998.83	CODE-B,PER#-1,FUND-	240			A
P-032416-404	PAYROLL BIWEEKLY	032416			1,008.47	CODE-B,PER#-2,FUND-	240			A
152	RETIREMENT		20,853.00	0.00	1,440.24	4,295.89	16,557.11	20	--	
P-031116-377	PAYROLL BIWEEKLY	031116			719.19	CODE-B,PER#-1,FUND-	240			A
P-032416-404	PAYROLL BIWEEKLY	032416			721.05	CODE-B,PER#-2,FUND-	240			A
154	HEALTH INSURANCE		76,600.00	0.00	5,777.97	23,153.96	53,446.04	30	---	
P-031116-377	PAYROLL BIWEEKLY	031116			2,762.02	CODE-B,PER#-1,FUND-	240			A
V-031616-351	04113 DONALDSON/LINDA	083644	4/2016		116.87	ANNUITANT HLT-APRIL		P	N	A
V-031616-351	04113 DONALDSON/LINDA	083644	4/2016		137.06	ANNUITANT HLT-APRIL		P	N	A
P-032416-404	PAYROLL BIWEEKLY	032416			2,762.02	CODE-B,PER#-2,FUND-	240			A
155	LIFE INSURANCE		250.00	0.00	0.00	0.00	250.00	0		
TOTAL:	PERSONAL SERVICES		504,746.00	0.00	36,854.13	110,190.01	394,555.99	21	--	
	CONTRACTUAL SERVICES									
212	LEGAL SERVICES		0.00	0.00	0.00	0.00	0.00	0		
213	PROFESSIONAL SERV-AUDIT/ACCT		14,027.00	0.00	1,146.00	3,438.00	10,589.00	24	--	
J-030116-309	ADM CHARGE				1,146.00	MONTHLY ADM CHG				A
216	IFLS - OPERATING/MAINT		33,764.00	0.00	0.00	32,825.00	939.00	97	-----	
217	IFLS - COURIER/SELF CHECK		2,500.00	0.00	0.00	2,512.00	12.00	100	-----	
218	IFLS - CATALOGING		24,726.00	0.00	0.00	0.00	24,726.00	0		
225	TELEPHONE		3,600.00	0.00	63.40	146.80	3,453.20	4		
V-030216-263	18005 AT&T	083453	715Z0800430216		21.26	SVC 2-16/3-15		P	N	A
V-030216-263	18005 AT&T	083453	715Z0800430216		21.26	SVC 2-16/3-15		P	N	A
V-032416-415	03028 CENTURYLINK	000000	1363819981		0.19	1363819981	034127	F	N	A
V-032416-415	03028 CENTURYLINK	000000	1368331514		4.13	1368331514	034173	F	N	A
V-032416-415	03028 CENTURYLINK	000000	1370093509		16.56	1370093509	034165	F	N	A

Exp. Guideline with Detail
FOR THE PERIOD(S) JAN 01, 2016 THROUGH MAR 31, 2016

SOURCE-JE-ID	VENDOR/CUSTOMER/EXPLANATION	REF/REC/CHK	ANNUAL Revisd Bdgt	ENCUMBERED INVOICE	ACT MTD POSTED AND IN PROCESS	ACT YTD POSTED AND IN PROCESS	REMAINING BALANCE	PCT	F 9	FIL
240	HUDSON AREA JOINT LIBRARY									
70	LIBRARY									
55111	LIBRARY									
	CONTRACTUAL SERVICES									
249	CONTRACTED MAINT & REPAIR		600.00	0.00	0.00	0.00	600.00	0		
294	PROGRAMMING - ADULT		2,000.00	25.00	120.37	275.37	1,699.63	15 -		
V-032416-417	08160 ASSOCIATED BANK	000000		RECEIPTS	40.00				N	A
V-032416-417	08160 ASSOCIATED BANK	000000		RECEIPTS	9.02				N	A
V-032416-417	08160 ASSOCIATED BANK	000000		RECEIPTS	20.05				N	A
V-032816-423	01197 CARDMEMBER SERVICES	000000		95000121059538	35.33				F N	A
V-032816-423	01197 CARDMEMBER SERVICES	000000		95000121059538	15.97				F N	A
295	PROGRAMMING - CHILDREN		2,500.00	0.00	0.00	405.00	2,095.00	16 -		
298	MAINTENANCE AGMT & LEASES		5,500.00	0.00	206.86	821.86	4,678.14	14 -		
V-032416-417	10026 EO JOHNSON OFFICE TECHNO	000000		I00283451	124.00				F N	A
V-032416-417	10025 EO JOHNSON OFFICE TECHNO	000000		CNIN838509	82.86				F N	A
299	OTHER CONTRACTIONAL SERVICES		5,000.00	0.00	0.00	0.00	5,000.00	0		
TOTAL:	CONTRACTUAL SERVICES		94,217.00	25.00	1,536.63	40,424.03	53,767.97	42 ----		
	SUPPLIES & EXPENSES									
311	POSTAGE		5,000.00	0.00	0.00	433.87	4,566.13	8		
312	OFFICE SUPPLIES		13,000.00	0.00	79.56	622.23	12,377.77	4		
V-032416-417	22140 WALMART	000000		20200057	79.56				F N	A
324	MEMBERSHIPS & SUBSCRIPTIONS		500.00	0.00	0.00	0.00	500.00	0		
326	ADVERTISING		1,000.00	0.00	0.00	0.00	1,000.00	0		
338	TRAINING-STAFF DEVELOPMENT		0.00	0.00	0.00	0.00	0.00	0		
339	TRAVEL & CONFERENCES		1,600.00	0.00	200.00	390.00	1,210.00	24 --		
V-032816-423	01197 CARDMEMBER SERVICES	000000		95000121059538	200.00				F N	A
357	MAINT & REPAIR SUPPLIES		1,000.00	0.00	53.82	53.82	946.18	5		
V-032816-423	01197 CARDMEMBER SERVICES	000000		95000121059538	16.94				F N	A
V-032816-423	01197 CARDMEMBER SERVICES	000000		95000121059538	36.88				F N	A
392	BOOK PROCESSING		0.00	0.00	0.00	0.00	0.00	0		
393	GRANTS-FOC ON ENGY/ANN MARIE		0.00	0.00	0.00	0.00	0.00	0		
394	PROGRAMMING SUPPLIES		0.00	0.00	0.00	0.00	0.00	0		
395	BOOKS		65,000.00	0.00	2,240.18	8,175.71	56,824.29	12 -		
V-032416-417	02020 BAKER & TAYLOR	000000		2031715421	305.03				F N	A
V-032416-417	02020 BAKER & TAYLOR	000000		2031715479	79.94				F N	A
V-032416-417	02020 BAKER & TAYLOR	000000		2031716774	93.78				F N	A
V-032416-417	07005 GALE	000000		57576472	103.46				F N	A
V-032416-417	02020 BAKER & TAYLOR	000000		2031731752	74.42				F N	A
V-032416-417	02020 BAKER & TAYLOR	000000		2031736286	14.16				F N	A
V-032416-417	02020 BAKER & TAYLOR	000000		5014001926	29.22				F N	A

SOURCE-JE-ID	VENDOR/CUSTOMER/EXPLANATION	REF/REC/CHK	ANNUAL Revisd Bdgt	ENCUMBERED INVOICE	ACT MTD POSTED AND IN PROCESS	ACT YTD POSTED AND IN PROCESS	REMAINING BALANCE	PCT	F 9	FIL
240	HUDSON AREA JOINT LIBRARY									
70	LIBRARY									
55111	LIBRARY									
	SUPPLIES & EXPENSES									
395	BOOKS									
V-032416-417	02020 BAKER & TAYLOR		000000	2031736536	34.94	2031736536	034024	F N		A
V-032416-417	02020 BAKER & TAYLOR		000000	2031737861	319.07	2031737861	034024	F N		A
V-032416-417	02020 BAKER & TAYLOR		000000	2031738050	276.85	2031738050	034024	F N		A
V-032416-417	02020 BAKER & TAYLOR		000000	2031751512	44.12	2031751512	034129	F N		A
V-032416-417	.05603 GUYANT/VALERIE		000000	658749	16.00	RETURNED LOST BOOK		N		A
V-032416-417	02020 BAKER & TAYLOR		000000	2031758252	71.89	2031758252	034166	F N		A
V-032416-417	02020 BAKER & TAYLOR		000000	2031764140	110.22	2031764140	034166	F N		A
V-032416-417	02020 BAKER & TAYLOR		000000	2031764448	98.72	2031764448	034166	F N		A
V-032416-417	02020 BAKER & TAYLOR		000000	2031769374	9.45	2031769374	034166	F N		A
V-032416-417	07005 GALE		000000	57676193	137.95	57676193	034128	F N		A
V-032416-417	02020 BAKER & TAYLOR		000000	2031776371	18.46	2031776371	034166	F N		A
V-032416-417	07005 GALE		000000	57686207	24.74	57686207	034128	F N		A
V-032416-417	02020 BAKER & TAYLOR		000000	2031788545	78.31	2031788545	034166	F N		A
V-032416-417	02020 BAKER & TAYLOR		000000	2031801602	16.79	2031801602	034166	F N		A
V-032416-417	02020 BAKER & TAYLOR		000000	2031801394	92.82	2031801394	034166	F N		A
V-032416-417	.05602 RIVER FALLS PUBLIC LIBRA		000000	556858	14.99	LOST 7 PAID ITEM		N		A
V-032816-423	01197 CARDMEMBER SERVICES		000000	95000121059538	27.98	BOOKS FROM AMAZON	034022	F N		A
V-032816-423	01197 CARDMEMBER SERVICES		000000	95000121059538	38.52	BOOKS FROM AMAZON	034022	F N		A
V-032816-423	01197 CARDMEMBER SERVICES		000000	95000121059538	37.07	BOOKS FROM AMAZON	034022	F N		A
V-032816-423	01197 CARDMEMBER SERVICES		000000	95000121059538	21.93	BOOKS FROM AMAZON	034022	F N		A
V-032816-423	01197 CARDMEMBER SERVICES		000000	95000121059538	27.94	BOOKS FROM AMAZON	034022	F N		A
V-032816-423	01197 CARDMEMBER SERVICES		000000	95000121059538	21.41	BOOKS FROM AMAZON	034022	F N		A
396	TECHNOLOGY		10,000.00	0.00	3.68	902.68	9,097.32	9		
V-032416-417	08160 ASSOCIATED BANK		000000	RECEIPTS	3.68	SPEAKER PINS/STEREO CBLE		N		A
397	PERIODICALS		7,000.00	0.00	0.00	0.00	7,000.00	0		
398	AUDIO-VISUALS		16,000.00	0.00	760.20	1,623.59	14,376.41	10 -		
V-032416-417	12065 MIDWEST TAPE		000000	93696506	251.88	93696506	034023	F N		A
V-032416-417	12065 MIDWEST TAPE		000000	93728514	185.73	93728514	034175	F N		A
V-032416-417	12065 MIDWEST TAPE		000000	93728943	110.22	93728943	034175	F N		A
V-032416-417	12065 MIDWEST TAPE		000000	93748232	39.99	93748232	034175	F N		A
V-032416-417	12065 MIDWEST TAPE		000000	93748234	64.02	93748234	034175	F N		A
V-032416-417	12065 MIDWEST TAPE		000000	93752506	26.38	93752506	034175	F N		A
V-032416-417	12065 MIDWEST TAPE		000000	93772617	41.99	93772617	034175	F N		A
V-032416-417	12065 MIDWEST TAPE		000000	93772619	39.99	93772619	034175	F N		A
399	ACTIVITY SUPPLIES		1,500.00	86.63	0.00	37.42	1,375.95	8		
TOTAL:	SUPPLIES & EXPENSES		121,600.00	86.63	3,337.44	12,239.32	109,274.05	10 -		

FIXED CHARGES

Exp. Guideline with Detail
FOR THE PERIOD(S) JAN 01, 2016 THROUGH MAR 31, 2016

SOURCE-JE-ID	VENDOR/CUSTOMER/EXPLANATION	ANNUAL Revisd Bdgt	ENCUMBERED	ACT MTD POSTED AND IN PROCESS	ACT YTD POSTED AND IN PROCESS	REMAINING BALANCE	PCT		
	REF/REC/CHK		INVOICE	AMOUNT	DESCRIPTION	P.O.	F 9		FIL
240	HUDSON AREA JOINT LIBRARY								
70	LIBRARY								
55111	LIBRARY								
	FIXED CHARGES								
510	WORKERS COMPENSATION INS.	1,100.00	0.00	0.00	900.00	200.00	81	-----	
511	PUBLIC LIABILITY	1,700.00	0.00	0.00	250.00	1,450.00	14	-	
513	PUBLIC OFFICIALS	2,100.00	0.00	0.00	2,052.00	48.00	97	-----	
517	PROPERTY INS	1,700.00	0.00	0.00	1,520.00	180.00	89	-----	
519	UNEMPLOYMENT COMP	0.00	0.00	0.00	0.00	0.00	0		
532	RENT	137,700.00	0.00	11,475.00	34,425.00	103,275.00	25	--	
J-030116-312	MARCHRENT	1		11,475.00	LIBRARY RENT				A
541	DEPRECIATION	0.00	0.00	0.00	0.00	0.00	0		
543	AMORTIZATION - COLLECTIONS	0.00	0.00	0.00	0.00	0.00	0		
TOTAL:	FIXED CHARGES	144,300.00	0.00	11,475.00	39,147.00	105,153.00	27	--	
	CAPITAL OUTLAY								
812	FURNITURE & FURNISHINGS	0.00	0.00	0.00	0.00	0.00	0		
819	OTHER CAPITAL EXPENSE/SERVIC	0.00	0.00	0.00	0.00	0.00	0		
822	BUILDINGS	0.00	0.00	0.00	0.00	0.00	0		
829	REPAIR & IMPROVEMENT	0.00	0.00	0.00	0.00	0.00	0		
TOTAL:	CAPITAL OUTLAY	0.00	0.00	0.00	0.00	0.00	0		
	COST REALLOCATIONS								
902	UNFUNDED PENSION LIABILITY	0.00	0.00	0.00	0.00	0.00	0		
TOTAL:	COST REALLOCATIONS	0.00	0.00	0.00	0.00	0.00	0		
TOTAL:	LIBRARY	864,863.00	111.63	53,203.20	202,000.36	662,751.01	23	--	
TOTAL:	LIBRARY	864,863.00	111.63	53,203.20	202,000.36	662,751.01	23	--	
TOTAL:	HUDSON AREA JOINT LIBRARY	864,863.00	111.63	53,203.20	202,000.36	662,751.01	23	--	

Exp. Guideline with Detail
FOR THE PERIOD(S) JAN 01, 2016 THROUGH MAR 31, 2016

SOURCE-JE-ID	VENDOR/CUSTOMER/EXPLANATION	ANNUAL Revisd Bdgt	ENCUMBERED	ACT MTD POSTED AND IN PROCESS	ACT YTD POSTED AND IN PROCESS	REMAINING BALANCE	PCT	F 9	FIL
	REF/REC/CHK	INVOICE	AMOUNT	DESCRIPTION	P.O.				
GRAND TOTAL		864,863.00	111.63	53,203.20	202,000.36	662,751.01	23	--	
TOTAL NUMBER OF RECORDS PRINTED		115							



MONTHLY STATISTICS

APRIL 4, 2016

Respectfully Submitted by:
Tina Norris, Director

Circulation Activity by Terminal

MARCH 2016 / Year-to-date

Activity by Terminal			
	Checkouts	Checkins	Renewals
710 - HU OPAC	0	0	80
711 - HU Circulation	1,979	17,075	867
714 - HU 3M Selfcheck	8,899	0	2,612
715 - HU Administration	18	4	7
717 - HU 3M Selfcheck	5,883	0	1,829
718 - HU Acq/Serials	6	2	2

MARCH 2015

Activity by Terminal			
	Checkouts	Checkins	Renewals
710 - OPAC	0	0	99
711 - Circulation	1,813	16,523	918
712 - Cataloging	0	1	0
714 - 3M Selfcheck	8,863	0	2,476
717 - 3M Selfcheck	5,717	0	1,766
718 - Acq/Serials	15	1	0

Circulation Statistics

Circulation Summary for MARCH

MARCH	2016	2015	Year-to-date 2016
Checkouts	16,785	16,408	46450
Check-ins	17,081	16,523	44589
Renewals	5,397	5,259	14999
Total Circulation	22,182	21,667	61449
Items Borrowed	4,264	4,349	12471
Items Loaned	2,727	5,162	8031
New Patrons	84	85	227
Items Added	266	458	1293

Circulation Summary YTD 2016

Yearly Circulation Activity

2016	Check-outs	Check-outs, this month last year	Check-ins	Renewals	Items Circulated
January	14,951	16,551	13,502	4,402	21,075
February	14,639	15,493	13,930	5,120	19,759
March	16,785	16,408	17,081	5,397	22,182
April		15,734			
May		15,198			
June		20,104			
July		21,163			
August		17,667			
September		14,982			
October		15,696			
November		12,491			
December		13,338			
TOTALS	46,450	194,825	44,589	14,999	61,449

Visitor Counts

	Monthly Average	Daily Average
2011 (April-December)	13,374	533
2012	11,902	502
2013	10,369	493
2014	10,206	493
2015	9,483	452
2016	9,327	373

	MONTHLY VISITOR COUNT	AVERAGE PER DAY	NUMBER OF DAYS OPEN
January	8,627	345	25
February	9,125	365	25
March	10,228	393	26
April			
May			
June			
July			
August			
September			
October			
November			
December			

Cardholders by Municipality

	City of Hudson		Village of North Hudson	Town of Hudson	Town of St. Joseph	Total
2011	7,750		1,998	4,091	1,545	15,384
2012	7,818		1,940	3,997	1,543	15,298
2013	8,228		1,940	4,239	1,633	16,165
2014	7,740		1,881	3,789	1,495	14,905
2015	8239		1,991	4,023	1,593	15,846
2016	January	8273	1995	4030	1597	15,912
	February	8306	1996	4046	1598	15,946
	March	8,350	2,001	4,065	1,611	16,027*
	April					0
	May					0
	June					0
	July					0
	August					0
	September					0
	October					0
	November					0
	December					0

*Please note expired patron records have not been purged. Per Matthew, this is a task handled by IFLS; I have contacted IFLS to have this done.

Technology Usage

<i>Internet & Wireless Usage</i>	<i>MARCH 2016</i>	<i>MARCH 2015</i>	<i>Year-to-Date</i>
Pharos Sessions	1,085	927	2,933
Wireless Sessions	4,859	3459	15,352

Historical Internet Usage

	Sessions	Minutes Used
2011	20,910	810,479
2012	17,645	728,337
2013	11,922	534,703
2014	10,722	495,410
2015	11,139	556,818
2016		

Website & Facebook Statistics

Website Statistics	
Thru 3/31/2016	
Visits	6,294

	Number of Posts	Total Page Likes
January 16	31	877
February 16	37	903
March 16	41	916
March 15	16	719
April	14	722
May	21	733
June	44	751
July	17	759
August	14	783
September	22	794
October	20	812
November	20	828
December	28	848

OverDrive Checkouts by Technology & Format

<i>Technology Used</i>	<i>MAR-16</i>	<i>MAR-15</i>	<i>YTD</i>
Adobe ePub	631	530	1811
Adobe PDF ebook	6	11	15
Kindle	663	600	1918
NOOK Periodicals	86	0	229
Open ePub Book	17	10	77
OverDrive Listen	55	0	169
OverDrive MP3 Audiobook	694	479	1,890
OverDrive Read	326	254	1,063
Pending Audiobook	123	92	348
Pending eBook	230	243	689
Streaming Video	7	1	10
Total	2,838	2,225	8,219

FORMAT	MARCH 2016	MARCH 2015	YTD
EBOOK	1873	1639	2,407
AUDIOBOOK	872	586	229
PERIODICALS	86	0	10
VIDEO	7	0	5,573
TOTAL	2,838	2,225	8,219

Programming Statistics

Teen Statistics 2016	Volunteers	Volunteer Hours	Teen Advisory Board (TAB) Attendance	# Programs	Program Attendance	Programs	Book Club Attendance
January	12	59 hours	7	6	33	Magic Makers (14); Mustache Instagram Program (9); Movie (Bowie) (3)	Harry Potter (11)
February	12		7	8	122	Magic Makers (9); HP World Book Night (5 teens; 29 Tweens; 11 adults); Hot Air Affair Smoosh Boarding (6 teens / 5 Adults); Blind Date w/ a book (37 ckos); SRP Video (3) Candy Heart Bingo (Harry Potter (7)
March	12	65 hours	7	4	86	Magic Makers (6); St Patty Scavenger Hunt (44); Minute to Win It (14); Passive (19)	Harry Potter (7)
April							
May							
June							
July							
August							
September							
October							
November							
December							
TOTALS	36	0	21	18	241		25

Children's Programs	3/31/2016	3/31/2015
Story time: 3-5 year olds	127	117
Story time: adult	82	74
Walkie Talkie: talking to age 3	138	162
Walkie Talkie: adults	99	106
Rhyme Time: babies	83	67
Rhyme Time: adults	79	64
Class visits in library: children	32	0
Class visits in library: adults	5	0
Class visits out of library: children	91	226
Class visits out of library: adults	16	20
Special programs: children	120	93
Special programs: adults	36	55
Total Children	591	665
Total adults	317	319
Grand total for the month	908	984
Programs for month	35	33

Attendance	Children: 2016	Children 2015	Adults: 2016	Adults 2015	2016 Totals	2015 Total
January	0	0	0	0	0	0
February	532	554	278	312	810	866
March	591	665	317	319	908	984
April		391		217		608
May		121		40		161
June		610		261		871
July		645		300		945
August		291		150		441
September		0		0		0
October		730		313		1,043
November		517		245		762
December		485		289		774
Totals:	1123	5009	595	2446	1718	7455

*Adult count is for adults attending story times with children.

2016 Adult Programs	# Attendees	Programs
<i>January</i>	7	Adult Cardmaking Program
<i>February</i>	379	Chocolate Festival (16); Book Clubs (7) WI History Tour Programs (356)
<i>March</i>	49	Career Services (2); Tech Help (2); Artist Talk (4); Winter Reading Program (25); Coloring (4); Craft Night (9) Book Club (3)
<i>April</i>		
<i>May</i>		
<i>June</i>		
<i>July</i>		
<i>August</i>		
<i>September</i>		
<i>October</i>		
<i>November</i>		
<i>December</i>		
Year-to-date totals:		

2016 Meeting Room Use	Uses / day	# of Users
<i>January</i>		
<i>February</i>	53	556
<i>March</i>		
<i>April</i>		
<i>May</i>		
<i>June</i>		
<i>July</i>		
<i>August</i>		
<i>September</i>		
<i>October</i>		
<i>November</i>		
<i>December</i>		
Year-to-date totals:		



DIRECTOR'S REPORT & MONTHLY STATISTICS

APRIL 4, 2016

Respectfully Submitted by:
Tina Norris, Director

Director's Report April 4, 2016

News, Updates & Meetings

- Wisconsin History Tour hit the road on Wednesday, March 30. Overall, the exhibit was a great success!
- Library Assistant Update: Our new assistant, Nicole Pivec, will begin on April 4, 2016. Currently, Nicole is completing an internship at Dakota Technical College, and in early May, she will graduate from Minneapolis Community and Technical College with a A.A.S. in Library Science.
- Author Mary Sharratt will be here on April 24 from 2-3 p.m.
- I have been communicating with Julie Heier (from Hudson Middle School) about a library-school partnership. The library has been invited to attend an Open House on May 5th and I (and / or the youth services staff) will be attending to promote the library and the summer reading program.
- Russ (our janitor) had shoulder surgery and was out for a couple of weeks in March; he has returned part-time and is still healing.
- Vinyl lettering has been removed from the front door, and I have been shopping for the correct size lettering for our open hours signage on the front door, and hope to have it in place.
- While I was away at the IUG conference in San Francisco some political signs appeared in the front foyer of the library. The signs were not approved by me and staff did not know who put them up. They have been removed. In order to prevent this issue from happening again, I have created a new procedure for handling how materials are posted at the library. All materials posted at the library will need to be approved by me, and will only be posted with my initials and date of approval noted on them.
- Matthew has been working on the website updates, and I have requested the new domain name be acquired and implemented as soon as possible.
- I have included the 2015 St. Croix County Statistics for informational purposes and discussion, if you so choose. The information was disseminated by Indianhead Federated Library System.
- **Innovative Users Group (IUG) Conference Highlights:**
 - **Interesting sessions on a variety of ILS enhancements-mobile worklists; program registration with Sierra, Using Create List to get better statistics;**
 - **Better understanding of the current issues with the ILS and what improvements are in the works;**
 - **Overall, the**
 - **Other sessions attended:**
 - **Using social media for marketing;**
 - **Public Library Forum;**
 - **Program Registration using Sierra;**
 - **Doing more with less! (How to stretch a budget)**
 - **Fund Report for acquisitions.**
 - **Overall, the conference was a positive experience. I was able to meet and network with other librarians from MORE, and I had the opportunity to meet other Directors from around the country. I learned more about Sierra and was able to ask questions about the ILS.**

- **Monday statistics:**
 - March 7th: **346 visitors; 556 checkouts**
 - March 14th: **287 visitors; 427 checkouts**
 - March 21st: **374 visitors; 531 checkouts**
 - March 28th: **355 visitors; 445 checkouts**

Upcoming Events

- We have many new programs planned, including Tech Tuesdays, which will focus on a different tech topic each week. This will be an ongoing tech program in our computer lab.
- We are offering a beginning Genealogy class and plan to offer 1 genealogy class per month going forward.
- April 10 – 18 is National Library Week and National Week of the Young Child.
- We have a whole week of Shakespeare planned (April 18 – 24).
- An April Newsletter with all upcoming events is included with this packet.

Monthly Statistics will be posted to the library's website on Friday, April 1, 2016 for your review.

Respectfully Submitted,

Tina L. Norris

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2015 Preliminary Data

	Municipal Population	Open Hours	Resident Registered Borrowers	Nonresident Registered Borrowers	Book Collection
Baldwin	3,964	45	2,123	1,313	25,276
Deer Park	210	21	144	292	11,297
Glenwood City	1,220	40	605	614	9,454
Hammond	1,900	56	1,147	759	24,889
Hudson	29,619	43	15,301	1,877	59,949
New Richmond	8,715	59	6,124	6,107	37,659
River Falls	15,180	62	13,256	6,297	83,187
Roberts	1,612	41	1,063	1,104	19,856
Somerset	2,654	44	1,489	1,631	15,184
Spring Valley	1,368	46	815	699	11,849
Woodville	1,344	40	737	352	13,741

	Library Visits	Internet Computer Uses	Children's Circulation	Total Circulation	Uses of Downloadable Content
Baldwin	66,175	5,162	23,539	60,474	3,592
Deer Park	3,062	757	3,863	9,548	617
Glenwood City	10,608	2,931	8,301	24,795	1,396
Hammond	22,464	8,125	39,674	60,685	3,487
Hudson	111,250	11,139	114,924	255,186	27,910
New Richmond	137,829	12,540	85,997	207,310	13,030
River Falls	181,560	25,327	107,817	325,889	23,184
Roberts	27,302	2,069	38,968	65,785	2,764
Somerset	55,442	4,023	25,504	55,612	4,884
Spring Valley	23,773	2,092	12,255	31,358	1,576
Woodville	23,832	1,625	11,964	28,546	1,024

	Number of Children's Programs	Children's Program Attendance	Number of Young Adult Programs	Young Adult Program Attendance	Number of Other Programs
Baldwin	150	2,319	4	21	58
Deer Park	334	432	11	56	46
Glenwood City	30	748	3	60	8
Hammond	324	14,429	38	1,605	19
Hudson	341	6,825	44	1,025	33
New Richmond	146	3,756	32	618	75
River Falls	462	13,315	36	360	112
Roberts	170	3,751	23	158	64
Somerset	81	1,022	3	22	17

Spring Valley	59	1,270	0	0	41
Woodville	108	1,713	7	51	77

	Municipal Appropriation	Resident Support Per Capita	St. Croix County Appropriation	Other County Payments	Material Expenditures
Baldwin	\$117,000	\$29.52	\$77,897	\$5,891	\$37,409
Deer Park	\$16,036	\$76.36	\$30,629	\$2,903	\$9,257
Glenwood City	\$25,000	\$20.49	\$27,964	\$10,141	\$11,547
Hammond	\$109,888	\$57.35	\$51,388	\$2,193	\$25,484
Hudson	\$667,786	\$22.55	\$81,690	\$5,169	\$88,956
New Richmond	\$320,661	\$36.79	\$309,249	\$28,291	\$71,626
River Falls	\$815,983	\$53.75	\$182,710	\$151,277	\$101,696
Roberts	\$126,860	\$78.70	\$120,966	\$1,154	\$51,135
Somerset	\$96,955	\$36.53	\$102,669	\$2,110	\$19,423
Spring Valley	\$44,562	\$32.57	\$8,526	\$19,649	\$15,695
Woodville	\$74,161	\$55.18	\$36,523	\$3,024	\$22,408

Non-Annual Report Data

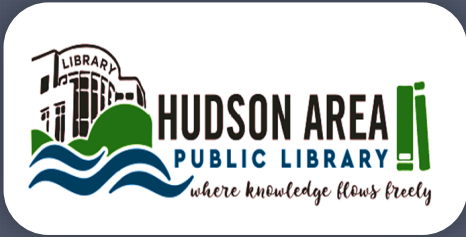
	Does your library have a meeting room?	Meeting Room Total Registration for Nonlibrary Programs
Baldwin		
Deer Park		
Glenwood City		
Hammond		
Hudson		
New Richmond		
River Falls		
Roberts		
Somerset		
Spring Valley		
Woodville		

Audio Collection	Video Collection
1,777	2,706
610	1,250
353	1,559
1,733	2,787
2,987	4,108
5,798	5,753
8,118	8,605
2,391	4,052
1,003	1,739
862	1,646
672	1,466

Other Program Attendance	Total Programs	Total Attendance
612	212	2,952
181	91	669
209	41	1,017
292	381	16,326
449	418	8,299
2,325	253	6,709
2,005	610	15,680
541	257	4,450
683	101	1,727

829	100	2,099
565	192	2,329

Wage Expenditures	Benefit Expenditures	Total Operational Expenditures
\$104,512	\$28,360	\$209,806
\$20,390	\$1,497	\$50,704
\$50,045	\$3,718	\$82,470
\$70,407	\$27,349	\$163,907
\$314,473	\$98,946	\$765,805
\$348,627	\$119,887	\$677,551
\$569,866	\$173,429	\$1,202,693
\$115,542	\$41,039	\$254,480
\$123,981	\$22,223	\$199,481
\$45,215	\$6,171	\$88,790
\$65,696	\$8,571	\$122,161



OFF THE SHELF



NEWSLETTER OF THE HUDSON AREA PUBLIC LIBRARY

APRIL 2016

FRIENDS OF THE LIBRARY BOOK SALE

- April 25-30
- Located upstairs in the Library

NEW FICTION IN APRIL:

- **Extreme Prey** by John Sandford
- **Most Wanted** by Lisa Scottoline
- **The Last Mile** by David Baldacci
- **The Obsession** by Nora Roberts

VIP DATES IN APRIL:

- April is National Poetry Month
- April 10-16 is National Library Week!
- April's Big Read is **The Grapes of Wrath** by John Steinbeck

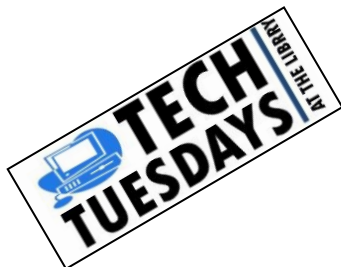
Shakespeare Week

Saturday, April 23, 2016 marks the 400th anniversary of Shakespeare's birth— and death— and we are offering special events at the Library all week to celebrate and commemorate him. There will be trivia questions at the Library Monday-Saturday, and all correct entries go into a drawing for prizes!



Tech Tuesdays

Join us every Tuesday in April for Tech Tuesdays! These small classes on tech basics are great for beginners. Please register at the Library and join us as we offer social media tutorials, introductions to Microsoft Word and Excel, and more.



New Book Club: A Novel Bunch

C.S. Lewis once said, "we read to know we are not alone". So, what better way could there be to affirm that notion than a book club? Book clubs unite book lovers in the pursuit of reading and so much more! Our newest Book Club, A Novel Bunch, focuses on cutting edge offerings that push the boundaries of genre. Join us the first Thursday of each month, starting April 7th, in Room 216 from 6:00-7:30pm. You read the book, we'll bring the snacks! Ages 17+





700 First St., Hudson, WI 54016
715-386-3101
hudsonpubliclibrary.org

April 2016



"I have good reason to be content, for thank God I can read and perhaps understand Shakespeare to his depths."
-John Keats

Shakespeare Week



Monday, April 18, 6-7pm
Meet the Bard: An Intro. to Shakespeare
Registration required

Tuesday, April 19, 6:30-7:30pm
Shakespeare's Sonnets
Registration required

Wednesday, April 20, 1-2pm
The Shakespearean Garden
Registration required

Wednesday, April 20, 4-5pm
Shakespearean Insults Game (Teen Event)
Teen Area

Thursday, April 21, 10:30-11:30am
A Shakespearean Feast
Registration required

Saturday, April 23, 2-3pm
Author Visit: Mary Sharratt

Events for Adults (14+)

10am-noon
Technology Tuesdays
April 5: Exploring Social Media
April 12: Word for beginners
April 19: Excel for beginners
April 26: Using Excel to create a personal budget
Registration required

Monday, April 4, 5:30-8pm
Library Board Meeting
Tuesday, April 5, 3-4:30pm
Career Services
Registration required
Thursday, April 7, 3-4:30pm
One-on-One Tech Help
Registration required

Thursday, April 14, 10:30-11:30am
Getting started with Genealogy
Registration required
Tuesday, April 19, 3-5pm
Between the Lines: Adult Coloring for Stress Relief
Friday, April 22, 3-5pm
Adult Craft: Recycled T-Shirt Spring Wreath
Registration required

Weds, April 27
10:30-11:30am
Protect Yourself From I.D. Theft

Storytime

Rhyme Time Baby
Wednesdays, 10:15am
Ages birth to talking

Walkey Talkey
Tuesdays & Wednesdays,
11:15am
Ages talking-3 years

Wiggles & Giggles
Tuesdays 7:00pm
Thursdays 10:15am
Ages 3-5

Book Clubs

Friday, April 1, 4:15-5:15pm
American Girl Book Club:
Meet Molly

Thursday, April 7, 6-7:30pm
A Novel Bunch Book Club
The Miniaturist

Tuesday, April 19, 4:30-5:30pm
Harry Potter Book Club:

Harry Potter and the Deathly Hallows

Wednesday, April 20, 10:30-11:30am
Bookmarks Book Club:
The Boys in the Boat

Thursday, April 21, 6:30-7:30pm
Page Turners Book Club:
Head Case



Teen Events

Tuesday, April 12, 6:30-7:30pm
Maker Magic

Friday, April 29, 4-6pm
Marvel Civil War